



## Board of Estimates

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**SB-24-13218 - Notice of Letting - WC 1446 Loch Raven Drive Over Rush Brook Culvert - LRD Culvert No. 19**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC 1446

Project Fund	Amount
9960-PRJ000596-GRT000666-CAP009557-SC630404	\$ 0.00

**BACKGROUND/EXPLANATION:**

Department of Public Works - WC 1446 Loch Raven Drive Over Rush Brook Culvert - LRD Culvert No. 19.

Advertise Date: October 4, 2024

Pre-Bid Meeting Date: October 9, 2024

Bids Due Date: November 20, 2024

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13736 - Land Disposition Agreement - 142, 144 West Fayette St. and 102, 104, 106 North Liberty St.****ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) Park Liberty Limited Partnership. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 310,000.00

Project Fund	Amount
	\$ 310,000.00

**BACKGROUND/EXPLANATION:**

The Board of Estimates (BOE) is requested to approve a Land Disposition Agreement (LDA) between the Mayor and City Council and Park Liberty Limited Partnership for the properties located at 142, 144 West Fayette Street and 102, 104, 106 North Liberty Street ( together, "the Property"). The Property has a land area of 6,732 square feet and consists of four parcels that include 3 & 4 story buildings. All of the parcels are vacant and in need of total redevelopment to be occupiable. The Property is in a C-5-DC zoning district and lies within the Five & Dime Historic District.

The project design was approved on November 15, 2023, by the Commission on Historical and Architectural Preservation (CHAP). A new 4 story apartment building will be constructed on the Property behind the facades of 102, 104, 106 North Liberty Street. The mixed-use project will have 42 one-bedroom apartments and approximately 10,000 square feet of commercial space on the first floor.

Park Liberty Limited Partnership, a single-purpose entity controlled by Episcopal Housing Corporation and HCH Real Estate Company, will develop the property. The Episcopal Housing Corporation and Health Care for the Homeless have been developing and operating mixed-use apartment properties in the Baltimore area and specialize in Low Income Housing Tax Credit projects that include Permanent Supportive Housing units for formerly homeless residents. Within thirty (30) days from the date of issuance of building permits and any other permits required to commence construction, the Developer shall commence and thereafter continuously and diligently proceed to construct the Improvements to which such building permits pertain. The Developer shall thereafter cause such Improvements to be completed substantially in accordance with the respective approved Construction Plans not later than the first to occur of: i) August 1, 2027; or two (2) years after the Developer is obligated hereunder to commence construction, subject to extension by reason of Force Majeure as defined in Section 7.08 below. The Developer shall use diligent, good-faith efforts to complete construction of all the Improvements required to be constructed, in accordance with the schedule set forth in the Schematic Plans for such Improvements. Developer agrees to keep the City advised of any material delays or material changes to the schedule.



**SB-24-13661 - FY25 Supplemental for Grant Award - Maryland Department of Aging (MDoA) FY25- Long Term Care and Dementia Care Navigation Program (LTDCDN)**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Supplemental Appropriation from the Maryland Department of Aging (MDoA). Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 90,236.00

Project Fund	Amount
5000-GRT002420-CCA000224-SC630350	\$ 90,236.00

**BACKGROUND/EXPLANATION:**

This submission is looking to add the supplemental appropriation for the Long-Term Care and Dementia Care Navigation program. This is a new grant program authorized by State legislation and administered by the Maryland Department of Aging. It provides support for dementia related information and assistance, dementia preventive programs, caregiver support, and staff training. This is a new grant program, initiated by the Maryland Department of Aging.

The Department did not issue the Notification of Grant Award until the beginning of July. Since this is a new grant program, the Health Department had to request a new Workday tag, which delayed processing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13791 - Supplemental Appropriation Fiscal 2025 fund balance appropriation.****ACTION REQUESTED:**

The Board is requested to approve a Supplemental Appropriation Fiscal 2025. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 53,850,000.00

Project Fund	Amount
1001-CCA001107-RC0299	\$ 25,000.00
1001-CCA001433-RC0299	\$ 315,000.00
1001-CCA001288-RC0299	\$ 50,000.00
1001-CCA000326-RC0299	\$ 315,000.00
1001-CCA001330-RC0299	\$ 10,200,000.00
1001-CCA000005-RC0299	\$ 3,900,000.00
1001-CCA000497-RC0299	\$ 250,000.00
1001-CCA000802-RC0299	\$ 6,000,000.00
1001-CCA000516-RC0299	\$ 200,000.00
1001-CCA000917-RC0299	\$ 55,000.00
1001-CCA000481-RC0299	\$ 18,920,000.00
1001-CCA001410-RC0299	\$ 12,220,000.00
1001-CCA001315-RC0299	\$ 500,000.00
1001-CCA000927-RC0299	\$ 800,000.00
1001-CCA000496-RC0299	\$ 100,000.00

**BACKGROUND/EXPLANATION:**

The proposed Board action seeks to approve a \$53.85 million supplemental appropriation to the Fiscal 2025 Adopted Budget. This action recommends funding for a series of items that either:

1. Span multiple fiscal years; or,
2. Provide funding for items not included in the Fiscal 2025 Budget

Items funded by this supplemental include:

1. Dept of Transportation-Bridge Assessments
2. Mayor's Office of Small and Minority Business Advocacy Development-Main Streets Program
3. Dept of Recreation and Parks-Capital Planning for Upton Boxing
4. Housing and Community Development-Code Enforcement Staffing Costs
5. Misc General Expenses-Economic Development Projects
6. City Council-Priority Projects
7. Mayoralty-African American Male Engagement-Program Costs
8. Dept of Public Works-Solid Waste Staffing Support

9. Mayor's Office of Neighborhood Safety & Engagement-Human Trafficking Grant
10. Dept of Recreation and Parks-Court and Playground Improvements
11. Misc General Expenses-Multi-Year Procurement Actions
12. Misc General Expenses-Additional PAYGO Capital
13. Mayor's Office of Neighborhood Safety & Engagement-Staffing Costs
14. Dept of Recreation and Parks-Afterschool Programming
15. Mayor's Office of Children and Family Success-Summer Programming

This action is funded through General Fund's unrestricted fund balance. Funding for these items is one-time, any recurring funding for these items will need to be considered as part of the Fiscal 2026 budget planning process.

Upon approval by the Board of Estimates, this action will be introduced for consideration and approval by the City Council.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13491 - Fiscal 2025 Budget Amendment - Office of Homeless Services**

AGC4381 - M-R Office of Homeless Services

**ACTION REQUESTED:**

The Board is requested to approve an Appropriation Adjustment/Transfer and Allocation of Funds. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
5000-CCA000651	\$ 172,858.00
5000-CCA000602-SC630350	-\$ 630,228.00
5000-CCA000564-SC610197	\$ 207,370.00
5000-CCA000592-SC630351	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

The proposed Board action seeks to amend the Fiscal 2025 Adopted Budget by transferring \$630,228 across services within the Mayor's Office of Homeless Services (MOHS). This amendment is transferring State grant appropriation for the Homelessness Solutions Program (HSP) grant from Service 895-Temporary Housing for the Homeless to other services within the MOHS budget. Funds from the transfer support contractual services and administrative costs associated with administering the grant. The proposed action does not impact the overall grant award; this action aligns the budget with the final spending plan for this grant.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13493 - Budget Amendment to Allocate ESG Awards to Specific Sub-Grantor  
Line Items**

AGC4381 - M-R Office of Homeless Services

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds for ESG funds. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
5000-CCA000594-SC630351	\$ 1,163,499.00
5000-CCA000581-SC630350	-\$ 1,623,674.00
5000-CCA000651-SC630351	\$ 253,564.00
5000-CCA000564-SC610197	\$ 46,526.00
5000-CCA000575-SC630351	\$ 160,085.00

**BACKGROUND/EXPLANATION:**

The proposed Board action seeks to amend the Fiscal 2025 Adopted Budget by transferring \$1,623,674 across services within the Mayor’s Office of Homeless Services (MOHS). This amendment is transferring State grant appropriation for the Homelessness Solutions Program (HSP) grant from Service 894-Outreach to the Homeless to other services within the MOHS budget. Funds from the transfer support contractual services and administrative costs associated with the grant. The proposed action does not impact the overall grant award; this action aligns the budget with the final spending plan for this grant.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13473 - Retroactive Travel Request for Mark Conway****ACTION REQUESTED:**

The Board is requested to approve an Employee Retroactive Travel Request for Mark Conway who attended the ICSC's 2024 Conference on May 18-21, 2024 Las Vegas, NV. Period of agreement is: 5/18/2024 to 5/21/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,601.91

Project Fund	Amount	Start Date	End Date
1001-CCA000010-SC630301	\$ 3,601.91	5/18/2024	5/21/2024

Retroactive travel request for the Honorable Mark Conway who attended ICSC's 2024 Conference.

**BACKGROUND/EXPLANATION:**

Councilman Mark Conway traveled to Las Vegas, NV for ICSC's 2024 Conference on May 18-21, 2024. The purpose of his travel was to attend professional development workshops and meet with industry experts to develop strategies to attracting businesses to Baltimore. He also hoped to attract a grocery store to the 4th district. Mr. Conway arrived the day before the conference officially started due the conference location and available flights. This request is late due to the administrative process and the amount of notice was given for the conference. The GSA's FY'24 lodging rate for this location is \$120/day and \$69/day for M&IE. Due to the cost of the hotel (\$409/night) and the lodging per diem rate (\$120/night), we are requesting an additional \$289.00/day for hotel. The hotel, flight and registration were paid using Hosea T. Chew's city-issued travel card.

Trip related cost:

Registration = \$1,050.00  
 GSA Lodging \$120/day x3 = \$ 360.00  
 Add'l for Hotel \$289/day x3 = \$ 867.00  
 Hotel Tax 13.38% = \$ 164.18  
 Resort Fee 45.00/day x3 = \$ 135.00  
 Resort Fee Tax 13.38% = \$ 18.04  
 Meals = \$ 60.72  
 Ground Transportation = \$ 46.00  
 Airfare: = \$ 900.97  
 Total: \$3,601.91

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

Board of Estimates Agenda	City Council			10/2/2024
N/A	N/A	N/A	N/A	
<b>COUNCIL DISTRICT:</b>	4th District			
<b>ENDORSEMENTS:</b>				

**SB-24-13465 - Retroactive Employee Travel Request Sharon Middleton**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Retroactive Travel Request for Sharon Middleton who attended the NACo’s Annual Conference on July 12-16, 202 in Tampa FL. Period of agreement is: 7/12/2024 to 7/16/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,777.16

Project Fund	Amount	Start Date	End Date
1001-CCA000012-SC630301	\$ 1,777.16	7/12/2024	7/16/2024

Retroactive travel for The Honorable Sharon Middleton who attend the National Association of Counties’ Annual (NACo) Conference. The event was held in Tampa, FL on July 12-16, 2024.

**BACKGROUND/EXPLANATION:**

Council Vice President Sharon Middleton is traveling to NACo’s Annual Conference on July 12-16, 2024. The purpose of this travel is to join other elected and appointed officials from the nation's counties, parishes, and boroughs to discuss federal policies impacting counties. Mrs. Middleton will be leaving the conference the day after it ends due to the agenda times, conference location and available flights. The GSA’s FY’24 lodging rate for this location is \$145/night and \$69/night for M&IE. Due to the cost of the hotel, \$159/night, and the per diem lodging rate of \$145/night, we are requesting an additional \$14/night. The hotel, flight and registration were paid using Hosea T. Chew’s city-issued travel card.

Trip related cost:

Registration Fee	= \$ 600.00
GSA Lodging \$145/day x 4	= \$ 580.00
Add'l to cover hotel \$14 x 4	= \$ 56.00
Hotel Tax and fees	= \$ 92.28
Meals	= \$ 54.29
Ground Transportation/Taxi	= \$ 57.63
Airfare:	<u>= \$ 336.96</u>
Total:	\$1,777.16

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

**SB-24-13469 - Retroactive Employee Travel Request - Sharon Middleton**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Retroactive Travel Request for Sharon Middleton who attended the ICSC 2024 Conference on May 19-21, 2024 in Las Vegas, NV. Period of agreement is: 5/19/2024 to 5/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,770.09

Project Fund	Amount	Start Date	End Date
1001-CCA000012-SC630301	\$ 3,770.09	5/19/2024	5/22/2024

Retroactive travel approval for the Honorable Sharon Middleton who attended ICSC's 2024 Conference. The event was held in Las Vegas, NV on May 19-21, 2024

**BACKGROUND/EXPLANATION:**

Councilwoman Sharon Middleton traveled to Las Vegas, NV for ICSC 2024 Conference on May 19-21, 2024. The purpose of her attendance is meet with leaders and decision-makers in the retail real estate industry as part of Baltimore City's efforts to bring new commercial investment to Baltimore. Priorities include attracting office tenants, new residential construction, grocery stores and other retail opportunities to Baltimore. Vice President Middleton decided to attend close to the start of the conference due to the Council President not being able to attend. The GSA's FY'24 lodging rate for this location is \$120/night and \$69/night for M&IE. Due to the cost of the hotel, \$409/night, and the GSA's per diem lodging rate of \$120/night, we are requesting an additional \$289/night for hotel. The hotel, flight and registration were paid using Hosea T. Chew's city-issued travel card.

Trip related cost:

Registration:		= \$ 1,050.00
GSA Lodging	\$120/day x 3	= \$ 360.00
Add'l to cover hotel	\$289 x 3	= \$ 867.00
Hotel Tax 3 nights	\$54.72/day x 3	= \$ 164.16
Resort Fee	\$45.00/day x 3	= \$ 135.00
Resort Fee Tax	13.38%	= \$ 18.06
Meals		= \$ 76.56
Ground Transportation		= \$ 41.36
Airfare:		= \$1,057.95
Total:		\$3,770.09

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

**SB-24-13490 - Employee Retroactive Travel Request - Sharon Middleton****ACTION REQUESTED:**

The Board is requested to approve an Employee Retroactive Travel Request for Sharon Middleton to attend the MACo 2024 Summer Conference on August 14, 2024 through August 17, 2024 in Ocean City, MD. Period of agreement is: 8/14/2024 to 8/17/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,325.06

Project Fund	Amount	Start Date	End Date
1001-CCA000012-SC630301	\$ 1,325.06	8/14/2024	8/17/2024
Hotel and mileage for 2024 MACo Summer Conference			

**BACKGROUND/EXPLANATION:**

Sharon Middleton traveled to Ocean City to attend the MACo 2024 Summer Conference to examine ways counties can, with an eye on the future, foster and fund county priorities like planning for sustainable growth, modernizing mental health and public safety services, and advancing our education system, among others.

VP Middleton is a past president and exempt from paying registration fees. She is not requesting reimbursement for meals and incidental expenses.

This request is late due to the administrative process.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

**SB-24-13440 - Competency/FY25-MH327-20B-CCB**

**ACTION REQUESTED:**

The Board is requested to approve an Agreement with Behavioral Health System Baltimore, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 400,887.00

Project Fund	Amount
5000-GRT002179-CCA000037	\$ 400,887.00

**BACKGROUND/EXPLANATION:**

The Competency and Criminal Responsibility Evaluation contract provides for all court-ordered competency and criminal responsibility evaluations that occur as a result of actions before the District and Circuit Courts in Baltimore City. These evaluations are conducted by the Medical Services Division of the Circuit Court. A principal function of this program is to divert those who would normally be hospitalized at either Clifton T. Perkins Hospital Center another regional hospital facility within the state. As a result, many of those defendants who would be hospitalized for 30 to 60 days or more are diverted either into community resources or to resources within the local detention facilities. The Presentence Psychiatric Evaluation portion of the contract provides for evaluations and clinical recommendations after a finding of guilt.

This program is funded 100% by the Maryland Department of Health. No City General Funds are required.

**FAST Contract Budget History Since FY 20**

- FY20 - \$263,018
- FY21 - \$263,018
- FY22 - \$272,224
- FY23 - \$281,071
- FY24 - \$357,935

This request is late due to delays in receiving FY25 salary information, which led to delays in budget/contract approval from the grantor.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13439 - FAST/FY25-MH327-20A-CCB - FAST Contract/Grant****ACTION REQUESTED:**

The Board is requested to approve an Agreement with Behavioral Health System Baltimore, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 780,383.00

Project Fund	Amount	Start Date	End Date
5000-GRT002178-CCA000036	\$ 780,383.00	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

The Forensic Alternative Services Team (FAST), which has been in existence more than 20 years, provides for mental health evaluations of seriously mentally ill citizens in Baltimore City, who have been arrested for criminal offenses and either placed in the Central Booking and Intake Center or other appropriate detention center (e.g., MRDCC, MTC, JCI, MCI-W). When indicated, FAST arranges with the court to have the defendant transferred to either a mental health facility as an inpatient or an appropriate outpatient facility.

As in prior years, FAST will continue to divert this population from incarceration and the criminal justice system to appropriate mental health treatment resources. By providing such services, the population of mentally ill that are incarcerated has decreased. Furthermore, coordination and/or enhancement of community-based care plans assist program participants in remaining psychiatrically stable and avoiding additional interactions with the criminal justice system.

FAST also provides clinical coordination/support and education to the Baltimore City District and Circuit Courts Mental Health Court programs. Clinical education is also provided to the Baltimore City District Court judiciary, State's Attorney's Office, and Office of the Public Defender, as requested and when appropriate. FAST clearly offers a positive contribution to the reduction of trial dockets within the courts and supports a clinical placement solution, when appropriate, for the mentally ill.

This program is funded 100% by the Maryland Department of Health. No City General Funds are required.

**FAST Contract Budget History Since FY 20**

FY20 - \$633,027

FY21 - \$633,027

FY22 - \$655,183

FY23 - \$676,476

FY24 - \$696,770

This request is late due to delays in receiving FY25 salary information, which led to delays in budget/contract approval from the grantor.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13153 - FY25 grant for the Circuit Court, Addictions Assessment Unit Grant Agreement - Behavioral Health System, Baltimore Inc.**

**ACTION REQUESTED:**

The Board is requested to approve an Agreement with Behavioral Health System Baltimore Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 543,510.00

Contract Award Amount:	\$	Award Date:	7/1/2024
	543,510.00		

Project Fund	Amount	Start Date	End Date
5000-GRT002050-CCA000034	\$ 543,510.00	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

The grant will cover the costs of personnel and other operating expenses related to the Addictions Assessment Unit (AAU). The program conducts substance abuse assessments as ordered by the Court for defendants who are being released, to assess their substance use disorder and educational needs.

The Circuit Court is seeking approval from The Board of Estimates for the grant contract attached with Behavioral Health Systems Baltimore, Inc. The Addictions Assessment Unit of the Circuit Court for Baltimore City received the approved grant contract for FY 2025 in late June 2024.

The grant is being submitted to the Board of Estimates later than planned due to the administrative review process.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13722 - Employee Expense Reimbursement - Erin Troxell****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Erin Troxell who attended and Online Live Webinar. Period of agreement is: 9/9/2024 to 9/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 149.99

Project Fund	Amount
5000-GRT002178-CCA000036- SC630320	\$ 149.99

**BACKGROUND/EXPLANATION:**

This is an employee expense reimbursement for Erin Troxell in the amount of \$149.99, for a 2-day online live webinar: Clinical Supervision: Providing Effective Supervision, Navigating Ethical Issues and Managing Risk. The training was on 9/10/24 and 9/11/2024. Ms. Troxell paid with her personal credit card and is requesting reimbursement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13676 - Employee Expense Reimbursement - Cory Pollock****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Cory Pollock who attended the Psychopharmacology: Essential Information for Mental Health Professionals, online training on 4/9/2024. Period of agreement is: 4/9/2024 to 4/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 249.99

Project Fund	Amount	Start Date	End Date
1001-CCA000035	\$ 249.99	4/9/2024	4/9/2024

**BACKGROUND/EXPLANATION:**

This is an employee expense reimbursement for Cory Pollock in the amount \$249.99, for CEU Conference - Psychopharmacology: Essential Information for Mental Health Professionals, online training on 4/9/2024. Cory Pollock used her personal credit card and would like to be reimbursed.

The delay is due to the paperwork was lost.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13748 - Employee Travel Request - Adetutu Talabi**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Adetutu Talabi to attend the Public Pension Financial Forum 2024 Annual Conference. in Indianapolis, IN from October 26-30, 2024. The subsistence rate for Indianapolis, IN. Period of agreement is: 10/26/2024 to 10/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,693.67

Project Fund	Amount
6000-SPC006040-CCA000048-SC630301	\$ 2,693.67

**BACKGROUND/EXPLANATION:**

Ms. Talabi will be traveling to the conference in Indianapolis, IN from October 26-30, 2024 to attend Public Pension Financial Forum 2024 Annual Conference. The subsistence rate for Indianapolis, IN is \$213.00 per day.

- Registration: \$975.00, paid directly by the ERS
- Airfare: \$593.95, paid directly by the ERS
- Ground: \$60.00
- Subsistence: \$850.00, at a rate of \$213.00 per day for four days
- Hotel Tax: \$138.72, paid directly by Ms. Talabi
- Additional Subsistence: \$124.00 at a rate of \$31.00 for four days

The Public Pension Financial Forum is organized for education, pension advocacy and networking purposes. The Conference includes sessions on Governance in Public Retirement Systems, Risk Management in the Face of Strong Investment Gains, Optimizing Hybrid Work for the Finance Organization and Communicating Actuarial Pension and OPEB Reports to Employers, along with much more.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13385 - Late Expense Report – Michelle Smith – Parking garage 11/03/2023**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for parking for Michelle Smith. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 26.00

Project Fund	Amount	Start Date	End Date
1001-CCA000114-SC630301	\$ 26.00	11/2/2023	11/2/2023

**BACKGROUND/EXPLANATION:**

BCFD requests approval to process the expense report for Michelle Smith's travel expenses for the Office of Emergency Management.

Michelle Smith attended opioid lawsuit meetings with Emergency Director Joey Henderson on November 3, 2023.

This request is late because it was sent to the wrong person to process, and internal business processes changed how expense reports are entered.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-12418 - Lease Agreement - 100 Light Street**

**ACTION REQUESTED:**

The Board is requested to approve a City Lease of Private Property Agreement with 100 Charm City, LLC. Period of agreement is: 10/2/2024 to 10/1/2035

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

This 11-year Agreement of Lease between the F&P Employees' Retirement System and 100 Charm City, LLC, is required for F&P to lease 20,260 square feet located on the 9th and 10th floors of 100 Light Street for its business operations. The lease features a renewal option for 2 additional option periods of 5 years each. As an incentive, the landlord is abating rent for the 1st year. No General Fund monies will be involved in this transaction. The lease was reviewed by the Law Department and the Office of Real Estate.

Rent under the lease will be payable as follows:

LEASE YEAR	\$PSF	ANNUAL BASE RENT	MONTHLY INSTALLMENTS OF ANNUAL BASE RENT
1	\$24.00	\$486,240.00	\$40,520.00*
2	\$24.84	\$503,258.40	\$41,938.20
3	\$25.71	\$520,872.44	\$43,406.04
4	\$26.61	\$539,102.98	\$44,925.25
5	\$27.54	\$557,971.58	\$46,497.63
6	\$28.50	\$577,500.58	\$48,125.05
7	\$29.50	\$597,713.09	\$49,809.42
8	\$30.53	\$618,633.04	\$51,552.75
9	\$31.60	\$640,285.21	\$53,357.10
10	\$32.71	\$662,695.20	\$55,224.60
11	\$33.85	\$685,889.54	\$57,157.46

\* No Base Rent is due during the Rent Abatement Period

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13537 - GS16830R Construction Change Order #14 EAR - Councilman Harry S. Cummings Building HVAC Systemic Renovations**

**ACTION REQUESTED:**

The Board is requested to approve a Extra Work Order No. 14 to J. F. Fischer, Inc. for GS 16830R Councilm Harry S. Cummings building HVAC Systemic Renovations. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 106,103.98

Contract Award Amount: \$ 9,913,000.00 Award Date: 11/2/2022

Contract Extra WO Amount: \$ 0.00 Extra WO Number:

Project #: GS16830R

Project Fund	Amount
9916-PRJ001547-CAP009197-SC630405	\$ 106,103.98

**BACKGROUND/EXPLANATION:**

While demolishing the existing water source heat pumps (WSHP) on the north side of Level 7 of the Councilman Cummings Building, water damaged drywall was found. It appeared that water was coming through the façade of the building, primarily at the windows. Further investigations were performed to find the cause of the water infiltration, which was determined to be at the head of the windows, and a report generated. In the report, repair procedures to address the water infiltration were presented. DGS has requested that the contractor carry out the recommended repair procedures and conduct a thorough inspection of the rest of the building façade to identify any additional areas of potential water infiltration.

This EAR compensates the Contractor for the labor, material, and equipment to perform the window and façade repairs at the Councilman Harry S. Cummings Building.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	Applicable

**MBE PARTICIPATION:**

MBE Goal %	8.95%	MBE Goal Amount	\$ 9,494.46
MBE Attainment %	28.75%	MBE Attainment Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Horton Mechanical	

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
401 E. Fayette St Baltimore MD 21202			

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

CORC has approved this EAR

**SB-24-13593 - Award EAR - GS23808 - Eastern Police District Roof Replacement and Partial Interior Renovations - Trionfo Builders, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve an Award to Trionfo Builders, Inc. for GS23808 - Eastern Police District Roof Replacement and Partial Interior Renovations. Period of agreement is: Based on Board Approval with a duration of 180 Days  
10/2/2024 / to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,619,239.00

Project #: GS23808

Project Fund	Amount
9916-PRJ002121-CAP009197-SC630404	\$ 2,619,239.00

\$ 1,700,000 – General Funds \$ 419,239 – 1st Public Infrastructure Loan \$ 500,000 – 3rd Parks & Public Facilities Loan

**BACKGROUND/EXPLANATION:**

On Wednesday, June 26, 2024, your Honorable Board opened two (2) bids for the subject project. Bids ranged from a low of \$2,619,239 to a high of \$3,629,000. Trionfo Builders, Inc. is the low responsive bidder.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	Applicable

**MBE / WBE PARTICIPATION:**

MBE Goal %	22.83%	MBE Goal Amount	\$ 598,080.00
MBE Total Paid	\$ .00	Vendor: New Century Construction, Inc.	

WBE Goal %	6.70%	WBE Goal Amount	\$ 175,377.00
WBE Total Paid	\$ .00	Vendor: Acorn Supply and Distributing, Inc.	

WBE Goal %	2.58%	WBE Goal Amount	\$ 67,602.00
WBE Total Paid	\$ .00	Vendor: Shumba Floors & Construction Services	

WBE Goal %	0.72%	WBE Goal Amount	\$ 18,945.00
WBE Total Paid	\$ .00	Vendor: Eastwood Painting & Contracting, Inc.	

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1620 Edison Hwy Baltimore MD			Eastern Police District

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

**SB-24-13719 - Employee Travel Request - Julia Kalloz**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Julia Kalloz to attend the Urban Sustainability Directors Network (USDN) from September 23-24, 2024 in New York City. Period of agreement is: 9/23/2024 to 9/24/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 451.92

Project Fund	Amount
1001-CCA000901-SC630301	\$ 451.92

**BACKGROUND/EXPLANATION:**

Julia Kalloz is traveling to New York, NY for the Climate Week for Urban Sustainability Directors Network (USDN) on September 23-34, 2024. The Climate Week for Urban Sustainability Directors Network (USDN) brings together professionals at all levels and career stages to learn from and support one another. It's the environment where innovative ideas are shared and worked on collaboratively. The educational component of the conference covers the latest hot topics, best practices, resources, and skills needed to help improve job performance and provide professional development for public Energy professionals.

Julia Kalloz will be leaving the conference the day after it ends due to the agenda times, conference location and available flights. The GSA's FY'24 lodging rate for this location is \$315/night and \$79/night for M&IE.

The hotel and ground transportation were prepaid by Julia Kalloz's city-issued Procurement/Travel card.

**Trip related cost:**

- \$315 GSA Lodging (\$315/night)
- \$158 Per Diem Estimate (\$79/night)
- \$23.42 Hotel Tax \$175 Ground Transportation (Train, round trip)
- \$No Cost Registration
- \$451.92 Total

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13441 - Notification of Grant Award (NGA) State Allocations FY25 -Senior Assisted Living Subsidy (SALS)****ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notification of Award from the Maryland Department of Aging (MDoA). Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 770,880.00

Project Fund	Amount
5000-GRT002100-CCA000228-RC0603	\$ 770,880.00

**BACKGROUND/EXPLANATION:**

The approval of this NGA will allow BCHD to accept and utilize funds received from MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, BCHD agrees to abide by the terms of the grant application and all applicable Federal and State laws, regulations, policies and procedures.

MDoA issued instructions for the grant application completion on July 01, 2024. Baltimore City Health Department submitted the completed grant application to MDoA on July 15, 2024. MDoA issued the grant award on August 5.

Baltimore City Health Department will request that MDoA issue grant instructions earlier, allowing for more time for local jurisdictions to complete the applications.

This NGA is late due to the notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program was sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, although the grant year began July 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13227 - Notification of Grant Award (NGA), State Allocations - FY24-Award #3,  
Maryland Department of Aging****ACTION REQUESTED:**

The Board is requested to approve the Reduction of the Notification of Award from the Maryland Department of Aging. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 50,000.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount
5000-GRT001618-CCA001385-RC0603	-\$ 50,000.00

**BACKGROUND/EXPLANATION:**

The original NGA was approved on October 4, 2023, for the amount of \$1,671,771.00 for the period of July 1, 2023, through June 30, 2024.

On May 15, 2024, the second NGA for reduction was approved for the amount of -\$106,147.00 for the period of July 1, 2023, through June 30, 2024, making the new total award amount \$1,565,624.00.

On June 12, 2024, the third NGA was received for reduction for the amount of -\$50,000.00 for the period of July 1, 2023, through June 30, 2024, making the new total award amount \$1,515,624.00.

By acceptance of this grant, grantee agrees to abide by the terms of the following documents, including amendment thereto: the grant application, and/or grant agreement, Senior Care Plan, Aging Programs Directives, and all applicable Federal and State laws, regulations, policies.

This NGA is late due to the State's administrative delays in re-issuing revised multiple NGA's.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-24-12954 - Notification of Grant Award (NGA) from Maryland Department of Aging (MDoA) FY25 Senior Health Insurance Program (SHIP)**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Maryland Department of Aging. Period of agreement is: 4/1/2024 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 61,096.00

Project Fund	Amount
4000-GRT001646-CCA001451-RC0602	\$ 61,096.00

**BACKGROUND/EXPLANATION:**

This award will provide funds to support public education about health insurance plan options to Baltimore City senior residents and their families.

By accepting this grant, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications(s); grant agreements(s); Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

This agreement is late because the notification of grant award (NGA) was not signed and sent by the Maryland Department of Aging (MDoA) until May 30, 2024. Upon receipt, the NGA was packaged and submitted to the BCHD Contract Unit for processing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13442 - Notification of Grant Award - Maryland Department of Aging (MDoA)-  
FY25- Money Follows the Person Options Counseling (MFPOC)**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notification of Award from the Maryland Department of Aging (MDoA). Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 44,105.00

Project Fund	Amount
5000-GRT002099-CCA000226- RC0603	\$ 44,105.00

**BACKGROUND/EXPLANATION:**

The Notification for Grant Award (NGA) provides funding for Money Follows the Person Options Counseling Program (MFPOC).

Approval of the NGA will allow the Department to continue to provide counseling services to assist people to transition out of nursing homes and other institutions back into the community.

This NGA is late due to the notification of Grant Award for the FY 2025 Money Follows the Persons Options Counseling program was sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, although the grant year began July 1, 2024. MDoA issued instructions for the grant application completion on July 12, 2024. Baltimore City Health Department submitted the completed grant application to MDoA on July 29, 2024. MDoA issued the grant award August 5.

Baltimore City Health Department will request that MDoA issue grant instructions earlier and allow for more time for local jurisdictions to complete the applications.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-24-13481 - Notification of Grant Award (NGA), State Allocations -for FY25, Maryland Department of Aging (MDoA)-Senior Care Program****ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notification of Grant Award from the Maryland Department of Aging (MDoA). Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,296,291.00

Project Fund	Amount
5000-GRT001635-CCA001385-RC0603	\$ 2,296,291.00

**BACKGROUND/EXPLANATION:**

The approval of this NGA will allow BCHD to accept and utilize funds received from MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, grantee agrees to abide by the terms of the following documents, including amendment thereto: the grant application, and/or grant agreement, Senior Care Plan, Aging Programs Directives, and all applicable Federal and State laws, regulations, policies.

This NGA is late due to the notification of Grant Award for the FY 2025 Senior Care program was sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 8, although the grant year began July 1, 2024. MDoA issued instructions for the grant application with a completion date of July 12, 2024. MDoA issued the grant award on August 8. Baltimore City Health Department will request that MDoA issue grant instructions earlier and allow for more time for local jurisdictions to complete the applications.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-10732 - Ratification- FY23 – Governor’s Office of Crime Control and Prevention  
Victim Assistance Formula Grant Award****ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Governor's Office of Crime Control and Prevention. Period of agreement is: 10/1/2022 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 487,021.00

Project Fund	Amount
5000-GRT001220-CCA000190- SC630351	\$ 487,021.00

**BACKGROUND/EXPLANATION:**

This grant award provides funds to support services for victims of crime, including crisis intervention, counseling, emergency transportation, temporary housing, criminal justice support, and advocacy. The period of the agreement is retroactive from October 1, 2022, through September 30, 2023.

The NOA is dated January 4, 2023, for the period of 10/1/22-9/30/23. At that time, we are amid a leadership transition (New Project Director). Previous Project Director was requesting a change in key personnel for this grant period and the funder requested justification, which delayed our progress in getting this NOA completed in a timely manner.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-12942 - FY25 Notification of Grant Award 1 for the Senior Medicare Patrol (SMP)**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Grant Award form the Maryland Department of Aging. Period of agreement is: 6/1/2024 to 5/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 37,109.00

Project Fund	Amount
4000-GRT001648-CCA000222-RC0602	\$ 37,109.00

**BACKGROUND/EXPLANATION:**

The SMP grant award provides funding for outreach, education and counseling; and an anti-fraud program to increase older adult awareness of health care fraud, and assists individuals in resolving fraud issues.

**Due to several turnovers in staffing with the program and the funders.**

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-24-13532 - Notification of Grant Award, Maryland Department of Aging (MDoA),  
FY25- Level One Screening**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notification of a Grant Award from the Maryland Department of Aging (MDoA). Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 12,000.00

Project Fund	Amount
5000-GRT002104-CCA000221-RC0603	\$ 12,000.00

**BACKGROUND/EXPLANATION:**

This approval of this NGA will allowed BCHD to accept and utilize funds received from MDoA for State funded Level One Screening Program. These funds will provide a variety of services for older adults residing in Baltimore City.

By acceptance of this grant, grantee agrees to abide by the terms of the following documents, including amendment thereto: the grant application(s), and/or grant agreement(s), Level One Screening, Aging Programs Directives, and all applicable Federal and State laws, regulations, policies.

This NGA is late due to the State’s administrative delays in reissuing revised multiple NGA’s. The NGA was received on August 7, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
Audits has reviewed and found that it confirms the grant awards



**SB-24-12965 - Notice of Award Ratification: Health Equity Diabetes Grant Award**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Award from the Department of Health and Human Services, Centers for Disease Control and Prevention (CDC). Period of agreement is: 6/30/2024 to 6/29/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Project Fund	Amount
4000-CCA000191-RC0602	\$ 1,000,000.00
Grant/Special Fund ID: GRT002415	

**BACKGROUND/EXPLANATION:**

On June 14, 2024, the Department received the Notice of Award from the Department of Health and Human Services for the project titled “Baltimore City: Health Equity Diabetes.”

The submission is late because the Department is in the midst of a leadership transition. The previous Local Health Improvement Coalition (LHIC) Director, Elise Bowman, vacated her role in April. The new Director, Michelle Peralta, started 7/22/2024 which delayed our progress in getting any contracts completed in a timely manner.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-12229 - Notice of Award - HIV Emergency Relief Project Grants - Ryan White Part A Formula and Minority AIDS Initiative (MAI)**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Award from the Department of Health and Human Services. Period of agreement is: 3/1/2024 to 2/28/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,399,327.00

Contract Award Amount: \$ 4,598,915.00 Award Date: 3/20/2024

Contract Increase Amount: \$ 0.00 Increase Number:

Project Fund	Amount
4000-GRT002252-CCA000209-RC0602	\$ 982,925.00
4000-GRT002264-CCA000206-RC0602	\$ 10,416,402.00

**BACKGROUND/EXPLANATION:**

On March 20, 2024, the Board approved the original Notice of Award (NoA) with Department of Health and Human Services for HIV Emergency Relief Project in the amount of \$4,598,915.00 for the period of March 01,2024 through February 28, 2025.

The Department received the first revised Notice of Award on May 16,2024, for supplemental funding in the amount of \$11,399,327.00 for the period of March 1, 2024, through February 28, 2025. This makes the total NOA amount \$15,998,242.00

The purpose of the Ryan White Part - A Minority AIDS Initiative (MAI) program is to improve HIV related health outcomes to reduce existing racial and ethnic health disparities.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

## SB-24-13086 - Notice of Award Baltimore City Health Department Support and Scale Up for HIV Prevention Services in Sexual Health Clinics, CDC

### ACTION REQUESTED:

The Board is requested to approve a Notice of Award from the Department of Health and Human Services, CDC. Period of agreement is: 8/1/2024 to 7/31/2025

### AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 600,000.00

Project Fund	Amount
4000-CCA000206-RC0602	\$ 600,000.00

### BACKGROUND/EXPLANATION:

On June 24, 2024, the Department received the Notice of Award from the Department of Health and Human Services for the project titled "Baltimore City Health Department Support and Scale Up for HIV Prevention Services in Sexual Health Clinics" for the period of August 1, 2024, to July 31, 2025, in the amount of \$600,000.00.

Baltimore City Health Department (BCHD) Sexual Health and Wellness Clinics Sexual Health and Wellness Clinics (SHWC) will continue to provide high quality patient care to prevent and treat HIV and other STIs. Program activities directly implemented by BCHD's two SHWCs and HIV/STI prevention program will be coordinated with other existing programs and partners in the city to achieve the long-term goal of this project, a reduction in new HIV infections other STIs. This project will be informed and guided by the vision, values, approaches and strategies of the City's Ending HIV Epidemic plan and with the input and engagement of priority communities and organizations that work with them.

Baltimore City Health Department request for award application was submitted to CDC on January 12, 2024. Due to the CDC's rating and administrative process, BCHD received the Notice of Award (NOA) for this grant on June 24, 2024. The NOA was forwarded and approved by the BCHD Fiscal Department on July 8, 2024. On July 8, 2024, the NOA request for BOE approval submission was forwarded to the BCHD Contracting Department. These steps caused further delay in processing the NOA.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13383 - Fiscal Year 2025, Unified Funding Document (UFD) Grant Awards****ACTION REQUESTED:**

The Board is requested to approve the Fiscal Year 2025 Unified Funding Document from the State of Maryland Department of Health (MDH). Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 37,639,071.98

Project Fund	Amount
5000	\$ 37,639,071.98

**BACKGROUND/EXPLANATION:**

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Grant Awards being issued. The most current Unified Award document will be the official award of record.

GRANT NUMBER	GRANT DESCRIPTION	BASE AWARD FY2025
CH560CFT	CORE PUBLIC HEALTH SERVICES	10,393,438.00
MH374OTH	HEALTHCARE FOR THE HOMELESS	706,582.00
CH580OIP	ORAL DISEASE & INJURY PREVENTION	36,000.00
FH001BBH	BABIES BORN HEALTHY INITIATIVE	655,000.00
CH831PHP	PUBLIC HEALTH EMERGENCY PREPAREDNESS	393,411.00
CH831PHP	CITIES READINESS INITIATIVE	126,504.00
EPP02COO	COOP EMERGENCY PREPAREDNESS PLANNING	350.00
EPP02COO	COOP EMERGENCY PREPAREDNESS PLANNING	1,650.00
CH903BBH	BABIES BORN HEALTHY INITIATIVE	622,093.00
PH003MBP	MARYLAND BOLD PROGRAM	18,000.00
PH003MBP	MARYLAND BOLD PROGRAM	39,000.00
FHB66PRE	PERSONAL RESPONSIBILITY EDUCATION PROGRAM	82,333.00
FHB66PRE	PERSONAL RESPONSIBILITY EDUCATION PROGRAM	247,001.00
FHD39MIC	HFA EXPANSION	510,389.00
FHD39MIC	HFA EXPANSION	1,954,395.00
FHD95TSC	TOBACCO - ENFORCEMENT INITIATIVE SUPPORT SYNAR COMPLIANCE	100,000.00
FHD95TSC	TOBACCO - ENFORCEMENT INITIATIVE SUPPORT SYNAR COMPLIANCE	240,000.00
FH201FFP	REPRODUCTIVE HEALTH/FAMILY PLANNING	1,419,646.00
FHD62SQI	SURVEILLANCE AND QUALITY IMPROVEMENT	203,000.00

Board of Estimates Agenda		Health	10/2/2024
WI213WIC	WIC		623,691.00
WI213WIC	WIC		1,455,279.00
FHC88SHN	SCHOOL HEALTH NURSE		40,143.00
FHC88SHN	SCHOOL HEALTH NURSE		40,143.00
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		114,441.43
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		343,324.30
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		246,489.24
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		103,969.29
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		311,907.86
CHC79ECM	CHILDHOOD LEAD POISONING PREVENTION		223,933.85
FHC84LPO	LEAD PAINT POISONING PREV.		352,154.00
MA055DCE	ADULT DAY CARE		136,753.00
AD750SRA	SEXUAL RISK AVOIDANCE GRANT (SRAE - Just for Girls)		40,438.00
AD750SRA	SEXUAL RISK AVOIDANCE GRANT (SRAE - Just for Girls)		121,313.00
MA365GTS	GENERAL TRANSPORTATION GRANT		2,901,123.00
MA365GTS	GENERAL TRANSPORTATION GRANT		2,901,124.00
CH491TBS	TB CONTROL & PREVENTION SERVICES		10,000.00
CH054IMM	IMMUNIZATION-HEP-IAP,HEP-B		633,700.00
CH350IMM	IMMUNIZATION-HEP-IAP,HEP-B		110,400.00
AD697CMA	AIDS CASE MANAGEMENT		5,335,606.00
FH117TBT	THRIVE BY THREE (TB3)		268,155.00
AD712HCV	COMMUNITY BASED PROGRAMS TO TEST & CURE HEP C		135,000.00
MU003OFR	SUBSTANCE ABUSE PREVENTION - ARPA		59,970.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT		99,357.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT		298,071.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT		231,833.00
FHC69CHS	CHILD HEALTH SYSTEMS IMPROVEMENT		695,498.00
FH605CHI	MATERNAL HEALTH		147,705.00
FH605CHI	MATERNAL HEALTH		443,111.00
FH637CHI	EARLY INTERVENTION		51,522.00
FH637CHI	EARLY INTERVENTION		154,657.00
PH003CRW	CDC CRISIS COOPERATIVE AGREEMENT		100,000.00
CH003TDC	TOBACCO, DIABETES AND CHRONIC DISEASE PREVENTION AND MANAGEMENT INITIATIVES		175,833.00
FH001SBH	SCHOOL BASED HEALTH CENTERS		654,038.00
FHB39CPE	CANCER PREV, EDUC, SCRN, DIAG-NON CLINICAL		22,000.00

Board of Estimates Agenda		Health	10/2/2024
CH586TPG	TOBACCO USE PREV COMMUNITY-BASED	306,597.00	
CH586TPG	TOBACCO USE - ADMISTRATION	1,000.00	
	TOTAL	37,639,071.98	

The UFD was received on July 29, 2024, due to the Governor of Maryland proposed budget cuts, which ignited additional administrative review process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13418 - Update to the Fiscal Year 2024 Unified Funding Document (UFD) for the period ending June 30, 2024****ACTION REQUESTED:**

The Board is requested to note an Update to the Fiscal Year 2024 - Unified Funding Document from the Maryland Department of Health for the period ending June 30, 2024. Period of agreement is: 7/1/2023 to 6/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 58,641,202.00

Project Fund	Amount
5000	\$ 58,641,202.00

Update to the Fiscal Year 2024 Unified Funding Document (UFD) for the period ending June 30, 2024

**BACKGROUND/EXPLANATION:**

Funding is provided by the Maryland Department of Health. The actions are as follows.

GRANT DESCRIPTION	TYPE OF ACTION	BASE AWARD FY2024	AMOUNT OF ACTION	AMOUNT OF ACTION	TOTAL AWARD
BABIES BORN HEALTHY INITIATIVE	MOD1	\$622,093.00	\$0	\$0	\$622,093.00
ENHANCED ALZHEIMER'S SERVICES AND RESEARCH	RED1	\$75,000.00	\$(25,000.00)	\$0	\$50,000.00
SEXUALLY TRANSMITTED DISEASE	CORR	\$6,179,505.00	\$(3,880,53.00)	\$0	\$2,298,975.00
SEXUALLY TRANSMITTED DISEASE	CORR	\$167,826.00	\$167,825.00	\$(67,659.00)	\$267,992.00
IMMUNIZATION-HEP-IAP,HEP-B	MOD1	\$633,700.00	\$20,000.00	\$0	\$653,700.00
IMMUNIZATION-HEP-IAP,HEP-B	MOD1	\$0	\$180,000.00	\$0	\$180,000.00
IMMUNIZATION-HEP-IAP,HEP-B	MOD1	\$110,400.00	\$0	\$0	\$110,400.00

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The



most current Unified Funding Document will be the official award of record.

The UFD was received on August 8, 2024, due to the Governor of Maryland proposed budget cuts, which ignited additional administrative review process.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12775 - First Amendment to Agreement - Ratification - Baltimore Safe Haven Corp.-No Cost Extension**

**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Provider Agreement with Baltimore Safe Haven Corp. Period of agreement is: 8/1/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	6/26/2024
	100,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	C0#3772
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Project #: C0#3272

**BACKGROUND/EXPLANATION:**

On June 26, 2024, the Board approved the original agreement for Baltimore Safe Haven Corp. for the period of August 1, 2023, through May 31, 2024 in the amount of \$100,000.00.

On May 17, 2024, the Baltimore City Health Department provided a Letter of Intent (LOI) to Baltimore Safe Haven Corp. to extend the contracted period. Baltimore Safe Haven Corp. was unable to complete its deliverables and the department is requesting a no-cost extension for the period of August 1, 2023, through July 31, 2024. This Amendment will allow Baltimore Safe Haven Corp. to complete its program deliverables. All other terms and conditions will remain the same.

The initial NoA for this grant was for 10 months ( Aug 1, 2023 - May 31, 2024). The contracts were processed and approved within 10 months. CDC added additional 2 months to the grant making the end date July 31, 2024. The 2 months No Cost extension Notice of Award (NoA) for this grant was received late from our funder CDC. The program did not receive the NoA until May 17th, 2024. The sub-recipients were informed and the New Letter Of Intent ( LOI) for No Cost Extensions were sent to them. The LOIs were sent to internal chain for further review and approval.

These steps caused further delay in processing of these contracts.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-13810 - Employee Travel for Naureen Islam**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Naureen Islam to attend the 2024 APHA Annual Meeting and Expo in Minneapolis, Minnesota on October 26 through October 30, 2024. Period of agreement is: 10/26/2024 to 10/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,620.44

Project Fund	Amount
7000-GRT001276-CCA000170-SC630301	\$ 2,620.44

**BACKGROUND/EXPLANATION:**

Naureen Islam is requesting to attend the 2024 APHA Annual Meeting and Expo in Minneapolis, Minnesota on October 26 through October 30, 2024. Naureen Islam is the Data Analyst for the Bureau of Maternal and Child Health at BCHD. She has been selected to present at the APHA Annual meeting on Analyzing Preterm Birth Rates through social-environmental rankings, Baltimore City 2016-2020.

\$ 2,620.44 is the total cost of this travel as listed below.

\$ 197.96 - Airfare (Paid using City-issued travel card assigned to Liban Jama)

\$ 1,108.00 - Lodging (Paid using City-issued travel card assigned to Liban Jama)

\$ 166.48 - Hotel Tax

\$ 720.00 - Registration

\$ 60.00 - Airport Transportation Allowance

\$ 368.00 - Meals and Incidentals Per Diem (4 nights @ \$92)

As this travel includes weekend dates and is well over \$800, the Board is requested to ratify this travel.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13066 - Grant Agreement with UPC Westside CDC, Inc. - CCG RND01 CAP125**

**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement UPC Westside CDC, Inc. Period of agreement is: Based on Board Approval with a duration of 24 Months 10/2/2024 / to 10/1/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount
9910-PRJ000348-CAP009588-SC630318	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

DHCD’s community development strategies focus resources in disinvested and overlooked communities where City funds will spur growth and transformation and additional investment. DHCD created the Community Catalyst Grants Program (CCG), a Five Million Dollar (\$5,000,000.00) initiative to leverage assets and support community-led efforts that are essential to a neighborhood’s viability.

On January 31, 2019, DHCD released the CCG Capital Grant Guidelines and Application. On August 28, 2019, the Mayor awarded twenty- three (23) organizations.

Through the CCG Capital program, UPC Westside CDC, INC. was awarded Fifty Thousand Dollars (\$50,000.00) to be used solely to support Shops at the Triangle Development Project, located at 2033, 2035, 2037, 2039, and 2041 Pennsylvania Avenue.

Grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the Grant Funds.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

The sub contractor is chosen after the agreement is approved.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

The sub contractor is chosen after the agreement has been approved.

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2041 Pennsylvania Avenue	0313	038	
2035 Pennsylvania Avenue	0313	041	
2033 Pennsylvania Avenue	0313	042	
2037 Pennsylvania Avenue	0313	040	
2039 Pennsylvania Avenue	0313	039	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12333 - Grant Agreement - Project Plase Inc.****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Project Plase Inc. Period of agreement is: Based on Board Approval with a duration of 24 Months  
10/2/2024 / to 10/1/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 700,000.00

Project Fund	Amount
2055-CCA000333-SC670701	\$ 700,000.00
Grant #: AHTF_RND2_OP_011	

**BACKGROUND/EXPLANATION:**

On July 13, 2021, the Baltimore City Department of Housing and Community Development (DHCD) made a commitment to Project Plase, Inc., a corporation in good standing with the State of Maryland, by way of a grant in the amount of Five Hundred Thousand Dollars (\$500,000.00), to develop and occupy thirty-four (34) emergency housing beds for very low-income residents in Baltimore City. These emergency beds will be inhabited by citizens of Baltimore City exiting homelessness, with incomes at and below 50% of the Area Median Income ("AMI"), in an effort to create permanently affordable housing in Baltimore City.

Also on June 29, 2022, Baltimore City DHCD made a conditional commitment to Project Plase, Inc. to provide an additional Two Hundred Thousand Dollars (\$200,000.00) to support the increased construction costs incurred by the project as demonstrated by Project Plase, Inc. The increased construction costs support is contingent on the project commencing construction within 12 months of approval of the funding agreement by the Board of Estimates.

These commitments provide a total of \$700,000.00 in funds to Project Plase, Inc. to fund the renovation and preparation of affordable units as is the purpose and mission of the Affordable Housing Trust Fund. The commitments are pending Board of Estimates approval to make the funds available for affordable housing to be created and support unit development.

The Grantee may submit a written request to DHCD asking for a one (1) year extension to the term of this agreement and/or a budget reallocation not to exceed twenty (20) percent of the grant funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to DHCD at least thirty (30) days prior to the Termination Date. The request must include all required documentation to justify the need for an extension. The Housing Commissioner or their designee will approve or deny the request in writing.

The award is also contingent upon a signed and recorded “Declaration of Restrictive Covenants” form which has been included in this submission. This “Declaration of Restrictive Covenants” places a restriction on the use and sale of the land in order to enforce the goals of the Affordable Housing Trust Fund’s purpose to create affordable housing for citizens of Baltimore City.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	Applicable

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

Sub contractor will be chosen after goals have been obtained.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

Subcontractor not chosen yet. Goals to be determined after boe approval

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3549 Old Frederick Rd Baltimore MD 21229	2244A	041	

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
 Law has reviewed and approved for form and legal sufficiency  
 SMBA&D has reviewed and approved.  
 Audits has reviewed and has no objection to BOE approval



**SB-24-13606 - Subgrant Agreement - Greater Baybrook Alliance, Inc.**

AGC4392 - M-R American Rescue Plan Act

**ACTION REQUESTED:**

The Board is requested to approve a Subgrant Agreement with Greater Baybrook Alliance, Inc.  
Period of agreement is: 10/2/2024 to 6/30/0026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project #: prj002803

Project Fund	Amount
9901-GRT001444-CAP009110 prj002803	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

This American Rescue Plan Act Subgrant Agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development and Greater Baybrook Alliance (the “Subgrantee”). Whereas, the American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”); Whereas, ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”); WHEREAS, the City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”); Whereas, Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Two Hundred Fifty Thousand Dollars (\$250,000.00) as set forth in writing.

This Agreement shall commence on the date this Agreement is approved by the Board of Estimates of Baltimore City and shall terminate on June 30, 2026, unless terminated earlier pursuant to the terms of this Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**IMPACTED ADDRESS:**

Address	Block	Lot	Description

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13060 - Grant Agreement (DIP\_CAP\_KIOBA\_FY24) between Mayor and City Council of Baltimore and Kioba Business Ventures L.L.C**

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Kioba Business Ventures, LLC. Period of agreement is: 10/2/2024 to 10/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project #:

DIP\_CAP\_KIOBA\_FY24

Project Fund	Amount
9901-GRT001473-CAP009110 PRJ002787	\$ 100,000.00

**BACKGROUND/EXPLANATION:**

This Grant Agreement with Kioba Business Ventures L.L.C. will support the renovation and selling of two (2) low-income properties in Baltimore City.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor will be selected after grant is approved

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

The contractor will be selected after grant is approved

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1423 druid hill ave baltimore MD 21217	0377	026	
2141 druid hill ave baltimore MD 21217	0309	022	

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13057 - Grant Agreement - DTC LLC****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with DTC LLC. Period of agreement is: 10/2/2024 to 10/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Project #:

DIP\_CAP\_DTC\_FY24

Project Fund	Amount
9901-GRT001473-CAP009110 PRJ002787	\$ 200,000.00

**BACKGROUND/EXPLANATION:**

This Agreement will support the renovation and selling of four (4) low-income properties in Baltimore City. The term of this Agreement shall begin upon approval by the Board of Estimates of Baltimore City (the "Effective Date") and shall expire October 31, 2026 (the "Termination Date").

This American Rescue Plan Act Subgrant Agreement (this "Agreement") is entered into by and between the Mayor And City Council Of Baltimore, a municipal corporation of the State of Maryland (the "City"), acting by and through the City's Department Of Housing AND Community Development, and DTC LLC (the "Subgrantee").

The American Rescue Plan Act of 2021 ("ARPA"), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts ("ARPA Funding");

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "Criteria");

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the "Services");

The City, through the Mayor's Office of Recovery Programs ("MORP"), has allocated the applicable ARPA Funding to the City's Department of Housing and Community Development (the "Department") pursuant to the Inter-Agency Agreement between MORP and the Department (the "Inter-Agency Agreement");

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Two Hundred Thousand Dollars (\$200,000.00);

Subgrantee was notified on June 18, 2024 that it had received an award of ARPA funding in the amount of Two Hundred Thousand Dollars (\$200,000.00) (the “Grant Funds”),

The Subgrantee shall undertake the rehabilitation and extensive renovations of formerly vacant housing located in the Impact Investment Area and Middle Neighborhoods to support affordable homeownership in Baltimore City;

The City has deemed this Agreement and the ARPA Funding allocated herein to qualify to be designated in the revenue loss category pursuant to 31 CFR 35.6(d) (the “Revenue Loss Category”);

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor will be selected after grant is executed.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor will be selected after grant is executed.

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
722 E 21st Street Baltimore MD 21218	4020	012	
724 E 21st Baltimore MD 21218	4020	013	
705 E 22nd Street Baltimore MD 21218	4020	040	
707 E 22nd Streer Baltimore MD 21218	4020	039	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13131 - Grant Agreement - Black Women Build - Baltimore Inc****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Black Women Build - Baltimore Inc. Period of agreement is: 5/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 660,000.00

Project #:

DIP\_CAP\_BWB\_FY24

Project Fund	Amount
9901-PRJ002790-GRT001473- CAP009110	\$ 660,000.00

**BACKGROUND/EXPLANATION:**

This Grant Agreement will support the renovation and selling of eleven (11) low-income properties in Baltimore City. The term of this Agreement shall begin May 1, 2024 (the "Effective Date") and shall expire June 30, 2025 (the "Termination Date").

This American Rescue Plan Act Subgrant Agreement ("the Agreement") is retroactively entered into as of the Effective Date (defined below) by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the "City"), acting by and through the City's Department of Housing and Community Development, and Black Women Build - Baltimore Inc. (the "Subgrantee").

The American Rescue Plan Act of 2021 ("ARPA"), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts ("ARPA Funding");

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "Criteria");

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the "Services");

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Six Hundred Sixty Thousand Dollars (\$660,000.00) as set forth in writing (the "Scope of Program and Approved Budget");



The City, through the Mayor’s Office of Recovery Programs (“MORP”), has allocated the applicable ARPA Funding to the City’s Department of Housing and Community Development (the “Department”) pursuant to the Inter-Agency Agreement between MORP and the Department (the “Inter-Agency Agreement”);

The Subgrantee provides extensive renovations including construction and infrastructure to properties located at 1102-1122 Sarah Ann Street in Baltimore City for homeownership in Baltimore City (the “Program”);

The Subgrantee was notified on May 31, 2023 that it had received an award of ARPA Funding in the amount of Six Hundred Sixty Thousand Dollars (\$660,000.00).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor will be selected after approval of the grant.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor will be selected after approval.

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1106 Sarah Ann Street Baltimore MD 21223	0155	083	
1122 Sarah Ann Street Baltimore MD 21223	0155	075	
1116 Sarah Ann Street Baltimore MD 21223	0155	078	
1104 Sarah Ann Street Baltimore MD 21223	0155	084	
1120 Sarah Ann Street Baltimore MD 21223	0155	076	
1108 Sarah Ann Street Baltimore MD 21223	0155	082	
1114 Sarah Ann Street Baltimore MD 21223	0155	079	

1110 Sarah Ann Street Baltimore MD 21223	0155	081	
1118 Sara Ann Street baltimore MD 21223	0155	077	
1112 Sarah Ann Street Baltimore MD 21223	0155	080	
1102 Sarah Ann Street Baltimore MD 21223	0155	085	

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13031 - Grant Agreement - (DIP\_CAP\_STAMBROSE\_FY24) - St. Ambrose Housing Aid Center, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with St. Ambrose Housing Aid Center, Inc. Period of agreement is: 10/2/2024 to 10/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Project #: SB-24-13031

Project Fund	Amount
4001-GRT001658-CCA001371	\$ 200,000.00
No project number	

**BACKGROUND/EXPLANATION:**

This Grant Agreement with St. Ambrose Housing Aid Center, Inc. will support the renovation and selling of four (4) low-income properties in Baltimore City. The term of this Agreement shall begin upon approval by the Board of Estimates of Baltimore City (the “Effective Date”) and shall expire October 31, 2026 (the “Termination Date”).

This American Rescue Plan Act Subgrant Agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development and St. Ambrose Housing Aid Center, Inc.(the “Subgrantee”).

The American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”);

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”);

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”);

The City, through the Mayor’s Office of Recovery Programs (“MORP”), has allocated the applicable ARPA Funding to the City’s Department of Housing and Community Development (the “Department”) pursuant to the Inter-Agency Agreement between MORP and the Department (the “Inter-Agency Agreement”);

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Two Hundred Thousand Dollars (\$200,000.00);

Subgrantee was notified on June 18, 2024 that it had received an award of ARPA funding in the amount of Two Hundred Thousand Dollars (\$200,000.00) (the “Grant Funds”), as set forth in the Award Letter as Exhibit A;

The Subgrantee shall undertake the rehabilitation and extensive renovations of formerly vacant housing located in the Impact Investment Area and Middle Neighborhoods to support affordable homeownership in Baltimore City;

WHEREAS, the City has deemed this Agreement and the ARPA Funding allocated herein to qualify to be designated in the revenue loss category pursuant to 31 CFR 35.6(d) (the “Revenue Loss Category”);

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

Contractor will be selected after grant is executed

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

Contractor selected after grant is executed.

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3210 lyndale avenue Baltimore MD 21213	4178E	023	
3116 clifftmont avenue Baltimore MD 21213	4188B	053	
3236 lyndale avenue Baltimore MD 21213	4178E	036	
3338 elmora avenue Baltimore MD 21213	4178G	042	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13049 - Grant Agreement - Ins9ired Enterprises LLC****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Ins9ired Enterprises LLC. Period of agreement is: 10/2/2024 to 10/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project #:

DIP\_CAP\_Ins9iredEnterprises\_FY24

Project Fund	Amount
9901-GRT001473-CAP009110 PRJ002787	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

This Grant Agreement with Ins9ired Enterprises LLC will support the renovation and selling of five (5) low-income properties in Baltimore City. The term of this Agreement shall begin upon approval by the Board of Estimates of Baltimore City (the "Effective Date") and shall expire October 31, 2026 (the "Termination Date").

This American Rescue Plan Act Subgrant Agreement (this "Agreement") is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the "City"), acting by and through the City's Department of Housing And Community Development, and Ins9ired Enterprises LLC (the "Subgrantee").

The American Rescue Plan Act of 2021 ("ARPA"), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts ("ARPA Funding");

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "Criteria");

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the "Services");

The City, through the Mayor's Office of Recovery Programs ("MORP"), has allocated the applicable ARPA Funding to the City's Department of Housing and Community Development (the "Department") pursuant to the Inter-Agency Agreement between MORP and the Department (the "Inter-Agency Agreement");

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Two Hundred Fifty Thousand Dollars (\$250,000.00);

Subgrantee was notified on June 18th, 2024 (revised July 19, 2024) that it had received an award of ARPA funding in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) (the “Grant Funds”), as set forth in the Award Letter as Exhibit A.

The Subgrantee shall undertake the rehabilitation and extensive renovations of formerly vacant housing located in the Impact Investment Area and Middle Neighborhoods to support affordable homeownership in Baltimore City;

The City has deemed this Agreement and the ARPA Funding allocated herein to qualify to be designated in the revenue loss category pursuant to 31 CFR 35.6(d) (the “Revenue Loss Category”);

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
Applicable	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	
Contractor will be selected after grant is executed.			

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	
Contractor will be selected after grant is approved.			

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
314 N. Fulton Ave Baltimore MD 21213	0148	031	
316 N. Fulton Ave Baltimore MD 21213	0148	032	
317 N. Fulton Ave Baltimore MD 21213	0149	069	
715 E 20th Street Baltimore MD 21218	4001	036	
313 N Fulton Ave Baltimore MD 21213	0149	071	

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-13482 - Employee Reimbursement of Expenses for Ronald Simmons****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Ronald Simmons for the Reinstatement and renewal of his International Code Council Certification. Period of agreement is: 4/30/2024 to 4/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250.00

Project Fund	Amount	Start Date	End Date
1001-CCA000326-SC630322	\$ 250.00	4/30/2024	4/30/2024

**BACKGROUND/EXPLANATION:**

Employee Ronald Simmons (Expense Report ER-011396) is seeking reimbursement for paying for his reinstatement and renewal of his International Code Council certification. This certification is required to from his job duties as a senior housing inspector.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13664 - Employee Travel Request - Nancy Goldring****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Nancy Goldring to attend the “Reclaiming Vacant Properties Conference 2024” The conference will be held in St. Louis, MO. on October 9-11, 2024. Period of agreement is: 10/8/2024 to 10/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,124.58

Project Fund	Amount
1001-CCA000326-SC630301	\$ 2,124.58

**BACKGROUND/EXPLANATION:**

Nancy Goldring will travel to St. Louis, Missouri for the “Reclaiming Vacant Properties Conference 2024” The conference will be held in St. Louis, MO. on October 9-11, 2024. Nancy Goldring will leave the evening of October 8, 2024. On Wednesday, Nancy Goldring will participate in a tour of the Delmar Divide; mobile workshops, training sessions, breakout sessions for using data to match supply of vacant property with demand for housing and revitalization, Economic Justice and Vacancy; Thursday, Supply Side Solutions for the Housing Affordability Crisis, Reusing vacant properties to promote art and culture in historically marginalized communities and Non-governmental legal programs to reduce vacancy and promote Equitable Development. On Friday, Preventing Illegal Dumping through community-based environmental design, Eminent Domain as an Equitable Development tool. The courses will highlight best practices for all the cities attending. The registration for RVP is \$800.00/person. The round-trip flight is \$470.95/person. The per diem rate for this location is \$150.00/night as per GSA’s per diem rates and does not include taxes of \$60.67/night for 3 nights and a hotel service fee of \$24.87/night for 3 nights. Due to the cost of the hotel (\$199.00) vs. the per diem rate of \$150.00 the Department is requesting an additional \$49.00/night x 3.

Employee declined M&IE for travel & Ground Transportation. The flight and hotel were paid using John Blakeney’s City-issued travel card. The registration cost was paid using Pasua Smith’s City-issued P-Card.

**Trip Related Cost:**

Flight	\$470.95
GSA Lodging	\$450.00 – 150/night x 3/nights
Hotel Taxes/Fees	\$182.01 – 60.67/night x 3
Additional Hotel	\$147.00 – 49.00/night x 3
Hotel Service Fees	\$74.61 – 24.87333/night x 3
Registration	\$800.00
<b>TOTAL</b>	<b>\$2124.58</b>

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13665 - Employee Travel Request for Eric Booker****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Eric Booker who will attend the "Reclaiming Vacant Properties Conference 2024" The conference will be held in St. Louis, MO. on October 9-11, 2024. Period of agreement is: 10/8/2024 to 10/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,653.63

Project Fund	Amount
1001-CCA000326-SC630301	\$ 1,653.63

**BACKGROUND/EXPLANATION:**

Eric Booker will travel to St. Louis, Missouri for the "Reclaiming Vacant Properties Conference 2024" The conference will be held in St. Louis, MO. on October 9-11, 2024. On Wednesday, Eric Booker will participate in a tour of the Delmar Divide; mobile workshops, training sessions, breakout sessions for using data to match supply of vacant property with demand for housing and revitalization, Economic Justice and Vacancy; Thursday, Supply Side Solutions for the Housing Affordability Crisis, Reusing vacant properties to promote art and culture in historically marginalized communities and Non-governmental legal programs to reduce vacancy and promote Equitable Development. On Friday, Preventing Illegal Dumping through community-based environmental design, Eminent Domain as an Equitable Development tool. The courses will highlight best practices for all the cities attending. The registration for RVP is \$800.00/person. EMPLOYEE DECLINED FLIGHT. The per diem rate for this location is \$150.00/night as per GSA's per diem rates and does not include taxes of \$60.67/night for 3 nights and a hotel service fee of \$24.87/night for 3 nights. Due to the cost of the hotel (\$199.00) vs. the per diem rate of \$150.00 we are requesting an additional \$49.00/night x 3. EMPLOYEE DECLINED M&IE FOR TRAVEL & GROUND TRANSPORTATION. The flight and hotel were paid using John Blakeney's City-issued travel card. The registration cost was paid using Pasua Smith's City-issued P-Card.

## Trip Related Cost:

GSA Lodging	\$450.00 – 150/night x 3/nights
Hotel Taxes/Fees	\$182.01 – 60.67/night x 3
Additional Hotel	\$147.00 – 49.00/night x 3
Hotel Service Fees	\$74.61 – 24.87/night x 3
Registration	\$800.00
<b>TOTAL</b>	<b>\$1653.63</b>

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13660 - Employee Travel Request for Linda Allen****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Linda Allen to attend the “Reclaiming Vacant Properties Conference 2024” St. Louis, MO. on October 9-11, 2024. Period of agreement is: 10/8/2024 to 10/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,124.58

Project Fund	Amount
1001-CCA000326-SC630301	\$ 2,124.58

**BACKGROUND/EXPLANATION:**

Linda Allen will travel to St. Louis, Missouri for the “Reclaiming Vacant Properties Conference 2024” The conference will be held in St. Louis, MO. on October 9-11, 2024. Linda Allen will leave the evening of October 8, 2024. On Wednesday, Linda Allen will participate in a tour of the Delmar Divide; mobile workshops, training sessions, breakout sessions for using data to match supply of vacant property with demand for housing and revitalization, Economic Justice and Vacancy; Thursday, Supply Side Solutions for the Housing Affordability Crisis, Reusing vacant properties to promote art and culture in historically marginalized communities and Non-governmental legal programs to reduce vacancy and promote Equitable Development. On Friday, Preventing Illegal Dumping through community-based environmental design, Eminent Domain as an Equitable Development tool. The courses will highlight best practices for all the cities attending. The registration for RVP is \$800.00/person. The round-trip flight is \$470.95/person. The per diem rate for this location is \$150.00/night as per GSA’s per diem rates and does not include taxes of \$60.67/night for 3 nights and a hotel service fee of \$24.87/night for 3 nights. Due to the cost of the hotel (\$199.00) vs. the per diem rate of \$150.00 we are requesting an additional \$49.00/night x 3.

Employee declined M&IE for travel and ground transportation The flight and hotel were paid using John Blakeney’s City-issued travel card. The registration cost was paid using Pasua Smith’s City-issued P-Card.

## Trip Related Cost:

Flight	\$470.95
GSA Lodging	\$450.00 – 150/night x 3/nights
Hotel Taxes/Fees	\$182.01 – 60.67/night x 3
Additional Hotel	\$147.00 – 49.00/night x 3
Hotel Service Fees	\$74.61 – 24.8733/night x 3
Registration	\$800.00
<b>TOTAL</b>	<b>\$2124.58</b>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13477 - First Amendment to Accela Master Services Agreement****ACTION REQUESTED:**

The Board is requested to approve the First Amendment to the Accela Master Services Agreement with Accela, Inc. Period of agreement is: 8/15/2024 to 9/19/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 354,038.30

Contract Award Amount:	\$	Award Date:	9/20/2023
	5,685,007.15		

Contract Increase Amount:	\$ 0.00	Increase Number:	
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Contract Amendment Amount:	\$	Amendment Number:	
	354,038.30		

Project Fund	Amount
1001-CCA000343-SC630326	\$ 354,038.30

**BACKGROUND/EXPLANATION:**

The City and Accela entered into a Master Services Agreement, awarded by the Board of Estimates of Baltimore City on September 20, 2023, wherein Accela agreed to provide the customization, configuration, and software as a service subscription for the city to utilize the Accela System, as more fully described therein.

The Agreement provided that the total compensation to be paid to Accela shall not exceed Five Million Six Hundred Eighty-Five Thousand Seven Dollars and Fifteen Cents (\$5,685,007.15) as collectively set forth on Order 1, attached to the Agreement as Exhibit C, and Order 2, attached to the Agreement as Exhibit D.

The Parties wish to retroactively amend the Agreement to (i) supplement the Agreement with an additional Order; and (ii) increase the total compensation by Three Hundred Fifty-Four Thousand Thirty-Eight Dollars and Thirty Cents (\$354,038.30), thereby making the total compensation Six Million Thirty-Nine Thousand Forty-Five Dollars and Forty-Five Cents (\$6,039,045.45).

Upon the approval of this Amendment by the Board, this Amendment shall be retroactively effective as of August 15, 2024.

The Parties hereby amend the Agreement to include Order 3, attached hereto as Exhibit H and incorporated herein. Any reference in the Agreement to Order, as such term is defined in the Agreement, shall hereafter also include Order 3 set forth on Exhibit H. III.

The Parties hereby agree to delete \$2,929,821.65 in the Contract Amount line item in the City Funding column of the Funding Source Identification Chart set forth in Exhibit A of the



Agreement and replace it with \$3,283,859.95. The remainder of the Agreement shall remain effective, valid, and binding

Your Honorable Board’s consideration and approval is requested for the attached First Amendment to the Accela Master Professional Services agreement between the City, acting by and through the Department of Housing and Community Development and Accela, Inc.

Pricing Summary

Period	Net Total
Year 1	\$ 2,459.70
Year 2	\$ 63,627.01
Year 3	\$ 66,808.11
Year 4	\$ 70,148.57
Year 5	\$ 73,656.17
Year 6	\$ 77,338.74
Total	\$ 354,038.30

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13395 - Condemnation and quick-take of the Leasehold Interest in 1403 E. Preston Street (Block 1162, Lot 013)**

**ACTION REQUESTED:**

The Board is requested to approve the Condemnation and Quick-take of the Leasehold Interest in 1403 E. Preston Street, Block 1162, Lot 013 to Henry L. Miles, Life Tenant, and Odell Miles, Celest Miles, Pauline Stinnette and Louis Miles, Sr., Remaindermen. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 52,780.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 52,780.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation and quick-take of the Leasehold Interest in 1403 E. Preston Street for the purchase price of \$52,780.00. The owner is Henry L. Miles, Life Tenant, and Odell Miles, Celest Miles, Pauline Stinnette and Louis Miles, Sr., Remaindermen. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisal reports made by independent appraisers.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1403 E. Preston Street Baltimore MD	1162	013	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

**SB-24-12391 - Condemnation of the Leasehold interests in 2565 Pennsylvania Ave, 1613 Retreat St, and 1615 Retreat St.**

**ACTION REQUESTED:**

The Board is requested to approve the Condemnation of the Leasehold interests in 2565 Pennsylvania Ave, Block 3406, Lot 051, 1613 Retreat St, Block 3406, Lot 049 and 1615 Retreat St. Block 3406, Lot 050. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 670,000.00

Project Fund	Amount
9910-PRJ002439-CAP009588	\$ 670,000.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the leasehold interests in 2565 Pennsylvania Ave., 1613 Retreat St., 1615 Retreat St. for the purchase price of \$670,000.00. The owner is Penn-North Square, Inc. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisal reports made by independent appraisers.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2565 Pennsylvania Ave Baltimore MD	3406	051	
1615 Retreat St. Baltimore MD	3406	050	

1613 Retreat St. Baltimore MD	3406	049	
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**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

**SB-24-13344 - Condemnation or Redemption of the \$90.00 Ground Rent Interest in 2878 Harford Rd**

**ACTION REQUESTED:**

The Board is requested to approve a Condemnation or Redemption of the Ground Rent Interest in 2878 Harford Road, Block 3937, Lot 001 to Reba Evans. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 940.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 940.00
\$70.00 – Application Fee \$270 – Back Rent \$600.00 - FMV	

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT.

A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2878 Harfor Rd Baltimore MD	3937	001	

**COUNCIL DISTRICT:** 14th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13357 - Condemnation of the \$140.00 Ground Rent Interest in 535 W. Lafayette Avenue - Block 0414, Lot 059**

**ACTION REQUESTED:**

The Board is requested to approve the Condemnation of the Ground Rent Interest in 535 W. Lafayette Avenue Block 0414, Lot 059 with M-A Funding, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,353.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 1,353.00
\$ 933.00 Purchase Price \$ 420.00 Back Rent	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the purchase by condemnation of the Ground Rent Interest in 535 W. Lafayette Avenue for the purchase price of \$1,353.00. The owner is M-A Funding, Inc. It is necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped.

The fair market value is substantiated in appraisal reports made by independent appraisers.

The provisions of Article 13, § 2-7 of the Baltimore City Code and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, authorize the Department of Housing and Community Development to acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
535 W. Lafayette Avenue Baltimore MD	0414	059	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.



**SB-24-12503 - Option to purchase the \$42.00 sub ground rent interest in 2019 Ashland Ave (Block 1604, Lot 032).****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase the sub ground rent interest in 2019 Ashland Ave (Block 1604, Lot 032) to Lee and Selma, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,040.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 1,040.00
\$385.00 Purchase Price \$126.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$385.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$350.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the city, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2019 Ashland Ave Baltimore MD	1604	032	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13022 - Option to purchase the Leasehold interest in 1314 Homewood Ave (Block 1142B, Lot 042)****ACTION REQUESTED:**

The Board is requested to approve an Option to Purchase the Leasehold interest in 1314 Homewood Ave (Block 1142B, Lot 042) to Marilyn Bailey & George Whiting. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 66,803.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 66,803.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Option to purchase the Leasehold Interest in 1314 Homewood Ave between the owners, Marilyn Bailey and George Whiting, and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. This Department has secured appraisals, negotiated with the owner of said interest, and the attached option has been signed by the owner. The property will be redeveloped.

The fair market value is substantiated in appraisal reports made by independent appraisers contracted by the City.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1314 Homewood Ave Baltimore MD	1142B	042	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13355 - Condemnation or Redemption of the \$90.00 Ground Rent Interest in 3709 Towanda Ave (Block 3176 Lot 033)**

**ACTION REQUESTED:**

The Board is requested to approve a SDAT Redemption/Condemnation of the Ground Rent Interest in 3709 Towanda Avenue, Block 3176, Lot 033 to Samuel Steinberg and Fanny Steinberg. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 940.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 940.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve application to the Maryland Department of Assessments and Taxation to redeem or extinguish the \$90.00 ground rent interest in 3709 TOWANDA AVE owned by Samuel Steinberg and Fanny Steinberg for the total amount of \$940.00. The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

In the alternative, SDAT Redemption cannot be achieved, DHCD requests approval to purchase the property interest by condemnation for the fair market value substantiated in appraisal reports made by independent appraisers contracted by the City.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
3709 Towanda Ave Baltimore MD	3176	033	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13424 - Condemnation or Redemption of the \$120.00 Ground Rent Interest in 820 N. Castle St (Block 1604, Lot 062)****ACTION REQUESTED:**

The Board is requested to approve a SDAT Redemption/Condemnation of the Ground Rent Interest in 820 N. Castle St (Block 1604, Lot 062) to Dust, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,230.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 1,230.00
\$70.00 – Application Fee \$360.00 – Back Rent \$800.00 - FMV	

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
820 N. Castle St Baltimore MD	1604	062	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13275 - Land Disposition Agreement for the sale of 1528 Homestead Street  
(Block 4108, Lot 016)**

**ACTION REQUESTED:**

The Board is requested to approve a Land Disposition Agreement (LDA) with Adopt A Block, Inc. for the sale of 1528 Homestead Street, Block 4108, Lot 016. Period of agreement is: 10/2/2024 to 10/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Adopt A Block, Inc. proposes to purchase and rehab and sell property described in Schedule A to a homeowner. The rehab will consist of both interior and exterior improvements.

City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

**Statement of Purpose and Rationale for Sale Below the Waiver Valuation Value:**

In accordance with the City’s Appraisal Policy, a waiver valuation was prepared and determined the property value and sale price.

The property will sell for less than the which is below the determined value to serve a specific benefit to the immediate community; help to eliminate blight and return the property to the City’s tax rolls.

The city shall convey all its rights, title, and interest in 1528 Homestead St. for a total sales price of \$1,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**IMPACTED ADDRESS:**

<b>Address</b>	<b>Block</b>	<b>Lot</b>	<b>Description</b>
1528 Homestead Ave	4108	016	

**COUNCIL DISTRICT:** 14th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13623 - Employee Retroactive/Back Pay - Out of Title Pay - Pratt 150-25 - Michael Dupree**

AGC3900 - Enoch Pratt Free Library

**ACTION REQUESTED:**

The Board is requested to approve Employee Retroactive/Back Pay for Out of Title work to employee Michael Dupree. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

TYPE OF REQUEST:

- LATE INITIAL 120 DAYS OUT-OF-TITLE ( ) LATE AGENCY PAYROLL CERTIFICATION
- 60 DAY EXTENSION OF OUT-OF-TITLE ( ) LATE EXTENSION OF OUT-OF-TITLE

**DEPARTMENT OF HUMAN RESOURCES RECOMMENDATION:**

APPROVE ( ) DISAPPROVE

**COMMENTS:**

REQUESTING AGENCY: Enoch Pratt Free Library

NAME OF INCUMBENT: Michael Dupree

EMPLOYEE ID NUMBER: 117646

CLASS NUMBER & TITLE: 00631 - Driver, Library

GRADE (SALARY): 075 (\$45,734 - \$40,638)

JOB NUMBER: 15858

ACTING AS

CLASS NUMBER & TITLE: 00618 - Library Stores Supervisor

GRADE (SALARY): 085 (\$46,932 - \$56,551)

JOB NUMBER: 15663

PAYMENT REQUESTED FOR THE PERIOD BEGINNING: December 18, 2023 - April 8, 2024

FOR: ( ) 120 CUMULATIVE DAYS ( ) 60 CUMULATIVE DAYS ( X ) OTHER

EXPLAIN:

EMPLOYEE MEETS QUALIFICATIONS OF OUT-OF-TITLE CLASS:

YES ( ) NO

CURRENT ELIGIBILITY LIST: N/A ( ) YES ( ) NO

REASON FOR LATE SUBMISSION:

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**



Board of Estimates Agenda	Human Resources			10/2/2024
N/A	N/A	N/A	N/A	
<b>COUNCIL DISTRICT:</b>	Citywide			
<b>ENDORSEMENTS:</b>				

**SB-24-13614 - Employment Contract - HLTH 253-25 - Dona Bowley**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Dona Bowley. Period of agreement is: Based on Board Approval with a duration of 1 Years  
10/2/2024 / to 10/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,600.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund Amount

4000-GRT000934-CCA000232- \$ 15,600.00

SC610109

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department is requesting approval of an employment contract for Dona Bowley, for one year, beginning the date of Board of Estimates approval, for 1040 hours. Dona Bowley will serve as a Contract Services Specialist II. Dona Bowley will be responsible for setting up and breaking down eating areas; serving food on the food line; assisting seniors who are unable to assist themselves; ensuring food is served at the appropriate temperature; ensuring that kitchen equipment is kept sanitary; assisting that food products are stored properly stocking the kitchen for the next day service.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13613 - Employment Contract - COURTS 267-25 – Eric Peterson**

AGC1311 - Courts - Circuit Court

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for Eric Peterson. Period of agreement is: Based on Board Approval with a duration of 1 Years  
10/2/2024 / to 10/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 64,987.34

Project Fund	Amount
6000-CCA000210-SC610109	\$ 64,987.34

**BACKGROUND/EXPLANATION:**

The Baltimore City Circuit Court is requesting approval of an employment contract for Eric Peterson, for one year, beginning the date of Board of Estimates approval, for 1826 hours.

Eric Peterson will serve as a Contract Service Specialist II. Eric Peterson will be responsible for reviewing motions and making recommendations in a wide-variety of non-domestic cases; performing legal research as requested by judges; filling-in for law clerks with responsibilities whom are out of office, or require general assistance; training and supervising other employees including paralegals, legal assistants and academic interns; preparing meeting for/with the Bar regarding ongoing cases; be on call for judges during their hearings when they require assistance.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency

**SB-24-13621 - Employment Contract - POLICE 147-25 – Dennis M. Knight**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract Dennis M. Knight. Period of agreement is: 9/16/2024 to 9/15/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA000782-SC610109	\$ 51,147.20

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department has requested approval of an employment contract for Dennis M. Knight, for one year beginning September 16, 2024, through September 15, 2025, or upon Board of Estimates approval, whichever comes later, for no more than 2080 hours. This is the same hourly rate as in the previous contract period. Dennis M. Knight will work as a Contract Services Specialist II. This position is responsible for performing the role of a Background Investigator, providing administrative functions, including, but not limited to, conducting interviews, compiling reports, coordinating and conducting background investigations, assisting in coordinating the hiring of sworn police officers, cadets, civilian employees and contractors, ensuring candidates take the National Testing Network (NTN) and Physical Agility exam, follow up with applications who have not made any progress with the NTN/Physical Agility exam, recording the results in Workday, assisting candidates with overcoming obstacles, and receiving and responding to calls, texts, and emails.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13617 - Employment Contract - HCD 167-25 – Merita Jackson**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract Merita Jackson. Period of agreement is: 10/2/2024 to 10/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 60,000.88

Project Fund	Amount
1001-CCA000326	\$ 60,000.88

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development has requested approval of an employment contract for Merita Jackson, for one-year beginning upon the date of the Board of Estimates approval, for 1906 hours. Merita Jackson will work as a Contract Services Specialist II. This position is responsible for responding to inquiries and complaints received in the Office of Ombudsman, conducting interviews to elicit information about the nature and extent of the expressed problem, performing on-site inspections and completing reports, reviewing findings and coordinating inquiry/problem resolution, investigating complaints and makes appropriate referrals as warranted, acting as a liaison between City residents, DHCD and other service providers, tracking status of complaints and follows-up on resolutions provided to the complainant, responding to emergencies, On call 24 hours a day to assist as directed, either in the field or at a Command Center, identifying problems and takes necessary actions to deal with emergency situations related to but not limited to fires, snowstorms, heat waves, code blue, etc., coordinating special events with community groups, businesses, and City agencies to promote community fairs, walking tours and neighborhood clean-up activities, etc., preparing statistical and narrative reports on cases and their findings, conducting educational meetings with residents, their families and facility administrators and staff concerning such matters of residents’ rights and responsibilities, and testifying in court as an expert witness in complaint cases.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13634 - Employment Contract - SAO 173-25 -Tracy Snowden**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract Tracy Snowden. Period of agreement is: 7/28/2024 to 7/27/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 38,189.00

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA001007-SC610109	\$ 38,189.00

**BACKGROUND/EXPLANATION:**

The Office of the State’s Attorney is requesting approval of an employment contract for Tracy Snowden, for one year, beginning July 28, 2024, through July 27, 2025, or the date of Board of Estimates approval, whichever comes later, for 1248 hours. This is a 4% increase from the previous contract period.

Tracy Snowden will serve as a Contract Services Specialist II. This position will be responsible for managing a database that tracks lab results from the Baltimore Police Department to assure that prosecutors throughout the office know the status of each request in preparing for trial, tracking lab reports for every trial, post-conviction petition, DNA post-conviction petition, Actual Innocence petition, motions to reopen petitions, and various new trial motions, communicating daily with BPD, Assistant State’s Attorneys, and Circuit Court employees, providing office support work involving legal documents and processes, and performing related Secretary, SAO work as required.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13619 - Employment Contract - HCD 277-25 - Antonio Boyd**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract with Antonio Boyd. Period of agreement is: 10/2/2024 to 10/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35,000.00

Project Fund	Amount
1001-CCA000326	\$ 35,000.00

**BACKGROUND/EXPLANATION:**

The Department of Housing and Community Development is requesting approval of an employment contract for Antonio D. Boyd, for one year, beginning the date of Board of Estimates approval, for 1906 hours. Antonio D. Boyd will serve as a Contract Services Specialist II. Antonio D. Boyd will be responsible for conducting inspections to evaluate quality or performance, conduct and inspect data entry and quality control reviews and audits, performs operational, organizational, and procedural analysis and reviews inspection work against standard operating procedures.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency

**SB-24-13615 - Employment Contract - HLTH 254-25 - Frank Freeman**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract with Frank Freeman. Period of agreement is: 10/1/2024 to 9/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,600.00

Project Fund	Amount
4000-GRT000934-CCA000232- SC610109	\$ 15,600.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department has requested approval of an employment contract for Frank Freeman, for one year, beginning October 1, 2024, through September 30, 2025, or the date of Board of Estimates approval, or whichever one comes later, for 1040 hours. This is the same hourly rate as in the previous contract period. Frank Freeman will work as a Contract Services Specialist II for the Division of Aging and CARE Services. This position will be responsible for setting up and breaking down the kitchen and dining area, serving food on serving line, assisting seniors that are unable to serve themselves, checking food for appropriate temperature, ensuring that kitchen equipment is kept clean and sanitary, assisting with ensuring that food products are stored properly, and stocking the kitchen for next day.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



**SB-24-13616 - Employment Contract - HLTH 255-25 - Curleen Davis**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract with Curleen Davis. Period of agreement is: Based on Board Approval with a duration of 1 Years  
10/2/2024 / to 10/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 45,500.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund Amount

4000-GRT001630-CCA000210- \$ 45,500.00

SC610109

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department is requesting approval of an employment contract for Curleen Davis, for one year, beginning the date of Board of Estimates approval, for 1820 hours. Curleen Davis will serve as a Contract Services Specialist II. Curleen Davis will be responsible for overseeing the day-to-day operations of a Baltimore City senior center, including building operations; establishing program goals including planning, coordination, and approving program activities for independent seniors; participating in the budget planning for program operations including some grant research and writing and ensuring accurate accountability of payment to vendors; supervise and assist program and facility staff; assisting in policy development relative to program needs.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13622 - Employment Contract - Retiree - POLICE 148-25 –Barbara J. McClairn, Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree Barbara J. McClairn. Period of agreement is: 9/24/2024 to 9/23/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
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1001-SC610109	\$ 51,147.20
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Cost Center CCA001434

**BACKGROUND/EXPLANATION:**

On January 3, 1996, your Honorable Board approved a waiver to Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

The Baltimore City Police Department has requested approval of an employment contract for retiree, Barbara J. McClairn, for one year beginning September 24, 2024, through September 23, 2025, or upon Board of Estimates approval, whichever comes later, at a rate of \$24.59 per hour, for no more than 2080 hours, not to exceed \$51,147.20. This is the same hourly rate as in the previous contract period.

Barbara J. McClairn will work as a Contract Services Specialist I. This position is responsible for working with sworn personnel to schedule and ensure staffing at various events and businesses that have contracts with the city to provide uniform police overtime, coordinating, scheduling and oversight of billing associated with multiple vendors and organizations throughout the city, uploading the Agency Reimbursement requests into Workday for proper billing for services rendered by Baltimore Police Officers who worked in an overtime capacity, and ensuring that the Secondary Employment Unit has the supplies it needs to function on a daily basis.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13620 - Employment Contract - Retiree - LAW 166-25 – Avery Muller Retiree**

AGC3500 - Law

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree Avery Muller . Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 126,387.36

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
2046-CCA000378-SC610109	\$ 126,387.36

**BACKGROUND/EXPLANATION:**

The Baltimore City Law Department is requesting approval of an employment contract for Avery Muller, retiree, for one year, beginning the date of Board of Estimates approval. Avery Muller will serve as a Contract Services Specialist I. Avery Muller will be responsible for assisting the City Solicitor and Deputy City Solicitor in advising the Mayor and City Council as counsel before the Workers Compensation Commission and state courts; training other city attorneys regarding workers compensation related practices; assisting the Law Department in developing policies and procedures necessary for the effective management of workers compensation related practices.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13635 - Employment Contract - Retiree - SAO 250-25 - Sharon Holback, Retiree**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree Sharon Holback. Period of agreement is: 9/4/2024 to 9/3/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 73,700.00

Project Fund	Amount
1001-CCA001007-SC610109	\$ 73,700.00

**BACKGROUND/EXPLANATION:**

The Office of the State’s Attorney is requesting approval of an employment contract for Retiree, Sharon Holback, for one year, beginning September 4, 2024, or the date of Board of Estimates approval, whichever comes later, for 1200 hours.

Sharon Holback will serve as a Contract Services Specialist I for the Homicide Unit. This position will be responsible for investigating and prosecuting homicide cases, participating in training of current and prospective homicide prosecutors, handling post-conviction matters involving Employee’s legacy cases, and after-hours consultations with victims and witnesses associated with Employee’s cases.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13627 - Employment Contract - Retiree - R&P 248-25 - Lillie Gregg Retiree**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract with retiree Lillie Gregg. Period of agreement is: 10/2/2024 to 10/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 17,160.00

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
2028-CCA001279-SC610163	\$ 17,160.00

**BACKGROUND/EXPLANATION:**

Baltimore City Recreation and Parks is requesting approval of an employment contract for Lillie Gregg, retiree, for one year, beginning the date of Board of Estimates approval, for 1144 hours. Lillie Gregg will serve as a Contract Services Specialist I. Lillie Gregg will be responsible for greeting guests and checking in participants that enter the Recreation and Parks facility; providing community members with important information regarding the recreation centers programs and services; gathering small meals for summer camps and after-school programs.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency

**SB-24-13636 - Employment Contract - Retiree - MOSMBA&D 278-25 Shirley M. Davis**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree Shirley M. Davis. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 33,567.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
1001-CCA001433-SC610109	\$ 33,567.00

**BACKGROUND/EXPLANATION:**

The Mayor’s Office of Small and Minority Business Advocacy and Development has requested approval of an employment contract for Shirley Davis, retiree, for one-year beginning the date of Board of Estimates approval, for 1200 hours. Shirley M. Davis will work as a Contract Services Specialist I. This position will act as an advocate for assigned youth and assist in completing required case management documents.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency

**SB-24-13631 - Employment Contract - Retiree - SAO 165-25 I- Douglas Ludwig**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract with retiree Douglas Ludwig. Period of agreement is: 7/28/2024 to 7/27/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,156.00

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA001007-SC610109	\$ 51,156.00

**BACKGROUND/EXPLANATION:**

The Office of the State’s Attorney is requesting approval of an employment contract for Retiree, Douglas Ludwig, for one year, beginning July 28, 2024, through July 27, 2025, or the date of Board of Estimates approval, whichever comes later, for 1200 hours. This is a 3% increase from previous contract period.

Douglas Ludwig will serve as a Contract Services Specialist I. This position will be responsible for reviewing probable cause statements and statements of charges submitted by police officers in warrant-less arrest cases, making bail recommendations in War Room eligible cases and all cases in which a special request is made and all cases in which violence and guns are involved, determining if a juvenile will be charged as an adult after reviewing a copy of the report and engineering the movement of the case in the proper jurisdiction, directing paralegals in notification and referrals of witness intimidation cases and human trafficking cases, working with and supervising paralegals in case movement and handling War Room paperwork, communicating with police and police liaisons to obtain supplements to statements of probable cause, facilitating the movement of cases, reviewing witness lists, working with the police liaison officers and correctional officers in charging and processing casework, and deciding whether to charge cases.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-13640 - Position Creation - Zoning 276-25**

AGC7900 - Municipal and Zoning Appeals

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,600.00

Project Fund	Amount
1001-CCA000700	\$ 3,600.00

**BACKGROUND/EXPLANATION:**

Create the following position:  
 Classification: Alternate Member, BMZA  
 Job Code: 10288  
 Grade: 80A (\$15.00/hr)  
 Position #: TBD

The Department of Human Resources has reviewed a request from the Board of Municipal Zoning and Appeals to create the above position. The position is being created to allow for an additional alternate member to participate in hearings. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13626 - Position Reclassification - Filled - Rec and Parks 256-25**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a filled Position Reclassification. Period of agreement is:  
10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 16,917.00

Project Fund	Amount
1001-CCA000904	\$ 16,917.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Operations Officer V

Job Code: 00089

Grade: 936 (\$93,622 - \$149,726)

Position #: 24066

TO:

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$99,053 - \$163,237)

Position #: same as above

The Department of Human Resources has reviewed a request from the Department of Recreation and Parks to reclassify the above filled position. The position is being reclassified to align with peer positions that serve as an Agency Chief of Human Resources and perform a similar scope of work.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13628 - Position Reclassification - Filled - SAO 236-25**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification for a filled position. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,013.88

Project Fund	Amount
1001-CCA001010	\$ 4,013.88

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

FROM:

Classification: Secretary SAO

Job Code: 01970

Grade: 084 (\$45,503 - \$54,309)

Position #: 47578

TO:

Classification: Paralegal SAO

Job Code: 01978

Grade: 090 (\$57,396 - \$69,757)

Position #: Same

The Department of Human Resources has reviewed a request from the Baltimore City State's Attorney Office to reclassify the above filled position. This position will be responsible for analyzing and evaluating case files and pending cases for litigation worthiness as well as attending court hearings and trials while also serving as liaison to community leaders, police and attorneys with court related activities. Additionally, the position will maintain the agency legal database and perform factual research to include interpreting and analyzing legal matters utilizing Maryland case law.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13610 - Position Reclassification - Filled - FIRE 257-25**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification for a filled position. Period of agreement is: 10/8/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
1001-CCA000110	\$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Battalion Fire Chief Suppression

Job Code: 41214

Grade: 344 (\$97,148.24 - \$122,587.06)

Position #: 12627

**TO:**

Classification: Battalion Fire Chief Safety & Risk Management

Job Code: 41295

Grade: 344 (\$97,148.24 - \$122,587.06)

Position #: Same

The Department of Human Resources has reviewed a request from the Baltimore City Fire Department to reclassify the above filled position. This position will be responsible for monitoring and assessing dangerous situations and prepare safety measures for personnel as well as perform all duties of the Deputy Chief-Safety and Risk Management in their absence. Additionally, the position will ensure quality of work of Fire Captains and Lieutenants and conduct trainings in all battalion companies while maintaining required manpower throughout battalion.

The position is not to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

Board of Estimates Agenda	Human Resources			10/2/2024
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13637 - Position Reclassification - vacant (3) - DOT 270-272-25**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 21,787.50

Project Fund	Amount
2076-CCA001111	\$ 21,787.50

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant (3) positions:

FROM:

Classification: Parking Control Agent I

Job Code: 41611

Grade: 076 (\$36,389 - \$41,426)

Position #'s: 20674, 20677, and 33585

TO:

Classification: Transportation Enforcement Officer I

Job Code: 41626

Grade: 081 (\$41,040 - \$48,621)

Position #'s: same as above

The Department of Human Resources has reviewed a request from the Department of Transportation to reclassify the above vacant positions. The positions are being reclassified to ensure proper coverage throughout Baltimore City every day and especially during special events such as Raven's football and Oriole's baseball games; Preakness; marathons and parades.

The positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.



**SB-24-13639 - Position Reclassification - Vacants (2) Reclassify - DOT 274-275-25**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification of two vacant positions. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant (2) positions:

FROM:

Classification: Special Transportation Enforcement Officer I

Job Code: 41613

Grade: 081 (\$41,040 - \$48,621)

Position #'s: 44839 and 44841

TO:

Classification: Transportation Enforcement Officer I

Job Code: 41626

Grade: 081 (\$41,040 - \$48,621)

Position #'s: same as above

The Department of Human Resources has reviewed a request from the Department of Transportation to reclassify the above vacant positions. The positions are being reclassified to ensure proper coverage throughout Baltimore City every day and especially during special events such as Raven's football and Oriole's baseball games; Preakness; marathons and parades.. The positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13625 - Position Reclassification - Vacant & Filled - DPW 262 - 266-25**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassifications. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 99,093.00

Project Fund	Amount
2070-CCA000853	\$ 49,546.50
2071-CCA000853	\$ 16,515.50
1001-CCA000853	\$ 33,031.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant (2) positions:

FROM:

Classification: Fiscal Technician

Job Code: 34421

Grade: 088 (\$52,875 - \$64,063)

Position #'s: 46328 and 20037

TO:

Classification: Procurement Officer I

Job Code: 33587

Grade: 091 (\$59,863 - \$72,835)

Position #'s: Same as above

Reclassify the following filled positions:

FROM:

Classification: WWW Fiscal Technician

Job Code: 34422

Grade: 2009 (\$55,218 - \$85,713)

Position #: 21126

TO:

Classification: Procurement Officer I

Job Code: 33587

Grade: 091 (\$59,863 - \$72,835)

Position #: Same as above

Reclassify the following vacant (3) positions:

FROM:

Classification: Purchasing Assistant

Job Code: 33501

Grade: 081 (\$41,040 - \$48,621)

Position #'s: 47011, 21629, and 23306

TO:

Classification: Procurement Officer I

Job Code: 33587

Grade: 091 (\$59,863 - \$72,835)

Position #'s: Same as above

The Department of Human Resources has reviewed a request from the Department of Public Works (DPW) to reclassify the above positions. The Office of Procurement is shifting from being data entry to improving customer service and guidance to DPW employees that need to procure commodities and services. The current classifications are more focused on ensuring bills are paid and resolving discrepancies and the new classifications will be responsible for full cycle purchasing, vendor discrepancies and ensuring vendors are paid on time.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

SMBA&D has reviewed and approved.

**SB-24-13638 - Position Reclassification - Vacant - DOT 273-25**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,262.00

Project Fund	Amount
2076-CCA001111	\$ 7,262.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

FROM:

Classification: Parking Control Agent II

Job Code: 41612

Grade: 078 (\$37,965 - \$43,781)

Position #'s: 20713

TO:

Classification: Transportation Enforcement Officer I

Job Code: 41626

Grade: 081 (\$41,040 - \$48,621)

Position #'s: same as above

The Department of Human Resources has reviewed a request from the Department of Transportation to reclassify the above vacant position. The position is being reclassified to ensure proper coverage throughout Baltimore City every day and especially during special events such as Raven's football and Oriole's baseball games; Preakness; marathons and parades.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13691 - Baker Tilly Advisory Group, LP Professional Services Contract**

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Baker Tilly Advisory Group, LP. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35,950.00

Project Fund	Amount
1001-CCA000196-SC630326	\$ 35,950.00

**BACKGROUND/EXPLANATION:**

The City of Baltimore seeks a new Health Commissioner and desires to engage with Baker Tilly Advisory Group, LP to conduct a national search for candidates. Baker Tilly specializes in sourcing executive candidates for the public sector.

The term (“Term”) of this Agreement will commence immediately upon the date of approval by the Board (the “Effective Date”) and will terminate on the Hiring Date of the Health Commissioner of the Baltimore City Health Department, unless terminated sooner in accordance with this Agreement

Services to be provided include the following:

- Develop candidate profile and define advertising and marketing strategy
- Identify qualified candidates that meet the profile
- Screen and submit a list of qualified semi-finalists to the City
- Conduct reference checks, academic verifications and criminal and/or credit report
- Final process/interview with finalists
- Assist the City in making offer

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-13680 - Condemnation of 1608 N. Regester Street – (Reversionary interest) – Payment of Settlement****ACTION REQUESTED:**

The Board is requested to approve a Payment of Settlement to S. Goldberg- Custodian, LLC.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 180.00

Project Fund	Amount
9901-CAP009110-SC690901	\$ 180.00

**BACKGROUND/EXPLANATION:**

On July 15, 2024, the City filed a condemnation action to acquire the Reversionary interest (i.e. \$72.00 ground rent) in the real property located at 1608 N Regester Street, Baltimore, Maryland. The Board of Estimates previously approved \$480.00 to acquire the Reversionary interest in the subject property. The Board of Estimates' approval was based upon an independent appraisal report. The Owner filed an Answer contesting the City's fair market value in the ground rent. The parties agreed to settle the condemnation case for a fair market value of \$660.00 (an increase of \$180.00). A copy of the settlement order is attached. Thus, the Board of Estimates is requested to approve an additional \$180.00 (\$660.00, less the previous approval amount of \$480.00).

Previous Board approval date: (\$480.00) May 15, 2024

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1608 N REGESTER ST BALTIMORE MD			

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13545 - Settlement Agreement & Release - Scott Miller Phoenix v. Baltimore City Board of School Commissioners****ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement & Release to Scott Miller Phoenix.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Project Fund	Amount
1001-CCA000682-SC630370	\$ 200,000.00

**BACKGROUND/EXPLANATION:**

Over the past seven years, the Parties in this case have litigated two jury trials and two appeals for the alleged wrongful termination of the claimant, Scott Miller-Phoenix. Considering the factual development, procedural history, and the uncertainties of a 3rd trial, the City and City Schools agreed to make payment of \$200,000. In exchange, Mr. Miller-Phoenix agreed to a full release of all claims against the Baltimore City Board of School Commissioners and the Mayor and City Council of Baltimore, including any claims for attorney's fees.

Based on review by City Schools and the Settlement Committee of the Law Department, a recommendation is made to the Board of Estimates to approve the settlement of this case to avoid a potentially adverse judgement at trial.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
Applicable	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13682 - Condemnation of 1515 Clifton Avenue – (Reversionary interest) –  
Payment of Settlement****ACTION REQUESTED:**

The Board is requested to approve a Payment of Settlement to S. Goldberg Properties, LLC.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 130.00

Project Fund	Amount
9910-PRJ002431-CAP009588- SC690901	\$ 130.00

**BACKGROUND/EXPLANATION:**

On May 14, 2024, the City filed a condemnation action to acquire the Reversionary interest (i.e. \$52.00 ground rent) in the real property located at 1515 Clifton Avenue, Baltimore, Maryland. The Board of Estimates previously approved \$347.00 to acquire the Reversionary interest in the subject property. The Board of Estimates' approval was based upon an independent appraisal report. The Owner filed an Answer contesting the City's fair market value in the ground rent. The parties agreed to settle the condemnation case for a fair market value of \$477.00 (an increase of \$130.00).

Thus, the Board of Estimates is requested to approve an additional \$130.00 (\$477.00, less the previous approval amount of \$347.00). Previous Board approval date: (\$347.00) May 1, 2024

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency



**SB-24-13445 - Capital Project Grant Award & Agreement - Lexington Market**

**ACTION REQUESTED:**

The Board is requested to approve a capital grant agreement with the State of Maryland. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,000,000.00

Project Fund	Amount
	\$ 3,000,000.00

State of Maryland Capital Project Grant Funds

**BACKGROUND/EXPLANATION:**

The Mayor’s Office of Community and Economic Development on behalf of the Mayor & City Council of Baltimore respectfully requests that this honorable Board approve a Capital Project Grant Agreement between the State of Maryland and Lexington Market for which the City is a beneficiary, to help fund improvements at Lexington Market. This Capital Grant award was made by the state "for the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Lexington Market (Baltimore City)."

Improvements/upgrades to the facility may include:

- Merchant stall construction
- Market signage
- Equipment for Merchant stalls

The Enabling Act's authorization automatically terminates for any grant funds that are unexpended or unencumbered by 06/01/2029.

Following the Board of Estimates approval, this agreement will be sent to the Maryland Board of Public Works for final approval.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13359 - Design Development Agreement for Baltimore City Multi-Agency Coordination Center**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve a Developers Agreement with Atapco Baltimore I, LLC.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,788,130.00

Project Fund	Amount
1001-CCA001330	\$ 8,788,130.00

**BACKGROUND/EXPLANATION:**

Since April 2020, the City has leased from Atapco Baltimore I, LLC ("Atapco") a portion of 501 North Calvert Street, the basement of 401 North Calvert Street, and ancillary space including 100 parking spaces located at 601 North Calvert Street. This space is used for various functions by the Baltimore Police Department ("BPD"), the Baltimore City Fire Department ("BCFD"), and Office of Emergency Management ("OEM"), and the Baltimore City Office of Information Technology ("BCIT"). These functions include the BPD Central Police District, the City's Emergency Operations Center, training for BCFD, and Citiwatch operations, to name a few. F A The City is interested in exploring with Atapco the feasibility of constructing a Multi-Agency Coordination Center using the facilities at 401, 501, and 601 North Calvert Street. These facilities are strategically located in the center of the City and are adjacent to I-83 and major City roadways. Further, the facilities are constructed in a manner that allows for a mix of office and warehousing space. As such, the facilities are very desirable for the construction of a new 911 Call Center, centralization of other communications functions in the City, construction of a new and improved Evidence Control and Handling unit, as well as a new Crime and Forensics Lab, to name a few core functions. The City is looking for operational efficiencies and savings by consolidating various functions thereby allowing the facilities where such functions were housed to be used for other purposes.

Under this agreement, the City is partnering with Atapco to develop programming, conceptual designs, detailed designs, and an overall budget and financing plan for the buildout and construction of core public safety and citywide communications functions. The developer has agreed to a budget not to exceed \$8,788,130. The specific functions that will be evaluated for inclusion in the facilities are:

- Baltimore Police Department Central District Various entities within BPD headquarters Forensics and Crime Lab
- Evidence Control Facility
- CitiWatch
- 911 Emergency Call Center
- Office of Emergency Management/Emergency Operations Center

- Other Public Safety Related Entities and functions.

Within 45 days of the effective date, the City will convene a team of officials to meet with Atapco to begin the programming. At that point, there are various timeframes by which reports and evaluations are due from Atapco and reviews and approvals are due from the City in response Atapco’s materials. The schedule of documents and reviews has been mutually reviewed and agreed to to ensure the smooth progression of the project.

The City will have several “off-ramps” during the programming, conceptual design, and detailed design phases should it determine the cost and/or feasibility of this project is not possible. This Agreement will result in a development agreement for improving the facilities for the City’s long-term occupancy. Given the detailed and sensitive nature of the functions described above, the City and Atapco will be working with subject-matter experts to ensure the programming and designs are sufficient, secure, and cost-effective.

The Agreement will commence upon Board approval and will continue until the work outlined is completed or if the City determines to no longer pursue the project. Default by the developer shall result in full reimbursement of expenses paid to the City.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
501 N Calvert St Baltimore MD 21202	0554	001A	IMPROVEMENT ONLY
401 N Calvert St Baltimore MD 21202	0554	001	4.654 ACRES
601 N Calvert St Baltimore MD 21202	0539	002	0.983 ACRES

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13609 - Second Amendment to Grant Agreement with Project PLASE Inc.**

**ACTION REQUESTED:**

The Board is requested to approve a Second Amendment to Agreement with Project PLASE Inc.  
Period of agreement is: 10/2/2024 to 12/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

Project #: 442271

**BACKGROUND/EXPLANATION:**

On September 27, 2022, the Mayor’s Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$3,500,000 to Project PLASE Inc. to support the renovation of Beacon House Square (BHS) by covering hard costs related to construction of the affordable housing development. The grant agreement was approved on December 21, 2022. The grant agreement was amended on December 6, 2023.

The purpose of this second amendment to the grant agreement is to further amend the terms of the Agreement to (i) further extend the term of the Agreement; and (ii) further modify the Revised Approved Budget.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12966 - Grant Award Acceptance: FY25 - FY27 OHEP Agreement between the Maryland Department of Human Services (DHS) and the Mayor's Office of Children and Family Success**

**ACTION REQUESTED:**

The Board is requested to approve an Interagency Agreement with the Maryland Department of Human Services. Period of agreement is: 7/1/2024 to 6/30/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,058,696.00

Project Fund	Amount
5000-GRT002421-CCA000513-RC0603 FY26_Year 2	\$ 3,686,232.00
5000-GRT002048-CCA000513-RC0603 FY25_Year 1	\$ 3,686,232.00
5000-GRT002422-CCA000513-RC0603 FY27_Year 3	\$ 3,686,232.00

**BACKGROUND/EXPLANATION:**

The City has received a grant from the Maryland Department of Human Services (DHS), Family Investment Administration (FIA), and Office of Home Energy Programs (OHEP) to undertake the Maryland Energy Assistance Program (MEAP), the Electric Universal Service Programs (EUSP), and the Utility Service Protection Plan (USPP). These programs help shelters and low-income households pay their utility and fuel bills, minimize energy-related crises, and make heating and cooling costs more affordable through a comprehensive energy package with links to the community and the customer. OHS reserves the right to extend the term of the agreement without additional cost to the state beyond the total amount, provided the extension is for a reasonable, limited, and defined time, and provided that the scope of work under the extension is the same as the original agreement. In accordance with the scope of work, the Mayor's Office of Children and Family Success (MOCFS) will assist with energy bills for gas, electric, oil, propane, kerosene, wood, and coal, and/or weatherization services, with a focus on heating and cooling assistance to prevent utility service termination. MOCFS will administer the program(s), provide outreach, facilitate the application/referral process, and administer funds. The delay in submission is due to a delay in receiving the interagency agreement from the state.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13401 - Agreement with Center for Urban Families, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with The Center for Urban Families. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 60,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000504-SC630326	\$ 60,000.00	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

The City has a need for a consultant to manage projects and activities designed to implement an integrated multi-faceted fatherhood/male involvement service delivery system. Under the direction of the Center for Urban Families (“the Consultant”) a Fatherhood Engagement Coordinator will manage a wide range of projects and activities designed to implement an integrated multi-faceted fatherhood/male involvement service delivery system that is a model of excellence as outlined in the “Building a Model for Father Engagement.

The funding request has been submitted late due to administrative delays.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13662 - FY25 Agreement - LiteBrite, LLC****ACTION REQUESTED:**

The Board is requested to approve a Professional Services Agreement with LiteBrite, LLC.

Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 256,065.00

Project Fund	Amount
1001-CCA000504-SC630351	\$ 256,065.00

**BACKGROUND/EXPLANATION:**

LiteBrite offers professional development consulting services to Early Childhood professionals. LiteBrite will provide coaching, training and technical assistance to Baltimore City Head Start education staff members using a Classroom Assessment Scoring System (CLASS) in order to increase quality teacher-child interactions on behalf of the City. LiteBrite will conduct observations of the City's Head Start providers; Dayspring, Union Baptist, and Downtown Baltimore Child Care, during scattered site visits throughout the 2023-2024 school year, in accordance with the scope and terms that are set forth in Exhibit A of the contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-13562 - Employee Expense Report for Yvonne Rice**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Yvonne Rice for mileage. Period of agreement is: 7/10/2024 to 7/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 138.53

Project Fund	Amount
1001-CCA001216-SC630301	\$ 138.53

**BACKGROUND/EXPLANATION:**

An oversight caused Yvonne Rice's expense report to be delayed, and additional protocols have been implemented to ensure that future Summer Youthworks staff expense reports are submitted on time.

The employee is requesting a reimbursement of \$138.53 for work-related mileage for 7/10/2024, 7/11/2024, 7/15/2024, 7/19/2024, 7/22/2024 and 7/29/2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13566 - Employee Expense Report for Antonina Duzhikhin**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Antonina Duzhikhin for mileage. Period of agreement is: 7/8/2024 to 7/25/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 48.12

Project Fund	Amount
4000-GRT001978-CCA001211-SC630301	\$ 48.12

**BACKGROUND/EXPLANATION:**

The delay in submitting Antonina Duzhikhin's expense report was due to an oversight; extra procedures have been put in place to ensure that future new employees will submit their expense reports on time.

The employee is asking for \$48.12 in reimbursement for mileage incurred on 7/8/2024, 7/11/2024, 7/16/2024, 7/22/2024 and 7/25/2024 for work-related travel.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13559 - Employee Expense Report for Susan Field**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Susan Field for mileage. Period of agreement is: 7/25/2024 to 7/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9.24

Project Fund	Amount
1001-CCA001216-SC630301	\$ 9.24

**BACKGROUND/EXPLANATION:**

An oversight caused Susan Field's expense report to be delayed, and additional protocols have been implemented to ensure that future Summer Youthworks staff expense reports are submitted on time.

The employee is requesting a reimbursement of \$9.24 for business-related mileage for 7/25/2024 and 7/30/2024,

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13575 - Grant Award - FY 23 Continuum of Care (CoC) Grant Program Agreement  
- U.S. Department of Housing and Urban (HUD)**

**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the U.S. Department of Housing and Urban Development (HUD) . Period of agreement is: 2/1/2024 to 11/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,294,732.00

Project Fund	Amount
4000-RC0602	\$ 2,294,732.00

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services (MOHS), on behalf of the Mayor and City Council of Baltimore has received notice of renewal funding for the Continuum of Care program from the U.S. Department of Housing and Urban Development (HUD), announced January 24, 2024. The Continuum of Care program provides rental assistance and supportive services to individuals and families experiencing homelessness in Baltimore City. MOHS is one of three direct grantees for Continuum of Care funding for the MD-501 group. The notice of award details all awards to the jurisdiction; including the awards that go directly to [CoC SHP Adult Case Management FY23, CoC SHP GYFLC FY23, CoC YIP Youth SHP FY23] and the awards that go directly to Behavioral Health System Baltimore [HOPE Safe Haven, PEP Mobile Outreach and Treatment Project]. The grant renewal also includes a grant award notice for the Youth Homelessness Demonstration (YHDP) programs, which were previously accepted and executed by the Board of Estimates and are not considered to be new awards for purposes of this funding acceptance. Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities, which include rental assistance and supportive services. The grant awards have different start dates, the earliest start date being February 1, 2024, and the latest start date being December 31st, 2025. Each grant has a period of performance lasting 12 months beginning from its start date.

MD0058L3B012316- St. Ambrose Housing Aid Center PHP: 02/1/2024 - 01/31/2025 \$485,701

MD0038L3B012316- GEDCO: 06/1/2024 - 5/31/2025 \$104,006

MD0018L3B012316- At Jacob's Well: 9/1/24- 8/31/2025 \$ 23,968

MD0051L3B0112316- Marian House PH: 9/1/2024 - 8/31/2025 \$70,577

MD0022L3B012316- Health care for the Homeless: 10/1/2024 - 9/30/2025 \$1,578,750

MD0052L3B012316- Marian House Serenity Place PHP: 12/01/2024 - 11/30/2025 \$31,730

The delay in submission is due to a delay in the receipt of the grant award from HUD.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13597 - CoC FY23 Renewal Agreement between the City and The Y of Central Maryland.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with the Young Men's Christian Association of Central Maryland, Inc., d/b/a The Y of Central Maryland. Period of agreement is: 6/1/2024 to 5/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 206,370.50

Project Fund	Amount
4000-GRT002361-CCA000618-SC630351	\$ 206,370.50

**BACKGROUND/EXPLANATION:**

This award retroactively started on June 1, 2024, The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, The Y of Central Maryland (Grant#: MD0091L3B012316) will provide Support Services to Twelve (12) individuals and /or Families in Baltimore City experiencing homelessness. The Provider will offer service(s) under their SHP GYFLC FY21 Program.

The delay in submission is due to a delay in receiving HUD award.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13595 - CoC FY23 Provider Agreement with Project Plase, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Project Plase, Inc.

Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,188,927.00

Project Fund	Amount
4000-GRT002346-CCA000618- SC630351	\$ 1,188,927.00

**BACKGROUND/EXPLANATION:**

This agreement retroactively started on July 1, 2024. The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient, Project Plase, Inc. (MD0068L3B012316) will provide supportive services to Forty- Eight (48) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Scattered Site PHP Program.

The delay in submission is due to a delay in receiving the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13675 - Employee Expense Report - John Lamb****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Report for John Lamb for parking.

Period of agreement is: 4/6/2024 to 4/6/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 37.73

Project Fund	Amount
1001-CCA001427	\$ 37.73
ER-011399	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Expense Report for reimbursement of travel-related expenses incurred by John Lamb, End User Support Specialist I on Saturday, April 6, 2024, for the off-site duty of providing IT support for the National Forum for Black Public Administration (NFBPA) Conference that took place at the Marriott Waterfront Hotel located at 700 Alicianna Street. Expense Report ER-011399 is being submitted in Workday past the report deadline due to a misunderstanding of the business process for submitting expense reports in the Workday Financial System. Board approval is now required for reimbursement per the Administrative Manual.

Mr. Lamb was selected by management to provide weekend IT support for the conference and to return City-owned equipment to BCIT offices located at 401 E Fayette Street. He incurred local parking expenses by purchasing garage parking at Lanier Parking Garage located near the work location of the Marriott Waterfront Hotel, and incurred mileage expenses for travel outside of his work schedule to the conference, and then to BCIT offices.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13723 - Employee Travel Request - Purnell Carter****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Purnell Carter to attend the Schools, Health & Libraries Broadband Coalition's (SHLB) Annual Conference, from October 2, 2024, through October 4, 2024 in Crystal City, Virginia. Period of agreement is: 10/2/2024 to 10/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,585.47

Project Fund	Amount
4001-GRT000757-CCA001383- SC630301	\$ 1,585.47

Spend Authorization SA-001978

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an employee travel request for Purnell Carter, Technical Director, Broadband and Digital Equity (BDE), to travel to Crystal City, Virginia to attend the Schools, Health & Libraries Broadband Coalition's (SHLB) Annual Conference, from October 2, 2024, through October 4, 2024.

BDE is actively working to expand the city's new public-facing broadband network to serve a diverse range of communities including schools, anchor, and educational institutions. This conference offers a variety of sessions on the products, programs and services BCIT will employ on the BDE network including but not limited to e-rate fiber, wireless networks, open access broadband networks and their relevancy in future broadband projects, regional innovation and partnerships, connecting minority community pilot program success stories, and next gen firewalls. This information is most pertinent to the BDE Technical Director, who is responsible for the expansion and management of BDE infrastructure.

The FY 2025 GSA per diem rate for this area for lodging is \$275.00, while the per diem rate for meals and incidentals is \$92.00. The average nightly rate for the hotel that is hosting the conference is \$286.50. As such, we are requesting an additional \$11.50 per night to cover lodging costs. Conference registration and lodging expenses were paid with Jim Hicks's City-issued travel credit card.

**TRAVEL-RELATED COSTS:**

<u>Item</u>	<u>Calculation</u>	<u>Cost</u>
Registration		\$549.00
Hotel per diem rate	\$275.00 x 2 nights	\$550.00
Additional cost for hotel	\$11.50 x 2 nights	\$23.00
Hotel taxes and fees		\$81.65

Board of Estimates Agenda	Information & Technology	10/2/2024
Mileage, roundtrip office to hotel		\$56.82
Hotel parking	\$47.00 x 3 days	\$141.00
Meals and incidentals	\$92.00 x 2 nights	\$184.00
TOTAL: \$1,585.47		

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13294 - Third Amendment to Non-Construction Consultant Agreement with Johnson, Mirmiran & Thompson, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Third Amendment to Agreement with Johnson, Mirmiran & Thompson, Inc. Period of agreement is: 2/16/2022 to 2/15/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,264,078.50 Contract#P556892:0

Contract Award Amount:	\$	Award Date:	2/16/2022
	822,709.20		

Contract Increase Amount:	\$	Increase Number:	2
	1,264,078.50		

Contract Amendment Amount:	\$	Amendment Number:	3
	1,264,078.50		

Project Fund	Amount
1001-CCA000656-SC630318 BCIT	\$ 19,447.36
2070-CCA000816-SC650508 DPW	\$ 719,552.38
9950-PRJ000162-CAP009514- SC630318 DOT	\$ 388,947.23
1001-CCA000153-SC650508 DGS	\$ 136,131.53

**BACKGROUND/EXPLANATION:**

On February 16, 2022, the Board approved the original Non-Construction Consultant Agreement with Johnson, Mirmiran & Thompson, Inc. in the amount of \$822,709.20 for the consultant to collaborate with City agencies to provide consulting services and advice on planning, implementation, execution, and deployment of Unifier.

The original contract term was the date of approval by the Board of Estimates, through two (2) years. Subsequent Board actions are provided in the Board Action Summary below. The contract terminates February 15, 2026, per the Second Amendment. The City acquired Unifier to provide capital project planning and delivery support for its agencies, including BCIT, DPW, DOT, and DGS.

The Board is now requested to approve the Third Amendment for the purpose of adding \$1,264,078.50 in additional funding to cover a change order for additional implementation services, sustaining support, and current direct expenses. The new contract value is \$3,518,148.00

Board Action Summary

Original Agreement approved by the Board on 2/16/2022: \$822,709.20  
 First Amendment approved by the Board on 12/13/2023: \$1,431,360.30  
 Second Amendment approved by the Board on 2/7/2024: \$0  
 Third Amendment pending Board approval: \$1,264,078.50  
 Total Contract Value: \$3,518,148.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	7.00%	MBE Goal Amount	\$ 57,589.65
MBE Total Paid	\$ .00	Vendor: MT Project Controls	

Johnson, Mirmiran, and Thompson, Inc. intends to utilize minority vendors to provide sustaining support and end-user training to support the implementation. The project has been delayed over 12 months from its target completion date of 01/15/2023. The delays in the project execution impacted and delayed the delivery of services by minority partners.

WBE Goal %	3.00%	WBE Goal Amount	\$ 24,681.27
WBE Total Paid	\$ .00	Vendor: Phoenix Engineering, Inc.	

Johnson, Mirmiran, and Thompson, Inc. intends to utilize minority vendors to provide sustaining support and end-user training to support the implementation. The project has been delayed over 12 months from its target completion date of 01/15/2023. The delays in the project execution impacted and delayed the delivery of services by minority partners.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13678 - Second Amendment to Non-Construction Consultant Agreement with Daly Computers, Inc. for Audio-Visual Services**

**ACTION REQUESTED:**

The Board is requested to approve a Second Amendment Consulting/Professional Services Agreement with Daly Computers, Inc. Period of agreement is: 10/4/2023 to 9/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 400,000.00 Contract#SCON-016689

Contract Award Amount:	\$	Award Date:	10/4/2023
	1,250,000.00		

Contract Increase Amount:	\$ 0.00	Increase Number:	
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Contract Amendment Amount:	\$	Amendment Number:	2
	400,000.00		

Project Fund	Amount
4001-CCA001367-SC650521	\$ 400,000.00

**BACKGROUND/EXPLANATION:**

On October 4, 2023, the Board approved the Original Agreement in an amount not to exceed \$1,250,000.00 for Daly Computers, Inc. to provide audio-visual design, consultation, integration, installation, training, equipment and materials, and application support services on behalf of the City, for the contract term starting the date Board approval, through December 31, 2025.

On May 15, 2024, the Board approved the First Amendment for the purpose of adding the Contractor's costs for support for the Consultant to the contract. Daly Computers, Inc. is one (1) of three (3) consulting firms awarded the Audio-Visual Services Blanket Professional Services Contract.

The Board is requested to approve the Second Amendment for the purpose of adding an additional \$400,000.00 in ARPA funding to the Agreement with Daly Computers, Inc., and to change the end date from December 31, 2025, to September 30, 2026. Upon approval, the new total contract value will be an amount not to exceed \$1,650,000.00.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE PARTICIPATION:**

MBE Goal %	10.00%	MBE Goal Amount	\$ 125,000.00
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MBE Total Paid	\$ .00	Vendor: Daly Computers, Inc.	
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Self-performing MBE participation.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13554 - MOU and Right of Entry Agreement with Forest Park Senior Center, Incorporated**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with Forest Park Senior Center, Incorporated. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a Memorandum of Understanding and Right of Entry Agreement with Forest Park Senior Center, Incorporated (Property Owner) for expansion of affordable internet access services to city residents within the neighborhood surrounding the community anchor institution known as Forest Park Senior Center (the CAI), located at 4801 Liberty Heights Ave., Gwynn Oak, MD 21207.

Through this ARPA and HRSA funded initiative, the CAI will be the one of ten (10) senior centers to which the Baltimore City Office of Information and Technology's Broadband and Digital Equity Office will expand the City's public facing broadband network (referred to as the "BDE Network") to ensure older adults have access to digital inclusion programs and resources. Additionally, the CAI will serve as a community anchor for outdoor public Wi-Fi, providing free internet access through the newly established FreeBmoreWi-Fi network to the surrounding community. The parties desire the service be made available for use by CAI patrons and the general public. The CAI will operate as a "community node" on the City-operated air gap fiber optic network. Service will be made available through a City-owned fiber optic internet connection and equipment installed within the property.

The Right of Entry Agreement, attached to the MOU will allow the City to enter the property owned by Forest Park Senior Center, Incorporated, for the purpose of installation and maintenance of Optical Fiber and related equipment to supply the premises with (FTTP) broadband services.

This Agreement shall begin on the date of last signature below and will terminate on the earlier of: 1) the CAI ceasing to operate as a senior center; 2) the Property Owner selling the Premises; or 3) the City no longer having funding to support the provision of the Service.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 5th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency



**SB-24-13540 - Employee Travel Request for Johanna Jornadal****ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Johanna Jornadal who attended the Data Peer Learning Meeting in Newark, New Jersey on 9/10/2024 - 9/11/2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 507.30

Project Fund	Amount
1001-CCA000518-SC630301	\$ 507.30

**BACKGROUND/EXPLANATION:**

Johanna Jornadal attended the Data Peer Learning Meeting in Newark, New Jersey. Data Peer Learning Meeting - organized by the Justice Initiatives team at the National League of Cities (NLC), the conference includes data leads from city teams engaged with NLC's Municipalities Reimagining Community Safety Initiative. Baltimore is engaged with the MRCSI through the School-Based Violence Intervention Program (SBVIP).

## Expenses:

Hotel - \$314.30

Train - 193.00

Total -507.30

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13548 - Employee Travel Request for Jonathan Hoffman****ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Jonathan Hoffman who attended the Data Peer Learning Meeting in Newark, New Jersey on 9/10/2024 - 9/11/2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 193.00

Project Fund	Amount
1001-CCA000518-SC630301	\$ 193.00

**BACKGROUND/EXPLANATION:**

Jonathan Hoffman attended the the Data Peer Learning Meeting in Newark, New Jersey. Data Peer Learning Meeting - organized by the Justice Initiatives team at the National League of Cities (NLC), the conference includes data leads from city teams engaged with NLC's Municipalities Reimagining Community Safety Initiative. Baltimore is engaged with the MRCSI through the School Based Violence Intervention Program (SBVIP).

NLC will cover Jon's hotel stay. The city will also be reimbursed for his train fare.

City paid: Train - 193.00

NLC covering: Hotel- 300 (estimated)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13543 - Employee Travel Request for Taryn Curie****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Taryn Curie who attended the Data Peer Learning Meeting in Newark, New Jersey on 9/10/2024 - 9/11/2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 530.32

Project Fund	Amount
1001-CCA000518-SC630301	\$ 530.32

**BACKGROUND/EXPLANATION:**

Taryn Curie attended the Data Peer Learning Meeting in Newark, New Jersey. Data Peer Learning Meeting - organized by the Justice Initiatives team at the National League of Cities (NLC), the conference includes data leads from city teams engaged with NLC's Municipalities Reimagining Community Safety Initiative. Baltimore is engaged with the MRCSI through the School Based Violence Intervention Program (SBVIP).

Expense: Hotel - \$337.32

Train - 193.00

Total -530.32

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13546 - Employee Travel Request for Kyle Chandler****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Kyle Chandler who attended the Data Peer Learning Meeting in Newark, New Jersey on 9/10/2024 -9/11/2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 193.00

Project Fund	Amount
1001-CCA000518-SC630301	\$ 193.00

**BACKGROUND/EXPLANATION:**

Kyle Chandler attended the Data Peer Learning Meeting in Newark, New Jersey. Data Peer Learning Meeting - organized by the Justice Initiatives team at the National League of Cities (NLC), the conference includes data leads from city teams engaged with NLC's Municipalities Reimagining Community Safety Initiative. Baltimore is engaged with the MRCSI through the School Based Violence Intervention Program (SBVIP).

NLC will cover Kyle's hotel stay. The city will also be reimbursed for his train fare.

City paid: Train - 193.00

NLC covering: Hotel- 300 (estimated)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13577 - Employee Travel Request for Kendall Foster****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Kendall Foster to attend the Inspire for Social Change In-person Working with Infants, Children, & Youth in SV Immersion Training in Charlotte, North Carolina on 10/8/2024 - 10/9/2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,062.98

Project Fund	Amount
4000-GRT001870-CCA000515- SC630301	\$ 1,062.98

**BACKGROUND/EXPLANATION:**

Kendall Foster will attend the Inspire for Social Change In-person Working with Infants, Children, & Youth in SV Immersion Training in Charlotte, North Carolina. The training is approved by the Office on Violence Against Women (OVW). Costs for the airfare, ground transportation, and meals will be incurred.

Kendall Foster serves as the Shift Supervisor for the supervised visitation and monitored exchange programming at the Baltimore City Visitation Center. In this capacity, she is responsible for providing oversight and supervision to the staff and clients during her assigned shifts. Ms. Foster is scheduled to attend the "Working with Infants, Children, and Youth in Supervised Visitation Immersion Training" sponsored by Inspire for Social Change. The primary objective of her participation is to acquire essential information that can be utilized to enhance engagement with families at the Visitation Center. This training program is designed to inspire and prepare trainees to work with young people in a manner that promotes resilience and healing within a visitation setting. Over a span of two days, Kendall will delve into key strategies and skills aimed at building trust, rapport, and relationships with infants, children, and youth in a supervised visitation environment. Additionally, the training will focus on strategies for positively engaging with young individuals in a manner that fosters resilience, hope, and healing. This training opportunity is crafted to assist visitation program staff in developing and refining the skills required to deliver healing and safety-centered supervised visitation for families affected by intimate partner violence. Kendall Foster's participation in this training will subsequently allow her to facilitate training for the remainder of the Visitation Center Staff later.

**Travel Costs:**

Estimated Travel Expenses covered by Grant Funds: \$974.48

·Lodging: \$446.02

·Ground Transportation: \$70 roundtrip

·Airfare: \$226.96

·Meals and Incidental Allowance: \$231.50

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13193 - Memorandum of Understanding with Zipcar****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with Zipcar, Inc.  
Period of agreement is: 9/11/2024 to 9/10/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

PABC first issued an RFP for car-sharing services for the City of Baltimore in May of 2009. The resulting Memorandum of Understanding with Zipcar was initially approved by the Board of Estimates on June 23, 2010, and continued through June 30, 2019, with additional Board of Estimates approvals on June 17, 2015, July 13, 2016, June 28, 2017, and June 20, 2018, to extend the term.

PABC issued a second solicitation for car-sharing services on November 20, 2018 and received 4 responses. Two of the four vendor responses were determined to be non-responsive, and two vendors were asked to negotiate and execute a memorandum of understanding. During negotiations, one of the two vendors (Maven) decided to consolidate their car-sharing service nationwide, declining the opportunity in Baltimore and leaving only Zipcar. The Board of Estimates approved a second Memorandum of Understanding with Zipcar on September 11, 2019, that has been in effect for the past 5 years.

The Parking Authority examined the current car-sharing market and determined that Zipcar is the only firm providing car-sharing services in this manner. Furthermore, there are already thousands of Zipcar members utilizing the service in the City. The City will continue to receive \$100.00 per space, per month for each Zipcar parking space. Therefore, the Parking Authority is requesting approval of a third Memorandum of Understanding with Zipcar.

Over the past 14 years, PABC has helped in placing Zipcars throughout the City, which has allowed thousands of Baltimore residents to become Zipcar members, providing an additional mode of transit while living with fewer personal vehicles, and reducing the demand for parking and the need for construction of parking garages.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13353 - Grant Agreement - Youth Educational Services, Inc. - \$110,000.00****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Youth Educational Services, Incorporated. Period of agreement is: Based on Board Approval with a duration of 2 Years 10/2/2024 / to 10/1/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 110,000.00

Project Fund	Amount
2025-CCA000710-SC670701	\$ 110,000.00

**BACKGROUND/EXPLANATION:**

Through the FY2025 Spending Plan for Pimlico Local Impact Aid, the City allocated \$110,000 in Grant Funds for the purpose of supporting the Grantee in the supportive services that they execute in the Park Heights community to enrich the lives of residents in Park Heights by being a safe place where families can connect to organizations, resources and other individuals. The Grantee will focus on the following four priorities: 1) addressing gender and income disparities, 2) promoting inclusivity and equal opportunity, 3) elevating economic resilience, and 4) cultivating a landscape of equity. The Grantee works aligns with the Park Heights Master Plan to support community revitalization and economic development as well as the One Park Heights Strategy and Northwest Community Planning Forum SNAP. This project aligns with the City's commitment to building public safety and equitable community development.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-13567 - Employee Travel Request - Erica Pinkett - Ocean City, MD****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Erica Pinkett Certified Flood plan Management training in Ocean City, MD from 9/15/2024 - 9/19/2024. Period of agreement is: 9/15/2024 to 9/19/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,118.77

Project Fund	Amount
1001-CCA000711-SC630301	\$ 1,118.77

**BACKGROUND/EXPLANATION:**

Ms. Pinkett will be attending the Certified Flood plan Management training in Ocean City, MD from 9/15/2024 - 9/19/2024.

The Certified Floodplain Management Certification is required for her role at the Baltimore Office of Sustainability. The certification will help support a robust floodplain management capacity within the Department of Planning.

Cost Breakdown

Registration Cost \$0.00

Room Rate - \$428.00

Room Tax - \$51.36

Mileage - \$363.41

Per diem (4 days) - \$276.00

Total - \$1,118.77

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13697 - Approve Award/Acceptance of Maryland Department of Public Safety and Correctional Services.**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of an Award from the Maryland Department of Public Safety and Correctional Services. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 297,600.00

Project Fund	Amount	Start Date	End Date
5000-GRT002042-CCA000755-RC0603	\$ 297,600.00	7/1/2023	6/30/2024

**BACKGROUND/EXPLANATION:**

The Maryland Department of Public Safety and Correctional Services (DPSCS) is required under Criminal Procedure Article subsection 11-713(3) and (4), and under COMAR 12.06.01.17 to reimburse each local law enforcement unit annually for processing registration, statements, fingerprints, photographs and for performing community notification requirements. The rate for reimbursement is \$200.00 per sexual offender registration, with 1,488 active registrants for this reimbursement period. DPSCS has determined the total reimbursement for FY 2024 to be \$297,600.00.

Reimbursement grant is awarded on a retroactive basis from July 1, 2023 through June 30, 2024, or until such time as the funds are fully expended.

This request is late due to late receipt of the award documents.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13454 - Grant Award from Governor's Office of Crime Prevention and Policy**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Grant Award from the Governor's Office of Crime Prevention and Policy. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 117,411.00

Project Fund	Amount	Start Date	End Date
5000-GRT002166-CCA000716-RC0603	\$ 117,411.00	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

The Governor's Office of Crime Prevention, Youth and Victim Services awarded the Baltimore Police Department with grant funds in the amount of \$117,411.00. The Police Recruitment and Retention Program will ensure there are adequate staffing levels of law enforcement officers to provide and improve emergency police services to the citizens of Baltimore City. Through this program, BPD will utilize innovative methods to recruit and retain qualified sworn police officers. Program funds will provide for a targeted recruitment campaign.

This submission is late due to late award notification.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13511 - First Amendment Intergovernmental Agreement between BPD and the Office of the State's Attorney for Baltimore City.****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to an Interagency Agreement between the Baltimore City Police Department and the Office of the State's Attorney for Baltimore City. Period of agreement is: 7/1/2022 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

On October 4, 2023, the Board of Estimates approved an Intergovernmental Agreement between the Baltimore Police Department and the Office of the State's Attorney for Baltimore City. The agreement was in the amount of \$50,000 for the term of July 1, 2022, to September 30, 2023, for Smartphone Service under the Justice Assistance Grant, award# 2020-DJ-BX-0872.

This First Amendment to Agreement will extend the agreement for one year, for a new end date of September 30, 2024, in order to accommodate smartphone expenses during that term. The new term requested is July 1, 2022, to September 30, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13214 - Employee Travel Request Adriel Nunez**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Adriel Nunez to attend the Ti Scenario Creation Bootcamp in Denver, Colorado on 9/9/24 - 9/13/24. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,665.20

Project Fund	Amount
1001-CCA001225-SC630301	\$ 3,665.20

**BACKGROUND/EXPLANATION:**

Adriel Nunez is requesting to attend the Ti Scenario Creation Bootcamp in Denver, Colorado 9/9/24 - 9/13/24 to enhance his skills in utilizing TI Software as well as developing expertise in filming and editing techniques. The training is an opportunity crucial for effectively producing new scenarios tailored to the needs of BPD. Sgt. Nunez is requesting a rental vehicle for transportation to and from the airport, hotel, and training site. Utilizing a rental vehicle will facilitate seamless and efficient travel between these locations, eliminating the uncertainties and limitations associated with public transportation, which is not available to the training center. Sergeant Nunez will need airfare, registration, lodging, and a rental car as well as daily per diem.

Airfare	\$237.95
Registration	\$1,300.00
Lodging- Taxes & Fees (\$131.01x5) + Amenity Fee (\$150.04) =	\$1,405.25
Car Rental- Cash advance requested	\$327.00
Per Diem Estimate - \$79.00 per day @ 5 days	\$395.00

**TOTAL: \$3,665.20**

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13746 - Employee Travel Request for Karl Paige**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Karl Paige for out-of-state travel to Salt Lake City, UT. Period of agreement is: 10/5/2024 to 10/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,273.11

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,273.11

**BACKGROUND/EXPLANATION:**

Detective Karl Paige is requesting out-of-state travel to Salt Lake City, UT from 10/5 - 10/9/2024. The purpose of this travel is to provide security escort for the State's Attorney Ivan Bates. The per diem rate is \$80/day.

State's Attorney Ivan Bates will be attending the National Prosecution B.P. Conference in Salt Lake City, UT. Detective Karl Paige from the Executive Protection Unit (EPU) will be one of the security escorts for this travel. Given the importance of this conference, and the need to ensure the safety and security of Mr. Bates during this out-of-state engagement, it is recommended that Detective Paige travel one-day prior to the States Attorney's arrival to make the necessary security arrangements.

Due to the essential nature of this assignment, a rental car is needed for Mr. Bates that is comparable to his current official vehicle.

Estimated Costs	
Airfare (one-way from BWI)	\$332.47
Car rental (four-day rental)	\$545.64
Parking	\$75.00
Per diem (\$80/day, 4 days)	\$320.00
<b>Total</b>	<b>\$1,273.11</b>

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13740 - Employee Travel Request Shante Reese**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Shante Reese to for out-of-state travel to Salt Lake City, UT. Period of agreement is: 10/6/2024 to 10/8/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 605.98

Project Fund	Amount
1001-CCA000725-SC630301	\$ 605.98

**BACKGROUND/EXPLANATION:**

Sergeant Shante Reese is requesting out-of-state travel to Salt Lake City, UT from 10/6 - 10/8/2024. The purpose of this travel is to provide security escort for the State's Attorney Ivan Bates. The per diem rate is \$80/day.

State's Attorney Ivan Bates will be attending the National Prosecution B.P. Conference in Salt Lake City, UT. Sergeant Shante Reese from the Executive Protection Unit (EPU) will be one of the security escorts for this travel.

Estimated Costs	
Airfare (one-way airfare from BWI)	\$445.98
Per diem (\$80/day, 2 days)	\$160.00
<b>Total</b>	<b>\$605.98</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13770 - Employee Travel Request Norman Shifflett**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Norman Shifflett to attend two K9 seminars Sayreville, NJ from 10/6/2024 - 10/13/2024. Period of agreement is: 10/6/2024 to 10/13/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,255.60

Project Fund	Amount
1001-CCA000752-SC630301	\$ 1,255.60

**BACKGROUND/EXPLANATION:**

Detective Norman Shifflett is requesting out-of-state travel to Sayreville, NJ from 10/6 - 10/13/2024. The purpose of this travel is to attend two K9 seminars. The per diem rate is \$80/day.

The K9 seminars are provided by Ford K9. Some of the cognition courses will be detection, skill building, problem solving, and odor pays power of fundamentals. With Detective Shifflett attending this seminar, it will make him a better K9 handler and essentially will help the unit and agency in future court cases.

Estimated Costs	
Lodging (daily rate changes, 7 nights)	\$695.60
Per diem (\$80/day, 7 days)	\$560.00
<b>Total</b>	<b>\$1,255.60</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13816 - Employee Travel Request -Bastian Liebermann**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Bastian Liebermann to attend the RTAG Convention in Fort Worth, TX from 10/4/2024 - 10/7/2024. Period of agreement is: 10/4/2024 to 10/7/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,380.61

Project Fund	Amount
1001-CCA000782-SC630301	\$ 1,380.61

**BACKGROUND/EXPLANATION:**

Flight Officer Bastian Liebermann is requesting out-of-state travel to Fort Worth, TX from 10/4 - 10/7/2024 to attend the RTAG Convention. The per diem rate is \$80/day.

The RTAG National Convention will grant access to an aviation community of qualified candidates with the desire to find employment within law enforcement.

Estimated Costs	
Airfare	\$439.96
Per diem (\$80/day, 3 days)	\$240.00
Room rate (\$179/night, 3 nights)	\$537.00
Room tax	\$103.65
Taxi	\$60.00
<b>Total</b>	<b>\$1,380.61</b>

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13045 - Employee Travel Request - Nicholas Edwards**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Nicholas Edwards to attend the 2024 Fall Police Reform: Re-building Community Trust and Confidence Conference in Amherst, NY from 10/8/2024 - 10/11/2024. Period of agreement is: 10/8/2024 to 10/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,519.28

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,519.28

**BACKGROUND/EXPLANATION:**

Lieutenant Colonel Nicholas Edwards is requesting out-of-state travel to Amherst, NY from 10/8 - 10/11/2024. The purpose of this travel is to participate in the 2024 Fall Police Reform: Re-building Community Trust and Confidence Conference hosted by the National Association of Black Law Enforcement Officers (NABLEO). The per diem rate is \$69/day.

The 2024 Fall Police Reform: Re-building Community Trust and Confidence Conference, hosted by the National Association of Black Law Enforcement Officers (NABLEO) is geared to enhance the tools, knowledge, and skills of law enforcement professionals. This enables professional staff to successfully interact with urban neighborhoods to develop sustainable solutions, ultimately building legitimacy and trust within urban communities.

Estimated Costs	
Airfare	\$241.44
Per diem (\$69/day, 3 days)	\$207.00
Registration	\$400.00
Room rate (\$179/night, 3 nights)	\$537.00
Room taxes and fees	\$73.84
Taxi	\$60.00
<b>Total</b>	<b>\$1,519.28</b>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide  
**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13679 - Employee Travel Request Shardal Rose****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Shardal Rose to be a presenter at the International Association of Chief of Police Conference in Boston, MA on 10/18/2024 - 10/23/2024. Period of agreement is: 10/18/2024 to 10/23/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,878.81

Project Fund	Amount
1001-CCA000740-SC630301	\$ 2,878.81

**BACKGROUND/EXPLANATION:**

Shardal Rose is requesting out-of-state travel to Boston, MA from 10/18 - 10/23/2024. Director Rose will be attending and presenting at the International Association of Chief of Police Conference. The per diem rate is \$79/day.

Shardal Rose will be presenting at the International Association of Chief of Police Conference. The IACP 2024 is one of the largest law enforcement events of the year - with more than 16,000 public safety professionals in attendance to learn new techniques, advance their knowledge and careers, and equip their department for ongoing success. IACP 2024 brings together an unmatched educational program spanning four days with more than 200 educational sessions, renowned keynote speakers, and networking events.

Estimated Costs	
Airfare	\$258.96
Lodging (5-night stay including taxes)	\$1,874.85
Per diem (\$79/day, 5 days)	\$460.00
Registration	\$225.00
Taxi	\$60.00
<b>Total</b>	<b>\$2,878.81</b>

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13716 - Employee Travel Request Lindsey McGuiness**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Retroactive Travel Request for Lindsey McGuiness who attended the Entry and Range Training in Virginia Beach, VA on 9/23-9/27/2024. Period of agreement is: 9/23/2024 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 900.00

Project Fund	Amount
1001-CCA000719-SC630301	\$ 900.00

**BACKGROUND/EXPLANATION:**

The Navel Special Warfare Development Group (NSWDG) will conduct the training for BPD SWAT teams A & B at the Virginia Beach, VA Naval Station. This training is from 9/23-9/27/24. Officer McGuiness will travel by departmental vehicle and will need lodging and per diem at \$64.00 a day.

Lodging- \$560.00 @ 4 days+ extra for resort fees	\$580.00
Per Diem Estimate- \$64.00 @ 5 days	\$320.00
<b>TOTAL:</b>	<b>\$900.00</b>

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13618 - Employee Travel Request Nicholas Edwards****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Nicholas Edwards for out-of-state travel to Pensacola, FL. Period of agreement is: 9/22/2024 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,557.18

Project Fund	Amount
1001-CCA000725-SC630301	\$ 2,557.18

**BACKGROUND/EXPLANATION:**

Lieutenant Colonel Nicholas Edwards is requesting out-of-state travel to Pensacola, FL from 9/22 - 9/27/2024. The purpose of this travel is to attend The Executive Leadership Institution training. The per diem rate is \$64/day.

The Executive Leadership Institution training is hosted by FBI-LEEDA. This course of study will refresh and enhance Lt. Col. Edward's leadership and management skills and provide additional insight to further assist with his effectiveness and efficiency as a BPD Executive member.

<b>Estimated Costs</b>	
Per diem (\$64/day, 5 days)	\$320.00
Registration	\$795.00
Taxi	\$60.00
Travel expenses (hotel and airfare bundled)	\$1,382.18
<b>Total</b>	<b>\$2,557.18</b>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13429 - Bryan Ford request for out-of-state travel to Washington, DC**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request Bryan Ford to attend the Metropolitan Police Department (MPD) Leadership School in Washington, DC from 11/17/2024 - 11/22/2024. Period of agreement is: 11/17/2024 to 11/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,798.92

Project Fund	Amount
1001-CCA000752-SC630301	\$ 1,798.92

**BACKGROUND/EXPLANATION:**

Lieutenant Bryan Ford is requesting out-of-state travel to Washington, DC from 11/17 - 11/22/2024. The purpose of this travel is to attend the Metropolitan Police Department (MPD) Leadership School. The per diem rate is \$79/day.

The Metropolitan Police Department Leadership Academy is a total of two sessions. This travel is for the second session from 11/17 - 11/22/2024. Mid-level managers: lieutenants, captains, or supervisors of supervisors that supervise front line managers, and are not in an appointed rank will benefit from this training. Lieutenant Ford will learn from renown speakers, chiefs, and leading experts and hear from a compilation of diverse experiences and perspectives. Lieutenant Ford will also participate in experiential learning with hands-on, interactive discussions using case studies and field experiences to supplement classroom topics, relationship building skills, and will learn from a broad international network of peers and benefit from ongoing alumni engagement.

<b>Estimated Costs</b>	
Parking (\$57/day, 5 days)	\$285.00
Per diem (\$79/day, 5 days)	\$395.00
Room rate (\$193/night, 5 nights)	\$965.00
Room taxes and fees	\$153.92
<b>Total</b>	<b>\$1,798.92</b>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13714 - Employee Travel Request Stephen Coughlan**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Stephen Coughlan to travel to Virginia Beach, VA for Entry and Range training on 9/23-9/27/24. Period of agreement is: 9/23/2024 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,920.00

Project Fund	Amount
1001-CCA000719-SC630301	\$ 3,920.00

**BACKGROUND/EXPLANATION:**

The Naval Special Warfare Development Group (NSWDG) will conduct the training for BPD SWAT teams A & B at the Virginia Beach Naval Station. Officer Coughlan will be responsible for (6) rooms at GSA rates of \$120.00 per day. He will be using a departmental vehicle and will get fuel cards from our motor pool. The per diem will be \$64.00 a day. The training is from 9/23-9/27/2024.

Lodging \$560.00 X 6= \$3360.00 + extra for taxes and resort fees	\$3600.00
Per Diem Estimate \$64.00 @ 5 days	\$320.00

TOTALS: \$3,920.00

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13762 - Employee Travel Request Shante Reese**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Shante Reese for out-of-state travel to Chicago, IL. Period of agreement is: 10/8/2024 to 10/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,690.60

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,690.60

**BACKGROUND/EXPLANATION:**

Sergeant Shante Reese is requesting out-of-state travel to Chicago, IL from 10/8 - 10/11/2024. The purpose of this travel is to provide security escort for State's Attorney Ivan Bates. The per diem rate is \$92/day.

State's Attorney Ivan Bates will be attending the National Prosecution B.P. II Conference in Chicago, IL. Sergeant Shante Reese from the Executive Protection Unit (EPU) will be one of the security escorts for this travel. Given the importance of this conference, and the need to ensure the safety and security of Mr. Bates during this out-of-state engagement, it is recommended that Sergeant Reese travel one-day prior to the States Attorney's arrival to make the necessary security arrangements.

Due to the essential nature of this assignment, a request for a rental car is needed for Mr. Bates that is comparable to his current official vehicle.

Estimated Costs	
Airfare	\$732.96
Car rental	\$606.64
Parking	\$75.00
Per diem (\$92/day, 3 days)	\$276.00
<b>Total</b>	<b>\$1,690.60</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13760 - Employee Travel Request Karl Paige****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Karl Paige for out-of-state travel to Chicago, IL. Period of agreement is: 10/9/2024 to 10/11/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 916.96

Project Fund	Amount
1001-CCA000725-SC630301	\$ 916.96

**BACKGROUND/EXPLANATION:**

Detective Karl Paige is requesting out-of-state travel to Chicago, IL from 10/9 - 10/11/2024. The purpose of this travel is to provide security escort for State's Attorney Ivan Bates. The per diem rate is \$92/day.

State's Attorney Ivan Bates will be attending the National Prosecution B.P. II Conference in Chicago, IL. Detective Karl Paige from the Executive Protection Unit (EPU) will be one of the security escorts for this travel.

Estimated Costs	
Airfare	\$732.96
Per diem (\$92/day, 2 days)	\$184.00
<b>Total</b>	<b>\$916.96</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13794 - Employee Travel Request John Perfetto**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for John Perfetto to attend the RTAG Convention in Fort Worth, TX from 10/4/2024 - 10/7/2024. Period of agreement is: 10/4/2024 to 10/7/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,843.61

Project Fund	Amount
1001-CCA000782-SC630301	\$ 3,843.61

**BACKGROUND/EXPLANATION:**

Detective John Perfetto is requesting out-of-state travel to Fort Worth, TX from 10/4 - 10/7/2024 to attend the RTAG Convention. The per diem rate is \$80/day.

The RTAG National Convention will grant access to an aviation community of qualified candidates with the desire to find employment within law enforcement.

Estimated Costs	
Airfare	\$402.96
Per diem (\$80/day, 3 days)	\$240.00
Registration	\$2,500.00
Room rate (\$179/night, 3 nights)	\$537.00
Room taxes	\$103.65
Taxi	\$60.00
<b>Total</b>	<b>\$3,843.61</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13564 - Employee Travel Request Kyia Hill**

**ACTION REQUESTED:**

The Board is requested to approve a Employee an Travel Request for Kyia Hill to attend the Fall Career Fair 2024 in Tarrytown, NY. Period of agreement is: 9/11/2024 to 9/13/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 915.39

Project Fund	Amount
1001-CCA000782-SC630301	\$ 915.39

**BACKGROUND/EXPLANATION:**

Kyia Hill is requesting out-of-state travel to Tarrytown, NY to attend the Fall Career Fair 2024. The per diem rate is \$74/day.

This event will benefit the Baltimore City Police Department by exposing its members to a community of potential applicants with a desire to find employment within law enforcement.

<b>Estimated Costs</b>	
Per diem (\$74/day, 2days)	\$148.00
Registration	\$425.00
Room rate (\$151/night, 2 nights)	\$302.00
Room taxes	\$40.39
<b>Total</b>	<b>\$915.39</b>

**EMPLOY BALTIMORE:**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**

N/A    N/A    N/A    N/A

**COUNCIL DISTRICT:**      Citywide

**ENDORSEMENTS:**

**SB-24-13110 - Unauthorized Procurement - Baltimore City Public Schools**

AGC4346 - M-R Office of Neighborhood Safety and Engagement

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement Baltimore City Public Schools.  
Period of agreement is: 5/26/2023 to 9/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 42,064.75

Project #: RQ-026204 Req.

No. RQ-026204

Project Fund	Amount
1001-CCA000521-SC630351	\$ 42,064.75

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoices for services rendered without a valid contract. BCPSS – Police and Transportation provided services during summer curfew programming from May 26, 2023 through September 30, 2023, during the Mayor's curfew implementation. BCPSS Police and BCPSS transportation services were both provided at the youth curfew centers. Seeking approval to provide a purchase order to create a payment path.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-13387 - Unauthorized Procurement - Repair Construction**

AGC1400-PABC - Parking Authority of Baltimore City

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement to All-In-One Contracting LLC.  
Period of agreement is: 7/26/2024 to 7/26/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 12,400.00

Project Fund	Amount	Start Date	End Date
2075-CCA001054-SC690998	\$ 12,400.00	7/26/2024	7/26/2024

Unauthorized purchase due to broken stairs at Franklin St. Garage.

**BACKGROUND/EXPLANATION:**

Parking Authority of Baltimore City had an immediate requirement to get repairs to broken stairs at Franklin St. Garage to avoid a threat to the safety of the public well-being and got repairs done without having a purchase order in place. The agency has trained the staff on how to handle any situation of this nature should it arise in the future.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-13573 - Unauthorized Procurement - CapLuck Inc.**

AGC4309 - M-R Office of Children and Family Success

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with CapLuck Inc. Period of agreement is: 6/3/2024 to 6/3/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 21,800.00

Project #: RQ-029686

Project Fund	Amount
1001-CCA000512-SC650508	\$ 21,800.00

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for software services received without a valid contract. MOCFS did not cancel the supplier's auto-renewal subscription for their database management service before submitting a requisition in a timely manner to secure a purchase order. The agency has been advised to remove the auto-renewal subscription and secure a purchase order prior to receiving any services.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval



**SB-24-13386 - Unauthorized Procurement - Party Pack - Mission BBQ**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with Mission BBQ, Canton LLC. Period of agreement is: 8/9/2024 to 8/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 572.92

Project Fund	Amount
1001-CCA000108-SC640414	\$ 572.92

**BACKGROUND/EXPLANATION:**

The Fire Dept. had planned an event for summer workers on the last day of work. The event was to be held on the Fireboat but it was canceled due to inclement weather. Even though it was cancelled, it was too late to cancel the delivery of the food. The agency step is to acquire a purchase order before any kind of food arrangement is made.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-13363 - Unauthorized Procurement - Baltimore City Public School System**

AGC4346 - M-R Office of Neighborhood Safety and Engagement

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement to the Baltimore City Public School System. Period of agreement is: 6/16/2023 to 9/3/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 70,816.86

Project #: RQ-026205

Project Fund	Amount
1001-CCA000521-SC630351	\$ 70,816.86

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for services received without a valid contract. MONSE was unaware that an agreement was needed/should have been in place at the time the agency was instructed to take over summer curfew responsibilities. MONSE already has procurement policies in place and is aware of contract-related requirements when it comes to working with suppliers moving forward.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&amp;D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13142 - Unauthorized Procurement - Hustle Dusters Cleaning Service, LLC.**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with Hustle Dusters Cleaning Service, LLC. Period of agreement is: 3/8/2024 to 4/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,550.00

Project #: Req. No. RQ-  
026007

Project Fund	Amount
4000-GRT001703-CCA001217- SC630368	\$ 1,275.00
4000-GRT001705-CCA001207- SC630338	\$ 1,275.00

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoices for cleaning services acquired by the Mayor Office of Employment Development MOED. The agency did not submit a requisition in a timely manner to secure a purchase order. Agency is working with BOP to secure a PO for cleaning services to avoid unauthorized procurements in future.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-13000 - Award - Cooperative Contract - Repairs, Maintenance, and Inspections of Elevators**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract with TK Elevator Americas. Period of agreement is: 8/21/2024 to 8/28/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 428,240.00

Project #: N/A

Solicitation #: RQ-027237

Project Fund

Amount

2029-CCA000144-SC630316

\$ 428,240.00

**BACKGROUND/EXPLANATION:**

This cooperative contract will allow the Department of General Services to procure a non-emergency procurement for elevators. (They currently have two-Arundel/Action Elevators and GC Jones) for repair, maintenance, and inspection of their elevators while they work with the Bureau of Procurement on a solicitation for a longer-term contract. The DGS hope is that TK Elevator along with Arundel and GC Jones are all potential bidders on the new contract iteration.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13539 - Award - Cooperative Contract - Autura Software**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Purchase Agreement with Vertosoft, LLC.  
Period of agreement is: 9/18/2024 to 4/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 388,888.89

Project #: N/A

Solicitation #: RQ-028180

Project Fund	Amount
1001-CCA000777-SC660608	\$ 388,888.89

**BACKGROUND/EXPLANATION:**

To provide an option to better organize and electronically document the dispatch of tow contractors to various traffic scenes in the City of Baltimore. The City shall have the right and option, upon written notice to the Contractor, to renew the term of the license agreement for Autura's Product AR-04.5 (Dispatch Enterprise) for two additional one-year terms, at the license fee set forth on the attached Quote Q-06913. Each renewal of the license term is subject to funding and approval of the Baltimore City Board of Estimates.

This Agreement has the option to renew for one (1) two (2) year renewal periods.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13689 - Award - NASPO ValuePoint Contract Number RFP-NP-23-001, Master Agreement #187800 - Multi-Function Devices and Related Software, Services and Cloud Solutions**

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract with Xerox Corporation. Period of agreement is: 10/2/2024 to 7/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 12,600,000.00

Project Fund	Amount
1001	\$ 12,600,000.00

**BACKGROUND/EXPLANATION:**

The Bureau of Procurement is requesting a citywide contract to piggyback off the NASPO ValuePoint Master Agreement to provide Multi-function Devices (MFD’s), Single-function Printers, Production and Industrial Print Equipment and Services, Large/Wide Format Equipment, Scanners, and Specialty Printers. Managed Print Services (MPS) and software bundles that enable efficient workflows which enhance the productivity and capability of the Devices are also included, along with digital document solutions that involve imaging, retrieval, archival, scanning services, and back file conversion. In addition, IT solutions such as Software as a Service (SAAS), cloud-based offerings, and web-based fleet management tools are also offered. This contract was competitively bid and awarded by NASPO. The City of Baltimore is eligible to use the awarded contract. The attached cooperative agreement is to enter into a contract with Xerox for period covered BOE approval date through July 31, 2026, and can be renewed at the discretion of the Lead Agency - State of Colorado.

This contract is set up as a blanket contract that will be utilized by multiple City agencies. At this time, it is not known which specific agencies and amounts will pull from the contract. The amount for the citywide contract is presented as one amount funded by the General Fund. Agencies will use existing budget to fund any expenditures off the contract.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13572 - Third Extension of MD State Cooperative Contract Number  
001B2600009 - Defibrillators (AED) and Accessories**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to grant the third extension to the contract with Stryker Sales, LLC.  
Period of agreement is: 6/30/2024 to 6/29/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,250,000.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount
1001-CCA000111-SC640413	\$ 1,250,000.00

**BACKGROUND/EXPLANATION:**

On October 18, 2017, the Board approved the usage of State of Maryland Cooperative Contract Number 001B8400047 Defibrillators (AED) and Accessories as shown in the Contract Value Summary below. The State of Maryland extended the contract from July 02, 2022 through December 31, 2022. On December 12, 2022, the State of Maryland extended the contract from January 01, 2023 through June 30, 2023. On June 30, 2023, the State of Maryland extended the contract from July 01, 2023 through June 29, 2024. The State of Maryland extended the contract via MD State Blanket Purchase Order No. 001B2600009, from June 30, 2024, through June 29, 2025. This extension will provide defibrillators and related supplies required for urgent medical care.

The State of Maryland bids this contract out. An extension is necessary until a new contract is awarded. At this point, there is no timeline in place for the State to post a new solicitation. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.Initial award approved by the Board on October 18, 2017	\$300,000.00
2.Increase approved by Board on March 13, 2019	\$350,000.00
3.Assignment & Increase approved by Board on October 2, 2019	\$570,000.00
4.Ratification and 1st Renewal approved by the Board on September 23, 2020	\$500,000.00
5.2nd Renewal approved by the Board on October 06, 2021	\$600,000.00
6.Ratification and Extension approved by the Board on April 19, 2023	\$600,000.00
7.Ratification and Extension approved by the Board on September 06, 2023	\$0.00
8. Ratification and extension pending Board approval	\$1,250,000.00



<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13763 - CORRECTION to SB-23-13334 - Second Renewal - Chesterton  
Mechanical Seals**

**ACTION REQUESTED:**

The Board is requested to approve a CORRECTION to SB-23-13334. Period of agreement is:  
9/20/2023 to 9/20/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Project #: SCON-001196

Project Fund	Amount
2071-CCA000848-SC630337	\$ 200,000.00

**BACKGROUND/EXPLANATION:**

On October 18, 2023 the Board approved SB-23-13334 Renewal and Increase - Chesterton Mechanical Seals. On the board memo, under amount and source of funds, it stated the increase was for \$20,000. Under background information, the increase was for \$200,000. In order to clarify both the public record and Workday paper trail, the Board is requested to approve a correction.

Under amount and source of funds strike "\$20,000" and insert "\$200,000."

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13649 - Award of RFQ-000596 – Maintenance, Repair & Installation Services for Electronic Security Systems**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a contract with Communications Electronics Systems LLC. Period of agreement is: Based on Board Approval with a duration of 3 Years 10/2/2024 / to 10/1/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,000,000.00

Project Fund	Amount
2029-CCA000144-SC630326	\$ 3,000,000.00

**BACKGROUND/EXPLANATION:**

The City has several facilities where Electronic Security Systems are installed and are in use. These systems require routine maintenance, inspections, testing, repairs, modifications, and upgrades on an as-needed basis, The City of Baltimore desires to procure services to perform Maintenance, Repair & Installation Services for Electronic Security Systems including repairs to associated equipment, at various City owned locations.

Vendors were solicited by posting on Workday, eMaryland Marketplace Advantage, and in local newspapers. The sole bid received was opened on August 07, 2024, and was considered fair and reasonable. Award is recommended to be made to the sole bidder. There are 2, one-year renewal options available.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

**MBE PARTICIPATION:**

MBE Goal %	1.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Entry Control Systems, Inc.	
MBE Goal %	5.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Plexus Installations, Inc. DBA Plexus Group	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13659 - Award - Sole Source - Services Agreement - Gallery Discrete Analyzer and Gas Chromatograph/Mass Spectrometer - Montebello Laboratory**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a sole source contract to Thermo Electron North America, LLC. Period of agreement is: 10/4/2024 to 10/3/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 70,447.79

Project #: RQ-030888                      Solicitation #: 08000

Project Fund	Amount
2071-CCA000832-SC630380	\$ 70,447.79

**BACKGROUND/EXPLANATION:**

Public Works is requesting a three year service agreement for the Gallery Discrete Analyzer and Gas Chromatograph/Mass Spectrometer at the Montebello Laboratory. The Gallery Discrete Analyzer is an essential analytical instrument for detecting nutrients in the water. The Gas Chromatograph/Mass Spectrometer is an essential analytical instrument for detecting organic contaminants in the water, both instruments are required for regulatory compliance. Thermo Electron is the manufacturer of both instruments and has proprietary rights to the service, maintenance, training and parts that they manufacturer and sell.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13560 - Award - Sole Source - Service Plan for Instrumentation Equipment**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to award a sole source contract to Thermo Electron North America LLC.  
Period of agreement is: 4/1/2025 to 3/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 36,530.12

Project #: RQ-030241

Solicitation #: 08000

Project Fund	Amount
2071-CCA000832-SC630380	\$ 36,530.12

**BACKGROUND/EXPLANATION:**

Department of Public Works requests a contract for preventative maintenance and service on the Gas Chromatograph (GC), Mass Spectrometer (GC/MS), and Ion Chromatography for the analysis of drinking water and analysis of organic contaminants that may be found within the drinking water distribution system. This is a mandated requirement of the State of Maryland for safe drinking water. There is one, one-year renewal option.

Thermo Fisher Scientific is the sole source equipment manufacturer and service provider for all Thermo Fisher Scientific instruments, parts, training, technical support, field service support, and software.

Negotiated terms and conditions are attached for BoE stamp of approval.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13186 - Increase - John Deere OEM Parts & Service**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to increase the contract with Atlantic Tractor LLC. Period of agreement is: 3/20/2024 to 3/19/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,500,000.00

Contract Award Amount: \$ 2,000,000.00 Award Date: 3/20/2024

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-003916

Project Fund	Amount
2030-CCA000133-SC630335	\$ 1,500,000.00

**BACKGROUND/EXPLANATION:**

On March 20, 2024 the Board approved a contract for three suppliers under RFQ-000400. This supplier Atlantic Tractor is the authorized local dealer for 6 of the 11 John Deere categories, as a result, the contract requires more funding to supply parts and services for the duration of the contract.

**CONTRACT VALUE SUMMARY:**

Initial Award on March 20, 2024	\$2,000,000.00
Increase Pending Board Approval	\$1,500,000.00
Total Contract Value	\$3,500,000.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	Applicable

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13378 - First Amendment - SCON-003247 - Electric Vehicles**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to increase the funding for the contract with Pacifico Ford, Inc. Period of agreement is: 8/2/2023 to 8/1/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,000.00

Contract Award Amount: \$ 6,875,000.00 Award Date: 8/2/2023

Contract Increase Amount: \$ 0.00 Increase Number:  
Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: SCON-003247 Solicitation #: RFQ-000310

Project Fund Amount  
4001-GRT001387-CCA001381- \$ 51,000.00  
SC660604

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an increase. The City now wishes to add American Rescue Plan Act ("ARPA") funding to the Original Agreement. On August 2, 2023 the Board awarded the recommended supplier to provide new electric SUVs, vans, and trucks.

**Contract Summary**

- 1. Initial award approved by the board on Aug. 2, 2023 \$6,875,000.00
  - 2. Increase ARPA Funds pending BOE approval \$51,000.00
- TOTAL Contract Amount \$6,926,000.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.



**SB-24-13587 - Award - Select Source - Ladder Testing Services**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to award a select source contract to the American Test Center. Period of agreement is: Based on Board Approval with a duration of 5 Years  
10/2/2024 / to 10/1/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 82,125.00

Solicitation #: RQ-027064

Project Fund	Amount
1001-CCA000111-SC640409	\$ 82,125.00

**BACKGROUND/EXPLANATION:**

This purchase is to provide testing of our departments ground ladders that meet NFPA Standard 1932, standard for the use, maintenance, inspection, and service testing of fire department ground ladders. There are no renewal options available for this order request. This is a select source because the request order was previously competitively bid (B50006520) with no bidders.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13588 - Award - Sole Source - BOMAG O.E.M.Equipment, Parts, Supplies & Services**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Award Komatsu America Corporation. Period of agreement is: Based on Board Approval with a duration of 3 Years 10/2/2024 / to 10/1/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project #: SCON-001923                      Solicitation #: 08000

Project Fund	Amount
2030-CCA000133-SC170013	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

This is a sole source procurement for the purchasing of O.E.M. equipment, parts, supplies, and services from Komatsu America Corporation for BOMAG items. This contract will be 3 years upon Board approval with two, one-year renewal options at the sole discretion of the City.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:**    Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13192 - Award - RFQ-000448: Supply and Delivery of Aluminum Sheets Metal**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to award a contract to National Highway Products, Inc. Period of agreement is: 9/4/2024 to 9/3/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 458,640.00

Solicitation #: RFQ-000448

Project Fund	Amount
1001-CCA001124-SC640409	\$ 458,640.00

**BACKGROUND/EXPLANATION:**

The purpose of the solicitation was to procure the lowest, responsive, and responsible bidder to supply and deliver aluminum sheets metal for the Department of Transport (DOT). All bid submissions were expected to be compliant with the predetermined specifications and evaluation requirements.

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. Two (2) bids were received and opened on March 06, 2024. The bids were evaluated in accordance with predetermined evaluation criteria. The contract award is being recommended to the lowest, responsive, and responsible bidder to provide the City's requirements. The term of the contract is expected to be at the date of BOE approval and up to 3 years, with 2 one year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13119 - Final Renewal - Veterinary and Hospital Care Services for the K9 Unit**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to renew the contract with Anne Arundel Veterinary Hospital, Inc. Period of agreement is: 7/29/2024 to 7/28/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001703

Project Fund	Amount
1001-CCA000783-SC630326	\$ 100,000.00

**BACKGROUND/EXPLANATION:**

On July 29, 2020, the Board approved the initial contract per the following Contract Value Summary. The renewal and increase of award is requested to meet the agency's needs and usage of critical veterinary and hospital care services for the K9 unit. There is no renewal option remaining.

**CONTRACT VALUE SUMMARY:**

1. Initial amount approved by the BOE July 29, 2020 \$ 37,174.00
2. 1st increase approved by CPA November 10, 2021 \$ 5,000.00
3. 1st Renewal and Increase approved by the BOE on July 20, 2022 \$ 50,000.00
4. 2nd Increase was approved by the Board on April 19, 2023 \$ 30,000.00
5. 2nd Renewal approved by the BOE on November 15, 2023 \$ 0.00
6. 3rd increase was approved by the Board on February 2, 2024 \$ 45,000.00
7. 3rd and final renewal pending BOE approval \$ 100,000.00
8. Total contract value \$ 267,174.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13751 - Renewal - Sole Source - Equipment Maintenance/Service**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is to renew a contract with Ferguson Enterprises, LLC. Period of agreement is: 10/16/2024 to 1/10/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project #: SCON-001196

**BACKGROUND/EXPLANATION:**

On September 23, 2023, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Agency is requesting a renewal to support the purchasing and restocking of materials as needed.

The Board is requested to approve the final of two one-year renewal options that were available on this contract.

**CONTRACT VALUE SUMMARY:**

- 1. Initial award approved by the Board on September 20, 2020, \$ 150,000.00
  - 2. Increase approved by the Board on March 4, 2022, \$ 200,000.00
  - 3. 1st Renewal approved by the Board on 10/18/2023 \$ 200,000.00
  - 4. 2nd renewal pending Board approval \$ 0.00
- Total Contract Value \$ 550,000.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13710 - Award - Select Source - Flu vaccines**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to award a selected source contract with McKesson. Period of agreement is: 9/18/2024 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 73,814.50

Project #: N/A

Solicitation #: RQ-030012

Project Fund	Amount
4001-GRT000755-CCA001367-SC640413	\$ 73,814.50

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department's Immunization Program needs to purchase flu vaccine for the current flu season. Due to an Administrative error the vaccines were not pre-ordered which is the industry standard. If this goes through the competitive bidding process the vaccine will not be received in time.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13799 - Increase - SCON-001321 - Debris Removal from Waterways and Shoreline Areas**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve the First Amendment to and Agreement with DEMOUSA, Inc. Period of agreement is: 8/1/2022 to 8/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 349,958.44

Contract Increase Amount: \$ 0.00 Increase Number:  
 Contract Amendment \$ 0.00 Amendment Number:  
 Amount:

Project #: SCON-001321 Solicitation #: B50006494  
 Project Fund Amount  
 2026-CCA000790-SC630326 \$ 349,958.44

**BACKGROUND/EXPLANATION:**

On July 20, 2022, the Board approved the initial award B50006491 a/k/a SCON-001321 - Debris Removal from Waterways and Shoreline Areas to DemoUSA, Inc. for the Department of Public Works (DPW). The initial contract amount was understated for the duration of the contract. This understatement of the contract value was mainly due to increased work orders from DPW. Additional funds are being requested from the Board until the completion of the contract. The contract has two (2), 1 year renewal options to be exercised at the sole discretion of the City.

The requested amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

Initial award approved by the Board on July 20, 2022, \$ 1,050,000.00  
 Increase pending Board approval \$ 349,958.44  
 Total Contract value \$ 1,399,958.44

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	Applicable	Applicable	N/A

**MBE PARTICIPATION:**

MBE Goal %	23.00%	MBE Goal Amount	\$ 79,850.00
MBE Attainment %	18.00%	MBE Attainment Amount	\$ 0.00

MBE Total Paid \$ 79,850.00 Vendor: A & S Refuse, LLC

SMBA&D discuss with the prime, Demousa, Inc., it was clear there was some misunderstanding on the primes part related to the requirements on the project, but after speaking with Mr. Soresi he is fully committed to utilizing the other subcontractors and to increase the overall participation. The project also has another one-year extension which would provide more time for the prime to make up some of the participation deficit. This is a small company and has utilize funds of his own to keep/pay his employees and needs to have the renewal approved by the board as quickly as possible. TH 9/12/2024 NS 9/12/2

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and notes the contractor/supplier's executed commitment to comply.



**SB-24-13563 - Renewal - SCON-001258 - Fire Department Blauer Uniform Jackets Increase and Renewal**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Renewal F & F and Jacobs and Sons, Inc.. Period of agreement is: 9/23/2024 to 9/22/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 42,425.00

Contract Award Amount:	\$ 548,795.50	Award Date:	9/23/2021
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Contract Increase Amount:	\$ 0.00	Increase Number:	
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Contract Renewal Amount:	\$ 42,425.00	Renewal Number:	1
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Contract Amendment Amount:	\$ 0.00	Amendment Number:	
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Solicitation #: SCON-001258

Project Fund	Amount
4001-GRT002377-CCA001365-SC640403	\$ 42,425.00

**BACKGROUND/EXPLANATION:**

The purpose of this contract is to purchase the uniform items in the sizes and quantities on an as-needed basis. On September 20, 2021, the Board approved an initial award of three years, with two subsequent renewal actions. The Board is requested to approve the first of two, one-year renewal options and an increase of \$42,425.00. There is one, one-year renewal option remaining.

The above amount is the City's estimated requirement, however, the vendor shall supply the City's entire requirements, be it more or less.

**CONTRACT VALUE SUMMARY:**

- |   |                    |
|---|--------------------|
| 1. Initial Award approved on September 22, 2021 | \$548,795.50       |
| 2. First Renewal & Increase                     | <u>\$42,425.00</u> |

Total Proposed Contract Value	\$ 591,220.50
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EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13645 - Award - Select Source - Merritt Athletic Clubs Memberships**

AGC6500 - Sheriff

**ACTION REQUESTED:**

The Board is requested to award a Selected Source contract to Merritt Athletic Clubs. Period of agreement is: 7/1/2025 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 65,400.00

Project #: RQ-030143

Solicitation #: 06000

Project Fund	Amount
1001-CCA000997-SC630322	\$ 65,400.00

**BACKGROUND/EXPLANATION:**

The Sheriff's Office's Deputies are currently utilizing memberships with Merritt Athletic Clubs for health and wellness programs. The agency is requesting to continue their memberships for period covered July 1, 2025 through June 30, 2026 with no renewal options.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13584 - Award - Houston-Galveston Area Council Contract Number FS12-23 - Fire Apparatus and Related Vehicles**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a cooperative contract with Atlantic Emergency Solutions. Period of agreement is: 10/2/2024 to 11/30/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 10,000,000.00

Project Fund	Amount
2030-CCA000135-SC660604	\$ 10,000,000.00

**BACKGROUND/EXPLANATION:**

This contract allows for purchasing fire apparatus units that are beyond their useful life and parts are difficult or impossible to obtain. These are Master/Lease replacement vehicles.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13114 - Increase - SCON-003607 - Cleaning Service**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to increase the funding for the sole source contract with Community Support, LLC. Period of agreement is: 12/1/2023 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 12,450.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-003607

Project Fund	Amount
2076-CCA001111-SC630326	\$ 12,450.00

**BACKGROUND/EXPLANATION:**

DOT has been using this cleaning service since 2023 covering multiple locations and is asking for an increase to funds to cover the contract through December of 2024.

The requested action is for an increase of awarded selected source contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by CPA on 12/22/2023	\$ 14,940.00
2. Increase ending Board approval	<u>\$ 12,450.00</u>
Total contract value	\$ 27,930.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13780 - Termination - Street Tree Planting and Maintenance Services**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to terminate contract SCON-002130/ B50006466 with the Baltimore Tree Trust, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SCON-002130

Solicitation #: B50006466

**BACKGROUND/EXPLANATION:**

On June 29, 2022, the Board approved the initial contract award per the below Contract Value Summary for the period that covered June 1, 2022 through May 31, 2025 with two, one-year renewal options.

The Baltimore Tree Trust requested the termination stating in a letter to BCRP dated January 12, 2024 , *"..that Baltimore Tree Trust (BTT) is exiting solicitation B50006466 - Street Tree Supply, Delivery, Planting & Maintenance Spring & Fall 2022, the City Tree Planting Contract. Specifically, BTT will not be planting any new trees as part of this contract. (1) issues have driven this decision with receiving timely payment for services performed and (2) the rising costs of labor, nursery stock, and inflation since the original Summer 2021 bid creation."*

**INITIAL CONTRACT VALUE SUMMARY:**

1. Initial award approved by Board June 29, 2022, \$1,200,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13187 - Award - RFQ-000570 - Retro-Commissioning Study for a Large Building**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to award a contract to ABI Advantage LLC. Period of agreement is: 9/4/2024 to 9/3/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Solicitation #: RFQ-000570

Project Fund	Amount
5000-GRT000764-CCA000901-SC630318	\$ 150,000.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. The sole proposal received was opened on July 10, 2024. The award is recommended to be made to the sole responsive, responsible bidder. This contract is for a Blanket order to purchase a Retro-Commissioning study for large building services as needed by the Baltimore City DGS. This will be a 2-year contract with a one-year renewal option.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	Applicable	Applicable	Applicable

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13724 - Award - Selected Source - Neighborly Software**

AGC4309 - M-R Office of Children and Family Success

**ACTION REQUESTED:**

The Board is requested to approve a selected source contract with Benevate, Inc. Period of agreement is: 4/29/2024 to 4/28/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 148,800.00

Project #: RQ-030017

Project Fund	Amount
1001-CCA000512-SC650508	\$ 148,800.00

**BACKGROUND/EXPLANATION:**

MOCFS requires an online platform for receiving, securely storing, and processing applications for rent and security deposit assistance. The agency needs to purchase 65 administrative licenses for the existing Neighborly Portal for Rental Assistance are essential to the function of the Baltimore City Community Action Partnership's Eviction Prevention Program.

The Agency has existing service with this vendor, with approximately 1,100 pending rental assistance applications. Migrating these applications to a new database would be burdensome to the agency to the extent that it may interrupt services, this is the only supplier for this requirement.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-13571 - CORRECTION - Master Lease Financing for Fiscal Year 2025 for the Purchase of Vehicles - CORRECTION of vehicle count - 52 dollar amount**

**ACTION REQUESTED:**

The Board is requested to approve a Master Lease Agreement Correction City's Master Lease through the Bureau of Treasury Management. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,000.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Solicitation #: SB-24-11999

Project Fund	Amount
2030-CCA000135-SC660604	\$ 4,000.00

Vehicle Count - 52

**BACKGROUND/EXPLANATION:**

On June 5, 2024 the Board approved the Master Lease funding for FY25 in the amount of \$37,063,030.00 for the period July 1, 2024 through June 30, 2025. The Board is asked to approve a correction increasing the vehicle count dollar amount from \$22,460,860.00 to \$22,464,860.00.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13657 - First Amendment to Purchase Agreement with Motorola Solutions, Inc. for Motorola Service and Support**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Maintenance Support and Lifecycle Management Purchase Agreement with Motorola Solutions, Inc. Period of agreement is: 7/1/2023 to 6/30/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 15,214,952.30 Award Date: 6/28/2023

Contract Amendment Amount: \$ 0.00 Amendment Number: 1

**BACKGROUND/EXPLANATION:**

On June 28, 2023, the Board approved the Original Agreement with Motorola Solutions, Inc. for an amount not to exceed \$15,214,952.30, for Motorola to provide maintenance and support to the City's Motorola radio system for the contract term July 1, 2023 - June 30, 2028.

The Board is requested to approve the First Amendment to the Original Contract to decrease MPLS monitoring services and add the Cirrus Central Advance Package at no additional cost to the City, and modify the payment schedule.

**CONTRACT VALUE SUMMARY:**

- 1. Original Contract approved by the Board on 6/28/2023: \$15,214,952.30
- 2. First Amendment pending Board approval: \$0.00

Total Contract Value: \$15,214,952.30

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13802 - Property Donation - Microscopes to Loyola University**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve the disposal of City-owned property to Loyola University Maryland. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The BOE is requested to approve the donation of 2 microscopes from the Baltimore City Police Department to Loyola University Maryland for their use in their Forensic Science Undergraduate and Graduate program.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13655 - Award - Select Source - The Butterfly iQ3 System**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a selected source contract with Bfly Operations, Inc. Period of agreement is: Based on Board Approval with a duration of 3 Years  
10/2/2024 / to 10/1/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 53,493.00

Project Fund	Amount
1001-CCA000125-SC650507	\$ 53,493.00

**BACKGROUND/EXPLANATION:**

BCFD has need to procure the Butterfly IQ model (B-IQ) i including access Butterfly's Compass<sup>a</sup> Software for EMS .The selected system is utilized by the University of Maryland Medical System (UMMS) hospitals. which can give advantage of reduced training costs by replicating existing training opportunities. There is one, three-year renewal options available. It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13196 - Award – Sole Source - Software To Manage, Monitor And Serve Early Childhood Classrooms & Families In Maryland**

AGC4309 - M-R Office of Children and Family Success

**ACTION REQUESTED:**

The Board is requested to approve a sole source contract to KinderSystems, Inc. Period of agreement is: 7/1/2024 to 6/30/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 92,061.05

Project #: RQ-025877

Project Fund	Amount
4000-GRT001785-CCA000505-SC630312	\$ 92,061.05

**BACKGROUND/EXPLANATION:**

Copa is the shared software to manage, monitor, and serve early childhood classrooms & families in Maryland. The software is not used on City issued devices and not connected to the Baltimore City portals and has the approval of BCIT security process This software has been approved to use for many years by BCHS and all other Head Start programs in Maryland to track and share attendance, scores, training and to access children and families which is a federal requirement.

The supplier is the sole source provider for the software.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13113 - Award - Selected Source – IT Technical Support and System Administration**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to award a Selected Source contract to Full Circle, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,341,804.00

Project #: RQ-026775

Project Fund	Amount
1001-CCA000105-SC630326	\$ 1,341,804.00

**BACKGROUND/EXPLANATION:**

Full Circle Solutions currently provides technical support to the Department of Finance (DOF) by optimizing its investments in technologies. These services mainly focus on systems upgrades and new implementations that include but not limited to the following: Real Property Tax Billing, Business Parking, Hotel and Personal Property Taxes as well as 56 unique Businesses and Retailed Licensing systems.

In addition, Full Circle personnel have in depth knowledge of the Department's systems and switching to a new vendor would be costly and time consuming.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	Applicable	Applicable	Applicable

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12936 - Price Opening - RFQ-000554 - Peer Support Mobile Application**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to open price proposals for RFQ-000554 from First Response Mental Health (Nik Forito) and Lexipol. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Solicitation #: RFQ-000554

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on eMaryland Marketplace, and in local newspapers, and three proposals were received on May 15, 2024. The three proposals received were found responsive and subsequently reviewed by the evaluation committee for technical scoring. Out of the three responsive proposals scored by the evaluation committee, two met the City's minimum technical score requirements for price opening:

1. First Response Mental Health (Nik Forito)
2. Lexipol

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13605 - Open Price Proposals - Solicitation No. RFQ-000232 - PC (Personal Computer) Hardware and Related Items**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested Open the Price Proposals for Part B - RFQ-000232 - PC (Personal Computer) Hardware and Related Items. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. Six technical proposals were received on June 26, 2024. The six technical proposals received were found responsive and subsequently reviewed and scored by the evaluation committee. As a result of the evaluation, four out of the six proposals met the minimum technical score requirements for price proposal opening.

1. AlxTel, Inc.
2. SHI International Corp.
3. Daly Computers, Inc.
4. Applied Technology Services, Inc.

The Board is requested to return the sealed price proposals ("Package B") for the following proposers: Insight Public Sector, Inc. / HCGI Hartford, Inc. dba HCGI.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-24-13699 - Prequalification of Architects and Engineers**

**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Architects and Engineers Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

Arcadis U.S. Inc.  
7550 Teague Road, Suite 210  
Hanover, MD 21076

ENGINEERING

ATI, Inc.  
9220 Rumsey Rd., Suite 100  
Columbia, MD 21045

ARCHITECTURE  
ENGINEERING

Building Envelope Consultants and Scientists, LLC  
875 Hollins St. Suite 201 (#4)  
Baltimore, MD 21201

ENGINEERING

Delon Hampton & Associates, Chartered (MBE)  
900 7th Street, NW, Suite 800  
Washington, DC 20001

ENGINEERING

DIW Group, Inc. t/a Specialized Engineering

7504 Connelley Drive, Suite G  
Hanover, MD 21076

ENGINEERING

Hayat Brown LLC (MBE) (WBE)  
114 E. 25th Street, Unit 1A  
Baltimore, MD 21218

ENGINEERING

Marine Solutions, Inc.  
23 Fontana Lane, Suite 102  
Rosedale, MD 21237

ENGINEERING

SAMMS Engineering LLC  
10176 Baltimore National Pike, Suite 211  
Ellicott City, MD 21042

ENGINEERING

Sanders Designs, P.A.  
9727 Greenside Drive, Suite 202  
Cockeysville, MD 21030

ARCHITECTURE

T.Y. Lin International (A California Corp.) A/K/A T.Y. Lin International  
3060 Williams Drive, Suite 500  
Fairfax, VA 22031

ENGINEERING

Tarantino Engineering Consultants, P.C.  
8115 Maple Lawn Blvd, Suite 350  
Fulton, MD 20759

ENGINEERING

VAS Design, LLC  
2439 Boston Street  
Baltimore, MD 21224

ARCHITECTURE

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13698 - Prequalification of Contractors****ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors vendors. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Rules for Prequalification of Contractors as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

Absolute Underground Inc. 1234 Old Dorsey Road Harmans, MD 21077	\$1,500,000.00
Baldwin Mechanical Contractors, Inc. 8116 Philadelphia Road Baltimore, MD 21237	\$1,500,000.00
Excell Concrete Construction, LLC 4713 Benson Avenue Halethorpe, MD 21227	\$1,500,000.00
Hunt Valley Contractors, Inc. 3705 Crondall Lane Owings Mills, MD 21117	\$8,000,000.00
Mid Atlantic Fountain Design and MFG. Company, Inc. 2686 W. Patapsco Avenue Baltimore, MD 21230	\$1,500,000.00
R&R Fabrication Enterprises, LLC 170 Schooner Lane Prince Frederick, MD 20678	\$1,500,000.00
Railroad Constructors, Inc. 705 Mantua Avenue Paulsboro, NJ 08066	\$8,000,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT: ENDORSEMENTS:</b>	Citywide		

**SB-24-13435 - Amendment No. 1 - Proj 1320 (SC 935) Sparrow Point Outfall Rehabilitation Engineering Design Project at BRWWTP**

**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 1 to Agreement with Whitman Requardt & Associates, LLP. for Design Services for Project 1320 Sanitary Contract 935 Back River Wastewater Treatment Plant Sparrows Point Outfall Rehabilitation and Replacement. Period of agreement is: 9/1/2024 to 9/1/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount:	\$ 0.00	Extension Number:
Contract Amendment	\$ 0.00	Amendment Number:

Amount:

Project #: Proj 1320 (SC 935)

Project Fund	Amount
9956-PRJ000943-CAP009551-SC630318	\$ 0.00

**BACKGROUND/EXPLANATION:**

On September 1, 2021, the Board approved the original Agreement for a period of three (3) years with an upset fee of \$2,547,842.92 or until the upset limit was reached, whichever occurred first. The expiration date is September 1, 2024.

This is the first Amendment that will increase the duration of the contract by two (2) years for a total contract duration time of five (5) years. The current expiration is September 1, 2024, and the new expiration date is September 1, 2026. This request will facilitate to complete the four phases of engineering design work, including but limited to, performing evaluations and design services for the Back River Wastewater Treatment Plant at Sparrows Point Outfall Rehabilitation and Replacement. This amendment is within the original scope of work and was requested by the agency.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency  
Audits has reviewed and noted the time extension



## SB-24-13403 - Proj. 1201 Amend.4 - Large Diameter Transmission Main Condition Assessment, Analysis, & Long-Term Monitoring

### ACTION REQUESTED:

The Board is requested to approve Amendment No. 4 to Agreement with Pure Technologies, U.S., Inc. for Project 1201 Amendment 4 - Large Diameter Transmission Main Condition Assessment, Analysis, & Long-Term Monitoring. Period of agreement is: 2/22/2025 to 2/22/2026

### AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	2/24/2016
	19,998,485.12		

Contract Extension Amount:	\$ 0.00	Extension Number:
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Contract Amendment	\$ 0.00	Amendment Number:
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Amount:

Project #: 1201

### BACKGROUND/EXPLANATION:

On 2/24/2016 the Board approved the original Agreement with a time period from February 24, 2016, through February 23, 2021. The first amendment was approved by the Board on January 20, 2021, with a time period from February 23, 2021, through February 23, 2022. The 2nd amendment was approved by the Board on February 16, 2022, with a time period from February 23, 2022, through February 23, 2024. The 3rd amendment was approved by the Board on November 16, 2022, with a time period from February 23, 2024, through February 22, 2025.

This is the 4th amendment that will increase the duration time of the contract by twelve (12) months for a total contract duration time of ten (10) years. The Office of Engineering & Construction is requesting a time extension by one (1) year for a total of ten (10) years, for Proj. 1201-Large Diameter Transmission Main Condition Assessment, Analysis, & Long-Term Monitoring. The scope of this project includes inspection and condition assessment in the Baltimore Metropolitan water system. The project is necessary for the City in order to be able to continue to assess the condition of large diameter water mains to establish a baseline and minimize risks of catastrophic infrastructure failures by conducting proactive inspections under this project. the services provided under this contract are critical to the Office of Engineering & Construction to be able to respond to and avoid emergencies in the water distribution system.

The current contract budget for this contract is \$19,998,485.12 and the expiration date is February 22, 2025. to continue this project, the city is requesting to extend the timeline to February 22, 2026.



Board of Estimates Agenda	Public Works			10/2/2024
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:	
N/A	N/A	N/A	N/A	

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-24-13008 - Amendment No. 1 - Proj. 1303.1 Large Diameter Sanitary Sewer Interceptors and Siphons Condition Assessments and Analysis**

**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 1 to an Agreement with Johnson, Mirmiran and Thompson, Inc. for Project 1303.1 Large Diameter Sanitary Sewer Interceptors and Siphons Condition Assessments and Analysis. Period of agreement is: 9/29/2024 to 9/29/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,200,000.00

Contract Award Amount:	\$ 5,500,000.00	Award Date:	9/29/2021
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Contract Extension Amount:	\$ 0.00	Extension Number:	
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Contract Increase Amount:	\$ 0.00	Increase Number:	
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Contract Amendment Amount:	\$ 3,200,000.00	Amendment Number:	1
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Project #: 1303.1

Project Fund	Amount
9956-PRJ002220-CAP009551-SC630318	\$ 3,200,000.00

**BACKGROUND/EXPLANATION:**

On 9/29/2021 the Board approved the original agreement for the period 9/29/2021 through 9/29/2024.

The Office of Engineering and Construction is requesting processing of an Amendment No.1 for time extension and additional funds for JMT, Inc. under the proposed amendment, the consultant will continue to provide services related to Large Diameter Sanitary Sewer Interceptors and Siphons Condition Assessments and Analysis at various locations in the Baltimore wastewater collection system.

The First Amendment will allow the City to continue to meet its goals under the Modified Consent Decree related to Wastewater collection system. The amendment will extend the duration of the project for 24 months to September 29th, 2026 from the current expiration date of September 29th, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	1.02%	MBE Goal Amount	\$ 32,500.00
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MBE Total Paid	\$ .00	Vendor: DM Enterprise of Baltimore, LLC
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WBE Goal %	0.69%	WBE Goal Amount	\$ 22,000.00
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WBE Total Paid	\$ .00	Vendor: Riviera Enterprises Inc. (REI/DRAYCO)
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WBE Goal %	9.00%	WBE Goal Amount	\$ 288,000.00
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WBE Total Paid	\$ .00	Vendor: Albrecht Engineering, Inc.
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.



**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

CORC has approved this EAR





BAPS has reviewed and confirmed available funds, pending submitted transfer.

SMBA&D has reviewed and approved.

CORC has approved this EAR



**SB-24-12560 - Amendment 001 Proj. 1149 (SC 921) PAS for Improvements to the Gwynns Falls Sewershed Collection System-Area B**

**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Agreement with O'Brien & Gere Engineers, Inc. for Project 1149 (SC 921) PAS for Improvements to the Gwynns Falls Sewershed Collection System-Area B. Period of agreement is: 7/17/2022 to 7/17/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: Proj. 1149(SC 921)

Project Fund	Amount
9960-PRJ001203-CAP009551-SC630318	\$ 0.00

**BACKGROUND/EXPLANATION:**

This is the 1st amendment that will increase the duration time of the contract by thirty-six (36) months for a total contract duration time of seventy-two (72) months. The original agreement expired on July 17, 2022, and this amendment will retroactively renew expiration date to July 17, 2025.

This amendment is within the original scope of work and was requested by the agency. The Office of Engineering and Construction is in need of O'Brien & Gere Engineers, Inc. to continue the Post Award Services which includes review and submission of CCTV and As-Built drawings to the City in order to close out the remainder of the project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-24-11584 - Project 1350.4- (WC 1258) O/C Project and Construction Management Task 001.**

**ACTION REQUESTED:**

The Board is requested to approve a Task Assignment 1 with Hazen & Sawyer, PC. for Project 1350.4 (WC 1258) On Call Project and Construction Management. Period of agreement is: 3/20/2024 to 3/19/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 257,676.33

Project #: Proj. 1350.4

Project Fund	Amount
9960-PRJ002009-CAP009557-SC630318	\$ 257,676.33

**BACKGROUND/EXPLANATION:**

Your Honorable Board is requested to approve Task 001 with Hazen & Sawyer PC under Proj. 1350.4 in accordance with their proposal dated August 24, 2022. The original contract will expire on March 19, 2028. The duration of this task is fifteen (15) months. This task was requested by the Agency. The Office of Engineering & Construction is requesting Hazen & Sawyer, PC to provide Project and Construction Management Assistance for Construction Management and Inspection Services and perform the role of Public Works Inspector III for W.C. 1392-20-inch Franklinton Road Water Main Replacement and Rehabilitation.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-13681 - Proj. 1805 (WC 1397) O/C Project and Construction Management Assistance Task 037****ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 37 with Whitman, Requardt & Associates, LLP. for Project 1805 (WC 1397) O/C Project and Construction Management Assistance. Period of agreement is: 9/26/2018 to 9/25/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 82,492.65

Project #: Proj. 1805

Project Fund	Amount
9960-PRJ001866-CAP009557-SC630318	\$ 82,492.65

**BACKGROUND/EXPLANATION:**

Your Honorable Board is requested to approve Task 037 with Whitman. Requardt & Associates, LLP under Proj. 1805 in accordance with their proposal dated July 17, 2024, The original contract will expire on September 25, 2026. The duration of this task is twelve (12) months. This task was requested by the Agency. Office of Engineering & Construction is requesting Whitman, Requardt & Associates, LLP to provide one (1) Part Time Construction Project Manager at five (5) hours per week, to support W.C. 1397-Montebello Filter Control Upgrades.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

**SB-24-13277 - Task Assignment 31 - Proj 1802 - (WC 1258 Tk 25 & WC 1274 Tk 27) O/C  
Project and Construction Management Assistance****ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment Johnson, Mirmiran & Thompson, Inc. for Project Proj 1802 - (WC 1258 Tk 25 & WC 1274 Tk 27) O/C Project and Construction Management Assistance. Period of agreement is: 10/2/2024 to 7/10/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 122,309.84

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: Project 1802

Project Fund	Amount
9960-PRJ000466-CAP009557- SC630318	-\$ 60,358.93
9960-PRJ001025-CAP009557- SC630318	-\$ 61,950.91

WC 1258 (Task 25)

**BACKGROUND/EXPLANATION:**

The Board is requested to approve task 031 with Johnson, Mirmiran & Thompson, Inc. Under Proj. 1802. The Office of Engineering and Construction was in need of inspection services for WC 1258 (Task 25) and WC 1274 (Task 27). This request is to credit the uncommitted funds for use on future task assignments.

The original contract will expire on July 10, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	50.65%	MBE Goal Amount	-\$ 61,950.91
MBE Total Paid	\$ .00	Vendor: Delon Hampton & Associates, Chartered	

WBE Goal %	49.35%	WBE Goal Amount	-\$ 60,358.93
WBE Total Paid	\$ .00	Vendor: Albrecht Engineering, Inc.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-13586 - Proj. 1805 (SC 940 T14, WC 1402 T22, WC 1403 T22, WC 1252 T25) O/C Project and Construction Management Assistance Task 036**

**ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 36 with Whitman, Requardt & Associates, LLP. for Project 1805 (SC 940 T14, WC 1402 T22, WC 1403 T22, WC 1252 T25) O/C Project and Construction Management Assistance. Period of agreement is: 10/2/2024 to 9/25/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 473,594.22

Project #: 1805

Project Fund	Amount
9956-PRJ000943-CAP009551-SC630318	-\$ 21,417.19
9960-PRJ000466-CAP009557-SC630318	-\$ 123,572.04
9960-PRJ000639-CAP009557-SC630318	-\$ 2,430.65
9960-PRJ000778-CAP009557-SC630318	-\$ 318,487.84
9956-PRJ000936-CAP009551-SC630318	-\$ 2,825.19
9960-PRJ001331-CAP009557-SC630318	-\$ 2,430.66
9960-PRJ000636-CAP009557-SC630318	-\$ 2,430.65

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction was in need of Construction Management and Project Engineering Services for Task 14 (SC 978, SC 966, SC 910; Task 18 (Scheduler); Task 22 (WC 1402, WC 1403, WC 1404; Task 025 (WC 1252), and Task 27 (WC 1274). This task is for a credit in the amount of (\$473,594.22).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	



Board of Estimates Agenda	Public Works		10/2/2024
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11661 - Task 006 Proj. 1350.3(WC 1282) O/C Project and Construction Management Assistance****ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 6 with Whitman, Requardt & Associates, LLP. for Project 1350.3(WC 1282) O/C Project and Construction Management Assistance. Period of agreement is: 3/19/2026 to 3/18/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 177,901.56

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: Proj. 1350.3(WC 1282)

Project Fund	Amount
9960-PRJ001393-CAP009557-SC630318	\$ 177,901.56

**BACKGROUND/EXPLANATION:**

The Honorable Board is requested to approve Task 006 with Whitman, Requardt & Associates, LLP under Proj. 1250.3 in accordance with their proposal dated April 8, 2024. The original contract will expire on March 19, 2028. The duration of this task is twelve (12) months. This task was requested by the Agency. The Office of Engineering & Construction is requesting Whitman, Requardt & Associates, LLP to provide a Public Works Inspection II for W.C. 1282-Baltimore Street & Fulton Street Vicinity Water Main Replacements. The work requested is within the original scope the agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	67.10%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	17.76%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11587 - Task 007 Proj. 1350.3 (WC 1433, WC 1434) O/C Project and Construction Management Assistance**

**ACTION REQUESTED:**

The Board is requested to approve a Task Assignment No. 7 with Whitman, Requardt & Associates, LLP. for Project No. 1350.3 (WC 1433, WC 1434) O/C Project and Construction Management Assistance. Period of agreement is: 3/19/2026 to 3/18/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,225,929.58

Project #: Proj. 1350.3(WC 1433, WC 1434)

Project Fund	Amount
9960-PRJ002742-CAP009557-SC630318	\$ 612,964.79
9960-CAP009557-SC630318	\$ 612,964.79

**BACKGROUND/EXPLANATION:**

The original contract will expire on March 19, 2028. The duration of this task is 24 months. This task was requested by the Agency.

The Office of Engineering & Construction is requesting Whitman, Requardt & Associates, LLP and subconsultant, SZ PM Consultant, Inc. to provide a Public Works Inspector III and Public Works Inspector I for various urgent response projects. The work requested is within the original scope of the agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	63.05%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	16.69%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: SZ PM Consultant, Inc.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-13375 - Proj. 1805 (WC 1402 T7, SC 935 T9) O/C Project and Construction Management Assistance Task 033****ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 33 with Whitman, Requardt & Associates, LLP. for Project 1805 (WC 1402 T7, SC 935 T9) O/C Project and Construction Management Assistance. Period of agreement is: 10/2/2024 to 9/25/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 70,701.45

Project #: Proj. 1805

Project Fund	Amount
9956-PRJ000943-CAP009551- SC630318	-\$ 68,625.48
9960-PRJ001331-CAP009557- SC630318	-\$ 2,075.97

**BACKGROUND/EXPLANATION:**

The Honorable Board is requested to approve Task 033 with Whitman, Requardt & Associates, LLP under Proj. 1805 in accordance with their proposal dates November 22, 2022. The original contract will expire on September 25, 2026. The duration of this task is zero (0) months.

This task was requested by the Agency. The Office of Engineering & Construction was in need of Construction Management and Project Engineering Services for Task 7 (WC 1402) and Task 9 (SC 935). Amount of Money and Source of Funds (70,701.45).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-12295 - Amendment 5 - Proj 1254K - O/C Environmental Engineering Services****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 5 to Agreement with KCI Technologies, Inc. for Project 1254K - On Call Environmental Engineering Services. Period of agreement is: 12/12/2024 to 12/12/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:  
Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: Proj 1254K

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

Your Honorable Board is requested to approve Amend.5 with KCI Technologies, Inc. under Proj. 1254K. On December 13, 2017, the Board approved the original Agreement for a period of three (3) years with an upset fee of \$1,000,000.00 or until the upset limit was reached, whichever occurred first. The expiration date was December 23, 2020.

On December 23, 2020, the Board approved the first Amendment that increased the duration time of the contract by twelve (12) months with an expiration of December 12, 2021.

On September 22, 2021, the Board approved the second Amendment that increased the duration time of the contract by twelve (12) months with an expiration of December 12, 2022.

On October 4, 2023, the Board approved the third Amendment that increased the duration time of the contract by twelve (12) months with an expiration date of December 12, 2023.

On March 6, 2024, the Board approved the fourth Amendment that increased the duration time of the contract by twelve (12) months with an expiration date of December 12, 2024.

This is the fifth Amendment that will increase the duration of the contract by twelve (12) months for a total contract duration time of eight (8) years. The current expiration is December 12, 2024, and the new expiration date is December 12, 2025. This request is for KCI Technologies, Inc to finish Task 003 (WC 1382) - Underground Filtered Water Reservoir Structural Rehabilitation at Montebello Plant 1.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension



**SB-24-13278 - Task Assignment 1 - Proj 1370A O/C Urgent Need Wastewater Engineering Services**

**ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 1 with AECOM Technical Services, Inc. for Project 1370A O/C Urgent Need Wastewater Engineering Services. Period of agreement is: Based on Board Approval with a duration of 3 Years  
10/2/2024 / to 10/1/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Contract Extra WO \$ 0.00 Extra WO Number:  
Amount:

Project #: Project 1370A

Project Fund	Amount
9960-CAP009557-SC630404	\$ 500,000.00

**BACKGROUND/EXPLANATION:**

Your Honorable Board is requested to approve Task 001 with AECOM Technical Services, Inc. under Proj. 1370A-On Call/Urgent Need Wastewater Engineering Services in accordance with their proposal dated April 9, 2024. The original contract will expire on April 2, 2027. The duration of this task is three (3) years. This task was requested by the Agency. The Office of Engineering and Construction is requesting to approve Task 1 with AECOM Technical Services, Inc. under Proj. 1370A to provide on-call wastewater engineering services to evaluation, assessment, and design of rehabilitation, repair, maintenance and new construction, construction services to improve the City's sanitary system.

Funding is anticipated from wastewater utility funds.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	6.00%	MBE Goal Amount	\$ 30,000.00
MBE Total Paid	\$ .00	Vendor: DM Enterprises of Baltimore, LLC	
MBE Goal %	10.00%	MBE Goal Amount	\$ 50,000.00
MBE Total Paid	\$ .00	Vendor: Savin Engineers, P.C.	
MBE Goal %	8.00%	MBE Goal Amount	\$ 40,000.00
MBE Total Paid	\$ .00	Vendor: C.C. Johnson & Malhotra, P.C.	
MBE Goal %	6.00%	MBE Goal Amount	\$ 30,000.00



**SB-24-12041 - Task 1 - Proj 1370G O/C Urgent Need Wastewater Engineering Services****ACTION REQUESTED:**

The Board is requested to approve Task No. 1 with Gannett Fleming, Inc. for Project 1370G On Call Urgent Need Wastewater Engineering Services. Period of agreement is: 10/2/2024 to 10/2/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: Proj 1370G

Project Fund

Amount

9960-CAP009551-SC630318

\$ 500,000.00

PRJ002815

**BACKGROUND/EXPLANATION:**

The Board is requested to approve Task 1 with Gannett Fleming, Inc. under Project 1370G - On-Call/Urgent Need Wastewater Engineering Services. The original contract will expire on January 10, 2027. The duration of this task is 3 years. This task was requested by the agency. This request is for Gannett Fleming, Inc. to provide on-call wastewater engineering services related to evaluation, assessment, and design of rehabilitation, repair, maintenance and new construction, construction services to improve the City's sanitary system.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %

10.00%

MBE Goal Amount

\$ 50,000.00

MBE Total Paid

\$ .00

Vendor: Phoenix Engineering, Inc.

MBE Goal %

15.00%

MBE Goal Amount

\$ 60,000.00

MBE Total Paid

\$ .00

Vendor: AB Consultants, Inc.

MBE Goal %

10.00%

MBE Goal Amount

\$ 50,000.00

MBE Total Paid

\$ .00

Vendor: DME Enterprises

MBE Goal %

5.00%

MBE Goal Amount

\$ 25,000.00

MBE Total Paid

\$ .00

Vendor: Savin Engineers, P.C.

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WBE Goal %	5.00%	WBE Goal Amount	\$ 25,000.00
WBE Total Paid	\$ .00	Vendor: Celadon Technologies, LLC	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds, pending submitted transfer.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-10883 - Post Award Services WC 1327R Chlorine Handling Safety Improvements****ACTION REQUESTED:**

The Board is requested to approve a Post Award Services Agreement with Whitman, Requardt & Associates, LLP. for Post Award Services WC 1327R Chlorine Handling Safety Improvements.

Period of agreement is: Based on Board Approval with a duration of 3 Years  
10/2/2024 / to 10/1/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,907,092.21

Project #: WC 1327R

Project Fund	Amount
9960-PRJ000772-GRT000666- CAP009557-SC630318	\$ 2,907,092.21

**BACKGROUND/EXPLANATION:**

This Honorable Board is requested to approve an agreement with Whitman, Requardt & Associates, LLP under W.C. 1327R-Chlorine Handling Safety Improvements. The period of the agreement is effective upon Board approval for thirty-six (36) months or until the upset limit is reached, whichever occurs first. The City, at its sole discretion reserves the right to extend the agreement for one (1) additional year. The period of the agreement is effective upon Board approval for three (3) years or until the upset limit is reached, whichever occurs first.

\$2,907,092.21 Funding is anticipated from Baltimore City Water Revenue Bonds \$1,726,606.37 (59.3929%), Baltimore County \$1,180,485.84 (40.6071%)

The Office of Engineering & Construction request the Board to approve an agreement with Whitman, Requardt & Associates, LLP for Post Award Services for W.C. 1327R-Chlorine Handling Safety Improvements.

Construction phase engineering and inspection assistance services for the proposed Chlorine Handling Safety Improvements to the Montebello Water Filtration Plant I and II as well as five (5) reservoirs in Baltimore City and Baltimore County.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
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MBE Total Paid	\$ .00	Vendor: N/A
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WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid	\$ .00	Vendor: N/A
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**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11595 - Amend. 2 Post Award Services for S.C. 927-Electrical Distribution System Reliability Improvements at the Back River Wastewater Treatment Plant****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 2 to Agreement with Shah & Associates, Inc. for Post Award Services for S.C. 927-Electrical Distribution System Reliability Improvements at the Back River Wastewater Treatment Plant. Period of agreement is: 3/27/2024 to 3/27/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: S.C. 927

Project Fund	Amount
9956-PRJ001748-CAP009551-SC630318	\$ 0.00

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting to approve Amend. 2 to provide additional Post Award Services for S.C. 927-Electrical Distribution System Reliability Improvements at the Back River Wastewater Treatment Plant.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-24-12009 - Amendment 4 - Proj 1277 Program Management Services**

**ACTION REQUESTED:**

The Board is requested to approve a Amendment No. 4 to Agreement with Rivus Consulting, LLC. for Project 1277 Program Management Services for the City's MS4 (Storm Water Permit) Program. Period of agreement is: 4/24/2024 to 10/24/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:  
Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: Project 1277

Project Fund	Amount
	\$ 0.00

**BACKGROUND/EXPLANATION:**

On April 4, 2019, the Board approved the original Agreement for a period of three (3) years and an upset fee of \$1,000,000.00 or until the upset limit was reached, whichever occurred first. On September 22, 2021, the Board approved the first Amendment that increased the duration time of the contract by four (4) years.

On April 6, 2022, the Board approved the second Amendment that increased the duration time of the contract by zero (0) years and increased the upset limit of \$750,000.00. On July 17, 2023, the Board approved the third Amendment that increased the duration time of the contract by one (1) year and increased the upset limit of \$750,000.00.

This is the fourth Amendment that will increase the duration of the contract by six (6) months for a total contract duration time of five and a half (5.5) years. The original agreement expired on April 24, 2024, and this Amendment will retroactively renew the Original Agreement expiration date to October 24, 2024. This request is for Rivus Consulting, LLC to provide Program Management Services for the City's MS4 Permit Program. The City needs these program management services to provide a broader, more integrated approach to the City's stormwater infrastructure management and to meet or exceed the City's annual goals for its MS4 permit.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	14.50%	MBE Goal Amount	\$ 280,000.00
MBE Total Paid	\$ .00	Vendor: RIVUS Consulting LLC	



Board of Estimates Agenda	Public Works		10/2/2024
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MBE Goal %	14.50%	MBE Goal Amount	\$ 108,750.00
MBE Total Paid	\$ .00	Vendor: NMP Engineering Consultants, Inc.	

WBE Goal %	10.00%	WBE Goal Amount	\$ 175,000.00
WBE Total Paid	\$ .00	Vendor: Peer Consultants, P.C.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-24-12081 - Amendment 1 - Proj 1350.1 O/C Project and Construction Management Assistance Services****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 1 to Agreement with Rummel, Klepper & Kahl, LLP. for Project 1350.1 O/C Project and Construction Management Assistance Services. Period of agreement is: 10/18/2027 to 10/18/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,000,000.00

Contract Award Amount:	\$	Award Date:	10/18/2023
	5,000,000.00		

Contract Extension Amount:	\$ 0.00	Extension Number:
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Contract Increase Amount:	\$ 0.00	Increase Number:
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Contract Amendment	\$ 0.00	Amendment Number:
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Amount:

Project #: Project 1350.1

Project Fund	Amount
	\$ 2,000,000.00

**BACKGROUND/EXPLANATION:**

On October 18, 2023, the Board approved the original Agreement for a period of four (4) years and an upset fee of \$5,000,000.00 or until the upset limit was reached, whichever occurred first. The current expiration date is October 18, 2027.

This is the First (1st) Amendment that will increase the upset fee by \$2,000,000.00 for a total upset limit of \$7,000,000.00. This Amendment will increase the duration time of the contract by one (1) year for a total contract duration time of five (5) years. The new expiration date is October 18, 2028.

The Office of Engineering and Construction is requesting an increase of \$2,000,000.00 and a time extension for one (1) year to facilitate work needed and cover MS4 program and OEC capital projects. This Amendment is within the original scope of work and was requested by the agency.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	6.00%	MBE Goal Amount	\$ 120,000.00
MBE Total Paid	\$ .00	Vendor: C.C. Johnson & Malhotra, P.C.	

Board of Estimates Agenda	Public Works		10/2/2024
MBE Goal %	6.00%	MBE Goal Amount	\$ 120,000.00
MBE Total Paid	\$ .00	Vendor: Bryant Associates, Inc.	
MBE Goal %	6.00%	MBE Goal Amount	\$ 120,000.00
MBE Total Paid	\$ .00	Vendor: Kumi Construction Management Corporation	
MBE Goal %	4.00%	MBE Goal Amount	\$ 80,000.00
MBE Total Paid	\$ .00	Vendor: Baker Engineering Services	
MBE Goal %	8.00%	MBE Goal Amount	\$ 160,000.00
MBE Total Paid	\$ .00	Vendor: DM Enterprises of Baltimore, LLC	
WBE Goal %	7.50%	WBE Goal Amount	\$ 150,000.00
WBE Total Paid	\$ .00	Vendor: Ross Technical Services, Inc	
WBE Goal %	7.50%	WBE Goal Amount	\$ 150,000.00
WBE Total Paid	\$ .00	Vendor: Albrecht Engineering, Inc.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits Notes the Time Extension and Increase in Upset Limits, and will Review Task Assignments

**SB-24-13731 - Rejection of All Bids SC 1030-Urgent Needs Improvements to Baltimore City Sanitary Sewers in Various Locations-Zone 2**

**ACTION REQUESTED:**

The Board is requested to approve a Rejection of All Bids S.C. 1030-Urgent Needs Improvements to Baltimore City Sanitary Sewers in Various Locations-Zone 2. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: S.C. 1030

**BACKGROUND/EXPLANATION:**

On July 10, 2024, the Board opened two (2) Bids for the subject project. After review and analysis, it was determined that the bids received exceeded the Engineer's Cost Estimate by 37% and 40%.

Therefore, the Department feels it is in the best interest of the City to reject all bids and re advertise at a later date.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13733 - Rejection of All Bids SC 1039-Urgent Needs Improvements to Baltimore City Sanitary Sewers in Various Locations-Zone 3****ACTION REQUESTED:**

The Board is requested to approve a Rejection of All Bids S.C. 1039-Urgent Needs Improvements to Baltimore City Sanitary Sewers in Various Locations-Zone 3. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: S.C. 1039

**BACKGROUND/EXPLANATION:**

On June 26, 2024, the Board opened two (2) Bids for the subject project. After review and analysis, it was determined that the bids received exceeded the Engineer's Cost Estimate by 40% and 51%. Therefore, the Department feels it is in the best interest of the City to reject all bids and re advertise at a later date.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13235 - Award - SC 1024-Truck Scale House Replacement at BRWWTP Repairs****ACTION REQUESTED:**

The Board is requested to approve an Award to Allan Myers MD, Inc. for SC 1024-Truck Scale House Replacement at BRWWTP Repairs. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 845,555.00

Project #: SC 1024

Project Fund	Amount
9956-PRJ002209-CAP009551	\$ 845,555.00

**BACKGROUND/EXPLANATION:**

On Wednesday, May 15, 2024, the Board opened three (3) bids for the subject contract. Bids ranged from a low of \$845,555.00 to a high of \$1,722,000.00. The bid is 11.69% below the Engineer's estimate of \$957,531.00 due to competitive bidding climate.

Requesting to award SC 1024 - Truck Scale House Replacement at BRWWTP Repairs to the low bidder, Allan Myers, Inc. at their bid price of \$845,555.00.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	1.10%	MBE Goal Amount	\$ 9,300.00
MBE Total Paid	\$ .00	Vendor: Nasir & Associates LLC	
MBE Goal %	4.09%	MBE Goal Amount	\$ 34,600.00
MBE Total Paid	\$ .00	Vendor: Horton Mechanical	
MBE Goal %	5.81%	MBE Goal Amount	\$ 49,160.00
MBE Total Paid	\$ .00	Vendor: Native Sons LTD	
WBE Goal %	2.07%	WBE Goal Amount	\$ 17,500.00
WBE Total Paid	\$ .00	Vendor: R & R Contracting Utilities, Inc.	
WBE Goal %	1.77%	WBE Goal Amount	\$ 15,000.00
WBE Total Paid	\$ .00	Vendor: B&J Sweeping & Sons, Inc.	
WBE Goal %	1.46%	WBE Goal Amount	\$ 12,350.00
WBE Total Paid	\$ .00	Vendor: Site Services Inc	

WBE Goal %	1.74%	WBE Goal Amount	\$ 14,750.00
WBE Total Paid	\$ .00	Vendor: Tegeler Construction and Supply	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds, pending submitted transfer.

SMBA&D has reviewed and approved.

**SB-24-12043 - Award - SC 993 Rehabilitation of Jones Falls Pumping Station****ACTION REQUESTED:**

The Board is requested to approve an Award to The Whiting-Turner Contracting Co., Inc. for Project SC 993 Rehabilitation of Jones Falls Pumping Station. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 17,049,000.00

Project #: SC 993

Project Fund	Amount
9956-PRJ000627-CAP009551- SC630404	\$ 17,049,000.00

**BACKGROUND/EXPLANATION:**

On Wednesday, April 3, 2024, the Board opened three (3) bids for S.C. 993. Bids ranged from a low of \$17,049,000.00 to a high of \$25,422,000.00. The bid is 13.47% above the Engineer's Estimate of \$14,896,528.00 due to competitive bidding climate.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	1.99%	MBE Goal Amount	\$ 340,000.00
MBE Total Paid	\$ .00	Vendor: Roane s Rigging & Transfer Co., Inc	

MBE Goal %	5.11%	MBE Goal Amount	\$ 872,000.00
MBE Total Paid	\$ .00	Vendor: Horton Mechanical	

WBE Goal %	3.05%	WBE Goal Amount	\$ 520,000.00
WBE Total Paid	\$ .00	Vendor: Plexus Installations, Inc. DBA Plexus Group	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.



**SB-24-13535 - Construction Award SC 938R Headworks Facilities at the Patapsco Wastewater Treatment Plant**

**ACTION REQUESTED:**

The Board is requested to approve an Award to Environmental Services, Inc. for SC 938R Headworks Facilities at the Patapsco Wastewater Treatment Plant. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 36,978,000.00

Project #: SC 938R

Project Fund	Amount
9956-PRJ000380-CAP009551-SC630404	\$ 36,978,000.00

**BACKGROUND/EXPLANATION:**

Your Honorable Board is requested to award S.C. 938R-Headworks Facilities Improvements at the Patapsco Wastewater Treatment Plant to the low bidder, American Contracting & Environmental Services, Inc. at their bid price of \$36,978,000.00.

Funding is anticipated from Baltimore City Water Revenue Bonds \$11,832,960.00 (32%) and Baltimore County \$25,145,040.00 (68%)

On Wednesday, June 26, 2024, your Honorable Board opened two (2) bids for the subject contract. Bids ranged from a low of \$36,978,000.00 to a high of \$39,800,000.00. American Contracting & Environmental Services, Inc. bid is 1.65% below the Engineer's Estimate of \$37,596,773.00 due to current bidding market.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	15.69%	MBE Goal Amount	\$ 5,800,000.00
MBE Total Paid	\$ .00	Vendor:	Com-Bro Contracting, Inc.
MBE Goal %	108.00%	MBE Goal Amount	\$ 398,000.00
MBE Total Paid	\$ .00	Vendor:	CBY Enterprises Inc
MBE Goal %	5.81%	MBE Goal Amount	\$ 2,150,000.00
MBE Total Paid	\$ .00	Vendor:	Horton Mechanical

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WBE Goal %	0.55%	WBE Goal Amount	\$ 205,000.00
WBE Total Paid	\$.00	Vendor: Raymond R. Cahow, Inc.	
WBE Goal %	6.22%	WBE Goal Amount	\$ 2,300,000.00
WBE Total Paid	\$.00	Vendor: TAG Distribution & Supply LLC	
WBE Goal %	0.09%	WBE Goal Amount	\$ 35,000.00
WBE Total Paid	\$.00	Vendor: Colt Insulation, Inc.	
WBE Goal %	9.19%	WBE Goal Amount	\$ 3,400,000.00
WBE Total Paid	\$.00	Vendor: Mid-Atlantic Electrical Contracting, Inc.	
WBE Goal %	0.19%	WBE Goal Amount	\$ 70,000.00
WBE Total Paid	\$.00	Vendor: ROBNET, INC	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

**SB-24-13558 - Retroactive Travel Reimbursement - Mahmudul Hasan - Global Water Summit 2023****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Mahmudul Hasan who attended the 2023 Global Water Summit Berlin, Germany from May 6-14, 2023. Period of agreement is: 5/6/2023 to 5/14/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,378.49

Project Fund	Amount	Start Date	End Date
2070-CCA000849-SC630301	\$ 3,378.49	5/6/2023	5/14/2023
Airfare, lodging, and ground transportation			

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a travel and reimbursement for Mahmudul Hasan, who traveled to Berlin, Germany from May 6-14, 2023 for the 2023 Global Water Summit.

The Board approved Dr. Hasan's travel May 17, 2023. Please see SB-23-11647 for reference. Even though Dr. Hasan's travel was approved, his request for advance funds and reimbursement was unable to be processed due the date of the approval. As a Biosolids Manager, Dr. Hasan, attended the 2023 Global Water Summit to gather information and form partnerships that can be utilized to expand resource recovery wastewater facilities for the City of Baltimore. The registration cost was free. He is requesting \$1,297.65 for airfare, \$1,908.60 for lodging, and \$172.24 for ground transportation.

The agency requests the Honorable Board's approval for Mahmudul Hasan's reimbursement of \$3,378.49 from his trip to Berlin, Germany from May 6-14, 2023. Mr. Hasan used his personal credit card to pay for this travel.

The request is late because of lack of understanding of the travel process in Workday.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13468 - Employee Travel Request Prajwol Bhattarai - Itineris 2024****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Prajwol Bhattarai to attend the Itineris 2024 Conference Atlanta, Georgia from September 23 -27, 2024. Period of agreement is: 9/23/2024 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,032.39

Project Fund	Amount	Start Date	End Date
1001-CCA000892-SC640414 Meals	\$ 296.00	9/23/2024	9/27/2024
1001-CCA000892-SC630301 Lodging, airfare, ground transportation, and parking	\$ 1,626.39	9/23/2024	9/27/2024
1001-CCA000892-SC630301 Registration	\$ 110.00	9/23/2024	9/27/2024

**BACKGROUND/EXPLANATION:**

Mr. Bhattarai was invited to attend the Annual Itineris, Billing Vendors Conference Executive Session. This conference maintains the company up to date on industry trends, broadens network opportunities, and delivers concepts on the new features of the upgrade that will go live at the end of the fall season, all while providing a competitive advantage. Registration (\$110.00) was paid by the City using a check/ ACH. The airfare (\$546.95) and hotel (\$939.44) were paid using Binta Gallman's city issued credit card. Per the General Service Administration, the meals and incidentals per diem for Atlanta, Georgia is \$74.00 per night. Mr. Bhattarai is requesting \$296.00 for meals and incidentals to cover 4 nights, \$100.00 for ground transportation, and \$40.00 for airport parking.

The agency requests the Honorable Board's approval of Mr. Bhattarai's travel request to Atlanta, Georgia from September 23-27, 2024, to attend the Itineris 2024 Conference and the expenditure of \$436.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13529 - Retroactive Travel Request - Employee Sophia Hosain - Waste Expo 2024**

**ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Sophia Hosain who attended the 2024 WasteExpo on May 5th -9th, 2024 in Las Vegas, Nevada. Period of agreement is: 5/5/2024 to 5/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,107.64

Project Fund	Amount	Start Date	End Date
2071-CCA000878-SC630301	\$ 3,107.64	5/5/2024	5/9/2024
Airfare, lodging, meals, and ground transportation			

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the retroactive travel and expenditure of funds for Sophia Hosain, who travelled to Las Vegas, Nevada from May 5<sup>th</sup> -9<sup>th</sup>, 2024 to attend WasteExpo.

WasteExpo is North America’s largest solid waste, recycling, organics, food waste recovery, and sustainability trade show serving both the private and public sectors. Ms. Hosain was invited to WasteExpo as a nominee for the 40 Under 40 Award. The conference gave her the opportunity to delve into inventive solutions, analyze novel apparatus / equipment, and acquire knowledge about prospective vendors / distributors which may assist the division. Due to inadequate staffing, Ms. Hosain travel request was not able to receive the Board’s approval prior to her departure. The airfare (\$821.96) and hotel (\$1,922.92) were paid using Binta Gallman’s city issued credit card. Ms. Hosain is requesting \$280.75 for meals and \$82.01 for ground transportation.

The agency requests the Honorable Board’s approval for Ms. Hosain’s retroactive travel request to Las Vegas, Nevada from May 5<sup>th</sup>-9<sup>th</sup>, 2024 and the reimbursement of \$362.76.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13709 - Employee Travel Request - Katie Hinton****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Katie Hinton to attend the Water Environment Federation Technical Exhibition and Conference (WEFTEC) in New Orleans, LA from October 5 – 9, 2024. Period of agreement is: 10/5/2024 to 10/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,310.15

Project Fund	Amount	Start Date	End Date
1001-CCA000899-SC630301 Airfare, lodging, ground transportation, and parking	\$ 1,819.15	10/5/2024	10/9/2024
1001-CCA000899-SC640414 Meals	\$ 296.00	10/5/2024	10/9/2024
1001-CCA000899-SC630320 Registration	\$ 1,195.00	10/5/2024	10/9/2024

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the travel and expenditure of funds for Katie Hinton, who is traveling to New Orleans, Louisiana from October 5 – 9, 2024 to attend the Water Environment Federation's Technical Exhibition and Conference (WEFTEC).

The Water Environment Federation's Technical Exhibition and Conference (WEFTEC) is the largest water quality conference and exhibition in the world, and one of the top 100 trade shows in the United States. As the Deputy General Counsel for the Department of Public Works, Ms. Hinton attended WEFTEC to learn about the latest innovations and best practices that will improve the overall wastewater infrastructure. Registration (\$1,195.00), airfare (\$418.96), and lodging (\$1,260.19) were paid using Binta Gallman's city issued credit card. Ms. Hinton is requesting \$370.00 for meals, \$100.00 for ground transportation, and \$40.00 for parking.

The agency requests the Honorable Board's approval for Ms. Hinton travel request to New Orleans, LA to attend from October 5 – 9, 2024 and the expenditure of \$436.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13463 - Employee Travel Request - Toya Sykes Coates - Itineris 2024 Conference****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Toya Sykes Coates to attend the Itineris 2024 Conference Atlanta, Georgia from September 23 -27, 2024. Period of agreement is: 9/23/2024 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,472.58

Project Fund	Amount	Start Date	End Date
1001-CCA000816-SC640414 Meals	\$ 296.00	9/23/2024	9/27/2024
1001-CCA000816-SC630301 Lodging, airfare, ground transportation, and parking	\$ 2,176.58	9/23/2024	9/27/2024

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the travel and expenditure of funds for Toya Sykes - Coates who is traveling to Atlanta, Georgia from September 23 -27, 2024 to attend the Itineris 2024 Conference.

Mrs. Sykes-Coates was invited to attend the Annual Itineris, Billing Vendors Conference Executive Session. This conference maintains the company up to date on industry trends, broadens network opportunities, and delivers concepts on the new features of the upgrade that will go live at the end of the fall season, all while providing a competitive advantage. Registration was paid by Itineris. The airfare (\$703.84) and hotel (\$1,332.74) were paid using Binta Gallman's city issued credit card. Per the General Service Administration, the meals and incidentals per diem for Atlanta, Georgia is \$74.00 per night. Mrs. Sykes - Coates is requesting \$296.00 for meals and incidentals to cover 4 nights, \$100.00 for ground transportation, and \$40.00 for airport parking.

The agency requests the Honorable Board's approval of Mrs. Sykes - Coates' travel request to Atlanta, Georgia from September 23-27, 2024, to attend the Itineris 2024 Conference and the expenditure of \$436.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency



**SB-24-13471 - Employee Travel Request - Tai Turner - Itineris 2024****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Tai Turner to attend the Itineris 2024 Conference Atlanta, Georgia from September 23 -27, 2024. Period of agreement is: 9/23/2024 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,345.96

Project Fund	Amount	Start Date	End Date
2071-CCA000843-SC640414 Meals	\$ 296.00	9/23/2024	9/27/2024
2071-CCA000843-SC630301 Lodging, airfare, ground transportation, and parking.	\$ 2,049.96	9/23/2024	9/27/2024

**BACKGROUND/EXPLANATION:**

Ms. Turner was invited to attend the Annual Itineris, Billing Vendors Conference Executive Session. This conference maintains the company up to date on industry trends, broadens network opportunities, and delivers concepts on the new features of the upgrade that will go live at the end of the fall season, all while providing a competitive advantage. Registration was paid by Itineris. The airfare (\$411.92) and hotel (\$1,498.04) were paid using Binta Gallman's city issued credit card. Per the General Service Administration, the meals and incidentals per diem for Atlanta, Georgia is \$74.00 per night. Ms. Turner is requesting \$296.00 for meals and incidentals to cover 4 nights, \$100.00 for ground transportation, and \$40.00 for airport parking.

The agency requests the Honorable Board's approval of Ms. Turner's travel request to Atlanta, Georgia from September 23-27, 2024, to attend the Itineris 2024 Conference and the expenditure of \$436.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13718 - Employee Travel Request - Timothy Wolfe****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Timothy Wolfe to attend the Water Environment Federation's Technical Exhibition and Conference (WEFTEC) New Orleans, Louisiana from October 6-9, 2024, Period of agreement is: 10/6/2024 to 10/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,120.82

Project Fund	Amount	Start Date	End Date
2070-CCA000816-SC630301 Airfare, lodging, ground transportation, and parking	\$ 1,753.82	10/6/2024	10/9/2024
2070-CCA000816-SC630320 Registration	\$ 1,145.00	10/6/2024	10/9/2024
2070-CCA000816-SC640414 Meals	\$ 222.00	10/6/2024	10/9/2024

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the travel and expenditure of funds for Timothy Wolfe, who is traveling New Orleans, Louisiana from October 6-9, 2024, to attend the Water Environment Federation's Technical Exhibition and Conference (WEFTEC).

The Water Environment Federation's Technical Exhibition and Conference (WEFTEC) is the largest water quality conference and exhibition in the world, and one of the top 100 trade shows in the United States. As the Division Chief for Office of Engineering & Construction for the Department of Public Works, Mr. Wolfe is attending the WEFTEC to learn about the latest innovations and best practices that will improve the overall wastewater infrastructure. Registration (\$1,145.00), airfare (\$951.96), and lodging (\$661.86) were paid using Binta Gallman's city issued credit card. Per the General Service Administration, the meals and incidentals for New Orleans, Louisiana is \$74.00 per night. Mr. Wolfe is requesting \$222.00 for meals and incidentals for 3 nights, \$100.00 for ground transportation, and \$40.00 for parking.

The agency requests the Honorable Board's approval for Mr. Wolfe travel request to New Orleans, Louisiana from October 6 - 9, 2024 and the expenditure of \$362.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13834 - Retroactive Travel Request - Latoya Curtis - Itineris 2023 Conference****ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Latoya Curtis to attend the Itineris 2023 Conference who traveled to Atlanta, Georgia from October 23 - 27, 2023. Period of agreement is: 10/23/2023 to 10/27/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,700.78

Project Fund	Amount	Start Date	End Date
2071-CCA000878-SC630301	\$ 1,700.78	10/23/2023	10/27/2023
Airfare, lodging, meals, and ground transportation			

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the travel and expenditure of funds for LaToya Curtis, who traveled to Atlanta, Georgia from October 23 -27, 2023 to attend the Itineris 2023 Conference.

Mrs. Curtis was invited to attend the annual Itineris, Billing Vendors Conference Executive Session. This conference maintains the company up to date on industry trends, broadens network opportunities, and delivers concepts on the new features of the upgrade that will go live at the end of the fall, all while providing a competitive advantage. Due to inadequate staffing, Mrs. Curtis travel request was not able to receive the Board's approval prior to her departure. The airfare (\$367.95) and hotel (\$1,003.93) were paid using Binta Gallman's city issued credit card. Ms. Curtis is requesting \$60.54 for food and \$268.36 for ground transportation.

The agency requests the Honorable Board's approval Mrs. Curtis retroactive travel request to Atlanta, Georgia from October 23 -27, 2023 to attend the Itineris 2023 Conference and the reimbursement of \$328.90.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13805 - Retroactive Travel Request - Jamel Brown****ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Jamel Brown who attended the Waste Management Safety Training in Phoenix, Arizona from November 6 - 8, 2023. Period of agreement is: 11/6/2023 to 11/8/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,100.62

Project Fund	Amount	Start Date	End Date
2070-CCA000897-SC630301 Airfare, lodging & ground transportation	\$ 1,948.72	11/6/2023	11/8/2023
2070-CCA000897-SC640414 Meals	\$ 151.90	11/9/2023	11/8/2023

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the retroactive travel and expenditure of funds for Jamel Brown, who traveled to Phoenix, Arizona from November 6-8, 2023, to attend Waste Management Safety Training.

Due to frequency of on-the-job accidents Jamel Brown, a Training Officer for the Department of Public Works attended an off-site training for Waste Management drivers. This training organized by Phoenix Waste Management Center with the intention to find a solution to the frequent accidents occurring. Due to inadequate staffing, Mr. Brown's travel request was not able to receive the Board's approval prior to his departure. The airfare (\$1,454.96) and hotel (\$468.11) were paid using Binta Gallman's city issued credit card. Mr. Brown is requesting \$25.65 for ground transportation and \$151.90 for meal reimbursement.

The agency requests the Honorable Board's approval Mr. Brown's retroactive travel request to Phoenix, Arizona from November 6 - 8, 2023, and the \$25.65 for ground transportation and \$151.90 for meal reimbursement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13472 - Employee Travel Request - Tyrone Braxton - Itineris 2024****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Tyrone Braxton to attend the Itineris 2024 Conference Atlanta, Georgia from September 23 -27, 2024. Period of agreement is: 9/23/2024 to 9/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,455.96

Project Fund	Amount	Start Date	End Date
2071-CCA000843-SC640414 Meals	\$ 296.00	9/23/2024	9/27/2024
2071-CCA000843-SC630320 Registration	\$ 110.00	9/23/2024	9/27/2024
2071-CCA000843-SC630301 Lodging, airfare, ground transportation, and parking	\$ 2,049.96	9/23/2024	9/27/2024

**BACKGROUND/EXPLANATION:**

Mr. Braxton was invited to attend the Annual Itineris, Billing Vendors Conference Executive Session. This conference maintains the company up to date on industry trends, broadens network opportunities, and delivers concepts on the new features of the upgrade that will go live at the end of the fall season, all while providing a competitive advantage. Registration (\$110.00) was paid by the City using a check/ ACH. The airfare (\$411.92) and hotel (\$1,0498.04) were paid using Binta Gallman's city issued credit card. Per the General Service Administration, the meals and incidentals per diem for Atlanta, Georgia is \$74.00 per night. Mr. Braxton is requesting \$296.00 for meals and incidentals to cover 4 nights, \$100.00 for ground transportation, and \$40.00 for airport parking.

The agency requests the Honorable Board's approval of Mr. Braxton's travel request to Atlanta, Georgia from September 23-27, 2024, to attend the Itineris 2024 Conference and the expenditure of \$436.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13712 - Employee Travel Request - Mahmudul Hasan - WEFTEC 2024****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Mahmudul Hasan to attend the Water Environment Federation's Technical Exhibition and Conference (WEFTEC) on October 5-9, 2024 in New Orleans, Louisiana. Period of agreement is: 10/4/2024 to 10/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,641.88

Project Fund	Amount	Start Date	End Date
2070-CCA000816-SC630320 Registration	\$ 710.00	10/5/2024	10/9/2024
2070-CCA000816-SC630301 Airfare, lodging, ground transportation, and parking	\$ 1,635.88	10/4/2024	10/9/2024
2070-CCA000816-SC640414 Meals	\$ 296.00	10/5/2024	10/9/2024

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the travel and expenditure of funds for Mahmudul Hasan, who is traveling New Orleans, Louisiana from October 5-9, 2024, to attend the Water Environment Federation's Technical Exhibition and Conference (WEFTEC).

The Water Environment Federation's Technical Exhibition and Conference (WEFTEC) is the largest water quality conference and exhibition in the world, and one of the top 100 trade shows in the United States. As the Chief Technical Officer for the Department of Public Works, Dr. Hasan is a part of the conference's organizing committee and was invited to co-chair a full day workshop and to facilitate two sessions. Registration (\$710.00), airfare (\$403.97), and lodging (\$1,091.91) were paid using Binta Gallman's city issued credit card. Per the General Service Administration, the meals and incidentals for New Orleans, Louisiana is \$74.00 per night. Dr. Hasan is requesting \$296.00 for meals and incidentals for 4 nights, \$100.00 for ground transportation, and \$40.00 for parking.

The agency requests the Honorable Board's approval for Dr. Hasan travel request to New Orleans, Louisiana from October 5 - 9, 2024 and the expenditure of \$436.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



**SB-24-13556 - Retroactive Employee Travel Request - Paul Taylor WM Training 2023****ACTION REQUESTED:**

The Board is requested to approve an Employee Retroactive Travel Request for Paul Taylor who travelled to Phoenix, Arizona November 6th-8th, 2023, to visit Waste Management Training Center. Period of agreement is: 11/6/2023 to 11/8/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,927.87

Project Fund	Amount	Start Date	End Date
2071-CCA000878-SC630301	\$ 1,927.87	11/6/2023	11/8/2023
Airfare, lodging, and meals			

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the retroactive travel and expenditure of funds for Paul Taylor, who travelled to Phoenix, Arizona November 6th-8th, 2023 to attend Waste Management.

Due to frequency of on-the-job accidents, Paul Taylor, a Training Officer for the Department of Public Works attended an off-site training for Waste Management drivers. This training organized by Phoenix Waste Management Center with the intention to find a solution to the frequent accidents occurring. Due to inadequate staffing, Mr. Taylor's travel request was not able to receive the Board's approval prior to his departure. The airfare (\$1,450.46) and hotel (\$429.58) were paid using Binta Gallman's city issued credit card. Mr. Taylor is requesting \$47.83 for meal reimbursement.

The agency requests the Honorable Board's approval Mr. Taylor's retroactive travel request to Phoenix, Arizona from November 6th-8th, 2023, and the \$47.83 for reimbursement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13715 - Employee Travel Request - Michael Hallmen**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Michael Hallmen to attend the Water Environment Federations' Technical Exhibition and Conference (WEFTEC) in New Orleans, Louisiana from 10/4/2024 - 10/9/2024. Period of agreement is: 10/4/2024 to 10/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,195.77

Project Fund	Amount	Start Date	End Date
2070-CCA000857-SC640414 Meals	\$ 370.00	10/4/2024	10/9/2024
2070-CCA000857-SC630301 Airfare, lodging, ground transportation, and parking	\$ 2,680.77	10/4/2024	10/9/2024
2070-CCA000857-SC630320 Registration	\$ 1,145.00	9/4/2024	10/9/2024

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the travel and expenditure of funds for Michael Hallmen, who is traveling to New Orleans, Louisiana from October 4 - 9, 2024 to attend the Water Environment Federation's Technical Exhibition and Conference (WEFTEC).

The Water Environment Federation's Technical Exhibition and Conference (WEFTEC) is the largest water quality conference and exhibition in the world, and one of the top 100 trade shows in the United States. As the Deputy Bureau Head for Water & Wastewater for the Department of Public Works, Mr. Hallmen was invited to present with the WEF's Utility Partnership Program. Registration (\$1,145.00), airfare (\$951.96), and lodging (\$1,588.81) were paid using Binta Gallman's city issued credit card. Per the General Service Administration, the meals and incidentals for New Orleans, Louisiana is \$74.00 per night. Mr. Hallmen is requesting \$370.00 for meals and incidentals for 5 nights, \$100.00 for ground transportation, and \$40.00 for parking.

The agency requests the Honorable Board's approval for Mr. Hallmen travel request to New Orleans, LA to attend the from Water Environment Federation's Technical Exhibition and Conference (WEFTEC) from October 4 - 9, 2024 and the expenditure of \$510.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13803 - Retroactive Travel Request - Pauline Cole****ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Pauline Cole who attended the Itineris 2023 Conference in Atlanta, Georgia from October 23 - 27, 2023. Period of agreement is: 10/23/2023 to 10/27/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,319.93

Project Fund	Amount	Start Date	End Date
2071-CCA000843-SC630301 Meals	\$ 45.97	10/23/2023	10/27/2023
2071-CCA000843-SC630320 Registration	\$ 99.00	10/23/2023	10/27/2023
2071-CCA000843-SC630301 Airfare, lodging, ground transportation	\$ 1,174.96	10/23/2023	10/27/2023

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the retroactive travel and expenditure of funds for Pauline Cole, who traveled to Atlanta, Georgia from October 23 - 27, 2023 to attend the Itineris 2023 Conference.

Ms. Cole attended the annual Itineris, Billing Vendors Conference to maintain up to date on industry trends, broadens network opportunities, and retrieve concepts on the new features of the upgrade that went live at the end of fall. Due to inadequate staffing, Ms. Cole travel request was not able to receive the Board's approval prior to her departure. Registration was paid by the City by ACH/check. The airfare (\$396.96) and hotel (\$712.89) were paid using Binta Gallman's city issued credit card. Ms. Cole is requesting \$45.97 for meals and \$65.11 for ground transportation.

The agency requests the Honorable Board's approval Ms. Cole's retroactive travel request to Atlanta, Georgia from October 23 - 27, 2023 to attend the Itineris 2023 Conference and the reimbursement of \$111.08.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13708 - Employee Travel Request - Bryan Samuels****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Bryan Samuels to attend the Water Environment Federation's Technical Exhibition and Conference (WEFTEC) in New Orleans, Louisiana from October 5-9, 2024. Period of agreement is: 10/5/2024 to 10/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,553.40

Project Fund	Amount	Start Date	End Date
2071-CCA000829-SC640414 Meals	\$ 296.00	10/5/2024	10/9/2024
2071-CCA000829-SC640414 Registration	\$ 1,145.00	10/5/2024	10/9/2024
2071-CCA000829-SC630301 Airfare, lodging, ground transportation, and parking	\$ 2,112.40	10/5/2024	10/9/2024

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the travel and expenditure of funds for Bryan Samuels, who is traveling New Orleans, Louisiana from October 5-9, 2024, to attend the Water Environment Federation's Technical Exhibition and Conference (WEFTEC).

The Water Environment Federation's Technical Exhibition and Conference (WEFTEC) is the largest water quality conference and exhibition in the world, and one of the top 100 trade shows in the United States. As the Chief of Utility Maintenance Division for the Department of Public Works, Mr. Samuels is attending the WEFTEC to learn about the latest innovations and best practices that will improve the overall wastewater infrastructure. Registration (\$1,145.00), airfare (\$996.96), and lodging (\$975.44) were paid using Binta Gallman's city issued credit card. Per the General Service Administration, the meals and incidentals for New Orleans, Louisiana is \$74.00 per night. Mr. Samuels is requesting \$296.00 for meals and incidentals for 4 nights, \$100.00 for ground transportation, and \$40.00 for parking.

The agency requests the Honorable Board's approval for Mr. Samuels travel request to New Orleans, Louisiana from October 5 - 9, 2024 and the expenditure of \$436.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13737 - Sick Leave Donation - Kenneth Parker****ACTION REQUESTED:**

The Board is requested to approve a Transfer of Sick Leave from the listed City employees to Kenneth Parker. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Employees of the City of Baltimore have volunteered to transfer their sick leave in order for Kenneth Parker to remain in pay status and maintain health care coverage during the period of illness. The requirements of AM-203-3, Sick Leave Donation Program, have been followed. The employee is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of his leave has been used and the employee is expected to return to work on September 30, 2024. Sick leave donations will be transferred from each donor's sick leave balance to the requesting employee's sick leave account. The transfers will occur after the Central Payroll Division receives a copy of this memo approved by the Board of Estimates and a list of donors with their social security numbers, department/payroll location codes and number of sick leave days to be donated.

Donor's Name # of Days to be Donated

Ingrid Rivera 5 days

Demetric Farmer 5 days

Shelley Wright 5 days

Total 15 days.

Mr. Parker is expected to return to work on September 30, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Audits has reviewed and has no objection to BOE approval

**SB-23-12495 - Transfer of Funds - SC 1031 Quad Avenue Pump Station Rehabilitation****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SC 1031

Project Fund	Amount
9956-PRJ001378-RES009549	-\$ 4,482,000.00
From Account: 9956-PRJ001378-RES009549-AGC6100-CIP0551 \$ 4,482,000.00 (Revenue Bond)	
9956-CAP009551	\$ 4,482,000.00
To Account: 9956-PRJ002832-CAP009551-AGC6100-CIP0551 \$ 4,482,000.00	

**BACKGROUND/EXPLANATION:**

This transfer will cover construction-related costs for SC 1031 Quad Avenue Pump Station Rehabilitation.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.



**SB-24-13830 - Use of Reserve Funds - 3002 Druid Park Drive - Exterior Building Canopy Installation.**

**ACTION REQUESTED:**

The Board is requested to approve use of reserve funds by Otis Warren Management Inc., for 3002 Druid Park Drive - Exterior Building Canopy Installation for the space leased by the Department of Health. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 41,500.00

Project Fund	Amount
	\$ 41,500.00

This funding is coming out of an escrow held by Otis Management Company (Property Manager). The City will receive the benefit of the improvements but no money is directly leaving the City account.

**BACKGROUND/EXPLANATION:**

The Tenant”, Department of Health Infants and Toddlers a Department of the Mayor and City Council of Baltimore leases the entire building at 3002 Druid Park Drive with 10, 993 +/-square feet. On November 10, 2010, the Board approved a Ten Year Lease commencing on January 1, 2011 and terminating on December 31, 2021. On March 10, 2022, the Board approved the Ten-Year Lease Renewal, commencing on January 1, 2022 and terminating on December 31, 2032, with an annual Rent of \$214,580.27 and monthly rent of \$17,881.69. The Rent escalates by 2.5% per year and includes utilities.

The vestibule entrance at 3002 Druid Park Drive, constructed with block glass panels, is experiencing significant deterioration. Issues include damaged metal framing, water infiltration during rains, and potential mold growth, observed since April 2022. Immediate attention is required to address these problems to prevent further damage and ensure structural integrity and the possibility of alleged mold spores from entering the space.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

**SB-24-13483 - Lease Agreement - 5400 Preakness Way - Baltimore City Police Department (BCPD)**

**ACTION REQUESTED:**

The Board is requested to approve a City Lease Agreement with Sinai Hospital of Baltimore, Inc. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,298,835.89

Project Fund	Amount
1001-CCA000729-SC630313	\$ 2,298,835.89

**BACKGROUND/EXPLANATION:**

The Board is requested to approve and authorize execution of a Lease Agreement by and between Sinai Hospital of Baltimore, Inc., Landlord, and the Mayor and City Council of Baltimore, on behalf of the Baltimore City Police Department (BCPD), Tenant, for the rental of a portion of the property known as 5400 Preakness Way consisting of approximately 5,410 sq. ft. The premises will be used for victim interviews by the BCPD Family Crimes, Child Abuse, and Missing Person Units.

The Landlord is responsible for operation and repair of heating, ventilation, air conditioning and electrical systems that do not exclusively serve the Premises, pest control, exterior maintenance. The Tenant is responsible for phone and internet connections, keep premises and appurtenances in good order and condition.

The initial term is 10 years commencing on the date the Landlord delivers possession of the Premises with Tenant Improvements substantially completed and terminating 10 years from the commencement date. Tenant shall have the right to renew for two (2) additional five (5) year terms.

Base rent for 10 year initial term totals \$1,454,743.89 and is paid in equal installments of Ten Thousand Eight Hundred Twenty Dollars and Seventy-Two Cents (\$10,820.72) commencing on the first (1st) day of each month that is thirty (30) days following the Commencement Date. Commencing on the first anniversary of the rent commencement date, the base rent shall be subject to an annual two and one half percent (2.5%) increase. Tenant improvements of \$633,585.60 amortized at 6% over 10 year term total 844,092.00 paid in monthly installments of \$7,034.10.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
5400 Preakness Way Baltimore MD 21215	4556	001A	5410 sq. ft.

**COUNCIL DISTRICT:** 5th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



Agreement dated

December 24, 2014 and 1st Amendment to Lease dated January 30, 2019 shall remain in full force and effect.

The Real Estate Committee (REC) approved this 2nd Amendment to Lease Agreement at its meeting of March 22, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
1610 Baker Street Baltimore MD 21217	7938	029	Sandtown--Winchester Senior Center, Inc.

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

SMBA&D has reviewed and approved.

**SB-24-13527 - Employee Travel Request - Kathrine Brower**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Kathrine Brower to attend the 2024 American Society of Landscape Architects (ASLA) Conference in Washington, DC, from October 6 - 9, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,726.00

Project Fund	Amount
5000-GRT001798-CCA000905- SC630301	\$ 1,726.00

**BACKGROUND/EXPLANATION:**

Kathrine Brower will attend the 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC, from October 6 - 9, 2024. The allowable subsistence for Washington, DC is \$261 per/nt. and the allowable per diem is \$79 per day.

The ASLA Conference on Landscape Architecture is the largest annual gathering of landscape architecture and allied professionals—all coming together to learn, connect, share knowledge, gain inspiration, and bring value to their practice. The conference offers sessions, professional development, networking opportunities, and a world-class EXPO featuring over 275 vendors showcasing cutting-edge products and services.

Travel Cost for Kathrine Brower:

Meals / Incidentals	\$316.00
Ground Transportation	\$60.00
Membership Dues - \$515.00	
Registration	\$835.00
Total - \$1726.00	

SA-001926

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13706 - Award for RP23891 Greater Model Pools**

**ACTION REQUESTED:**

The Board is requested to approve an Award to Plano-Coudon, LLC. for RP23841 Greater Model Pools. Period of agreement is: Based on Board Approval with a duration of 365 Days 10/2/2024 / to 10/2/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,988,000.00

Project #: RP23891

Project Fund	Amount
9901-CAP009110-SC630404	\$ 7,988,000.00
9901-CAP009110-PRJ02390-SC630404	

**BACKGROUND/EXPLANATION:**

On Wednesday, August 21, 2024, the Board received and opened one (1) bid for RP23891 Greater Model Pools in the Poppleton Community. The Department of Recreation and Parks requests your Honorable Board to award RP23891 Greater Model Pools to the lowest responsive bidder, Plano-Coudon, LLC, at their base bid price of \$7,988,000.00.

The Department finds the bidder, Plano-Coudon, LLC acceptable and recommends the award of this contract.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	8.14%	MBE Goal Amount	\$ 650,000.00
MBE Total Paid	\$ .00	Vendor: Chevy Chase Contractors, Inc.	
MBE Goal %	0.68%	MBE Goal Amount	\$ 54,600.00
MBE Total Paid	\$ .00	Vendor: Master Builders Construction Company Incorporated	
MBE Goal %	0.63%	MBE Goal Amount	\$ 50,600.00
MBE Total Paid	\$ .00	Vendor: Ironshore Contracting, LLC	
MBE Goal %	1.06%	MBE Goal Amount	\$ 85,000.00
MBE Total Paid	\$ .00	Vendor: STOKIT SUPPLY COMPANY INC.	
WBE Goal %	12.52%	WBE Goal Amount	\$ 1,000,000.00
WBE Total Paid	\$ .00	Vendor: Comer Construction, Inc.	

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.



**SB-24-13329 - Grant Agreement - Baltimore City Recreation and Parks Forest Health and Deer Management Initiative****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the State of Maryland Department of Natural Resources. Period of agreement is: 9/1/2024 to 8/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project Fund	Amount
5000-GRT002462-CCA000992-RC0603	\$ 250,000.00

State of Maryland Department of Natural Resources Community Forest Catalyst Fund - Maryland Inflation Reduction Act Urban and Community Forestry Program

**BACKGROUND/EXPLANATION:**

BCRP Forestry Division's natural areas team – recognized nationwide as a leader in urban forest management – is responsible for stewarding over 2,300 acres of natural areas across Baltimore City public parkland. These forests, stream valleys, and wetlands provide essential public health benefits and ecosystem services to Baltimore communities, but they face significant threats. Due to climate change, forest fragmentation, and high pressure from non-native invasive species exacerbated by deer browse, the City is experiencing the rapid decline of forest health, which in turn, has direct implications for the environmental conditions in the City today and especially for the future. Shrinking forests lead to hotter neighborhoods, poorer air quality, increased flooding, and fewer places for connecting with what should and can be urban oases for improved mental health and well-being.

The stressors placed on urban forests have resulted in unbalanced ecosystems and require human intervention to ensure stable next generation forests. To initiate conservation efforts, BCRP Forestry established an inventory process to understand the unique geographic context and condition of natural areas in the City. Roughly 75% of the natural areas on parkland are currently undergoing ecological assessments with the development of associated Forest Management Plans or Natural Resource Inventories that will be finalized by summer 2024. These guidance documents provide the Natural Areas team with data driven management recommendations for prioritizing and implementing forest preservation work across parkland. The BCRP Forest Management Plans highlight the need for deer population reductions, as do our more general City comprehensive plans that call for strategic implementation of integrated practices for preserving the health and future of our forests.

The need for a community-driven deer management plan has long been evident within BCRP. In 2014, and again in 2016, staff and interns developed draft deer management studies. When last surveyed in 2015, deer populations were four to eight times higher than recommended for healthy populations. This funding opportunity affords us the leeway to revive these past efforts

at a time when the current team structure within our City agencies is particularly well-positioned to contribute subject matter expertise, and when forest degradation is becoming especially evident to residents across the city.

The primary objective of the BCRP FH&DMI is to address the pressing concerns surrounding the detrimental impact of deer on the forested natural areas within Baltimore City parks, particularly those affecting forest ecology in EPA IRA disadvantaged communities. Balancing deer populations with forest ecosystems is essential for fostering resilient forests. A thriving forest requires an adequate abundance of tree seedlings and saplings to sustain its canopy. Without effective deer management strategies, City parks face the risk of losing their forests, which are unable to regenerate under heavy pressure from deer browse and competition from non-native invasive species.

The primary goal of the BCRP FH&DMI is to develop a community driven Deer Management Plan, with stewardship plans for each of the eight EPA IRA disadvantaged communities. This will be achieved through the following deliverables:

A. Capacity Building:

i. Hire a Wildlife Conservation Analyst to oversee the Forest Health and Deer Management initiative.

B. Establishment of a Deer Management Study

i. Develop a robust deer management study based on key findings and deer management strategies for each park or park district.

ii. Generate a case study to explore various means and methods used by other urban cities.

C. Community Engagement Success:

i. Engage diverse communities through public informational sessions and committee collaboration.

ii. Achieve consensus on Stewardship Plans for each park or park district.

iii. Establish a multi-agency/interdisciplinary committee

iv. Finalized Deer Management Plan(s):

v. BCRP will work with individual park communities, USDA biologists, and the committee to establish final deer management strategies suitable for each park and will compile them into a comprehensive city plan.

D. Legislative Amendments:

i. Seek sponsorship and passage of amendments allowing for professional culling (or other deer management strategies) as preferred by park communities.

ii. Gwynn Falls Leakin Park Deer Exclusion Fencing Project

iii. Install a deer exclusion fence and reforestation plants as part of the Gwynns Falls Leakin Park demonstration site.

4. Performance & Compliance Monitoring Strategy

Deer population surveys will be conducted at each park to serve as baseline data. These surveys will inform management needs and progress towards population health improvements during

future implementation phases.


5. Maintenance & Inspection Plan

BCRP Forestry will be responsible for oversight of all BCRP FH&DMI activities. BCRP is the city agency responsible for the care and maintenance of the eight EPA IRA disadvantaged community parks identified in this grant. Problems affecting the long-term effectiveness of the project will be corrected by BCRP. No landowner agreement is necessary.

6. Project List

<i>Project Title</i>	<i>Description</i>	<i>EPA IRA Disadvantaged Communities ID Numbers</i>	<i>Status (Design/Planning, Permit, Implementation)</i>	<i>Estimated Cost</i>	<i>Deliverables (linear feet stream, acres wetland, treated impervious, etc.)</i>
BCRP FH&DMI	Development of a deer management plan for forested Baltimore City Parks	<p><b>Gwynn Falls Leakin Park:</b> 245102804011, 245102804021, 245101608023, 245101506004, 245102803022, 245102803013 and 245102803011</p> <p><b>Druid Hill Park:</b> 245101304001</p> <p><b>Hanlon Park:</b> 2451015101507012</p> <p><b>Ft. Armistead Park:</b> 245102505001</p> <p><b>Herring Run Park:</b> 245102701012, 245102602023, 245102603011, 245102603012, 2451026032022, 245102603021, 245102602031,</p>	Design/Planning	<p>CF2: \$250,000</p> <p>Leveraged: \$150,000</p> <p>Total: \$400,000</p>	Deer Management study and plans for each of the eight EPA IRA disadvantaged community parks.

Board of Estimates Agenda		Recreation & Parks			10/2/2024
		245102603031 and 245102604012			
		<b>Moores Run Park:</b> 245102604031 and 245102604021			
		<b>Powder Mill Park:</b> 24510801021 and 245102802004			
		<b>Farring Baybrook Park:</b> 245102505003 and 245102505005			

 Chart Description automatically generated **7. Timeline** (include design, permitting, construction)

**Section II. Budget**

After Grantee has been paid an amount equal to ninety percent (90%) of the funds initially allocated and approved for this grant, the Department of Natural Resources may withhold from payment an amount of not more than ten percent (10%) of the total grant amount, until satisfactory completion and submission by Grantee of all tasks described under this agreement.

Category	Requested Funds	Documented Match	Total
<b><i>Not Required</i></b>			
Personnel <sup>1</sup>	\$160,000	\$0	\$160,000
Fringe <sup>1</sup>	\$0	\$0	\$16,000
Supplies <sup>2</sup>	\$31,280	\$150,000	\$181,280
Travel <sup>3</sup>	\$0	\$0	\$0
Contractual <sup>4</sup>	\$52,800	\$0	\$36,800
Indirect Costs <sup>5</sup>	\$5,920	\$0	\$5,920
<b>Total</b>	<b>\$250,000</b>	<b>\$150,000</b>	<b>\$400,000</b>

-  
**Position(s): Rates are estimates. Actuals will be billed.**

Community Conservation Manager Number of hours on project: 100%

Hourly pay rate: \$38.46

Salary request: \$80,000 x2

Fringe %: 0

Fringe request: \$0

Travel: \$0 N/A

**Supplies: FORESTRY:** Fence maintenance supplies/materials = \$4,780 ; One sign at key entrance for deer enclosure fence = \$7,500; **COMMENG:**Printing costs for maps, handout, surveys, mailers, etc. = \$3,500; Meeting supplies (ex: pens, post-its, cords, displays, large note pages, etc) = \$1,000; Community Meeting equipment for in-person & hybrid meeting experiences: portable PA systems; projector; meeting microphone/ camera ("Owl") = \$5,000; meeting and engagement software licensing (Zoom, & fun polling tools ) = \$1,500; Promotional/ incentive materials for meeting participation and engagement ("giveaways", magnets with QR codes; maps, etc.) = \$5,000; **MARCOM:** Informational flyer printing (\$1,500 per year) = 3,000

**Contractual: FORESTRY:**USDA-APHIS Deer Count Dec. 2024 and again August 2026 = \$15,000 (\$7,500 per count) for 8 parks; Deer enclosure fence maintenance via blanket contract, 6days/yr \$60/hr, 2 pp crew = \$5,800; Integrated Vegetation Management for forest edge and interior fence = \$16,000; **MARCOM:** Graphic Design: \$30/hr 116.67 hours/yr total = \$7,000; Photography for informational social media; flyers, media outreach = \$2,000; Informational video for social media and B-roll for media outreach (different versions can be cut for the various channels and formats); (\$3,000 for filming, \$2,000 for post-production & editing) = \$5,000; Placements 2 times per year on Facebook = \$2,000

**Indirect / Administration:** \$74,000 of the grant will be accepted by the City's 501c3 fiscal administrator, the Baltimore Civic Fund, Inc. Its De Minimis rate is 8%.

**Leveraged Funds:** Funds provided by the Office of Sustainability for the Gwynn Falls Leakin Park deer enclosure fence and native plants is \$150,000. The leveraged funding will provide funds to facilitate the installation of a deer enclosure project in Gwynn Falls Leakin Park. These leveraged funds demonstrate local commitment to the project and will be a component of the Final Report; however, these funds will not be documented through invoices.

*The Grantee may utilize its own guidelines and procedures related to procuring services to fulfill its obligations under this Scope of Work as long as those guidelines and procedures do not conflict with State law or put the Grantee out of compliance with the terms of this Grant Agreement.*

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	8th District		
<b>ENDORSEMENTS:</b>			

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13522 - Employee Travel Request - Shanek Kumi**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Shanek Kumi who will attend the 2024 the American Society of Landscape Architects Conference in Washington, DC on October 6, 2024 through October 9, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,211.00

Project Fund	Amount
5000-GRT001798-CCA000905- SC630301	\$ 1,211.00

**BACKGROUND/EXPLANATION:**

Shanek Kumi will The Board is requested to approve a Employee Travel Request for Shanek Kumi the 2024 the American Society of Landscape Architects Conference in Washington, DC on October 6, 2024 through October 9, 2024.The allowable per diem for Washington, DC is \$79 per day.

The ASLA Conference on Landscape Architecture is the largest annual gathering of landscape architecture and allied professionals—all coming together to learn, connect, share knowledge, gain inspiration, and bring value to their practice. The conference offers sessions, professional development, networking opportunities, and a world-class EXPO featuring over 275 vendors showcasing cutting-edge products and services

Travel cost for Shanek Kumi:

Meals / Incidentals	\$316.00
Ground Transportation	\$60.00
Registration -	\$835.00
Total -	\$1,211.00

SA-001925

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-13759 - Employee Travel Request - Earldine Williams**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Earldine Williams to attend the 2024 Supervisors' Management School (SMS) A two-year program located in Wheeling, West Virginia (WV) from October 26, 2024, thru October 30, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,209.53

Project Fund	Amount
1001-CCA000927-SC630301	\$ 2,209.53

**BACKGROUND/EXPLANATION:**

Earldine Williams will attend the 2024 Supervisors' Management School (SMS) A two-year program located in Wheeling, West Virginia (WV) from October 26, 2024, thru October 30, 2024. The registration cost includes lodging and all meals with the exception of one dinner \$28 and one breakfast \$16 and one incidental \$5 (\$49.00)

Supervisors' Management School is the premiere resource for parks and recreation professionals who want to gain the skills and knowledge necessary to lead their staff effectively. This is a two-year program with courses covering various topics, including leadership principles and team management, as well as the most up-to-date techniques and information on leading, staffing, organizing, directing, and managing employees. With the tools and insights gained from this program, the supervisor will be able to effectively oversee the day-to-day operation of their staff as they deliver programs and services to their community.

Travel Cost for Earldine Williams

Registration/Tuition \$2,160.53

Add'l for meals \$49.00 (One breakfast \$16, one Dinner \$28 and one Incidental \$5 )= \$49.00

Total \$2,209.53

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13754 - Employee Travel Request - Darryl Sutton**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request Darryl Sutton to attend the 2024 Supervisors' Management School (SMS) in Wheeling, West Virginia (WV) from October 26, 2024, thru October 30, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,209.53

Project Fund	Amount
1001-SC630301	\$ 2,209.53

**BACKGROUND/EXPLANATION:**

Darryl Sutton will attend the 2024 Supervisors' Management School (SMS) A two-year program located in Wheeling, West Virginia (WV) from October 26, 2024, thru October 30, 2024. The registration cost includes lodging and all meals with the exception of one dinner \$28 and one breakfast \$16 and one incidental \$5 (\$49.00).

Travel Cost for Darryl Sutton:

Registration/Tuition	\$2,160.53
Add'l for meals	\$ 49.00 (One breakfast \$16, one Dinner \$28 and one Incidental \$5 )= \$49.00
Total	\$2,209.53
SA-001984	

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13081 - Employee Travel Request - Kendra Moore****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Kendra Moore to attend the NRPA annual conference in Atlanta, GA from October 7 – October 10, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,774.66

Project Fund	Amount
1001-CCA000927-SC630301	\$ 1,774.66

**BACKGROUND/EXPLANATION:**

The Conference will take place in Atlanta, GA from October 7 – October 10, 2024. The daily lodging rate is \$173.00 per night and the per diem is 74.00 for Atlanta, GA.. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the NRPA conference in Atlanta, GA, includes a subsistence of \$ 519.00, tax of \$65.70, additional cost for meals of \$74.00 a day (totaling \$222.00), flights at a total cost 259.97, and registration fee of \$695.00, bringing the total cost to \$1,761.67. The lodging and the flights were paid using the City Travel Card assigned to Recreation and Parks. Registration Fee was paid using the city credit card assigned to Kendra Moore. The lodging and flights were paid using the city travel card assigned to Recreation and Parks.

## Travel Cost for Kendra Moore

Subsistence	\$ 519.00
Taxes	\$ 65.70
Add for meals/incidentals	\$ 222.00
Registration	\$ 695.00
Flights	\$ 272.96

**Total** **\$ 1,774.66**

SA-001757 for Kendra Moore

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13520 - Employee Travel Request - Joseph Bateky**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Joseph Bateky to attend the 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC, from October 6, 2024 to October 9, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,370.00

Project Fund	Amount
5000-GRT001798-CCA000905- SC630301	\$ 1,370.00

**BACKGROUND/EXPLANATION:**

Joseph Bateky will attend the 2024 American Society of Landscape Architects (ASLA) Conference located in Washington, DC, from October 6, 2024 to October 9, 2024. The allowable per diem for Washington, DC is \$79 per day.

The ASLA Conference on Landscape Architecture is the largest annual gathering of landscape architecture and allied professionals—all coming together to learn, connect, share knowledge, gain inspiration, and bring value to their practice. The conference offers sessions, professional development, networking opportunities, and a world-class EXPO featuring over 275 vendors showcasing cutting-edge products and services.

Travel Cost for Joseph Bateky:

Meals / Incidentals	\$316.00
Ground Transportation	\$60.00
Registration	\$994.00
<b>Total</b>	<b>\$1,370.00</b>

SA-001924

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-10958 - Employee Travel Request - Katherine Brower**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Katherine Brower who attended the 2024 National Planning Annual Conference located in Minneapolis, Minnesota from April 12, 2024, to April 16, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,745.38

Project Fund	Amount
1001-CCA000905-SC630301	\$ 2,745.38

**BACKGROUND/EXPLANATION:**

Travel for Katherine Brower of BCRP who attended the 2024 National Planning Annual Conference located in Minneapolis, Minnesota from April 12, 2024, to April 16, 2024. The National Planning Conference provides the opportunity for the attendees to connect with fellow professionals, thought leaders and practitioners and share ideas, exchange experiences and forge valuable relationships that will propel them toward successful operations. Sessions will include but not be limited to: Climate Action, Digitization, Diversity and Inclusive Design and Future of Work and Upskilling. Topics will include but not be limited to: Climate Action; Digitalization; Diversity and Inclusive Design, Health Equity and Housing Affordability, Availability and Accessibility.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13764 - Employee Travel Request - Israel Nunez**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Israel Nunez attend the the 2024 Supervisors' Management School (SMS) A two-year program located in Wheeling, West Virginia (WV) from October 26, 2024, thru October 30, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,209.53

Project Fund	Amount
1001-CCA000927-SC630301	\$ 2,209.53

**BACKGROUND/EXPLANATION:**

Israel Nunez will attend the the 2024 Supervisors' Management School (SMS) A two-year program located in Wheeling, West Virginia (WV) from October 26, 2024, thru October 30, 2024. The registration cost includes lodging and all meals with the exception of one dinner \$28 and one breakfast \$16 and one incidental \$5 (\$49.00).

Supervisors' Management School is the premiere resource for parks and recreation professionals who want to gain the skills and knowledge necessary to lead their staff effectively. This is a two-year program with courses covering various topics, including leadership principles and team management, as well as the most up-to-date techniques and information on leading, staffing, organizing, directing, and managing employees. With the tools and insights gained from this program, the supervisor will be able to effectively oversee the day-to-day operation of their staff as they deliver programs and services to their community.

Travel Cost for Israel Nunez

Registration/Tuition \$2,160.53

Add'l for meals \$49.00 (One breakfast \$16, one Dinner \$28 and one Incidental \$5 )= \$49.00

Total \$2,209.53

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13668 - Employee Travel Request - Angela Wise****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Angela Wise who attended the 2024 MCPA/MSA Professional Development Training Seminar & Aspiring Leaders Program Ocean City, MD on 9/8/2024 - 9/12/2024. Period of agreement is: 9/8/2024 to 9/12/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,641.30

Project Fund	Amount
-CCA000997-SC630301	\$ 1,641.30

**BACKGROUND/EXPLANATION:**

2024 MCPA/MSA Professional Development Training Seminar & Aspiring Leaders Program The conference is in Ocean City, MD and being held from September 08-12-2024.

MCPA/MSA's Annual Professional Development Seminar is the Association's flagship event and the premier annual training seminar in the law enforcement community in Maryland. The three-day conference brings together more than 350 leaders in law enforcement with industry partners for amazing networking opportunities, educational sessions, awards ceremonies and a marketplace showcasing the products and services of over 80 exhibitors.

Ms. Wise is not requesting mileage as she is driving a City vehicle.

Hotel per night 4 Nights =\$185

Room Tax 81.30

Registration -\$400

Total \$1,641.30

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13669 - Employee Travel Request - Luke Brackett**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Luke Brackett who attended the 2024 MCPA/MSA Professional Development Training Seminar & Aspiring Leaders Program in Ocean City, MD from 9/12/2024 -9/14/2024. Period of agreement is: 9/8/2024 to 9/12/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,703.56

Project Fund	Amount
-CCA000997-SC630301	\$ 1,703.56

**BACKGROUND/EXPLANATION:**

2024 MCPA/MSA Professional Development Training Seminar & Aspiring Leaders Program The conference is in Ocean City, MD and being held from September 08-12-2024.

MCPA/MSA’s Annual Professional Development Seminar is the Association’s flagship event and the premier annual training seminar in the law enforcement community in Maryland. The three-day conference brings together more than 350 leaders in law enforcement with industry partners for amazing networking opportunities, educational sessions, awards ceremonies and a marketplace showcasing the products and services of over 80 exhibitors.

Mr. Brackett is not requesting mileage as he is driving a City vehicle.

Luke Brackett

Hotel per night 4 Nights =\$199

Room tax -87.56

Registration -\$475

Total \$1,703.56

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13738 - Employee Travel Request for Jasmine Collins**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Jasmine Collins who attended MACo on 8/14/2024 - 8/17/2024 in Ocean City, MD. Period of agreement is: 8/14/2024 to 8/17/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,401.90

Project Fund	Amount
-CCA000997-SC630301	\$ 1,401.90

**BACKGROUND/EXPLANATION:**

This travel request is submitted for approval for Jasmine Collins to attend The MACo Conference in Ocean City, MD, on 8/14/2024 - 8/17/2024. She will drive a BCSO vehicle.

Breakdown of Cost:

Hotel per night 3 Nights =\$695.19  
Hotel Taxes - 4 Nights = \$106.34  
Registration -\$705

Total \$1,506.63

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13752 - FAP no. NHPP-3064(1)E; SHA BC420008; TR16303 Resurfacing Franklin Street from MLK Blvd. to Edmondson Avenue - Final EWO #1****ACTION REQUESTED:**

The Board is requested to approve Extra Work Order No. 1 to P. Flanigan & Sons, Inc. for FAP no. NHPP-3064(1)E; SHA BC420008; TR16303 Resurfacing Franklin Street from MLK Blvd. to Edmondson Avenue. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 586,627.89

Contract Award Amount: \$ 3,499,679.00 Award Date: 6/27/2018

Contract Extra WO Amount: -\$ 586,627.89 Extra WO Number: 01

Project #:

TR16301

Project Fund	Amount
9950-PRJ001093-CAP009514	-\$ 586,627.89

**BACKGROUND/EXPLANATION:**

As a result of completing the project closeout audit. This Final EWO represents a net credit in the amount of (\$586,627.89). This Final EWO reconciles the bid items. Reconciliation includes overrun and underrun adjustment for items not used or used during the project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

CORC has approved this EAR

**SB-24-13324 - Partial Release of Retainage TR22003 – Reconstruction of Footways Citywide**

**ACTION REQUESTED:**

The Board is requested to approve a Partial Release of Retainage to J. Villa Construction, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 36,934.98

Project #: TR22003

Project Fund	Amount
-PRJ002632-SC240230	\$ 36,934.98

**BACKGROUND/EXPLANATION:**

Release of Retainage from J. Villa Construction, Inc. Contract No. TR22003 - Reconstruction of Footways Citywide - \$38,934.98. All work on Contract No. TR22003 is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$36,934.98. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR22003 – Reconstruction of Footways Citywide was held on May 1, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 233,609.85
MBE Attainment %	85.10%	MBE Attainment Amount	\$ 628,005.33
MBE Total Paid	\$ .00	Vendor: J. Villa Construction,Inc.	
WBE Goal %	15.00%	WBE Goal Amount	\$ 116,804.92
WBE Attainment %	18.78%	WBE Attainment Amount	\$ 138,587.87
WBE Total Paid	\$ .00	Vendor: Rowen Concrete	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-13755 - TR21016 - Vision Zero and Bike Program Maintenance and Construction  
- EWO #5****ACTION REQUESTED:**

The Board is requested to approve Extra Work Order No. 5 to P. Flanigan & Sons, Inc. for TR21016 Vision Zero and Bike Program Maintenance and Construction. Period of agreement is: 7/10/2024 to 12/7/0024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	9/29/0021
	1,262,699.00		

Contract Extension Amount:	\$ 0.00	Extension Number:	150 days
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Contract Extra WO	\$ 0.00	Extra WO Number:	05
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Amount:

Project #: TR21016

Project Fund	Amount
9950-PRJ001950-CAP009512- SC630405	\$ 0.00

**BACKGROUND/EXPLANATION:**

This Authorization is on behalf of DOT Engineering & Construction Division. The striping plans were delayed due to the winter season and various downtown events that have hindered the progress. The additional time will allow the contractor to complete the striping installation in the vicinity of the ADA ramps and striping associated with BGE utility conflicts on Mount Royal Avenue. To accomplish the tasks, DOT is requesting a 150-day non-compensable time extension. The Board of Estimates have approved three (3) previous change order for a total of four hundred fifty (450) days.

The additional time will extend the contract from July 10, 2024, to December 7, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

CORC has approved this EAR

**SB-24-13438 - Partial Release of Retainage TR21001 – Reconstruction of Footways  
Citywide****ACTION REQUESTED:**

The Board is requested to approve a Partial Release of Retainage to M. Luis Construction Co., Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 13,533.24

Project #: TR21001

Project Fund	Amount
-PRJ001407-SC240230	\$ 13,533.24

**BACKGROUND/EXPLANATION:**

All work on Contract No. TR21001 is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$13,533.24. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR21001 – Reconstruction of Footways Citywide was held on March 28, 2023.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 288,078.96
MBE Attainment %	29.84%	MBE Attainment Amount	\$ 41,715.13
MBE Total Paid	\$ .00	Vendor: M. Luis Construction Co., Inc	

WBE Goal %	10.00%	WBE Goal Amount	\$ 107,029.24
WBE Attainment %	14.23%	WBE Attainment Amount	\$ 19,894.86
WBE Total Paid	\$ .00	Vendor: Rowen Concrete	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-13753 - FAP No. NHPP-111-1(29)N; SHA No. BC269-083-815; TR12311R;  
Replacement of Three Bridges o/MD 295; Waterview Ave. Bridge; Annapolis Rd. Bridge  
& Maisel St.; Corridor EWO #15**

**ACTION REQUESTED:**

The Board is requested to approve Extra Work Order No. 15 to Wagman Heavy Civil, Inc. for FAP No. NHPP-111-1(29)N; SHA No. BC269-083-815; TR12311R; Replacement of Three Bridges o/MD 295; Waterview Ave. Bridge; Annapolis Rd. Bridge & Maisel St.; Corridor Period of agreement is: 1/11/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 99.00

Contract Award Amount:	\$	Award Date:	10/17/2018
	35,374,063.60		

Contract Extension Amount:	\$ 0.00	Extension Number:	535 days
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Contract Extra WO	\$ 99.00	Extra WO Number:	15
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Amount:

Project #: TR12311R

Project Fund	Amount
9950-PRJ000171-CAP009508- SC630405	\$ 99.00

**BACKGROUND/EXPLANATION:**

This Authorization is requested on behalf of the Department of Transportation – TEC Division. The request is for reforestation work needed to satisfy NEPA requirements on the project. Item 136 Portable Variable Message Sign will be used as a credit to offset the total change order cost. The NEPA reforestation work consists of 138 trees be planted at off-site locations to satisfy the disturbance of existing trees.

The reforestation includes all work depicted within RLR #10 that was developed to supplement the provisions for reforestation. This includes the identification of six (6) off-site locations, the size, and types of trees with deer protection, a two (2) year Care and Replacement period, and the appropriate pay item. The project reached substantial completion on January 11, 2023.

On March 3, 2021, your Honorable Board approved one previous time extension for seven days. To complete the reforestation, work an additional 535 non-compensable day time extension is required which will extend the current contract completion date from 1/11/2023 to 6/30/2024.

This submission is late because the Department had to seek approval from the State Highway Administration and Federal Highway Administration.

771 - Reforestation LS \$63,275.00

136 - Portable Variable Message Sign -1192 UN @ \$53.00 = -\$63,176.00

**EMPLOY**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**  
**BALTIMORE:**

N/A                              N/A                              N/A                              N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:**    10th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

CORC has approved this EAR

**SB-24-13414 - Administrative Time Extension - TR16301 - Broening Highway Bridge Replacement over Colgate Creek****ACTION REQUESTED:**

The Board is requested to approve a Time Extension for the Department of Transportation for Project TR16301 - Broening Highway Bridge Replacement over Colgate Creek with Allan Myers MD, Inc. Period of agreement is: 5/10/0024 to 6/27/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	8/8/0018
	17,737,777.00		

Contract Extension Amount:	\$ 0.00	Extension Number:	
Project #:	TR16301		

**BACKGROUND/EXPLANATION:**

The Board of Estimates is requested to approve an administrative time extension for Contract No. TR16301 - Broening Highway Bridge Replacement over Colgate Creek with Allan Myers MD, Inc.

This Authorization is requested on behalf of the Department of Transportation and provides for a seven hundred and seventy-six (776) day non-compensable time extension. The extra time will strictly be used for administrative purposes only which will consist of resolving contractual matters. The additional time will have no effect on the original time allocated for the construction of this contract. This project is approximately at 56% completed.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

Audits has reviewed and has no objection to BOE approval







Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-13632 - Award TR24004 - Reconstruction of Alleys Citywide**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve an Award to Santos Construction Company for Project TR 24004 Reconstruction of Alleys Citywide. Period of agreement is: 10/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,063,627.50

Project #: TR24004

Project Fund	Amount
9950-CAP009504-SC630404	\$ 1,063,627.50

**BACKGROUND/EXPLANATION:**

On Wednesday, March 20, 2024, your Honorable Board opened three (3) bids for the subject contract. Bids ranged from a low of \$1,033,119.50 to a high of \$1,563,540.00. The Office of Small and Minority Business Advocacy & Development (SMBA&D) found the first bidder non-compliant. The Department of Transportation finds the second responsive bid acceptable and recommends award of this contract to Santos Construction Company.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 319,088.25
MBE Total Paid	\$ .00	Vendor: Machado Construction Co. Inc	
WBE Goal %	7.50%	WBE Goal Amount	\$ 79,772.06
WBE Total Paid	\$ .00	Vendor: S & L Trucking	
WBE Goal %	7.50%	WBE Goal Amount	\$ 79,772.06
WBE Total Paid	\$ .00	Vendor: Santos Construction Co., Inc.	

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds, pending submitted transfer.

SMBA&amp;D has reviewed and approved.

**SB-24-13629 - Award TR24001- Reconstruction of Footways Citywide****ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Award to Santos Construction Co. Inc. for TR24001 Reconstruction of Footways Citywide. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,355,120.00

Project #: TR24001

Project Fund	Amount
9901-CAP009110-SC630404	\$ 798,000.00
9950-CAP009504-SC630404	\$ 557,120.00

**BACKGROUND/EXPLANATION:**

On Wednesday, April 3, 2024, your Honorable Board opened two (2) bids for the subject contract. Bids ranged from a low of \$799,800.00 to a high of \$1,355,120.00. The low bidder was found non-compliant by the Mayor's Office of Small and Minority Business Advocacy & Development Office. The Department of Transportation finds the second responsive bid acceptable and recommends award of this contract to Santos Construction Co., Inc.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 406,536.00
MBE Total Paid	\$ .00	Vendor: Machado Construction Co Inc	

WBE Goal %	5.00%	WBE Goal Amount	\$ 67,756.00
WBE Total Paid	\$ .00	Vendor: Santos Construction Co., Inc.	

WBE Goal %	5.00%	WBE Goal Amount	\$ 67,756.00
WBE Total Paid	\$ .00	Vendor: S & L Trucking	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds, pending submitted transfer.

SMBA&D has reviewed and approved.

**SB-24-13217 - Enhanced Services/Transformational Projects Agreement - Federal Hill Neighborhood Association, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve an Agreement with the Federal Hill Neighborhood Association, Inc. (FHNA). Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 33,770.00

Project Fund	Amount
1001-CCA000082-RC0104	\$ 33,770.00

**BACKGROUND/EXPLANATION:**

The Maryland Department of Housing and Community Development awarded a FY22 grant in the amount of \$33,770.00 for the installation of Pedestrian Lighting on Warren Avenue to better illuminate a high pedestrian traffic area of the sidewalk bordering Federal Hill Park.

The Federal Hill Neighborhood Association (FHNA) and City now desire to enter into this Agreement for the provision of street lighting on City rights of way by the City subject to the terms and conditions more particularly set forth herein.

The Department of Transportation will install two (2) new acorn style pedestrian lights on the 300 block of Warren Avenue and the Federal Hill Neighborhood Association (FHNA) shall pay the City for the services.

The City will complete the installation of the street lights as specified in the Agreement. Upon completion of the installation by the City, FHNA will inspect and accept the installation as complete and in accordance with the terms of the Agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-13521 - Amendment No. 5 Project 1217 On Call Construction Project Management Services**

**ACTION REQUESTED:**

The Board is requested to approve and Ratify Amendment No. 5 to an Agreement with Whitman Requardt & Associates, LLP for Project No. 1217 On Call Construction Project Management Services. Period of agreement is: 4/1/2015 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 1217

**BACKGROUND/EXPLANATION:**

This Amendment No. 5 is necessary to allow for two-year time extension to complete extra work and to continue ongoing construction support and other various tasks.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-24-13557 - Project 1225 On Call Construction Project Management Services****ACTION REQUESTED:**

The Board is requested to approve Task No. 30 to KCI Technologies , Inc. for Project 1225 On Design Consultant Services for Resurfacing and Reconstruction Project. Period of agreement is: 5/21/2015 to 5/20/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 198,047.88

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: 1225

Project Fund

Amount

1001-CCA001127-SC630326

\$ 198,047.88

**BACKGROUND/EXPLANATION:**

We request the Honorable Board of Estimates to approve the assigned work to KCI Technologies, Inc., as Task No. 30 under On Call Design Consultant Services for Resurfacing and Reconstruction, Project 1225 (BD37022). This proposal is to provide for on-site support for plan reviews for construction permits, permit application reviews and permit coordination with City and utility agencies.

The duration for this project is approximately 12 months

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-24-13496 - Developer Agreement DA 1735-D Phase 4, 1735- G, 1735-H****ACTION REQUESTED:**

The Board is requested to approve a Developer's Agreement No. 1735-D Phase 4, 1735-G, 1735-H with Perkins Infrastructure & Site Development Company, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 351,533.34

Project Fund	Amount
1001-CCA001120-RC0102	\$ 351,533.34

**BACKGROUND/EXPLANATION:**

Perkins Infrastructure & Site Development Company, LLC, would like to construct new water services, storm drains, sanitary sewer, roadway, conduit and street lighting improvements for its new housing development located in the vicinity of 100, 227, 316, South Caroline Street, 1401, 1501, 1515, 1601 East Pratt Street, 221 South Eden Street, 1400, 1500, 1600 Bank Street, and 227 South Bond Street. This agreement will allow the Developer to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$3,905,926.00 has been issued to the Developer, who assumes 100% of the financial responsibility. In order to perform the project, the Developer shall pay to the City a non-refundable fee in the amount of \$351,533.34, equal to nine percent (9%) of the amount of the Performance Bond.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
227 S Bond Street			
1400, 1500, 1600 Bank Street			
221 S Eden Street			
100, 227, 316 S. Caroline Street			
1401, 1501, 1515, 1601 E Pratt Street			

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13670 - Alley Gating Lease Agreement - Little Italy Community Organization (Tenant)**

**ACTION REQUESTED:**

The Board is requested to approve a City Lease Agreement for Alley Gating to Little Italy Community Organization (Tenant) for AG 211, Block 1440. Period of agreement is: 10/2/2024 to 10/2/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: AG 211

**BACKGROUND/EXPLANATION:**

The Little Italy Community Organization wishes to gate Duker Alley between S. Albemarle Street and S. Exeter City Tax Map 1440. The Little Italy Community Organization submitted written consents from at least 75% of the abutting property owners and a Hearing was held in connection with the request to gate Duke Alley, there were no protests on the request.

The Police Department and Fire Department have approved the request to gate the Alley. The Little Italy Community Organization is required to place a Knox Box on each gate. The Fire and Police Departments have keys for the Knox Box and the Knox Box contains keys to the gates in case entry is needed. All of the abutting property owners will be supplied keys to the gates.

The Bureau of Solid Waste has approved the gating of the Alley- trash is picked-up in the Alleys, but the trash trucks have sufficient room to navigate the alley, and the gates will be opened on trash days.

This item is not subject to the Executive Order for Employ Baltimore nor the Local Hiring Law 12-01559.

The period of the agreement is 10/2/2024 through 10/2/2029 with an option to renew automatically for up to four additional five year terms.

In addition, irrespective to Article 5, Subtitle 28-4, this item is not the result of City Procurement and Little Italy Community Organization is responsible for all costs and MWDBE goals do not apply.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
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Board of Estimates Agenda	Transportation		10/2/2024
310 S Exeter street Baltimore MD 21202	1423	6	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13700 - Memorandum of Understanding - Loyola University Maryland - The York Road Initiative**

**ACTION REQUESTED:**

The Board is requested to approve a Third Memorandum of Understanding (MOU) with Loyola University Maryland. Period of agreement is: Based on Board Approval with a duration of 5 Years 10/2/2024 / to 10/1/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The purpose of this Third MOU is to establish a framework for the Organization to purchase and install the Placemaking Elements at the locations shown in Exhibit A (Lortz Lane, between York Road and Bellona Avenue), all at its sole cost and subsequently for the Organization to perform ongoing maintenance of the Placemaking Elements during the term of this MOU. The Placemaking Elements shall be owned solely by the City and nothing in this MOU shall confer upon the Organization any right, title or interest in the Placemaking Elements other than as expressly provided in this MOU.

Under this MOU, Loyola University Maryland – The York Road Initiative will be responsible for the installation and maintenance of planters, paint, signage, landscaping, and other barrier or artistic elements.

This MOU will remain in effect for a period of five years, renewable for an additional five (5) years.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 4th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13711 - Minor Privilege Permit - 801 N. Chester Street****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit Application with Starlok Enterprises, LLC for Outdoor Seating at 801 N. Chester Street. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 337.50

Project Fund	Amount
1001-RC0099	\$ 337.50

**BACKGROUND/EXPLANATION:**

After a thorough review, then Department of Transportation confirms that Starlok Enterprises, LLC the applicant for a minor privilege permit for 801 N. Chester Street has submitted a complete application. Starlok Enterprises, LLC has also notified the adjoining property owners, as requested by department policy. Following a review by the Baltimore Police Department (BPD), Baltimore City Health Department (BCHD), Baltimore City Fire Department (BCFD), and Department of Transportation (DOT), it is recommended to approve the request for Outdoor Seating which totals 80 sq. ft. and carries an annual fee of \$337.50.

The applicant complies with Regulations outlined in Article 8 Section 9 of the Baltimore City Charter. It also adheres to subsequent regulations issued by the Board of Estimates (BOE) on January 21, 2015, amended November 9, 2016, and current regulations.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
801 N. Chester Street Baltimore MD 21205	1605	001	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13479 - Minor Privilege Permit - 2918 O'Donnell Street****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit for 2918 O'Donnell Street. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 210.90

Project Fund	Amount
1001-RC0099	\$ 210.90

**BACKGROUND/EXPLANATION:**

The application complies with Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the Board of Estimates (BOE) on January 15, 2015, and amended November 9, 2016, and current regulations. After a thorough review, the Department of Transportation confirms that Michael Clarke has submitted a completed application. Following a review by the Department of Transportation (DOT) it is recommended to approve the application to construct new steps which carries a flat fee of \$210.90.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
2918 O'Donnell Street Baltimore MD 21224-4820	1884	010	

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13630 - Transfer of Funds - TR24001- Reconstruction of Footways Citywide**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: TR24001

Project Fund	Amount
9950-CAP009504	-\$ 760,388.00
9950-CAP009504	\$ 760,388.00

**BACKGROUND/EXPLANATION:**

This transfer will partially fund the costs associated with Award of project PRJ003069 (TR24001) "Reconstruction of Footways Citywide" with Santos Construction, Co., in the amount of \$1,355,120.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.



**SB-24-13633 - Transfer of Funds - TR24004 Reconstruction of Alleys Citywide**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: TR24004

Project Fund	Amount
9950-CAP009504	-\$ 295,521.88
9950-CAP009504	-\$ 950,000.00
9950-CAP009504	\$ 1,245,521.88

**BACKGROUND/EXPLANATION:**

This transfer will fund the costs associated with Award of project PRJ003070 (TR24004) "Reconstruction of Alleys Citywide" with Santos Construction, Co., in the amount of \$1,063,627.50.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.