

NOTICES :

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR AUGUST 26, 2020, 9:00 A.M.
BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1
(408) 418-9388 (ACCESS CODE: 1297828724) AND/OR STREAM IT LIVE
USING THE FOLLOWING LINK:
<http://charmtvbaltimore.com/watch-live>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS
AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING
(443) 984-1696 (ACCESS CODE: 0817325) AND/OR STREAM IT LIVE
USING THE FOLLOWING LINK:
(<http://charmtvbaltimore.com/watch-live>)

BOARD OF ESTIMATES' AGENDA - AUGUST 26, 2020

BOARDS AND COMMISSIONS

1. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATCS, P.L.C.	Engineer Land Survey
Becht Engineering BT, Inc.	Engineer
Burdette, Koehler, Murphy and Associates, Inc.	Engineer
ECO Integration, Inc. (MBE)	Engineer
Hayat Brown LLC	Engineer
McCormick Taylor, Inc.	Landscape Architect Engineer
McKissack & McKissack of Washington, Inc.	Architect Engineer
OLBN, Inc.	Architect Engineer
Toole Design Group, LLC (WBE)	Landscape Architect Engineer

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Audits - Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report:

1. Baltimore Police Department Biennial Financial Audit Fiscal Years Ended June 30, 2019 and 2018.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Law Department - Settlement and Mutual Release Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement and Mutual Release Agreement for the legal action brought by the Gunther Bottle, LLC against the Mayor and City Council of Baltimore.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This case involves a parcel of land currently part of the Boston Street right-of-way (the "Parcel") owned by the City. Until 2010, the Parcel was licensed to Gunther Bottle, LLC ("Gunther"), for \$1.00 per year. Though the license agreement terminated in 2010, Gunther continued to occupy the property until approximately 2018. In 2018, the Board voted to grant a license to another company, BCP Investors, LLC ("BCP"), whose principal has developed the south side of Boston Street. Gunther sought to challenge this action by filing for mandamus in the Circuit Court. After over a year of negotiation between the City and principals for Gunther and BCP, the parties have reached the submitted agreement. Gunther has agreed to dismiss the pending action and waive additional claims that were part of another threatened action. In return, an affiliate of BCP known as R3A Wheelhouse, LLC ("R3A"), will purchase the Parcel from the City for \$250,000.00 through the street closing process. The R3A entity will then be conveyed to Gunther. The R3A entity already owns the parcel immediately adjoining the Parcel lying to the north. The two parcels will be consolidated for future commercial development. Though not a party to this agreement, BCP has agreed to terminate its license so that the sale can be completed.

Further, Gunther has agreed to open a portion of Eaton Street (currently private) to the public, which will allow Eaton Street to connect from O'Donnell Street running south to Boston Street.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Law Department - cont'd

This has long been a goal of the City in terms of traffic mitigation to have Eaton Street be a thru street. In the interests of terminating the litigation, encouraging further development in the Canton area along Boston Street and obtaining the public's right to use Eaton Street, the Law Department recommends the entering into the attached Settlement Agreement, which has been thoroughly reviewed by the Acting Solicitor as well as Chief Solicitors from the Real Estate and Litigation Divisions.

(The Settlement and Mutual Release Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Fire and Police Employees' - Subscription Agreement Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the F&P to approve and authorize execution of its Subscription Agreement for its investment in One Rock Capital Partners III, LP.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction. The F&P will pay One Rock Capital Partners III LLC, a private equity manager, an average \$500,000.00 annual fee (2%) to manage its initial investment of approx. \$25,000,000.00. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a Private Equity Manager and, as a result of that search, selected One Rock Capital Partners III LLC to accept an initial investment of \$25,000,000.00 to be placed with One Rock Capital Partners III LP.

The search and selection process was conducted with the assistance and advice of F&P's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER ON AUGUST 11, 2020.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

7 - 22

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore City Office of Information and Technology

1. Create the following position:

Classification: Operations Manager I
Job Code: 00090
Grade: 939 (\$89,741.00 - \$147,892.00)

Cost Savings: \$115,919 - 2042-000000-1474-798100-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the City Council

	<u>Hourly Rate</u>	<u>Amount</u>
2. MICHAEL L. SWIFT	\$90.00	\$ 6,750.00

Account: 1001-000000-1000-104800-601009

Mr. Swift will continue to work as a Contract Services Specialist II. This position is responsible for attending City Council meetings and providing technical support to the President of City Council, providing advice on parliamentary procedures, reviewing and commenting on questions of parliamentary procedures and providing analysis of the City Council Rules and Robert's Rules of Order, Newly Revised. This is the same hourly rate as in the previous contract period. The period of the agreement is effective upon Board approval for one year.

Baltimore City Fire Department

3. KEITH D. SWINDLE	\$30.66	\$51,000.00
----------------------------	---------	--------------------

Account: 1001-000000-3191-308700-601009

Mr. Swindle will continue to work as a Contract Services Specialist II. This position will be responsible for

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore City Fire Department

Hourly Rate

Amount

reviewing electronic Patient Care Reports for quality and completion; providing appropriate feedback to improve provider's reports; reporting Protocol violations, poor patient care and areas of concern to the Quality Assurance Officer and the Quality Assurance Officer with patient care data interpretation and analysis for overall system improvement, assisting in the implementation of the Emergency Medical System quality assurance plan and keeping abreast of current Maryland Medical Protocols and Basic and Advance Life Support. The period of the agreement is effective upon Board approval for one year.

4. **JUSTIN P. ROSE** \$30.00 **\$18,000.00**

Account: 4000-482021-2131-228200-601009

Mr. Rose will work as a Contract Services Specialist II. This position will be responsible for researching and developing data points to inform applicants to FEMA for Public Assistance/Individual Assistance, including working with Finance and other City agencies; working with 911, 311, and 211 to develop tools for data collection; researching and developing data points for the Threat Hazard Identification Risk Assessment and for training related to emergency operations City-wide. The period of the agreement is effective upon Board approval for one year.

Department of General Services

5. **DAVID MARTIN** \$35.18 **\$66,861.00**

Account: 2030-000000-1890-189300-601009

Mr. Martin will continue to work as a Contract Services Specialist II. This is a 2% increase in the hourly rate from the previous contract period. This position is responsible

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Hourly Rate

Amount

for database applications/analytical and statistical tools including, MathLab, SQL, SAS, R, and Python; developing metrics and evaluating financial and operational performance within the Fleet Management Division in support of the Gainsharing initiative; extracting and summarizing financial, operational and other relevant data; utilizing a hypothesis-driven problem-solving approach to design, construct, and rapidly test/iterate exploratory analyses that will reveal insight and opportunities for the Office of Fiscal and Strategic Management to make more informed business decisions; uncovering and evaluating historical data trends and applying them to future projections and collaborating with IT partners to employ efficient, automated solutions that address business and operational needs. The period of the agreement is effective upon Board approval for one year.

Baltimore City Health Department

6. **MARY SUE WELCOME** \$25.00 **\$ 1,750.00**

Account: 1001-000000-2401-258300-601009

Ms. Welcome will continue to work as a Contract Services Specialist II. This position provides notices of hearings in writing to the aggrieved party, any interested party and the Office of Animal Control at least five days before the hearing; attending meetings as scheduled by the Chairperson of the Panel and conducts hearings to assure procedural due process in accordance with the Panel Hearing Procedure Regulations; obtains all relevant evidence pertaining to the issues in question and limit the evidence to that which has bearings on the issue involved at the hearings. The period of the agreement is effective upon Board approval through June 30, 2021.

7. **MICHAEL PERSON** \$11.00 **\$ 4,840.00**

Account: 5000-535721-3024-750500-601009

Mr. Person will continue to work as a Contract Services Specialist II. This is a 1% increase in the hourly rate from

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore City Health Department

Hourly Rate

Amount

the previous contract period. This position is responsible for assisting staff with administrative duties; supervising the fitness center; performing daily operations including opening and closing procedures; providing assistance with fitness center programs and services; conducting new member orientations including tours, blood pressure screenings and membership card distribution; performing facility and equipment cleaning/maintenance processes and assisting with program marketing and promotions. The period of the agreement is effective upon Board approval through June 30, 2021.

Department of Human Resources

8. Reclassify the following filled position:

From: Accounting Assistant III
Job Code: 34133
Grade: 084 (\$39,651.00 - \$47,323.00)
Position No.: 1601-10027

To: Fiscal Technician
Job Code: 34421
Grade: 088 (\$46,074.00 - \$55,823.00)

Cost: \$11,256.00 - 1001-000000-1601-172500-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Children & Family Success

9. Create the following position:

Classification: Accountant II
Job Code: 07357
Grade: 923 (\$63,725.00 - \$102,202.00)

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Mayor's Office of Children & Family Success

Cost: \$118,535.00 - 4000-486321-1772-180300-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

10. Reclassify the following filled position:

From: Office Support Specialist II
Job Code: 33212
Grade: 075 (\$31,138.00 - \$35,394.00)
Position No.: 14918

To: HR Assistant I
Job Code: 33681
Grade: 081 (\$35,761.00 - \$42,368.00)

Cost: \$6,119.00 - 1001-000000-1191-594700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Employment Development

11. Reclassify the following vacant position:

Position No.: 16239

From: Facilities/Office Services II
Job Code: 01222
Grade: 916 (\$35,007.00 - \$63,247.00)

To: Operations Assistant III
Job Code: 00081
Grade: 904 (\$50,280.00 - \$80,449.00)

There are no costs associated with this action.

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Mayor's Office of Employment Development - cont'd

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of Equity and Civil Rights

	<u>Hourly Rate</u>	<u>Amount</u>
12. CARLEEN N. DADEBOE	\$20.00	\$20,800.00
13. KHALIA A. YOUNG	\$20.00	\$20,800.00

Account: 1001-000000-1561-171500-601009

Mses. Dadeboe and Young will work as Contract Services Specialist II's. Their duties will include but are not limited to creating training materials related to fair housing, specifically the Fair Housing Act of 1968, as amended, and Article 4 of the Baltimore City Code, developing/creating artwork for printed outreach materials, including a comprehensive resource guide, working with other organizations, providing training to local community groups, organizations and professionals on fair housing. They will also attend community events to discuss the work of the Office of Equity and Civil Rights, distributing printed outreach materials, helping to create public service announcements, social media campaigns, and webinars, collecting data on outreach materials, training, community events, social media and outreach campaigns. The period of the agreement is effective upon Board approval for one-year.

Baltimore Police Department

14. LINDA E. BALLINGER	\$20.19	\$ 42,000.00
-------------------------------	---------	---------------------

Account: 1001-000000-2042-198100-601009

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore Police Department - cont'd

Hourly Rate Amount

Ms. Ballinger, retiree, will continue to work as a Contract Services Specialist I for the Internal Affairs Section. She will be responsible for the intake of complaints regarding police misconduct matters and all requests from Legal Affairs, the State's Attorney's Office, the U.S. Attorney's Office, the Civilian Review Board, and other agencies for copies of case books, documents and reports. Ms. Ballinger will also prepare multiple copies of sustained case books including reproduction of case-related CDs and DVDs for the Office of Administrative Hearings and completing and maintaining tracking receipts and database entry for cases requested by the Baltimore Police Department members and both the State's and U.S. Attorneys' Offices. In addition, she will proofread case books and summaries to ensure accurate and professional documents, input all sustained cases into the Assistant State's Attorney's database, and indexes, scan, and file completed case booklets. This is the same hourly rate as in the previous contract period. The period of the agreement is October 23, 2020 through October 22, 2021.

15. **TIESHA J. SCRIVNER** \$21.63 **\$ 45,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Scrivner, retiree, will continue to work as a Contract Services Specialist I in the Family Crimes Unit. She will provide crisis counseling, safety and resource identification to adult victims of domestic violence, and assist victims to obtain protective orders. Ms. Scrivner will accompany detectives to the homes of the victims, assist victims with proceeding through the Court system, maintain information in the domestic violence database, and serve as a liaison between the victims and law enforcement. In addition, she will conduct telephone communications with victims of misdemeanor domestic violence cases that have been referred to the Family

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore Police Department - cont'd

Hourly Rate Amount

Crimes Unit, assist victims through the Protective Order process, and assist the victims in obtaining emergency shelter and housing, etc. Ms. Scrivner will also provide community outreach by speaking to local agencies about domestic violence and the services provided, speak with juvenile offenders on how to identify healthy versus non-healthy relationships and the cycle of domestic violence, and list and update shelter names, contact information, policies and procedures. This is the same hourly rate as in the previous contract period. The period of the agreement is September 26, 2020 through September 25, 2021.

16. **LLOYD G. BERNARD** \$20.19 **\$42,000.00**

Mr. Bernard, retiree, will continue to work as a Contract Services Specialist I in the Human Resources Section. He will conduct pre-employment investigations for civilian applicants, conduct Local, State and National record and warrant checks, investigate references, conduct neighborhood canvasses, interview applicants, and gather vital documents for summarization into pre-employment files. In addition, Mr. Bernard will complete assigned cases within a defined timeframe, conduct background investigations for promotional candidates, including record checks, conduct recommendation gathering, and previous work history summaries. This is the same hourly rate as in the previous contract period. The period of the agreement is October 27, 2020 through October 26, 2021.

17. **BARBARA J. McCLAIRN** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

Ms. McClairn, retiree, will continue to work as a Contract Services Specialist I in the Special Operations Section. She will schedule and ensure staffing of sworn members at various events and businesses which have contracts with Baltimore

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
City to provide uniformed police overtime services and oversee the billing of the uniformed police overtime services. This is the same hourly rate as in the previous contract period. The period of the agreement is September 24, 2020 through September 23, 2021.		
18. DOROTHIA PARKER-JOHNSON	\$20.19	\$ 42,000.00

Account: 1001-000000-2042-198100-601009

This is the same hourly rate as in the previous contract period. The period of the agreement is September 28, 2020 through September 27, 2021.

19. CLARISSA E. FIELDS	\$20.19	\$ 42,000.00
-------------------------------	---------	---------------------

Account: 1001-000000-2042-198100-601009

Mses. Parker-Johnson and Fields, retirees, will each continue to work as a Contract Services Specialist I in the Court Liaison Unit. They will ensure officers are notified to appear in court, ensure the accuracy and completeness of all paperwork, enter information in the Failure to Appear (FTA) system, and retrieve Police Department documents, including operation and analysis reports for the State's Attorney's Office. In addition, Mses. Parker-Johnson and Fields will advise the State's Attorney's Office regarding officers' vacation, details, medical or military status, acquire court documents and undeliverable summonses from court buildings,

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore Police Department - cont'd

Hourly Rate Amount

and maintain files of undeliverable summonses to assist with possible FTA investigations. They will also contact officers requested by the State's Attorney's Office, as well as provide contact phone numbers to State's Attorneys, and assist the State's Attorney's Office with any officer contact problems.

This is the same hourly rate as in the previous contract period. The period of the agreement is September 24, 2020 through September 23, 2021.

20. **CHARLENE WATKINS** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Watkins, retiree, will continue to work as a Contract Services Specialist I in the Human Resources Section. She will conduct final processing and hiring for new applicants, schedule applicants testing appointments, fingerprint applicants, and gather all vital documents for the hire date of the applicant. Ms. Watkins will review case folders to determine the validity of required documents for local, state, and national records, inform applicants of all position requirements for which they have applied for, and conduct interviews. This is the same hourly rate as in the previous contract period. The period of the agreement is September 26, 2020 through September 25, 2021.

21. **THERESA A. ANDERSON** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Anderson, retiree, will continue to work as a Contract Services Specialist I in the Evidence Control Unit (ECU). She will be responsible for the entry and accurate retention of all property that is retained by the Department and several surrounding agencies. Ms. Anderson will receive property and evidence submissions from police officers and lab personnel, ensure the accuracy and completeness of paperwork and enter

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore Police Department - cont'd

Hourly Rate

Amount

it into the evidence tracking system, and release property to personnel for further examination or as evidence for court. In addition, she will update the evidence tracking system with appropriate changes of location of the property for chain of custody and document the location, release property to the public and document the evidence into the tracking system and lift and handle evidence submitted to the ECU. This is the same hourly rate as in the previous contract period. The period of the agreement is September 28, 2020 through September 27, 2021.

22. **LaWANG HYMAN** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Hyman, retiree, will continue to work as a Contract Services Specialist I in the Office of Officer Safety and Wellness. She will assist with and coordinate the total Well-Being Program to reduce health risks, medical costs, encourage healthy lifestyles, work with Vendors and Human Resources staff to administer lasting health and wellness programming into the Department, and review alerts in the Early Intervention System. In addition, Ms. Hyman will schedule interventions and guidance, assist with the implementation of the Peer Support Program, assist in monitoring Peer Support member's performance to ensure they meet the team standard of training, performance and behavior, act as a critical component to the Consent Decree mandates under the section entitled, Officer Assistance and Support, and assist with the daily operations of the Early Intervention Health and Wellness and Peer Support Programs. This is the same hourly rate as in the previous contract period. The period of the agreement is September 30, 2020 through September 29, 2021.

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Baltimore Police Department - cont'd

Hourly Rate Amount

On January 3, 1996, the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Department to hire retired police officers on a contractual basis.

Enoch Pratt Free Library

23. Reclassify the following filled position:

Position No.: 15908

From: Library Custodial Worker II
Job Code: 00614
Grade: 073 (\$30,132.00 - \$33,921.00)

To: Assistant Library Custodial Worker
Job Code: 00668
Grade: 075 (\$31,138.00 - \$35,394.00)

Cost: \$1,050.00 - 1001-000000-4501-350000-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

State's Attorney's Office

24. **ROBERT W. BITTINGER** \$33.85 **\$64,540.00**

Mr. Bittinger, retiree, will continue to work as a Contract Services Specialist I. He will serve as a liaison with the Police Department Chemistry Laboratory, ordering the analysis of drugs, obtaining lab reports, ascertains the correct names

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Hourly Rate Amount

and/or dates of birth of juveniles being prosecuted in Juvenile Court. This is the same hourly rate as in the previous contract period. The period of the agreement is effective for one year upon Board approval or September 10, 2020, whichever comes later.

On March 3, 1999, the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Department to hire retired police officers as investigators with no restrictions on the number of work hours and rate of pay.

Department of Transportation

25. Reclassify the following vacant position:

Position No.: 49860

From: Operations Officer I
Job Code: 00085
Grade: 923 (\$63,725.00 - \$102,202.00)

To: Operations Manager I
Job Code: 00090
Grade: 939 (\$89,741.00 - \$147,892.00)

Cost: \$47,681.00 - 1001-000000-2301-249800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

26. Reclassify the following filled position:

Position No.: 47321

From: Deputy Towing Manager
Job Code: 54469
Grade: 906 (\$54,326.00 - \$86,790.00)

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Department of Transportation - cont'd

To: Operations Officer V
Job Code: 31113
Grade: 936 (\$84,822.00 - \$135,651.00)

Cost: \$45,354.00 - 1001-000000-1952-194100-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Public Works

27. Reclassify the following filled position:

Position No.: 21718

From: Secretary III
Job Code: 33233
Grade: 084 (\$39,651.00 - \$47,323.00)

To: Special Assistant
Job Code: 10063
Grade: 089 (\$47,971.00 - \$58,241.00)

Cost: \$13,371.00 - 1001-000000-5131-385800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Homeless Services

	<u>Hourly Rate</u>	<u>Amount</u>
28. DERRICK J. JOHNSON	\$18.00	\$ 29,952.00

Account: 1001-000000-3574-327200-601009

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Mayor's Office of Homeless Services

Hourly Rate Amount

Mr. Johnson, will continue to work as a Contract Services Specialist II. This position is responsible for determining the status of winter shelter declarations by consulting weather reports; determining current levels and the amount of bed space available for each winter shelter during winter shelter declaration days; coordinating transportation for individuals and families seeking shelter during winter declaration days; coordinating hourly communications with street outreach and hospitals to ensure all clients are able to access shelter; determining the order of the shelters to be utilized; prioritizing meeting capacity space prior to routing transportation to the next shelter; maintaining accurate records of coordination and communication; recording and submitting daily winter shelter census and any turn-away data to the Emergency Services Coordinator; approving over capacity bed space as needed for extremely cold temperatures; ensuring communication occurs with winter shelter providers when the Winter Shelter Plan is in effect and attending agency trainings, meetings, and other events.

Office of the Comptroller

29. Upgrade the following classification

a. Classification: Audit Manager

Job Code: 34126

Grade: 942 (\$95,206.00 - \$156,964.00)

AGENDA

BOARD OF ESTIMATES

8/26/2020

PERSONNEL

Office of the Comptroller - cont'd

Create the following two positions

- b. Classification: Audit Manager
Job Code: 34126
Grade: 089 (\$95,206.00 - \$156,964.00)
Position No.: To be determined by BMR

Cost: \$344,785.00 - 1001-000000-1310-157800-601001

These positions are to be considered a Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve
the Extra Work Orders
as listed on the following pages:

24 - 27

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfers of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

8/26/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation/DOT
Engineering and Construction

1. EWO #003, \$48,774.41 - TR 12311R, Replacement of Three Bridges o/MD 295, Waterview Avenue Bridge, Annapolis Road Bridge, and Maisel Street Corridor

\$35,374,063.60	\$103,535.34	Wagman Heavy Civil, Inc.	-	-
-----------------	--------------	-----------------------------	---	---

Change Order No. 3 is a request for additional items that were inadvertently omitted for specified work that includes a) Type "J" Chute Inlet, and b) Furnish & Install Overhead Traffic Signs. Also, an increase will be needed for Item No. 411, 36" Drilled Shafts, to complete the work at Abutment A, in accordance with designer input, and an associated item for geotechnical service will be added.

The geotechnical service will provide for monitoring and preparing a professional engineer's report to support the drilled shaft activities on a daily basis, solely as directed by the Department.

Department of General Services

2. EWO #006, \$80,556.94 - GS 17809, Central Garage Pavement Repairs

\$1,812,868.00	\$145,972.71	Potts & Callahan, Inc.	0	60%
----------------	--------------	---------------------------	---	-----

During the milling of the employee parking lot, it was discovered that the existing base asphalt layer was found to be missing on approximately 35% of the lot surface. Per the contract documents, there should have been a minimum of 2" of existing asphalt base after milling the existing 2" topcoat.

AGENDA

BOARD OF ESTIMATES

8/26/2020

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
-----------------------	-----------------------------	------------	--------------	-------------

Department of General Services - cont'd

At the recommendation of the Engineer/Architect, the Contractor will remove an additional 2" of existing material, recompact the existing base materials and install 2" of the 19mm base asphalt, in accordance with the contract documents.

MBE/WBE PARTICIPATION:

Potts & Callahan has committed to utilize the following on this Extra Work Order.

WBE: American Asphalt, Inc. \$65,245.85 81%

THE EAR WAS APPROVED BY MWBOO ON AUGUST 4, 2020.

Department of Recreation and Parks (DRP)

3. EWO #003, \$2,296.94 - RP 19804, Mt. Pleasant Ice Arena Renovations				
\$1,250,000.00	\$8,530.10	C & N Associates, LLC	207 days	84%

During the construction phase of the project, it was discovered that the existing wall girt was not attached to the existing steel column at the adjacent wall between the men's restroom 101 and the women's restroom 102. This discovery generated RFI No. 41 and the associated response provided by the Structural Consultant.

The Structural Consultant recommended switching to a wall mounted closet carrier unit that would accommodate the 4" vertical vent pipe. The costs were reviewed by the Department's Project Engineer and found to be reasonable and accepted for this type of work. There is also a 207-day non-compensatory

AGENDA

BOARD OF ESTIMATES

8/26/2020

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
-----------------------	-----------------------------	------------	--------------	-------------

DRP - cont'd

time extension request included in this change order. The time extension would be sufficient to allow for the completion of all remaining construction activity. The Notice to Proceed was effective August 5, 2019 with a completion date of December 17, 2019. There was one previous 79-day non-compensatory time extension with a completion date of March 5, 2020. This request will extend the new completion date to September 28, 2020.

MWBOO SET GOALS OF 21% MBE AND 8% WBE.

MBE/WBE PARTICIPATION:

C & N Associates, LLC will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 21% MBE and 8% WBE goals established in the original agreement.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 6, 2020.

4.	EWO #001, \$175,231.22	-	RP 17823, Catherine ABC Park Improvements		
	\$1,277,114.00	\$0.00	DSM Properties, LLC	255 days	93%

This authorization request is for a 255-day non-compensatory time extension in order to extend and complete the contract. During the demolition phase, the Contractor encountered the following items: a buried wading pool under existing splash, a pad not listed on any drawing, an abandoned buried diesel fuel tank not listed on any drawings, and various additional architectural changes from the original bid items. The costs

AGENDA

BOARD OF ESTIMATES

8/26/2020

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

DRP - cont'd

were reviewed and found to be acceptable for this work. The Notice to Proceed was effective with a completion date of January 17, 2020. The request will extend the contract through September 28, 2020. There was no previous time extension. This Change Order was requested by the Department. These items are within the original scope of the advertised contract.

MWBOO SET GOALS OF 21% MBE AND 8% WBE.

MBE/WBE PARTICIPATION:

DSM Properties, LLC will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 23% MBE and 8% WBE goals established in the original agreement.

THE EAR WAS APPROVED BY MWBOO ON JULY 30, 2020.

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$177,000.00	9938-906106-9475	9938-908077-9474
3 rd Parks & Public Facilities	Druid Park Reservoir (Reserve)	Catherine Street/ ABC Park Sprayground (Active)

This transfer will provide funds to cover the costs associated with authorized Change Orders for RP 17823, the Catherine ABC Park Improvements.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Space Utilization Committee/ - Transfer of Jurisdiction
Department of Public Works

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of the property known as NS Church Street NEC West Bay Avenue (Block 6200, Lot 84A) from the inventory of the Baltimore City Public Schools to the inventory of the Department of Public Works/Bureau of Water & Waste Water (DPW/BWWW).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The DPW/Bureau of Water and Waste Water, currently owns 1317 Filbert Street, the site of its Curtis Bay Water Tank. This facility will require the addition of a drinking water pumping station to be built within the next several years, ensuring that the water distributed in the area is regularly refreshed.

Currently, the Curtis Bay Water Tank has to be periodically drained to provide the refreshed water for distribution. Lot 84A is the last parcel located to the west of the Curtis Bay Water Tank property that the Water Utility will need to provide adequate space for the future pumping station, and which is strategically located adjacent to the water supply lines to the Curtis Bay Water Tank.

Concurrently, the DPW is working with the Department of Transportation's Property Locations to transfer ownership of portions of two paper rights-of-ways between the Water Tank property and Lot 84A as part of the expansion plans. In addition, the DPW is in the process of subdividing a portion of 1317 Filbert Street lot along the easterly edge of the property, currently

AGENDA

BOARD OF ESTIMATES

8/26/2020

Space Utilization Committee/ - cont'd
Department of Public Works

occupied by the Filbert Street Garden, to eventually deed the newly created lot to the Garden organization. By doing so, the Garden will be able to continue to provide educational and environmental opportunities to the surrounding communities as well as to seek new grant opportunities.

The Space Utilization Committee approved this transfer of jurisdiction on July 28, 2020.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Space Utilization Committee/ - Interdepartmental Lease Agreement
Health Department

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Baltimore City Health Department, Tenant, for the rental of the property known as the Waxter Center, located at 861 Park Avenue, containing 48,347 sq. ft. of space. The period of the Interdepartmental Lease Agreement is July 1, 2020 through June 30, 2021, and will automatically renew for five additional one-year periods.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Installments</u>
\$524,077.71	\$131,019.43 (Due on the 1 st of July, October, January, and March)

Account Nos. 1001-000000-3030-271200-603096, 1001-000000-3080-288500-603096, 1001-000000-3100-295900-603096, 1001-000000-3001-262300-603096, and 1001-000000-3021-268400-603096

BACKGROUND/EXPLANATION:

The annual rent for the renewal term will be determined by May 1st of each year. The Landlord will inform the Tenant of the recommended rental rate submitted to the Bureau of Budget and Management Research for the leased premises. Subsequent renewal term rates will vary and may be subject to increases or decreases based on facility costs.

The leased premises will be used for a Senior Center and offices. The Landlord is responsible for the interior & exterior of the building, including foundations, the roof, walls, gutters downspouts; maintenance & repairs of the HVAC systems, providing heat and air conditioning (not individual window ventilation systems) except for damaged caused by sole negligence of the Tenant, employees, guests, agents, invitees and contractors.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Space Utilization Committee - cont'd

The Landlord is responsible for trash removal, janitorial, pest control, clean floors, snow and ice removal, interior and exterior lighting, sewer/plumbing & electric repairs, replacing air filters once every six months for the HVAC systems, and utilities.

The Landlord will be responsible for providing a security guard at the building's main entrance lobby Monday and Wednesday from 6:00 A.M. to 9:00 P.M., Tuesday and Thursday from 6:00 A.M. to 10:00 P.M., and Friday 10:00 A.M. to 6:00 P.M.

If the Tenant needs a security guard after 6:00 P.M. for its program operations, it will be at the Tenant's sole cost and expense. The Tenant accepts the premises in its existing condition. The Tenant will not make any alterations, additions, or improvements without the Landlord's written consent, will provide all equipment including refrigerators or any other kitchen appliances, telephone and computer services, placing debris into trash receptacles, keep the common break room free of debris that can cause infestation of insects and/or rodents, keep the entrance and passageway areas clean and in an orderly condition free of Tenant's equipment and furniture, which will not impede ingress and egress.

The Interdepartmental Lease Agreement is late because of delays in the administrative process.

The Space Utilization Committee approved this Interdepartmental Lease Agreement at its meeting on July 28, 2020.

APPROVED FOR FUNDS BY FINANCE

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Baltimore Development (BDC) - First Modification of Purchase Corporation Money Promissory Note

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Modification of Purchase Money Promissory Note with Liberty Heights LL, LLC.

AMOUNT OF MONEY AND SOURCE:

The First Modification of Purchase Money Promissory Note will modify the terms of the original Promissory Note to reduce the principal amount to \$1,500,000.00 with \$600,000.00 due by September 30, 2020, and one-tenth of the remaining principal (\$90,000.00 per year) due for the next 10 years. The remaining balance may be forgiven on an annual basis based on the employment of no fewer than 100 Baltimore City residents with gross wages no less than \$2,000,000.00.

BACKGROUND/EXPLANATION:

On April 25, 2013, the original Purchase Money Promissory Note was entered between the Mayor and City Council of Baltimore and Liberty Heights LL, LLC, to facilitate the disposition of property located at 4601 Liberty Heights Avenue for the construction of a ShopRite grocery store. The opening of the grocery store provided access to fresh food and produce in a former Healthy Food Priority Area (previously known as ('food deserts')).

The Borrower has requested to amend the original Promissory Note to facilitate a larger refinancing of the property and help continue operations at the location. Under the revised terms of the Note Amendment, the Promissory Note would be reduced from \$2,000,000.00 to \$1,500,000.00 to account for the lack of presumed State or City financial incentives for employee hiring and training.

AGENDA

BOARD OF ESTIMATES

8/26/2020

BDC - cont'd

Of the remaining \$1,500,000.00 on the Promissory Note, the Borrower will make a principal payment of \$600,000.00 after the passage of the Note Amendment. The remaining \$900,000.00 will be payable on an annual basis for the following 10 years. Each yearly payment may be forgiven provided the Borrower employs no fewer than 100 Baltimore City residents with gross wages of no less than \$2,000,000.00.

MBE/WBE PARTICIPATION:

The Borrower has signed a commitment to comply.

(The First Modification of Purchase Money Promissory Note has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of General Services - Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Funding Agreement with Roland Park Community Foundation, Inc. and Henry H. Lewis Contractors, LLC. The period of the agreement is effective upon Board approval and will terminate upon final acceptance of the Project by the City.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Pursuant to the funding agreement, the Donor will provide funding in the amount of at least \$946,232.00 (the "Contribution") to perform the Project on the conditions that: (1) Donor act as the "fiscal agent" for the funding of the Project; and (2) Donor engage Contractor to perform the work and oversee construction of the Project according to the Design Documents which was developed by Johnson, Mirmiran and Thompson, Inc. The City shall provide the Donor with additional construction funds of \$49,995.00 necessary for the Project on a reimbursement basis. The Contractor agrees to perform the scope of work, as provided in Exhibit B and the Design Documents, incorporated. Upon completion of the Project, the improvements become the sole property of the City.

MBE/WBE PARTICIPATION:

N/A

(The Funding Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. William S. Braverman and Ethel Braverman	948 N. Duncan Street	G/R \$90.00	\$ 825.00
Funds are available in account 9910-910427-9588-900000-704040, EBDI Acquisitions.			
2. S. Goldberg Properties, LLC	950 N. Duncan Street	G/R \$22.00	\$ 201.00
Funds are available in account 9910-910427-9588-900000-704040, EBDI Acquisitions.			
3. Ray N. Weinstein, Personal Representative of the Estate of Sarah K. Harris	908 N. Madeira Street	G/R \$78.00	\$ 520.00
Funds are available in account 9910-910427-9588-900000-704040, EBDI Acquisitions.			
4. Robert Bohli	932 N. Madeira Street	G/R \$90.00	\$ 825.00
Funds are available in account 9910-910427-9588-900000-704040, EBDI Acquisitions.			

AGENDA

BOARD OF ESTIMATES

8/26/2020

OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
5. A & P, LLC	632 Pitcher Street	G/R \$80.00	\$ 733.00
Funds are available in account 9910-904177-9588-900000-704040, Acquisitions and Relocations/Pitcher Street.			
6. Ina S. Merowitz Axelrad	1106 Mosher Street	G/R \$47.95	\$ 439.54
Funds are available in account 9904-919052-9127-900000-704040, Smithson Street Park.			
7. Michelle Capizzi	1128 Mosher Street	G/R \$90.00	\$ 600.00
Funds are available in account 9904-919052-9127-900000-704040, Smithson Street Park.			
8. The Marion I. and Henry J. Knott Foundation, Inc.	3011 Woodland Avenue	G/R \$96.00	\$ 800.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			

AGENDA

BOARD OF ESTIMATES

8/26/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
9. Madison Bank of Maryland (merger with former Northeastern Bohemian Savings & Loan Association)	3012 Woodland Avenue	G/R \$90.00	\$ 600.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			
10. Lee & Selma, LLC	3032 Woodland Avenue	G/R \$90.00	\$ 783.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			
11. Shermar, LLC	3104 Woodland Avenue	G/R \$90.00	\$ 825.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			
12. Alvin M. Lapidus	2107 Boyd Street	Sub-G/R \$28.00	\$ 256.00
Funds are available in account 9904-912058-9127-900000-704040, BGN Rachel Wilson Park/Green Network Acquisitions for Rachel Wilson Park.			

AGENDA

BOARD OF ESTIMATES

8/26/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
13. Sandra P. Gohn and Ellen G. Politzer, Trustees, Trust U/D Alvin Pomerantz Dated May 27, 1988	1046 Brentwood Avenue	G/R \$56.00	\$ 373.33

Funds are available in account 9910-910715-9588-900000-704040,
Johnston Square/Johnston Square Housing.

14. Stanley Rochkind	4300 Pimlico Road	G/R \$90.00	\$ 825.00
----------------------	-------------------	----------------	-----------

Funds are available in account no. 9910-903183-9588-900000-
704040, Park Heights Major Redevelopment.

15. Mindy Fishkind, Trustee for Scott Jeremy Fishkind	4731 Park Heights Avenue	G/R \$70.00	\$ 583.00
---	-----------------------------	----------------	-----------

Funds are available in account no. 9910-903183-9588-900000-
704040, Park Heights Major Redevelopment.

16. The Marion I. and Henry J. Knott Foundation, Inc.	4714 Delaware Avenue	G/R \$96.00	\$ 880.00
---	-------------------------	----------------	-----------

Funds are available in account no. 9910-903183-9588-900000-
704040, Park Heights Major Redevelopment.

AGENDA

BOARD OF ESTIMATES

8/26/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
17.Cav Commercial, LLC	1202 Argyle Avenue	G/R \$90.00	\$ 825.00

Funds are available in account no. 9910-905142-9588-900000-704040, Upton Future Dev. Site Assembly f/k/a Upton Ball Field.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Redemptions

18.Albert I. Diener, Florence Muskin and Shirley Lowenthal, Trustees	509 N. Mount Street	G/R \$48.00	\$ 214.00
--	---------------------	----------------	-----------

Funds are available in account no. 9910-904177-9588-900000-704044, City-wide Acquisition/Mount Street.

19.Unregistered/Forfeited Entity	3413 Virginia Avenue	G/R \$96.00	\$ 358.00
----------------------------------	----------------------	----------------	-----------

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment/Park Heights Acquisition.

AGENDA

BOARD OF ESTIMATES

8/26/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Redemptions - cont'd</u>			
20. Deceased/Unregistered Ground Rent	3402 Dupont Avenue	G/R \$90.00	\$ 340.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment/Park Heights Acquisition.			
21. Frederick C. Neunsinger and Louise E. Neunsinger	1700 Llewelyn Avenue	G/R \$42.00	\$ 196.00
Funds are available in account no. 9910-904177-9588-900000-704044, Acquisition and Relocation/Hopkins Court.			
22. Gladys G. Gordon	1708 Llewelyn Avenue	G/R \$36.00	\$ 178.00
Funds are available in account no. 9910-904177-9588-900000-704044, Acquisition and Relocation/Misc. Acquisitions			
23. Deceased with no Estate and Ground Rent not Registered	4676 Park Heights Avenue	G/R \$70.00	\$ 280.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment/Park Heights Acquisition.			

AGENDA

BOARD OF ESTIMATES

8/26/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Redemptions - cont'd</u>			
24. Deceased/Unregistered Ground Rent	3307 Dupont Avenue	G/R \$75.00	\$ 295.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment/Park Heights Acquisition.			
25. Deceased/Unregistered Ground Rent	3333 Virginia Avenue	G/R \$90.00	\$ 340.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment/Park Heights Acquisition.			
26. Deceased/Unregistered Ground Rent	3417 Virginia Avenue	G/R \$96.00	\$ 358.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment/Park Heights Acquisition.			
27. Deceased/Unregistered Ground Rent	3419 Virginia Avenue	G/R \$84.00	\$ 322.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment/Park Heights Acquisition.			

AGENDA

BOARD OF ESTIMATES

8/26/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Redemption or Extinguishment</u>			
28.Susie Idestone and Linda J. Rutkin	616 Dolphin Street	G/R \$108.00	\$ 394.00

Funds are available in account no. 9910-905142-9588-900000-704044, Upton Future Dev. Site Assembly f/k/a Upton Ball Field.

The Board is requested to approve acquisition of the ground rent interests (item nos. 18 - 28) by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Mayor's Office of Homeless Services - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the agreements is from July 1, 2020 through June 30, 2021 unless otherwise mentioned.

1. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 11,719.00**

Account: 5000-529121-3572-766900-603051

The City has received a grant from the Maryland Department of Housing and Community Development to undertake the Homelessness Solutions Program. As a sub-recipient, Associated Catholic Charities, Inc. will provide supportive services to 14 individual men, medically disabled or non-disabled, experiencing homelessness in the City. The Provider will offer service(s) under their Holden Hall Program.

The delay in submission is because of a delay at the administrative level.

2. **PEOPLE ENCOURAGING PEOPLE, INC.** **\$ 426,663.00**

Account: 1001-000000-5940-781900-603051

The City has allocated certain General funds to the Department and desires to utilize said funds to assist the Provider in the provision of emergency services to the homeless population of the City. The Provider will use funds to provide homeless outreach services to 50 individuals and/or families experiencing homelessness in the City. The Provider will offer service(s) through their Expanded Homeless Outreach Program.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Mayor's Office of Homeless Services - cont'd

The delay in submission is because of a delay at the administrative level.

3. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 1,034,035.25**

Account: 1001-000000-3572-779200-603051

The City has a need for a Provider to operate an emergency homeless overflow shelter for individuals and/or families experiencing homelessness. The Provider, Associated Catholic Charities, Inc. will operate an emergency homeless overflow shelter for 275 individuals experiencing homelessness in the City. The Provider will offer service(s) through their Weinberg Housing Resource Center Program.

The delay in submission is because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON AUGUST 4, 2020.

4. **HARFORD COUNTY, MARYLAND** **\$ 209,469.00**

Account: 4000-490821-3573-763206-603051

The City has received a grant from the United States Department of Housing and Urban Development to undertake the Housing Opportunity with Persons with AIDS Grant Program. As a sub-recipient, Harford County, Maryland will provide rental assistance to 20 low-income HIV/AIDS positive individuals in Harford County.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Mayor's Office of Homeless Services - cont'd

The delay in submission is because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON JUNE 11, 2020.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

47 - 48

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

8/26/2020

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
1. \$372,272.00 22 nd EC Dev	9910-994001-9600 Construction Reserve (Unallocated Reserve)	9910-913120-9601 Warner Entertainment Corridor

This transfer will enable the completion of the plans and cost estimate study (30%) for the Warner Street Streetscape Landscape Concept. The study will provide further engineering and planning work for a streetscape redesign along Warner Street, promoting the Warner Street Entertainment Corridor between the Horseshoe Casino and M&T Bank Stadium.

2. \$267,871.30 General Fund HUR	9910-924034-9600 Construction Reserve Brooklyn Commercial Area Improvement	9910-903164-9601 Patapsco Street- scape
---	---	---

This transfer of funds will enable the completion of the Multimodal Accessibility Study of Patapsco Avenue in conjunction with the Department of Transportation.

3. \$169,490.80 General Fund	9910-925013-9600 Construction Reserve Façade Improvement RES	9910-937013-9601 Façade Improvement ACT
400,000.00 3 rd Com. & Econ. Dev.	9910-925013-9600 Construction Reserve Façade Improvement RES	9910-937013-9601 Façade Improvement ACT

\$569,490.80

TRANSFER OF FUNDS

AMOUNT

FROM ACCOUNT/S

TO ACCOUNT/S

Baltimore Development Corporation - cont'd

This transfer will provide funds to continue the Baltimore Development Corporation Façade Improvement Grant Program within Citywide commercial districts. The goal of the program is to aesthetically improve the look of business districts while making revitalization efforts affordable and creative to small business owners.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Public Works - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure to pay ARM Group, Inc., (ARM) for unauthorized work under Board approved Task No. 6 under Project No. 1272A-Northwest Transfer Station Construction Phase Engineering Services.

AMOUNT OF MONEY AND SOURCE:

\$76,761.17 - 9948-913035-9517-900020-703032

BACKGROUND/EXPLANATION:

The original contract that included post award services for the agency's construction project, SWC 16310R-Northwest Transfer Station Building Renovation and Site Improvements was procured under the Northwest Maryland Waste Disposal Authority (NMWDA) contract (an outside agency). The awardee was the ARM. The funding of the original post award services ran out on July, 2018. As the NMWDA contract was nearing its expiration date, the agency's parallel actions included advertising for consultant services, holding interviews for qualified respondents to the request for proposals and selecting a vendor for the On-Call contract intended to replace the NMWDA contract. After negotiations were held, the contract was processed, and the contract named Project 1272A-On-Call Solid Waste Engineering Services was approved by the Board on September 12, 2018 through September 12, 2022. A task was assigned and processed, for approval on October 29, 2018, but by the time the invoice was submitted and prepared to be processed, the funds for Task 1 were exhausted due to additional work that was needed for another project. The consultant services had to continue without interruption between the two contracts (NMWDA and project 1272A) because the agency needed the proper engineering coverage for a then on-going construction project to ensure that the Contractor was following the specifications as shown in the bid documents.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Public Works - cont'd

The requested authorization of \$76,761.17 is for the sum of the work described above. This amount for the services performed was not paid previously. This invoice will be paid under Task 6, which was approved by the Board on March 26, 2019, for an amount of \$99,880.12. The remaining funds under this tsk is \$97,209.12, which is enough funds to cover the invoice owed to the vendor.

SCOPE OF THE ORIGINAL PROJECT:

The Scope of Services is to provide hydrology studies, inspections related to repairs, maintenance and new construction of storm drain facilities for the Office of Engineering & Construction on an as needed basis.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 27% and WBE: 10%.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1065 S. Charles Street	Cross Street, Market	Egress stairway 221 sf., grease Interceptor 150 sf.
2.	23 S. Gay Street	LRP Guardian, House, LLC	One ADA ramp 32 sf., one set of steps 72 sf., one awning 185 sf.
	\$1835.30 - Flat Charge		
3.	300 Saint Paul Place	300 St. Paul Place Associates, LLC.	One single face electric sign 10.9 sf., one double face electric sign 2.2 sf.
	\$843.60 - Flat Charge		
4.	1339 S. Hanover Street	Elizabeth Kazem	Egress Window 4.66' x 3'
	\$58.72 - Annual Charge		
5.	635 W. Pratt Street	635 Pratt, LLC	One awning 6'8" x 3'
	\$47.00 - Flat Charge		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Developer's Agreement No. 1722

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Developer's Agreement No. 1722 with CS 1709 Fleet Street, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$24,398.00

BACKGROUND/EXPLANATION:

CS 1709 Fleet Street, LLC would like to install water services to its proposed new building located at 1709 Fleet Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement No. 1722 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with 3905 Bank Street LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$67,508.82 - Account: 9950-905085-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for Bank and Eastern Multi-Family Building at 3819 and 3905 Bank Street and 3904 Eastern Avenue, constructing a Multi-Family apartment building with 149 units and 2,900 square feet of retail for a total of 124,562 square feet. The Developer agrees to make a one-time contribution in the amount of \$67,508.82 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Traffic Mitigation Agreement with Mission First Housing Development Corporation. The period of the Traffic Mitigation Agreement is effective upon Board approval until termination is deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$156,603.11 - Account: 9950-909095-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529 was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for Somerset, a three-phase development located at 520 Somerset Street, 420 Aisquith Street, and 1231 Jefferson Street, consisting of 453 residential units and 37,500 square feet of retail. The Developer agrees to make a one-time contribution in the amount of \$156,603.11 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 006 to STV Inc. under Project 1257 (BD 38046) On-Call Construction Project Management Services. The period of this task is for approximately one year.

AMOUNT OF MONEY AND SOURCE:

\$497,964.76 - 9962-906072-9562-900000-703032

BACKGROUND/EXPLANATION:

This authorization provides for technical staff to support the Department and the Conduit Division's Asset Management and GIS Data Editing Efforts. The scope of the service includes, but not limited to: evaluation and review of Conduit Occupancy and Cable Trace Inspections, document processing for Engineering Record Drawings, Asset Management Team/GIS Data Editing Team Lead Support, and GIS Support Services for the Department and Conduit Division.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%. The Consultant has not met the MBE goal of 27%. A 1% goal has been achieved and there remains enough capacity to meet the goal. The Consultant has not met the WBE goal of 10%. A 6% goal has been achieved and there remains enough capacity to meet the goal.

THE EAR WAS APPROVED BY MWBOO ON JULY 30, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 038 to STV/PB Construction Managers under Project 1217 (BD 37016) On-Call Construction Project Management Services. The period of this task is for approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$115,315.20 - 9950-912036-9508-900010-705032

BACKGROUND/EXPLANATION:

This authorization is to furnish a right-of-way support services for various Department projects.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%. The Consultant has met the MBE goal of 27% WBE goal of 14%.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 7, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 016 to Rummel, Klepper & Kahl, LLP under Project 1209 (BD 37012) On-Call Traffic Engineering Services. The period of this task is for 15 months.

AMOUNT OF MONEY AND SOURCE:

\$123,368.40 - 1001-000000-2303-749800-603026

BACKGROUND/EXPLANATION:

This authorization provides continued support for the Department of Transportation Dockless Vehicle Program along with design and engineering support for complete streets, slow streets, pedestrian safety, bike facility, and other traffic safety designs.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%. The Consultant has not met the MBE goal of 27%. A 13% goal has been achieved and there remains enough capacity to meet the goal. The Consultant has not met the WBE goal of 10%. A 6% goal has been achieved and there remains enough capacity to meet the goal.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 4, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 014 to Whitman, Requardt & Associates, LLP. under Project 1135 (BD 34048) On-Call Design Consultant Services for Federal Aid Projects for Bridges within Baltimore City. The period of this task is for approximately 30 months.

AMOUNT OF MONEY AND SOURCE:

\$347,408.17 - 9950-912036-9508-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides continued construction support services offsetting the costs associated with the Replacement of the Broening Highway Bridge over Colgate Creek and associated roadway improvements. The services include, but are not limited to: continued shop drawing review services, continued response to RFIs, continued attendance at monthly meetings and continued general engineering support of field CMI personnel.

MBE/WBE PARTICIPATION:

N/A

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulation parts 26 and the DBE goal established in the original agreement. DBE: 25%. The Consultant has not met the DBE goal of 25%. A 19% DBE goal has been achieved and there remains enough capacity to meet the goal.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation (DOT) - Conduit Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Conduit Lease Agreement with PD Inc. International "Lessee." The period of the Conduit Lease Agreement is effective upon Board approval and remains in effect for one year and will be renewed automatically for additional one year periods unless notice is provided by the City no less than 60 days prior to the end of any term or unless terminated.

AMOUNT OF MONEY AND SOURCE:

\$825.00 - Account: 2024-000000-5480-259401-401980

BACKGROUND/EXPLANATION:

PD Inc. International is requesting to lease conduit space in the City's Conduit System. They are a new user, and this is their first request to lease conduit space in the City's Conduit System. The linear installation is anticipated to be approximately 375 linear feet, which will be billed at \$2.20 per linear foot, totaling \$825.00. However, they will be billed semi-annually at the cost of \$412.50.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Conduit Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Mayor's Office of Criminal - First Amendment to Agreement
Justice (MOCJ)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Agreement with the House of Ruth of Maryland, Inc. The First Amendment extends the period of the Agreement through December 31, 2020.

AMOUNT OF MONEY AND SOURCE:

\$3,612.00 - 4000-401418-2254-785400-603051

BACKGROUND/EXPLANATION:

On October 11, 2017, the Board authorized acceptance of a Grant Award, in the amount of \$194,189.00, from the U.S. Department of Justice, Office of Violence Against Women (OVW) Justice for Families, for the "Baltimore City Visitation Center Continuation and Civil Legal Services Expansion Project," Award No. 2017-FJ-AX-0017. The period of the award is October 1, 2017 through September 30, 2020.

The purpose of the three-year grant is to address the persistent problem of domestic violence and child abuse in the metropolitan area. The grant provides funds for the continuation of a supervised visitation center and legal services. Specifically, the House of Ruth of Maryland, Inc. will help victims of domestic violence to permanently establish safe and violence-free lives through the provision of legal representation in contested custody and divorce cases.

On January 24, 2018, the Board approved and authorized execution of an Agreement between the MOCJ and the House of Ruth of Maryland, Inc. to provide legal services as identified in the Grant Award.

AGENDA

BOARD OF ESTIMATES

8/26/2020

MOCJ - cont'd

On May 22, 2020, the OVW approved a no cost extension, extending the project period to December 31, 2020. On August 5, 2020, the Board approved the no cost extension, based upon the OMB Memorandum M-20-17, "Administrative Relief for Recipients and Applicants of Federal Financial Assistance Directly Impacted by the Novel Coronavirus (COVID-19)" due to loss of operation.

The purpose of the Amendment to Agreement increases the contract amount by \$3,612.00 for a total award of \$197,801.00, and extends the period of the agreement through December 31, 2020.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Mayor's Office of Criminal Justice - Inter-governmental
(MOCJ) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Inter-governmental Agreement with the Office of the State's Attorney, for the Project Safe Neighborhoods Program (PSNM-2018-001). The period of the agreement is from October 1, 2019 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$175,500.00 - 5000-514320-2255-772500-603051

BACKGROUND/EXPLANATION:

On July 15, 2020, the Board approved and authorized acceptance of an award to MOCJ from the Governor's Office of Crime Control and Prevention (GOCCP) for the Project Safe Neighborhoods Program (PSNM-2018-001). The purpose of the Project Safe Neighborhoods Program is to develop, implement, and support anti-gang prevention and violent crime enforcement strategies in Maryland through the dedicated partnerships forming a PSN task force. An allocation of the grant funding will be used to support the United States Attorney's Office collaborative efforts in addressing and reducing violence in Baltimore City through five focus areas: Enforcement, Interventions, Rehabilitation, Re-Entry, and Prevention. Specifically, the funding will support a Special Assistant United States Attorney by the SAO under the PSN grant.

The Inter-governmental agreement is late due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

(The Inter-governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Public Works (DPW) - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the License Agreement with the Maryland Department of the Environment (MDE) to use the property at Lake Montebello, 3900 Hillen Road, for an air quality monitoring site. The period of the license agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Environmental Protection Agency ("EPA") has established National Ambient Air Quality Standards for pollutants shown to threaten human health and welfare. Pursuant to 40 Code of Federal Regulations ("CFR") Parts 50 and 58, each State is required to establish an air monitoring network to measure for these pollutants. To meet this requirement, MDE has chosen, and EPA Region III has approved, the Property for the monitoring location. This License Agreement would grant MDE a non-exclusive, revocable license to construct, operate, and maintain a monitoring site at the Property. MDE is responsible for all costs associated with the License Agreement. The City or MDE may terminate the agreement at any time, for any reason, and the License Agreement will otherwise expire upon completion of monitoring activities at the Property, upon which time, MDE shall restore all affected surface areas of the Property to the original condition existing before the commencement of the activities.

MBE/WBE PARTICIPATION:

N/A

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Public Works/Office - Amendment No. 2 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with Hazen & Sawyer, PC under Project 1502, On-Call Project and Construction Management Assistance Services. The Amendment extends the period of the agreement through December 9, 2021.

AMOUNT OF MONEY AND SOURCE:

No funds are required at this time.

BACKGROUND/EXPLANATION:

The original agreement was submitted by the Department and approved by the Board on December 9, 2015. The Department is requesting a time extension of one year.

Assisting Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of Contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews, and responses, Request for Information reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE: 27%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 012 to Johnson, Mirmiran & Thompson, Inc. under Project 1802 (WC 1272, SC962R, SC956) Project and Construction Management Assistance Services in accordance with their proposal dated March 16, 2020. The original contract will expire July 10, 2022. The period of this task is for six months.

AMOUNT OF MONEY AND SOURCE:

\$28,793.88 - 9960-909634-9557-900020-705032
28,793.88 - 9956-907575-9551-900020-705032
28,793.89 - 9956-908658-9551-900020-705032
\$86,381.65 - TOTAL

BACKGROUND/EXPLANATION:

The Department is requesting the Board's approval for Johnson, Mirmiran & Thompson, Inc. to provide project controls services on various projects. These services include IDRs, etc. into CM14. The scope of the construction project includes: sewer cleaning and Closed Circuit Television inspection; cured-in-place pipelining of sanitary sewers; excavate and replace segments of the sanitary sewers via point repairs; manhole repair and rehabilitation work sewer house connection repair rehabilitation work; new manhole and cleanout installation work. Installation of both restrained and unrestrained ductile iron pipe. Replacement of various size valves and fire hydrants. Renewal/replacement of exiting water services, replacement of small (residential) meter settings and meter vaults. Pipe joint restraints, thrust collars, etc.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 29% and WBE: 10%. Currently, this on-call agreement is not in compliance because they have assigned 26% MBE and 15% WBE on the first nine tasks, and they have not yet assigned the remainder of the contract.

THE EAR WAS APPROVED BY MWBOO ON MAY 27, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Amendment & Renewal to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 4 to Agreement with McCormick Taylor, Inc. under Project No. 1183 Traffic Signals and ITS Traffic Engineering On-Call Consultant Services. The Amendment extends the agreement through July 1, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - upset limit increase

No funds are required at this time.

BACKGROUND/EXPLANATION:

On June 2, 2014, the Board approved the Agreement for \$1,000,000.00 with McCormick Taylor, Inc. to assist the Traffic Division with various activities such as ITS, traffic engineering services, field surveys, detector engineering services, design for traffic signals, detectors, closed-circuit televisive traffic monitoring, variable message signs, and field condition inspection.

On July 19, 2017, the Board approved Amendment No. 1 to allow a one-year time extension and an increase to the upset limit by \$100,000.00 to fully complete extra work. On March 14, 2018, the Board approved Amendment No. 2 for a one-year time extension and an increase to the upset limit by \$500,000.00 to fully complete assigned tasks. On June 19, 2019, the Board approved Amendment No.3 to allow for a one-year extension and an increase to the upset limit by \$1,000,000.00 to maintain uninterrupted workflow, the progress of contracts, support services and meet deadlines.

The Department is now requesting the Board approve Amendment No.4 to allow an increase in the upset limit by \$1,000,000.00 and a time extension for one year to complete work that is in queue and process pending work needed to make sure the projects reach advertisement and construction phase. This approval will result

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - cont'd

with an expiration date of July 1, 2021, and an upset limit of \$3,600,000.00.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and the DBE goal established in the original agreement.

DBE: 25%

The Consultant has met 13% of their DBE goal; however, they have enough capacity to meet the required goal.

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Amendment & Renewal of the Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - Amendment & Renewal to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 4 to Agreement with STV Incorporated under Project No. 1183 Traffic Signals and ITS Traffic Engineering On-Call Consultant Services. The Amendment extends the Agreement through June 10, 2021.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - upset limit increase

No funds are required at this time.

BACKGROUND/EXPLANATION:

On June 11, 2014, the Board approved the Agreement for \$1,000,000.00 for a period of three years with STV, Incorporated to assist the Traffic Division with various activities such as ITS, traffic engineering services, field surveys, design for traffic signals, detectors, closed-circuit televise traffic monitoring, variable message signs, and field condition inspection.

On July 19, 2017, the Board approved Amendment No. 1 to allow a one-year time extension to fully complete assigned tasks. On March 14, 2018, the Board approved Amendment No. 2 to allow for a one-year time extension and an increase to the upset limit by \$500,000.00 to continue the various ongoing phases of design work and maintain the scheduled assigned tasks to completion. On June 19, 2019, the Board approved Amendment No. 3 to allow for a one-year extension and an increase to the upset limit by \$1,000,000.00 to main uninterrupted workflow, progress of contracts, support services and meet deadlines.

The Department is now requesting the Board approve Amendment No.4 to allow an increase in the upset limit by \$1,000,000.00, and a time extension for one year to complete work that is in queue and process pending work needed to make sure the projects reach advertisement and construction phase. This approval will result

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Transportation - cont'd

with an expiration date of June 10, 2021, and an upset limit of \$3,500,000.00.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and the DBE goal established in the original agreement.

DBE: 25%

The Consultant has met 5.78% of their DBE goals, however, they have enough capacity to meet the required goal.

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Amendment & Renewal of the Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Baltimore Police Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) between the Mayor's Office of Criminal Justice (MOCJ) and Division of Parole and Probation. The period of the MOU is October 1, 2017 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$77,450.00 - Account: 4000-408418-2042-223700-600000

BACKGROUND/EXPLANATION:

The funding for this MOU comes from the U.S. Department of Justice, Smart Supervision: Reducing Prison Populations, Saving Money, and Creating Safer Communities Initiative, Award #2017-MU-BX-0007.

On January 31, 2017, the Board approved and accepted a grant from the U.S. Department of Justice in the amount of \$750,000.00. The primary goal of the Smart Supervision Initiative is to help returning citizens become productive members of the community and reduce recidivism. This grant project will pilot an enhanced approach to engaging individuals on active parole or probation who are at risk of becoming a victim of violence or a perpetrator of gun violence. This collaborative pilot will work within documented Standard Operating Procedures (SOP) and implement swift, certain, and fair responses to address the behavior of individuals on parole or probation. The budget in the approved award is for \$77,450.00.

The Memorandum of Understanding is late due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department - Unified Funding Document
Grant Awards for FY 2021

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the FY 2021 Unified Funding Document (UFD) Grant Awards for the period of July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the State of Maryland, Department of Health and Mental Hygiene. The amount of each grant is as follows:

<u>GRANT #:</u>	<u>GRANT DESCRIPTION:</u>	<u>BASE AWARD AMOUNT</u>
MA005EPS	Administrative Care Coordination	\$ 2,143,766.00
MA055DCE	Adult Day Care	147,195.00
AD697CMA	AIDS Case Management	20,772,521.00
CH903BBH	Babies Born Healthy Initiative	875,863.00
FHB39CPE	Cancer Prev., Educ., Scrn. Diag - Non Clinical	22,000.00
MA005EPS	Child Health Systems Improvement	1,324,758.00
CHC79ECM	Childhood Lead Poisoning Prevention	630,785.32
CH831PHP	Children With Special Health Care Needs	6,250.00
CH831PHP	Cities Readiness Initiative	94,732.00
AD712HCV	Community Based Programs to Test and Cure HEP C	229,713.00
FH605CHI	Core Child Health Services	797,025.00
CH560CFT	Core Public Health Services	8,746,841.00
MA365GTS	General Transportation Grant	7,311,346.00
MH3740TH	Healthcare for the Homeless	731,043.00
FHD39MIC	HFA Expansion	2,101,554.00
CH054IMM	Immunization-HEP-IAP.HEP-B	744,100.00
FHC84LPO	Lead Paint Poisoning Prevention	425,598.00
AD615NEP	Needle Exchange Program	211,938.00
CH580OIP	Oral Disease & Injury Prevention	33,698.00
AS438ODA	Overdose Data to Action - Prevention	677,463.66
FHB66PRE	Personal Responsibility Education Program	326,690.00
CH002COV	Public Health Crisis Response-COVID19	0.00
CH831PHP	Public Health Emergency Preparedness	394,879.00

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department - cont'd

<u>GRANT #:</u>	<u>GRANT DESCRIPTION:</u>	<u>BASE AWARD AMOUNT</u>
MA157ACM	PWC Eligibility	2,526,123.00
FH201FFP	Reproductive Health/Family Planning	1,344,685.00
FHC88SHN	School Health Nurse	40,143.00
AD750SRA	Sexual Risk Avoidance Grant (SRAE Just for Girls)	135,841.00
CH051STD	Sexually Transmitted Disease	272,571.00
MA411HSP	Supplemental ACC	1,016,127.00
FHD62SQI	Surveillance and Quality Improvement	198,000.00
CH491TBS	TB Control & Prevention Services	15,000.00
FHD95TSC	Tobacco Enforcement Initiative Support Synar Compliance	180,000.00
CH586TPG	Tobacco Use - Administration	1,000.00
CH586TPG	Tobacco Use Prevention - Community Based	279,822.00
WI213WIC	WIC	<u>2,417,575.00</u>
Total		\$57,176,645.98

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Grant Awards being issued. The most current UFD will be the official award of record.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Unified Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department - Ratification of Updated Unified Funding Document Grant Awards for FY 2020

ACTION REQUESTED OF B/E:

The Board is requested to ratify the update to the FY 2020 Unified Funding Document (UFD) for grants for the period ending April 30, 2020. The period of the Fiscal Year 2020 UFD was July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the State of Maryland, Department of Health and Mental Hygiene. The amount of each grant is as follows:

<u>GRANT DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>BASE AWARD</u>	<u>AMOUNT OF ACTION</u>	<u>TOTAL AWARD</u>
Reproductive Health/Family Planning	Supplement	\$585,222.00	\$ 17,959.00	\$597,959.00
Overdose Data to Action-Prevention	Reduction	\$495,828.00	(\$156,919.00)	\$338,909.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised unified grant awards being issued. The most current UFD will be the official award of record. The update to the Fiscal Year 2020 UFD is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Unified Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department - Ratification of Updated Unified Funding Document Grant Awards for FY 2020

ACTION REQUESTED OF B/E:

The Board is requested to ratify the update to the FY 2020 Unified Funding Document (UFD) for grants for the period ending May 31, 2020. The period of the Fiscal Year 2020 UFD was July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the State of Maryland, Department of Health and Mental Hygiene. The amount of each grant is as follows:

<u>GRANT DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>BASE AWARD</u>	<u>AMOUNT OF ACTION</u>	<u>TOTAL AWARD</u>
Map to Success (M25)	Supplement	\$ 928,556.00	\$ 10,000.00	\$ 938,556.00
WIC	Reduction	\$2,338,509.00	(\$152,260.00)	\$2,186,249.00
Admin. Care Coordination	Reduction	\$2,005,500.00	(\$ 85,440.00)	\$1,920,060.00
Tobacco Use Prevention Community-Based	Reduction	\$ 279,822.00	(\$ 9,084.00)	\$ 270,738.00
Tobacco Use - Administration	Supplement	\$ 1,000.00	\$ 9,084.00	\$ 10,084.00

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department - cont'd

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised unified grant awards being issued. The most current UFD will be the official award of record.

The update to the Fiscal Year 2020 UFD is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Unified Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department - Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Revised Notice of Award (NoA) for the project: "Strengthening STD Prevention and Control for Health Department (STD PCHD)." The period of the Revised Notice of Award is January 1, 2020 through December 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$793,712.00 - 4000-422520-3030-271500-604051

BACKGROUND/EXPLANATION:

On March 18, 2020, the Board approved the initial NoA in the amount of \$253,240.00 for the period of January 1, 2020 through December 30, 2020. This revised NoA provides additional funding in the amount of \$759,720.00, and supplemental funding in the amount of \$33,992.00 for enhanced activities. This makes the total award amount of \$1,046,952.00. All the other terms and conditions issued with the initial NoA remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

The Revised NoA is late because of the administrative review process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Revised Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

- 1. JOHNS HOPKINS UNIVERSITY (JHU), CENTER FOR CHILD AND COMMUNITY HEALTH RESEARCH (CCHR) \$346,520.00**

Account: 4000-422520-3030-271500-603051

The JHU, Center for CCHR, will implement a detailing program to educate providers and encourage them to screen and treat patients for bacterial STDs. The Center for CCHR will work with the Health Department's staff to determine the materials to be included in the detailing kit and determine the types of practices and providers (i.e. primary care providers, adolescent community providers) which/who will receive public health detailing visits by the Center for CCHR staff members. The period of the agreement is January 1, 2020 through December 31, 2020.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON AUGUST 10, 2020.

- 2. JOHNS HOPKINS UNIVERSITY (JHU) \$ 25,632.00**

Account: 4000-427720-3023-273324-603051

The JHU will provide non-emergency medical transportation assistance to HIV patients that are uninsured or underinsured. The Department's Early Intervention Initiative (EII) program Case Manager will arrange transportation assistance through Lyft for any patient who has transportation barriers to attend a clinic appointment or off-site specialty medical care appointment. The period of the agreement is March 1, 2020 through February 28, 2021.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department - cont'd

The agreement is late because budget revisions delayed processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)`

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement

- | | | |
|---|--------------|---------|
| 1. SB & COMPANY, LLC | \$600,000.00 | Renewal |
| Contract No. B50004496 - Audit Financial Statements - Department of Finance - P.O. No.: P535850 | | |

On June 15, 2016, the Board approved the initial award in the amount of \$297,650.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$600,000.00 will allow SB & Company, LLC to review and provide the auditor's opinion on the City's FY 2020 Comprehensive Annual Financial Report as required by law. The period of the award is June 15, 2020 through June 14, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On January 12, 2016, MWBOO set goals of 10% MBE and 5% WBE. On June 14, 2020, SB and Company, LLC was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Abrams, Foster, Nole & Williams PA	10% (\$29,765.00)	\$34,535.00	11.60%
WBE: King, King & Assocs. PA	5% (\$14,882.50)	\$44,202.50	6.73%

MWBOO FOUND VENDOR IN COMPLIANCE ON JUNE 14, 2020.

- | | | |
|--|--------------|---|
| 2. ENNIS PAINT, INC. | \$150,000.00 | Non-competitive/
Procurement/Renewal |
| Contract No. B50004684 - Thermoplastic Blocks - Department of Transportation - P.O. No.: P536838 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On September 14, 2016, the Board approved the initial award in the amount of \$253,555.00. The award contained four renewal options. Subsequent actions have been approved. This final renewal in the amount of \$150,000.00 is for the period September 14, 2020 through September 13, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On July 13, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JULY 13, 2016.

- | | | |
|---|--------------|---|
| 3. MERRICK INDUSTRIES,
INC. | \$ 22,138.00 | Non-competitive/
Procurement/Renewal |
| Contract No. 08000 - Lime Slaker Parts - Department of Public Works - P.O. No.: P550055 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On January 6, 2020, the City Purchasing Agent approved the initial award in the amount of \$22,138.00. The award contained

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

two 1-year renewal options. This first renewal in the amount of \$22,138.00 is for the period November 5, 2020 through November 4, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Initial award is below MWBOO threshold of \$50,000.00.

- | | | |
|--|---------|---------|
| 4. MARYLAND FIRE EQUIPMENT | \$ 0.00 | Renewal |
| <u>CORPORATION</u>
Contract No. B50005111 - Aluminum Alco-Lite Fire Ladders and Repairs - Baltimore Fire Department - P.O. No.: P540914 | | |

On September 13, 2017, the Board approved the initial award in the amount of \$33,423.02. The award contained three renewal options. Two renewals have been exercised. This final renewal in the amount of \$0.00 is for the period September 13, 2020 through September 12, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award is below MWBOO threshold of \$50,000.00.

- | | | |
|--|-------------|---------|
| 5. ADT, LLC | \$ 9,775.80 | Renewal |
| <u>Contract No. B50005112 - Senior Emergency Monitoring Care - Health Department - P.O. No.: P541077</u> | | |

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

On September 28, 2017, the City Purchasing Agent approved the initial award in the amount of \$9,775.80. The award contained three renewal options. Two renewals have been exercised. This final renewal in the amount of \$9,775.80, is for the period September 18, 2020 through September 17, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|---------|---------|
| 6. BELAIR ROAD SUPPLY
COMPANY, INCORPORATED | \$ 0.00 | Renewal |
|--|---------|---------|
- Contract No. B50004699- Water Meter Expansion Connectors - Department of Public Works - Revenue Measuring and Billing - P.O. No.: P537208

On October 12, 2016, the Board approved the initial award in the amount of \$200,000.00. The award contained three renewal options. Two renewals have been exercised. This final renewal in the amount of \$0.00 is for the period October 12, 2020 through October 11, 2021.

MBE/WBE PARTICIPATION:

On June 29, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 29, 2016.

- | | | |
|-----------------------|---------|---------|
| 7. ROK BROTHERS, INC. | \$ 0.00 | Renewal |
|-----------------------|---------|---------|
- Contract No. B50005069 - Raybestos Brand Brakes for Police, Medium Duty Trucks and Specialty Vehicles - Dept. of General Services - P.O. No.: P541503

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

On October 18, 2017, the Board approved the initial award in the amount of \$300,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period October 18, 2020 through October 17, 2021, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 31, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 31, 2017.

- 8. CITIZEN PHARMACY SERVICES
BOUND TREE MEDICAL, LLC

	\$280,000.00	Renewal
<hr/>		
Contract No. B50005493 - Provide Various Pharmaceutical Supplies - Baltimore Fire Department - P.O. Nos.: P545477 and P545478		

On October 5, 2018, the City Purchasing Agent approved the initial award in the amount of \$24,980.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$280,000.00 is for the period September 20, 2020 through September 19, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

Columbia Fleet Service, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Millennium Auto Parts	1% (\$10,000.00)	\$ 4,040.96	0.40%
WBE: Maryland Chemical Company	1% (\$10,000.00)	\$2,985.27	0.29%

MWBOO FOUND VENDOR IN NON-COMPLIANCE WITH AN APPROVED PLAN AND AGREEMENT WITH IMPACTED M/WBE(s) ON MARCH 30, 2020.

10. PVS CHEMICAL SOLUTIONS, INC.	\$200,000.00 <u>400,000.00</u> \$600,000.00	Increase and Renewal
----------------------------------	--	-------------------------

Contract No. B50005114 - Liquid Sodium Bisulfide for Wastewater Treatment Plants - Department of Public Works - Wastewater Facilities - P.O. No.: P541298

On October 11, 2017, the Board approved the initial award in the amount of \$200,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This increase is necessary to meet the Sodium Bisulfite required for the Back River and Patapsco Wastewater Treatment Plants for the remaining period of the current term. The period of the renewal is October 15, 2020 through October 14, 2021, with one 1-year renewal option remaining.

MBE/WBE PARTICIPATION:

On August 14, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 14, 2017.

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

11. LEXISNEXIS RISK SOLUTIONS, FL INC.	\$110,000.00	Increase
Contract No. 06000 - Investigative Search Licensing - Inspector General's Office, States Attorney's Office, etc. - P.O. No.: P535078		

On April 6, 2016, the City Purchasing Agent approved the initial award in the amount of \$33,000.00. The award contained two renewal options. Subsequent actions have been approved. LexisNexis is an investigative tool currently in use by the Inspector General's Office, Sheriff's Office, States Attorney's Office and may other agencies. The Vendor provides background assistance, fraud investigation, locating wanted individuals, case law, appeals and many other services and information. This increase in the amount of \$110,000.00 is necessary for the remainder of the contract term. The contract expires on December 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 13, 2017, it was determined that no goals would be set because of no opportunity to segment the contract. This contract was previously awarded under the MBE/WBE threshold of \$50,000.00, however due to the increased usage under the contract, a request was submitted to MWBOO to see if the contract could be segmented.

MWBOO GRANTED A WAIVER ON NOVEMBER 13, 2017.

12. WORKDAY, INC.	\$354,512.00	Increase
City and County of Denver Contract Number TECHS-201523139-Enterprise Resource Planning (ERP) Project Workday Software - Finance, Department of Human Resources, Baltimore City Information and Technology - P.O. No.: P548260		

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

On June 12, 2019, the Board approved the initial award in the amount of \$13,503,101.00. This increase in the amount of \$354,512.00 is necessary to cover additional time tracking hours. This increase will make the award amount \$13,857,613.00. The contract expires on June 11, 2024 with renewal options. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. On May 31, 2019, MWBOO approved a waiver of goals as there is no opportunity to segment these proprietary software products and services.

13. NATIONAL TESTING NETWORK, INC.	\$140,000.00	Non-competitive/ Procurement/Selected Source
Contract No. 06000 - Recruitment Candidate Testing - Baltimore City Police Department - Headquarters - Annex - Req. No.: R858402		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

National Testing Network, (NTN) Inc. will provide testing services at designated facilities for the sole purpose of evaluating candidates, for job classifications as stated in the scope of the agreement. NTN offers a product that is

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

specific to level of service required by the Police Department and there is not a minority business that can provide this service. The period of the award is July 1, 2020 through June 30, 2022. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On September 4, 2018, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 4, 2018.

14. COLOSSUS, INCORPORATED, d/b/a INTERACT PUBLIC SAFETY SYSTEMS	\$663,491.00	Non-competitive/ Procurement/First Amendment to Standard Software Maintenance Agreement
Contract No. 08000 - Pocket Cop Maintenance Contract - Baltimore Police Department - P.O. No.: P537278		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of a First Amendment to Standard Software Maintenance Agreement with Colossus, Incorporated d/b/a InterAct Public Safety

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

Systems. The period of the First Amendment to Agreement is September 1, 2020 through August 31, 2021, with one 1-year renewal option.

On October 19, 2016, the Board approved the initial award in the amount of \$181,165.71. Subsequent actions have been approved. This renewal will provide continuation of the required access to the National Crime Information Center (NCIC) and the Mobile and PocketCop handheld application for law enforcement officers in the field. The First Amendment, once executed will allow the Baltimore Police Department to acquire updated PocketCop and Mobile licenses, additional Mobile licenses, authentication tokens, a mobile server license, a CIS user interface, access to a virtual training library and mobile migration and consulting services. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement.

(The First Amendment to Standard Software Maintenance Agreement has been approved by the Law Department as to form and legal sufficiency.)

15. LIQUIDITY SERVICES	Revenue	Assignment
<u>OPERATIONS LLC</u>	<u>Generating</u>	<u>Agreement/Extension</u>
National Joint Power Alliance (NJPA) Contract No. 041316-GDI		
- Bureau of Procurement - Surplus Property - P.O. No. P548314		

The Board is requested to approve and authorize execution of an Assignment Agreement with Liquidity Services Operations LLC. The period of the agreement is June 23, 2020 through June 22, 2021.

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

On June 12, 2019, the Board approved an award of National Joint Power Alliance Contract No. 041316-GDI. Liquidity Services Operations LLC has acquired the rights, title and interest in GovDeals, Inc. and is requesting assignment of Contract No. 041316-GDI to Liquidity Services Operations LLC.

MBE/WBE PARTICIPATION:

Not applicable.

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

16. E.J. WARD, INC.	\$ 30,000.00	Extension
---------------------	--------------	-----------

Contact No. 08000 - E.J. Ward Fuel Control System Equipment Maintenance Agreement - Department of General Services, Fleet Management - P.O. No.: P538598

On February 1, 2017, the Board approved the initial award in the amount of \$165,514.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. An extension is necessary to continue with E.J. Ward Fuel Control System Equipment Maintenance Agreement to allow additional time to prepare and finalize agreement between Baltimore City and E.J. Ward for new contract. The period of the extension is August 1, 2020 through November 30, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable.

17. ASPEN BUILDING PRODUCTS, INC.	\$200,000.00	Extension
-----------------------------------	--------------	-----------

Contract No. B50004207 - Repair and Installation Services for Building Glass - Department of General Services, Recreation and Parks, etc. - P.O. No.: P532945

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

On September 23, 2015, the Board approved the initial award in the amount of \$370,036.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. An extension is necessary to continue services forward while a new solicitation is released and awarded. The period of the extension is September 22, 2020 through March 31, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 3, 2015, MWBOO set goals of 3% MBE and 1% WBE. On May 8, 2020, Aspen Building Products Inc. was found in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Tito's Contractors	3%	\$12,906.84	4.7%
	(\$8,101.08)		
WBE: Innovative Building Solutions	1%	\$ 7,898.50	2.92%
	(\$2,700.36)		

MWBOO FOUND VENDOR IN COMPLIANCE ON MAY 8, 2020.

18. CORE & MAIN LP

F/K/A HD SUPPLY

WATERWORKS, LIMITED

PARTNERSHIP

FERGUSON ENTERPRISES,

LLC t/a FERGUSON

WATERWORKS

\$100,000.00

Extension

Contract No. B50004153 - Waterworks Repair Parts - Department of Public Works - P.O. Nos.: P532496 and P532429

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

On August 26, 2015, the Board approved the initial award in the amount of \$300,000.00. The award contained one renewal option. Subsequent actions have been approved and renewal option has been exercised. The period of the extension is August 31, 2020 through February 28, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 11, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 11, 2015.

19. <u>MICROSOFT CORPORATION</u>	<u>\$125,000.00</u>	<u>Extension</u>
Contract No. 06000 - Microsoft Master Services and Premier Support Services Agreement - Baltimore City Office of Information and Technology - P.O. No.: P528315		

On November 6, 2013, the Board approved a cooperative purchasing agreement under the Maryland State DOIT Solicitation No. 060B2490024 - Microsoft Software and Services Large Account Reseller Contract to provide Microsoft enterprise and select software licenses. Although the State contract does include software support coordinated through Microsoft, the City opted to establish the support agreement separately in an attempt to segment those services that could be provided by Microsoft certified MBEs and WBEs. This contract extension will provide software maintenance, and technical support services required through the Premier Support option. Microsoft Corporation is the sole provider of Premier Support services. The period of the extension is retroactively from July 31, 2020 through July 30, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On April 10, 2014, MWBOO set goals of 6% MBE and 2% WBE. This contract was not competitively bid. The City of Baltimore approved a cooperative purchase agreement under the Maryland State DOIT Solicitation No. 060B2490024 which was a contract to provide Microsoft licenses. The State contract did not establish MBE or WBE goals. The City opted to establish a separate contract. The City opted to establish a separate support agreement to segment services that could be provided by MBE and WBE Microsoft certified businesses. The referenced agreement did not have any language reading MBE and WBE goals. The agreement was submitted to the Board with goals attached. The City has not established guidelines for MBE/WBE goals when joining a cooperative agreement. At this time, the Vendor is not legally bound to comply with Article 5, subtitle 28, therefore, MWBOO cannot determined compliance. It appears the Vendor made a good faith effort to utilize MBEs and WBEs.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Bithgroup Technologies, Inc.	13.5%	\$65,875.00	9.56%
WBE: Applied Technology Services, Inc.	8.7%	\$16,724.00	2.43%

AGENDA

BOARD OF ESTIMATES

8/26/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

20. P. FLANIGAN & SONS, INC.	\$2,000,000.00	Extension
Contract No. B50004177 - Paving Materials - Hot and Cold Patch - Department of Transportation, Department of Public Works - P.O. No.: P532590		

On August 26, 2015, the Board approved the initial award in the amount of \$6,756,750.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. This extension is necessary to allow time to advertise and award a new contract. The period of the extension is August 26, 2020 through January 25, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that the need for supplies, materials, equipment, services, or public works is of an emergency nature. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the payment of the invoice is recommended.

MBE/WBE PARTICIPATION:

On March 3, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MARCH 3, 2015.

A PROTEST WAS RECEIVED FROM M. LUIS PRODUCTS, LLC.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Health Department -Ratification

The Board is requested to approve and authorize execution of the Agreements and ratify the agreements with the following organizations:

RATIFICATION OF AGREEMENT AND AMENDMENT TO AGREEMENT

- | | |
|--|-----------------------|
| 1. BALTIMORE ANIMAL RESCUE AND CARE
SHELTER, INC. (BARCS) | \$1,260,836.00 |
|--|-----------------------|

Account: 1001-000000-2401-271300-603051

On July 10, 2019, the Board approved the original Animal Shelter Operating Agreement with BARCS in the amount of \$1,260,836.00 for the period of July 1, 2019 through June 30, 2020, with nine additional 1-year renewal periods.

The Operating Agreement included a Lease Agreement for the property located at 301 Stockholm Street. On May 27, 2020 the Board approved a new Lease Agreement for BARCS for the property located at 2490 Giles Road, Baltimore, Maryland 21225.

The Amendment to Agreement extended the original Animal Shelter Operating Agreement through June 30, 2021 and included the new Lease Agreement for 2490 Giles Road.

The Agreement and Amendment to Agreement are late because of administrative delays. All other terms and conditions of the original Agreement remain unchanged.

MWBOO GRANTED A WAIVER ON AUGUST 10, 2020.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Recreation and Parks - Landscapers Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Landscapers Agreement with Parks & People Foundation and D & A Dunlevy, Inc. The period of the Landscapers Agreement is effective upon Board approval and shall terminate upon payment by the City to the Donor of POS Grant Funds in accordance with Section 2.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - Account: 5000-5777720-4781-363900-603026

BACKGROUND/EXPLANATION:

The Maryland Board of Public Works approved \$75,000.00, in reimbursable Program Open Space Grant Funding for the Darley Park capital improvements project to be reimbursed to Parks and People Foundation. The project was completed in June 2019 and was accepted by the Baltimore City Department of Housing and Community Development and Recreation and Parks. Parks and People Foundation is seeking reimbursement of the \$75,000.00 Program Open Space grant, which is reimbursable through the Baltimore City Department of Recreation and Parks.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON May 21, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

(The Landscapers Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Baltimore Police Department - Expenditure of Funds

The Board is requested to approve the expenditure of funds to pay Jenkins Environmental, Inc. (JEI) for lead testing services for the Baltimore Police Gun Range (Range) located at the Northeast Police District.

AMOUNT OF MONEY AND SOURCE:

\$ 20,780.00 - 1001-000000-2041-776600-604011

BACKGROUND/EXPLANATION:

Concerns related to lead dust caused by firing weapons during the qualification of BPD staff within the Range were raised in August 2019. Upon investigation, the performance and quality of the lead abatement and cleaning of the Range itself came into question.

To gain a better understanding and collect data of performance, JEI was requested to perform testing of the levels of lead in the Range. These results were found to be extremely elevated. In order to protect the health and safety of Baltimore Police Departments (BPD) officers and staff, the Range was shut down immediately, and City on-call licensed lead abatement contractor was brought in to clean the Range properly and perform some other improvement duties.

After a period, the Range was reopened with modifications and enabled staff to start qualifications. JEI was asked to perform the same testing as the initial testing weekly to ensure safe conditions for the BPD Range staff and qualifying officers.

AGENDA

BOARD OF ESTIMATES

8/26/2020

BPD - cont'd

Given that the Range is used for police officers to train and become certified on the use of firearms, there was insufficient time to competitively solicit a new contract for lead testing services. The services of JEI were retained to complete this testing and provide 3rd party data for the results of testing.

The invoice was submitted by the Vendor. However, due to the current state of operations of the City, it was not addressed by this office timely.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition, by gift, of the Leasehold Interest in the property located at 242 S. Gilmore Street (Block 0262, Lot 050) from J.P. Morgan Chase Bank, National Association, Owner, SUBJECT to municipal liens, interests, and penalties that may accrue, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. No city funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

J.P. Morgan Chase Bank, National Association has offered to donate to the City, the title to the property located at 242 S. Gilmore Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD Land Resources Division requests approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 1, 2020, other than water bills, (which must be part of the transaction) is as follows:

AGENDA

BOARD OF ESTIMATES

8/26/2020

DHCD - cont'd

242 S. GILMOR STREET		
Miscellaneous	8131625	\$ 5.00
Miscellaneous	8803504	257.36
Miscellaneous	8912511	159.00
Total Liens Owed:		\$ 421.36

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition, by gift, of the Leasehold Interest in the property located at 1736 N. Duncan Street from Mr. Andrew Rolleri, Jr., Owner, SUBJECT to municipal liens, interests, and penalties that may accrue, other than water bills.

AMOUNT OF MONEY AND SOURCE:

\$600.00 - 9910-904177-9588-900000-704044, Acquisitions and Relocations/Southern Horizons

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Mr. Rolleri, Jr. has offered to donate to the City, the title to the property located at 1736 N. Duncan Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD Land Resources requests approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 15, 2020, other than water bills, (which must be part of the transaction) is as follows:

AGENDA

BOARD OF ESTIMATES

8/26/2020

DHCD - cont'd

1736 N. DUNCAN STREET		
Tax Sale	318275	\$124,022.16
Real Property	2019-2020	39.24
Real Property	2018-2019	33.26
Real Property	2017-2018	38.78
Real Property	2016-2017	Included in Tax Sale
Real Property	2015-2016	Included in Tax Sale
Real Property	2014-2015	Included in Tax Sale
Real Property	2013-2014	Included in Tax Sale
Real Property	2012-2013	Included in Tax Sale
Real Property	2011-2012	Included in Tax Sale
Real Property	2010-2011	Included in Tax Sale
Real Property	2009-2010	Included in Tax Sale
Real Property	2008-2009	Included in Tax Sale
Real Property	2007-2008	Included in Tax Sale
Rental Registration	207379	833.50
Total Liens Owed:		\$124,966.94

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and Community Development (DHCD) - Affordable Housing Program
Bond Loan

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of the Affordable Housing Program Bond Loan in the amount of \$275,460.00 (The "City AHP Loan") with FRP Sage Center II, LLC (the "Borrower"), the sole member of which is The Family Recovery Program, Inc. Proceeds of the City AHP Loan will be used to support a portion of the hard construction costs of 5 affordable rental units known as "Sage II - Monarch View" for families who are participants in the nearby Sage Center Program for recovery from substance abuse.

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute all legal documents to effectuate this transaction after legal review and sign off by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

\$275,460.00 - Account: 9910-903862-9588

SOURCES

USES

CDA Group Home Loan	\$ 70,918.00	Construction	\$ 890,991.00
MD DHCD STHGP Loan	595,459.00	Construction-related Fees	83,315.00
City AHP Loan*	275,460.00	Financing Fees	60,000.00
Weinberg Grant	<u>300,000.00</u>	Acquisition Costs	30,932.00
		Development Fee	62,500.00
Total	\$ 1,241,837.00	Construction-contingency	89,099.00
		Reserves	<u>25,000.00</u>
		Total	\$ 1,241,837.00

AGENDA

BOARD OF ESTIMATES

8/26/2020

DHCD - cont'd

BACKGROUND/EXPLANATION:

The Family Recover Program, Inc. (the "Family Recovery Program") is a nonprofit corporation that seeks to reunite families whose children have been placed in Court-ordered foster care due to substance abuse issues. In 2013, the Family Recovery Program purchased the former St. Katharine's Catholic School at 1209 Rose St. and renovated the 28,000 square feet building into The Sage Center, which includes 24 two and three-bedroom apartments, classrooms, program areas, administration and community/conference space. The Family Recovery Program staff provide 24-hour security and intensive case management to ensure the success of client families. Staff also connect client families with additional services as needed, including healthcare, transportation, and job placement.

Sage II - Monarch View is the proposed gut renovation of 5 vacant row homes located at 1201, 1205, 1209, 1211, 1215 N. Milton Avenue, (each, a "property" and collectively, the "Property"). The Properties will be owned by FRP Sage Center, LLC (the "Borrower"). The sole member of the Borrower is Family Recovery Program. Four of the properties will contain two bedrooms, and the fifth property will contain three bedrooms. All five properties will include a living room, dining room, kitchen, basement rec room, and one full bathroom and will provide supportive housing for families who are ready to move up from the nearby Sage Center and have been reunited with their children who have been in foster care. Tenants of Sage II - Monarch View will have incomes at or below 50% of Area Median Income and participate in the Family Recovery Program classes and group meetings to ensure that they remain drug and alcohol-free and that they develop the life skills necessary to become fully self-supporting.

AGENDA

BOARD OF ESTIMATES

8/26/2020

DHCD - cont'd

In order to keep the development as long-term affordable housing, the Borrower through the Family Recovery Program has obtained commitments from various funding sources to acquire the land and renovate the properties, as more fully described below.

MBE/WBE PARTICIPATION:

N/A

THE DEPARTMENT OF FINANCE HAS REVIEWED AND RECOMMENDS APPROVAL.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with the Bank Street Apartments, LLC, Developer, for the sale of the descriptive City-owned property located at Block 6315B, Lot 028A Bank Street.

AMOUNT OF MONEY AND SOURCE:

\$19,200.00 - purchase price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in the property located at Block 6315B, Lot 028A Bank Street to Bank Street Apartments, LLC for the total price of \$19,200.00 which will be paid to the City at the time of settlement. The Developer will be using private funds.

The Developer proposes to purchase and consolidate the vacant lot located at Block 6315B, Lot 028A with 3819 Bank Street for new construction of a 148-unit residential apartment building with commercial space on the ground floor. The full project is a \$28,700,000.00 development that will be privately funded.

The authority to sell the property, is given under the Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:

Not applicable. In accordance with the Appraisal policy of Baltimore City, a Waiver Valuation determined the vacant parcel located at (Block 6315B, Lot 028A) to be valued at \$19,200.00 and it will be sold for \$19,200.00.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with The T.I.M.E. Organization, Inc., Developer, for the sale of the City-owned properties located at 504, 506, and 508 N. Gilmor Street.

AMOUNT OF MONEY AND SOURCE:

\$ 8,250.00 - 504 N. Gilmor Street
8,250.00 - 506 N. Gilmor Street
8,250.00 - 508 N. Gilmor Street
\$24,750.00 - Purchase price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 504, 506, and 508 N. Gilmor Street, three vacant buildings, to The T.I.M.E. Organization, Inc. for the sum of \$8,250.00 each. The total price is \$24,750.00. The Developer will be using private funds for the project.

The Developer proposes to purchase the three vacant buildings at 504, 506, and 508 N. Gilmor Street for complete rehabilitation as single-family homes to be sold at market rate.

The authority to sell the property is given under the Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:

In accordance with the Appraisal Policy of Baltimore City, a Waiver Valuation done by the DHCD has determined the three vacant buildings located at 504, 506, and 508 N. Gilmore Street to be valued at \$16,500.00 each and will be sold for \$8,250.00 each, for a total price of \$24,750.00.

The properties will be sold below the Waiver Valuation Price for the following reasons:

- the sale will be a specific benefit to the community,
- the sale will eliminate blight,
- the sale will facilitate owner-occupied homeownership,
- the sale will create jobs during the reconstruction, and
- the sale will return the properties to the City's tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Malcolm Lewis, for the sale of the City-owned property located at 1403 Druid Hill Avenue.

AMOUNT OF MONEY AND SOURCE:

\$5,500.00 - purchase price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 1403 Druid Hill Avenue to Malcolm Lewis for the price of \$5,500.00, which will be paid to the City at the time of settlement.

The Developer will be using private funds for this project.

The project will involve rehabilitation of the vacant building for the Developer's primary residence.

The provisions of Article 13, §2-7 (h) (2) (ii)(c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, the Waiver Valuation Process determined the value of these properties to be \$9,500.00. The rationale for sale below the Waiver Valuation value is: it will serve a specific benefit to the immediate community, will eliminate blight, and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with North Bethel Row, LLC, for the sale of the City-owned property located at 1418 N. Bethel Street.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - purchase price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 1418 N. Bethel Street to North Bethel Row, LLC for the price of \$3,000.00, which will be paid to the City at the time of settlement.

The Developer will be using private funds for this project.

The project will involve the complete rehabilitation of the vacant building which is located in the Oliver neighborhood. The building is part of an ongoing whole block transformation project and the price was agreed upon with the prior batch of seven properties the Developer acquired from the City on October 12, 2017.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, the Waiver Valuation Process determined the value of these properties to be \$8,000.00. Sale of the vacant property at a price below the Waiver Valuation Value will be specific benefit to the immediate community, eliminate blight, create jobs during reconstruction and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Arnette Homes, LLC, for the sale of the City-owned property located at 1025 West Lanvale Street.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - purchase price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in 1025 West Lanvale Street to Arnette Homes, LLC, for the price of \$3,000.00, which will be paid to the City at the time of settlement.

The Developer will be using private funds for this project.

The project will use the vacant lot for the pre-fabricated construction of a single-family home to be sold at market rate.

The provisions of Article 13, §2-7 (h) (2) (ii) (c) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, unimproved property assessed below \$2,500.00 does not require an appraisal. The vacant lot is assessed at \$1,000.00 and will be sold for \$2,000.00,

MBE/WBE PARTICIPATION:

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Housing and - Community Development Block Grant
Community Development Agreements

The Board is requested to approve and authorize ratification of the various Community Development Block Grant Agreements.

1. **THE CAROLINE FRIESS CENTER, INC.** **\$150,000.00**

Account: 2089-208920-5930-426934-603051

Under this agreement, the funds will subsidize operating costs in providing education and career training within the Subgrantee's job placement program for unemployed and under-employed women that reside in the City. The period of the agreement is September 1, 2019 through August 31, 2020.

MWBOO GRANTED A WAIVER ON JULY 15, 2020.

2. **LIBERTY'S PROMISE, INC.** **\$ 70,000.00**

Account: 2089-208920-5930-791830-603051

Under this agreement, the funds will provide support for an after-school, Civics and Citizenship program, and paid internships for low to moderate-income immigrant and refugee youth between the ages of 15-19 that attend the Reginald F. Lewis and Patterson High Schools in the Bayview Hopkins area, program and the Benjamin Franklin High School in the Brooklyn area of the City. The period of the agreement is July 1, 2019 through June 30, 2020.

MWBOO GRANTED A WAIVER ON JULY 22, 2020.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the Following formula programs:

AGENDA

BOARD OF ESTIMATES

8/26/2020

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the plan effective July 1, 2019 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Human Resources - Group Sales Agreement and Expenditure Authorization

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Group Sales Agreement (Agreement) with Hotel RL for the Battalion Fire Chief promotional assessment process. The period of the agreement is August 31, 2020 through September 4, 2020.

AMOUNT OF MONEY AND SOURCE:

\$20,723.95 - 1001-000000-1603-816300-603026

Detailed Breakdown of Expenses

1,800.00	Ancillary expenses – 9 Examiners x \$200.00 Each for (reimbursement of travel expenses, luggage fees, cab/shuttle fees, to and from the airport, parking)
\$4,183.00	Hotel RL: Overnight Guestrooms Monday, Aug 31 st – Friday, Sept 4 th 10 Guest Suites x 4 nights @ \$89.00 net rate = \$3,560.00 (\$3,560.00 x 17.5% occupancy tax) = \$4,183.00
\$1,980.00	Valet - Mon. Aug. 31 – Fri. Sep. 4, 2020 15 cars x 5 nights’ x \$22 per day = \$1650.00 + 20% tax= \$1,980.00
\$1,882.35	Business/Interview Rooms (Assessment Rooms) Tuesday, Sept 1 st –Friday, Sept 4 th 6 rooms x 3 days’ x \$89 net rate = \$1,602.00 (\$1,602.00 + 17.5% occupancy tax) = \$1,882.35
\$0000.00	Conference (Training/Registration) Room Tue. Sept. 1 – Thur. Sept. 3, 2020 (Name of room) – (Tue. 9/1 = 20 ppl.)/ (Wed. 9/2 – Thur. 9/3 = 10 ppl. @ a time) \$000 rental x 1 day = \$000

AGENDA

BOARD OF ESTIMATES

8/26/2020

	\$000 + 00% service fee = \$0,000.00 @ Complimentary
\$0000.00	Coffee Service Tue. Sept. 1, 2020 20 attendees' x \$0.00 per person x 1 day + 00% = \$0,000.00 @ Complimentary
\$213.60	Hospitality Suite/Break Room - Wed. Sept. 2 – Thur. Sept. 3, 2020 (Name of room) – 20 ppl. (up to 10 ppl. at a time) \$89 rental x 2 days = \$178 \$178 + 20% service fee = \$213.60
\$720.00	Coffee Service Beverage/Snack Break - \$0,000.00 Wed. Sept. 3 – Thur. Sept. 4, 2020 Coffee Service: 20 attendees' x \$15 per person x 2 days + 20% = \$720.00
\$0000.00	Audio Visual - \$000.00 Tue. Sept. 1, 2020 Screen & Projector Rental: \$000.00 x 1 day + 00% = \$000.00 @ Complimentary
\$6,750.00	Examiners' Airfare (Roundtrip): Night (9) examiners traveling from various locations @ \$750.00
\$3,195.00	Per Diem Meal Allowance Per Diem Rate - \$71.00 per day x 5 days = \$355.00 9 Examiners - \$355.00 x 9

Total Expenses = \$20,723.95

BACKGROUND/EXPLANATION:

The Fire Battalion Fire Chief assessments occur once every two years. The assessment includes written and oral exam components and is scheduled to take place on August 31, 2020 through September 4, 2020. Fourteen rooms will be necessary to administer the exam.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Human Resources - cont'd

Nine rooms will be necessary for the examiner's overnight accommodations. Six rooms will be rented for the administration of the exam. The rooms will be utilized as candidate interview preparation rooms for candidates to prepare responses to interview questions and to conduct panel interviews.

The examiners will arrive in Baltimore on Monday, August 31, 2020. The written component will be administered on Monday, August 31, 2020 at the Baltimore City Fire Academy. Examiner training will be conducted on Tuesday, September 1, and the Oral component will be administered Wednesday, September 2, through September 4th. The examiners will depart the hotel the afternoon of September 4th due to the length of testing on Thursday and the distance back to their respective jurisdictions.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Group Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Employees' Retirement System - Amendments to Disability Hearing Services Agreements

The Board is requested, by the Board of Trustees of the Employees' Retirement System (ERS), to approve the Amendments to the Disability Hearing Services Agreement for the listed Hearings Examiners. By separate Memoranda to the Board, the ERS Executive Director has also requested approval of substantially identical Amendments to the ERS Panel of Hearing Examiners.

1. **EDWARD G. DANIELS**
2. **STANLEY C. ROGOSIN**
3. **JUDY G. SMYLIE**
4. **DEBRA A. THOMAS**
5. **DEVEREAUX E. STERETTE**

Account: 1001-000000-1220-147500-603026

On December 18, 2019, the Board approved the one-year Disability Hearing Services Agreements effective January 1, 2020 through December 31, 2020 in the amount of \$20,000.00 for each Hearings Examiner. Under the proposed Amendments, each respective contract will continue to pay each Hearings Examiner an annual amount not to exceed \$20,000.00.

The COVID-19 pandemic has made it challenging to timely schedule hearings and as a result, resolution of disability and death claims are currently subject to delays until a normal workflow is restored.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Employees' Retirement System - cont'd

Consequently, in order to better accommodate resolution of claims without hearings, so as to facilitate claims processing, each Agreement will be amended to establish a more detailed flat fee for decisions rendered by the Hearing Examiner where no hearing is held to adjudicate a claim so that a Hearing Examiner will be paid(1) \$300.00 per written decision for which no hearing is held and the medical brief submitted for review to the Hearing Examiner is 250 pages or less and (2) \$600.00 per written decision for which no hearing is held and the medical brief submitted for review to the Hearing Examiner is more than 250 pages. All other terms and conditions of the original Disability Hearing Services Agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Amendment to the Disability Hearing Services Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Employees' Retirement System (ERS) - Subscription Agreement

The Board is requested to approve and authorize execution of a Subscription Agreement with ISQ Global Fund III, GP LLC.

AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - Retiree Benefit Trust (OPEB)

\$ 58,560.00 - average annual fee

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees approved a re-up of the subscription agreement which is currently with ISQ Global Fund II to place additional monies in a new comingled investment (Fund III). The search and selection process was conducted with the assistance and advice of the ERS' alternative investment advisor, Meketa Investment Group, Inc.

ISQ Global Fund III, GP, LLC will be managing an initial investment of \$4,000,000.00 of Retiree Benefit Trust (OPEB) funds in the ISQ Global Infrastructure Fund III., LP, a comingled fund investing in global infrastructure projects. There will be an average of \$58,560.00 annual fee (1.6%) plus 4% discount and loyalty discount 3.5% for the first two years.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON JANUARY 10, 2018.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Employees' Retirement System (ERS) - Subscription Agreement

The Board is requested to approve and authorize execution of a Subscription Agreement with ISQ Global Fund III, GP LLC.

AMOUNT OF MONEY AND SOURCE:

\$ 20,000,000.00 - Employees Retiree System

\$ 292,000.00 - average annual fee

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees approved a re-up of the subscription agreement, which is currently with ISQ Global Fund II to place additional monies in a new comingled investment (Fund III). The search and selection process was conducted with the assistance and advice of the ERS' alternative investment advisor, Meketa Investment Group, Inc.

ISQ Global Fund III, GP LLC will be managing an initial investment of \$20,000,000.00 of Employees' Retirement System funds in the ISQ Global Infrastructure Fund III., LP, a comingled fund investing in global infrastructure projects. There will be an average of \$292,000.00 annual fee (1.6%) plus 5% discount and loyalty discount 3.5% for the first two years.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON AUGUST 12, 2020.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Fire and Police Employees' - Amended and Restated Performance Retirement System (F&P) and Risk Analytics Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the F&P to approve and authorize execution of its Amended and Restated Performance and Risk Analytics Agreement (Agreement) with BNY Mellon Performance and Risk Analytics, LLC (BNY Mellon PRA) for the purpose of retaining the BNY Mellon PRA to provide performance and risk analytics services for the F&P. The period of the Agreement is effective upon Board approval and will continue as long as the Client is subscribing to at least one service under this Agreement or until terminated in accordance with the provisions included in the Agreement.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction. Approximately \$70,000.00 of consulting fees and charges will be expended annually from the F&P trust funds.

Account: 6000-604121-1540-171400-605008

BACKGROUND/EXPLANATION:

On June 17, 2020, the Board approved a Master Custody Agreement between the City and Bank of New York Mellon (BNYM) assigning custody of the F&P's assets to the BNYM. As an affiliate of the BNYM, the BNY Mellon PRA provides performance analytics in conjunction with the BNYM's custodial services, and is currently under contract with the F&P to provide analytics under a Performance and Risk Analytics Agreement dated March 9, 2015 (the

AGENDA

BOARD OF ESTIMATES

8/26/2020

F&P - cont'd

Original P&RA). The F&P and the BNY Mellon PRA desire to amend the Original P&RA in certain respects and to otherwise restate the Original P&RA in its entirety all as herein provided.

MWBOO GRANTED A WAIVER ON AUGUST 3, 2020.

(The Amended and Restated Performance and Risk Analytics Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Mayor's Office of Children - Amendment of Agreement
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to ratify the First Amendment to the Interim Fiscal Agent Agreement with Associated Black Charities, Inc. (ABC). The Ratification of First Amendment to the Agreement extends the duration of the agreement through September 30, 2020.

AMOUNT OF MONEY AND SOURCE:

No additional funding needed from the Baltimore City children & Youth Fund.

BACKGROUND/EXPLANATION:

After approval by voters in 2016, the Baltimore City Children and Youth Fund (Fund) was established in the City Charter as non-lapsing fund to provide funding for programming to the children and youth of Baltimore City. Pursuant to the City Charter amendment, the City Council approved an Ordinance on December 7, 2017, providing for the uses of the Fund and the administration of the Fund. The Ordinance called on the President of the Council, in consultation with the Mayor, to designate an interim fiscal agent to administer the Fund until a permanent fiscal agent was established. The Council President, in consultation with the Mayor, selected ABC as the interim fiscal agent to administer the Fund.

City Council recently approved Ordinance 20-363 which established Baltimore Children and Youth Fund, Inc. as permanent fiscal agent for the Fund.

As written, the Agreement with ABC would end on July 1, 2020, but the ABC and the City desired to amend its duration through September 30, 2020, to allow for the transition of the interim fiscal agent to the permanent fiscal agent according to Ordinance 20-363.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Mayor's Office of Children - cont'd
and Family Success

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

8/26/2020

Office of the City Council - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for raising \$2.4 million to help close the Digital Divide in Baltimore. Mr. Zeke Cohen wishes to solicit donations from local individuals, businesses and the general population to purchase the equipment and digital devices needed by Baltimore's youth and families to have access to a reliable internet connection. The period of the campaign is effective upon Board approval through August 31, 2021.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council or the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

The Digital Divide is a national crisis. In Baltimore, 96,000 households do not have access to a wireline broadband service at home and 75,000 households do not have access to a computer or laptop. In an American Community Survey, Baltimore ranked 29th out of 32 cities for lack of wireline broadband and computer access. For Black and Brown communities, the lack of internet access or to a device will perpetuate the immense gap in educational opportunity and financial security. This will only deepen the deep and

AGENDA

BOARD OF ESTIMATES

8/26/2020

Office of the City Council - cont'd

systemic inequities that exist for our communities of color. The COVID-19 pandemic has exacerbated the Digital Divide in Baltimore. Baltimore City Public Schools will begin classes online for the upcoming school year. It is essential that all students and staff members are equipped with the devices and reliable internet access needed to adequately provide them with the resources needed to succeed.

The funds raised under the solicitation will be used to close this Digital Divide by raising \$2.4 million dollars to provide a reliable internet source and devices for all households in Baltimore City. Funding will be allocated to offset internet costs and devices.

Baltimore City Code, Article 8, §6-26 prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005, to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to benefit from the proposed solicitation must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 039, to Rummel, Klepper & Kahl, LLP, under Project 1232, On-Call Engineering Design. The period of this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$124,932.11 - 9938-908779-9474-900000-703032

BACKGROUND/EXPLANATION:

Task No. 039 will include post award services for Construction Management Services for Druid Hill Aquatic Center RP 17808.

MWBOO SET GOALS OF 25% MBE AND 10% WBE.

MBE/WBE PARTICIPATION:

Rummel, Klepper & Kahl, LLP will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 25% MBE and the 10% WBE goals established in the original agreement.

The Consultant has achieved 11.74 % of the WBE goal at this time.

The Consultant has achieved 21.76 % of the WBE goal at this time. However, it may have enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON MAY 14, 2020.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$125,000.00	9938-903778-9475	9938-908779-9474
3 rd Parks and Public Facilities	Druid Hill Pool and Bathhouse Renovation (Reserve)	Druid Hill Pool and Bathhouse Renovation (Active)

This transfer will provide funds to cover costs associated with Construction Management Services, under On-Call contract No. 1232, Task No. 039, to Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following page:

134

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Recreation and Parks

1. RP 17802, Dypski Park Improvements

REJECTION: On August 5, 2020, the Board opened one bid for the subject project, in the amount of \$2,600,000.00. The bidder greatly exceeds the Department's budget. It is the recommendation of the Department of Recreation and Parks that the bid be rejected, and that this project be re-advertised in the near future.

Bureau of Procurement

2. B50005950, Crew Cab and Chassis Truck with Stake Body and Lift

RESCISSION: On July 22, 2020, Board approved the award for this solicitation. Due to an unforeseen discovery after procurement was awarded, the suppliers' product offered does not meet the specifications. The second low bidder's technical specifications are currently under review and it is recommended that the Board rescind the award, in the best interest of the City. This requirement will be awarded to the second low bidder, pending verification of the supplier's product meeting specifications.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Law - Recommendations for Vendor
Suspension and Debarment Proceeding

ACTION REQUESTED OF B/E:

The Board is recommended to take the following actions with regard to the debarment proceedings instituted by the Board on April 1, 2020, against Holabird Enterprises of Maryland, Inc. t/a Holabird Fleet Service; Trans-Tech Transmission Center and its President Lawrence Ward and Officer Daniel Foy ("Vendor"): (a) deny Vendor's request for a hearing on the petition to terminate suspension; (b) deny Vendor's petition to terminate suspension; (c) extend the time to hold the debarment hearing requested by Vendor for another 90 days for the catastrophic health emergency in the state of Maryland; and (d) include scheduling the date to hold the hearing for debarment as item on the agenda for the first meeting after the Governor declares that the Catastrophic Health Emergency has ended.

AMOUNT OF MONEY AND SOURCE:

No funds are requested or required.

BACKGROUND EXPLANATION:

On April 1, 2020 this Board instituted debarment proceedings against the Vendor pursuant to Baltimore City Code Art. 5, § 40-17 and suspended the Vendor's performance under B50004770, B50004990, B50005058, B50005285, B500005755 and B50005812 pursuant to Art. 5, § 40-18.

On April 27, 2020, the Vendor petitioned the Board to terminate the suspension and requested a hearing. The City opposed the Vendor's petition. After consideration of the parties' filings and no hearing being necessary, the Board finds that the integrity of the City's contracting process and the City's best interests are served by denying petition.

On April 27, 2020, the Vendor requested a hearing before the Board in response to the Board's notice of proposed debarment. The Board has 90 days after receipt of the request to conduct a hearing, but the time may be extended for good cause shown pursuant to BOE Reg. IV.G.4.a.

Department of Law - cont'd

Public health considerations provide ample good cause to extend time to conduct the debarment hearing. Governor Hogan declared a Catastrophic Health Emergency in the State of Maryland. See Proclamation, "Declaration of State of Emergency and Existence of Catastrophic Health Emergency - COVID-19" (Mar. 5, 2020); see also Proclamation, "Renewal of Declaration of State of Emergency and Existence of Catastrophic Health Emergency - COVID-19" (June 3, 2020). Under current Executive Orders, indoor gatherings in Baltimore City are limited to 25 people. Typically, BOE meetings exceed this number of participants. The parties, counsel, witnesses, government officials and personnel needed to conduct Holabird's debarment proceeding will far exceed the number of persons permitted under current executive orders. Physical limitations prevent observance of social distancing guidelines required for the health of members of the public, the parties and government officials.

In addition, there is good cause to extend time to conduct the debarment hearing to ensure that Holabird receives adequate procedural Due Process. Holabird has failed to "identify all documentary evidence which supports the person's opposition to the grounds for the debarment in the Board's Notice of Proposed Debarment." *City Proc. Reg. IV.G.3.a(2)*. Holabird's failure to identify the documentary evidence that supports its opposition will preclude Holabird's submission of any documents it may wish for the BOE to consider. Moreover, Holabird identifies in its submissions dated May 7, 2020, twenty-one (21) witnesses, some of whom are out-of-state, that it intends to call to present testimony at the hearing. *City Proc. Reg. IV.G.3.a(1)*. The BOE has held virtual meetings during this Catastrophic Health Emergency. Presenting the testimony of a significant number of witnesses, questioning them about a substantial number of documentary records, subjecting them to cross-examination while the members of the BOE evaluate their credibility is neither technically feasible nor procedurally desirable or fair to Holabird.

Finally, good cause exists because the Maryland Open Meetings Act may be implicated by holding contested public hearing while excluding members of the public and press who have protected statutory rights to attend these events.

AGENDA

BOARD OF ESTIMATES

8/26/2020

Department of Law - cont'd

The setting of the date to hold a hearing for the debarment proceedings requested by the Vendor shall be scheduled as an item on the agenda during the first meeting after the Catastrophic Health Emergency in the state of Maryland has ended, subject to the Vendor's compliance with BOE Regs. IV.G. 2 & 3.

MBE/WBE PARTICIPATION

Not applicable.

A PROTEST WAS RECEIVED FROM HARRIS, JONES AND MALONE.

AGENDA

BOARD OF ESTIMATES

8/26/2020

PROPOSAL AND SPECIFICATIONS

1. Department of General Services - GS 20807, Police Annex Elevator Upgrade and Modernization
BIDS TO BE RECV'D: 10/07/2020
BIDS TO BE OPENED: 10/07/2020

2. Department of Transportation - TR 16305, Precast Deck Panel Repairs of Bridge No. BC 5210 on Hanover Street over the Middle Branch of the Patapsco River
BIDS TO BE RECV'D: 10/21/2020
BIDS TO BE OPENED: 10/21/2020

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED