

NOTICES :

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

AGENDA

BOARD OF ESTIMATES

10/02/2019

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd

- 2. THE BOARD OF ESTIMATES IS SCHEDULED TO BE IN RECESS AT 9:00 A.M. AND 12:00 NOON ON OCTOBER 9, 2019.

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BOARD OF ESTIMATES' RECESS
OCTOBER 9, 2019

THE BOARD OF ESTIMATES WILL NOT RECEIVE OR OPEN BIDS ON OCTOBER 9, 2019. THE BOARD OF ESTIMATES WILL RECONVENE ON OCTOBER 16, 2019.

- 3. THE BOARD OF ESTIMATES' SUBMISSION DEADLINE FOR THE OCTOBER 16, 2019 BOARD OF ESTIMATES' AGENDA IS THURSDAY, OCTOBER 3, 2019 BY 11:00 A.M.

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BOARD OF ESTIMATES' AGENDA - OCTOBER 2, 2019

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Access Demolition Contracting, Inc.	\$ 1,500,000.00
Case Foundation Company	\$357,390,000.00
East Coast Concrete Specialties, Inc.	\$ 8,000,000.00
Gable Signs & Graphics, Inc.	\$ 8,000,000.00
Genesis Corporation	\$ 1,500,000.00
Leading Technology Solutions, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A Squared Plus Engineering Support Group, LLC	Engineer
ARM EnerTech Associates, LLC	Engineer
Hardesty & Hanover, LLC	Engineer
Koffel Associates, Inc.	Engineer
Old Line Architects, LLC	Architect

AGENDA

BOARD OF ESTIMATES

10/02/2019

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 15 to Mahan Rykiel Associates, Inc. under Project No. 1233, On-Call Design Services. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$50,529.24 - 9938-911127-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include design services for the Lillian Jones Recreation Center Master Plan.

MBE/WBE PARTICIPATION:

The Consultant has achieved the following percentages: 7.21% MBE and 12.77% WBE

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 11, 2019.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$60,000.00	9938-910127-9475	9938-911127-9474
3 rd Parks & Public Facilities	Park Building Renovations (Reserve)	Park Building Renovations (Active)

This transfer will provide funds to cover the cost associated with design services under On-Call Contract No. 1233, Task 15 to Mahan Rykiel Associates, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/02/2019

Department of Recreation and Parks - Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Donation Agreement with Healthy Neighborhoods, Inc., Donor, and ZeroDraft Maryland LLC, Contractor. The Donation Agreement is effective upon Board approval through Final Acceptance of the Project by the City, unless earlier terminated pursuant to the terms hereof.

AMOUNT OF MONEY AND SOURCE:

\$31,802.00 - No City funds will be involved

BACKGROUND/EXPLANATION:

The Donor wishes to make a donation of improvements to the Department to include the updated lighting at City-owned German Park.

The Department approves of the Contractor, hired by the Donor to perform the work. The Donor will make payments directly to the Contractor for the full amount of the Project cost whether it be more or less than the estimated cost indicated above. The Department acknowledges and gratefully accepts this donation and has neither participated in funding the project nor in selecting the Contractor. The Donor agrees that upon completion of the work, the improvements become the sole property of the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/02/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Prior</u>			
<u>Owner</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payment of Settlement</u>			
1. Robert Daye, Jr.	1040 N. Stockton Street	L/H	\$20,240.00

Funds will be drawn from account no. 9910-905640-9588-900000-704040, State funds.

On April 29, 2019, the City filed a condemnation action to acquire the Leasehold interest in the real property located at 1040 N. Stockton Street. The Board previously approved \$44,760.00 to acquire the Leasehold interest in the subject property based upon the highest of two independent appraisals. The Defendant filed an Answer contesting the fair market value of the property and provided an appraisal report with a value of \$87,200.00. The parties participated in the Mediation process and settled on a fair market value of \$65,000.00. Therefore, the Board is requested to approve an additional \$20,240.00 (\$65,000.00 less the previous approval amount of \$44,760.00) to settle this case.

AGENDA

BOARD OF ESTIMATES

10/02/2019

Mayor's Office of Criminal Justice - Grant Agreements

The Board is requested to approve and authorize execution of the Grant Agreements. The period of the agreement is effective for one year upon Board approval through the first anniversary of the effective date.

- 1. **THE SALVATION ARMY, INC.** **\$ 50,000.00**

- 2. **MARYLAND VOLUNTEER LAWYERS, SERVICE** **\$ 17,072.00**

Account: 1001-000000-2254-786000-603051

The Baltimore City Human Trafficking Grant Program was created to provide funding to victim service organizations for victims of human trafficking in Baltimore City. Funding under this program will support trauma informed comprehensive services for all victims of human trafficking - sex trafficking and labor trafficking, foreign national/U.S. citizen/legal permanent resident, adult/minor, male/female and LGBTQ victims of trafficking.

The funds will also support the efforts to increase the capacity of local communities to respond to human trafficking victims through the development of interagency partnerships, professional training and public awareness activities.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/02/2019

Department of Real Estate - Tax Sale Certificates

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate in an amount that is less than the lien amount for the property listed below:

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
1417 N. Chester St.	\$5,000.00	\$1,425.93	\$ 6,806.36	\$5,000.00
2619 Hollins Ferry Road	\$6,700.00	\$1,949.77	\$22,391.86	\$6,700.00
1426 Ramsay St.	\$6,333.00	\$1,965.13	\$21,287.49	\$6,333.00
1523 Ramsay St.	\$7,000.00	\$5,863.46	\$11,790.00	\$7,000.00
			TOTAL	\$25,033.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates on May 14, 2018. Baltimore Properties II, has offered to purchase the Tax Sale Certificate for the assessed value in the total amount of \$25,033.00, file a petition to foreclose, acquire title to the properties and return them to productive use. The purchase price total of \$25,033.00 will cover the flat taxes and water bills on the properties.

AGENDA

BOARD OF ESTIMATES

10/02/2019

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the property known as the H.L. Mencken House, 1524 Hollins Street (Block 213, Lot 22) from the inventory of the Department of Housing and Community Development to the inventory of the Department of General Services.

BACKGROUND/EXPLANATION:

The Department of General Services will maintain the property as a public building and museum in partnership with the current tenant, the Baltimore National Heritage Area. The Department of General Services has in-house historic preservation staff with the knowledge and experience necessary to steward this building -- a National Historic Landmark - to historic preservation standards. Therefore, the Department of General Services and the Department of Housing and Community Development agree that the Department of General Services is the appropriate agency to have jurisdiction of the property.

The Space Utilization Committee approved this transfer of jurisdiction on September 10, 2019.

AGENDA

BOARD OF ESTIMATES

10/02/2019

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with Futurecare Homewood Properties, LLC, Landlord and the Mayor and City Council of Baltimore on behalf of the Department of Housing and Community Development's Weatherization Program, Tenant, for the rental of a portion of the property known as 2700 N. Charles Street, being on the 2nd floor, consisting of approximate 8,472 square feet and known as Suite 201 along with 10 parking space at 2614-2628 N. Charles Street. The period of the agreement was July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$125,220.39	\$10,435.03

Account Number: 5000-594415-5971-439503-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for the office of the Department of Housing and Development's Weatherization Program. The Landlord will be responsible for structural maintenance, maintenance and repairs, utilities, security, fire insurance, real estate taxes and snow removal. The Tenant will provide to the leased premises, janitorial services, liability insurance under the City's self-insured program and contribute \$333.33 per month towards security costs.

The Space Utilization Committee approved this Lease Agreement on July 16, 2019.

The agreement is late because of delays in the administrative process.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDER

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The Board is requested to approve
the Extra Work Order
as listed on the following pages:

10 - 11

The Extra Work Order has been reviewed
and approved by the Department of Audits,
CORC, and MWBOO unless otherwise indicated.
In connection with the Transfer of Funds,
pursuant to Charter provision, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/02/2019

EXTRA WORK ORDER

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time %</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Recreation and Parks

1. EWO #001, \$17,304.65 - RP17822, Renovations to Bocek Park Field House				
\$723,549.00	-	Bob Andrews Construction, Inc.	30 days	23%

This authorization provides for a 30-day non-compensable time extension.

The time will be used to complete the modification required to change from 400 amp 3 phase service to a 600 amp 1 phase service and all appurtenances required to complete the work.

Due to the modified electric service, available power source revisions were required to the electric design. Costs were reviewed and found to be acceptable for this work. This change order was requested by the Department. This item is within the original scope of the advertised contract. The Notice to Proceed was effective April 15, 2019 with a completion date of October 11, 2019. The request will extend the contract to November 10, 2019. There were no previous time extensions.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 19%

WBE: 6%

THE EAR WAS APPROVED BY MWBOO ON AUGUST 30, 2019.

EXTRA WORK ORDER

Department of Recreation and Parks - cont'd

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$50,000.00	9938-911079-9475	9938-912079-9474
3 rd Parks &	Bocek Park Athletic	Bocek Park Athletic
Public	Center (Reserve)	Center (Active)
Facilities		

This transfer will provide funds to cover the cost associated with authorized change orders for RP17822, Renovations to Bocek Park Field House.