



**Baltimore City Children and Youth Fund  
Report to Mayor and City Council  
(Report for September 1 – September 30, 2018)**

September marked the beginning of the Baltimore Children and Youth Fund (BCYF) building relationships with the Year 1 grantees. The BCYF team spent the month working individually with grantees to review their approved award amount, draft scope of work and metrics in advance of receiving a final contract. Providing support during this stage ultimately helps grantees set realistic and measurable goals which BCYF can track through the quarterly reports.

**Grantee Contracting**

BCYF informed the grantees in late August that their program was recommended for funding by the grant review panel. In September, each grantee learned the amount of their award, and viewed a draft scope of work the BCYF team assembled from the details in the grant application. The communication also included a checklist for grantees to follow to ensure they met the requirements for contracting. (Some grantees had not submitted all of the required documents in the application, such as the Certificate of Good Standing, copy of the IRS determination letter, and/or most recent 990 form, for example.)

Level 1 grantees - programs awarded \$20,000 or less - were required to attend a one-to-one meeting with a member of the BCYF team to discuss expectations, answer questions and work through the checklist. This award marked the first time several of these organizations had received funding. Level 2 and Level 3 grantees were offered the option of meeting with a member of the team either in person or via phone.

About half of the grantees received partial funding. (This was not a function of the amount of money available but a decision made by the grant review panel to allot an award commiserate with their perception of program costs.) BCYF team members were available to assist grantees with adjusting their budgets and aligning their metrics. UPD, contracted to manage the Request for Proposals RFP and contracting process, provided office hours to assist grantees with refining and updating their metrics.

**File Management**

The BCYF team paid meticulous attention to retaining documents from grantees for recordkeeping through the grant management tool and internal platforms. This serves two

purposes: to meet the requirements set by the City of Baltimore through the MOU and as a best practice to share with the permanent BCYF institution.

### **Capacity Building and Technical Assistance**

BCYF convened the Technical Assistance Strategy Advisory Council in September to review submissions from the T/A Request for Proposals. The Council and BCYF team determined that the 1:1 responsive technical assistance for grantees should be prioritized, followed by baseline trainings specific to youth serving organizations (e.g. first aid and CPR, mandated reporter training). Candidates under consideration for the 1:1 Responsive Technical Assistance Team were invited to interview with BCYF in October.

BCYF intends to lead community feedback sessions for nonawardees and the general public in the near future but has opted to prioritize grantee contracting, onboarding and grant disbursement.

### **BCYF Staffing**

The BCYF contract with UPD ended on September 30. The contract with Frontline Solutions, responsible for the design, planning and implementation of the community sessions and grant review process, ended August 31. The BCYF team serving now in a staff capacity is comprised of Danielle Torain, Jonalyn Denlinger, Page Hinerman and Kera Ritter. The communications partner, Kinetics Strategies, is anchored by Jamye Wooten and partners with Spotlight PR, anchored by Jennifer Farmer. Kingslow Associates, led by Marcia Kingslow, is the evaluation partner.

### **Media coverage**

#### **Organization Uses Grant to Cater to Black, LGBTQ Youth**

<https://www.afro.com/organization-uses-grant-to-cater-to-black-lgbt-youth/>

September 25, 2018

#### **Could New Baltimore Youth Fund Be a Model for Inclusive Philanthropy?**

<https://nonprofitquarterly.org/2018/09/18/could-new-baltimore-youth-fund-be-a-model-for-inclusive-philanthropy/>

September 18, 2018

#### **After 3 years, grants start flowing from Baltimore Youth Fund to nonprofit groups**

<http://www.baltimoresun.com/news/maryland/baltimore-city/bs-md-ci-youth-fund-grants-20180904-story.html>

September 5, 2018

#### **\$10.8 Million Awarded to Baltimore 2018 Youth Fund**

<https://www.afro.com/10-8mm-awarded-to-baltimore-2018-youth-fund/>

September 2, 2018