

## **NOTICE:**

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
  1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
  2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
  3. The written protest shall include:
    - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
    - b. A narrative description of the issues and facts supporting the protest; and
    - c. A description as to how the protestant will be harmed by the proposed Board action.
    - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

## **BOARD OF ESTIMATES' AGENDA - SEPTEMBER 11, 2019**

### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Adrian L. Merton, Inc.	\$ 258,030,000.00
Comer Construction, Inc.	\$ 8,000,000.00
Denver-Elek, Inc.	\$ 8,000,000.00
Freestate Baltimore, LLC	\$ 209,370,000.00
Independence Excavating, Inc.	\$ 289,800,000.00
Kiewit Infrastructure South Co.	\$1,107,870,000.00
Long Fence Company, Inc.	\$ 8,000,000.00
Potts & Callahan, Inc.	\$ 139,940,000.00

### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Aquatic Facility Design, Inc.	Engineer
AULtec, Inc.	Engineer Land Survey
Becht Engineering BT, Inc.	Engineer
Comprehensive Structural Solutions, LLC	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**BOARDS AND COMMISSIONS** - cont'd

Daft-McCune-Walker, Inc.	Landscape Architect Engineer Land Survey
Hunt Consulting & Testing Services, LLC	Engineer
IOB Engineering, LLC	Engineer
JDG Inc.	Engineer
KCW Engineering Technologies, Inc.	Engineer Land Survey
Lothorian, LLC	Architect
Marshall Craft Associates, Inc.	Architect
O'Connell & Lawrence, Inc.	Engineer Land Survey
Sidhu Associates, Inc.	Engineer
Tank Industry Consultants, Inc.	Engineer
Water Technology, Inc.	Engineer
Weston & Sampson Engineers, Inc.	Engineer

## AGENDA

BOARD OF ESTIMATES

09/11/2019

Office of the City Council - Government/Charitable Solicitation  
Application

---

### **ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Mr. Zeke Cohen and staff to solicit donations to benefit Our Victorious City, a non-profit organization, to provide scholarships to benefit victims of violence. The period of campaign is effective upon Board approval through August 31, 2020.

### **AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

### **BACKGROUND/EXPLANATION:**

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community and the general population. A potential donor list will be comprised of individuals and corporate entities that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Our Victorious City, founded by Victory Swift in memory of her late son Victorious Swift, seeks to end violence in Baltimore City. To do this, the organization offers scholarships for students who are victims of violence. The organization has also partnered with Tina Giles Forrester, the widow of James Forrester, to create a scholarship in his honor for young people interested in music. This will be the second year the office will partner with Our Victorious City to continue to raise money to provide scholarships for young people. Mr. Cohen seeks to solicit donations on behalf of Our Victorious City to better support young people impacted by violence throughout Baltimore.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Office of the City Council - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**APPROVED FOR FUNDS BY FINANCE**

## AGENDA

BOARD OF ESTIMATES

09/11/2019

Department of Housing and - Ratification of Community Development  
Community Development      Block Grant Agreement

---

### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Community Development Block Grant Agreement with Greater Baybrook Alliance (Subgrantee). The period of the Agreement was July 1, 2018 through June 30, 2019.

### **AMOUNT OF MONEY AND SOURCE:**

\$20,000.00 - 2089-208919-5930-237026-603051  
\$30,000.00 - 2089-208919-5930-238003-603051  
\$10,000.00 - 2089-208919-5930-239081-603051  
**\$60,000.00**

### **BACKGROUND/EXPLANATION:**

The purpose of this Agreement is to provide CDBG funds to subsidize the operating costs of the Subgrantee. The Subgrantee will carry out neighborhood revitalization efforts to stimulate neighborhood investment, eliminate blight and improve housing in the Brooklyn and Curtis Bay neighborhoods. The Subgrantee will also implement the Baybrook beautification and Community Spruce Up programs that will create community managed open spaces.

On August 8, 2018, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2018 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2015 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The CDBG Agreement has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Department of Housing and        - Grant Agreement  
Community Development (DHCD)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Weatherization Assistance Grant Agreement (Grant Agreement) with the Maryland Department of Housing and Community Development (Maryland DHCD). The period of the Grant Agreement is effective upon Board approval through June 30, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

\$807,035.00 - 5000-594120-5971-439500-600005

#### **BACKGROUND/EXPLANATION:**

The Maryland Department of Housing and Community Development (DHCD) is providing the City of Baltimore with \$807,035.00 to operate a local Weatherization Assistance Program which will reduce electricity and natural gas consumption, and help low-income families lower their utility bills. The source of this funding is the Federal Department of Energy through Maryland DHCD. The effective date of this agreement is the date Maryland DHCD receives a fully executed agreement, as determined by the date entered on the first page of the agreement.

#### **MBE/WBE PARTICIPATION:**

MBE/WBE compliance is not applicable to the acceptance of this grant, but it should be noted that contractors conducting weatherization services are required to meet MBE/WBE standards.

#### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Weatherization Assistance Grant Agreement Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Department of Housing and                      - Lease Agreement  
Community Development (DHCD)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement with Whitelock Community Farm, Inc. for the use of City-owned properties located at 901, 907, 909, 911, 913, 915, 917, 919, 921, 923, 930, 932, 934, 936, 938, and 940 Whitelock Street. The period of the Lease Agreement is July 1, 2019 through June 30, 2024.

#### **AMOUNT OF MONEY AND SOURCE:**

\$100.00 per year

#### **BACKGROUND/EXPLANATION:**

In March 2011, the Baltimore City Department of Planning, in partnership with the Department of Housing and Community Development, issued an RFQ for farmers to participate in the development of a certain selection of pre-identified City-owned vacant and underutilized properties throughout the City of Baltimore for the purpose of urban agriculture. This offering was intended to 1) develop successful entrepreneurial urban farms throughout the City of Baltimore, 2) ameliorate the problem of food deserts in Baltimore City neighborhoods, and 3) transform vacant and unused land to achieve economic, social, and environmental benefits.

Whitelock Community Farm, Inc. was founded in 2010. The Reservoir Hill residents converted a vacant lot into an active urban farm with the help of hundreds of volunteers. The continued support of neighbors and the wider community has spirited the vision to improve access to healthy food. The Whitelock Community Farm is a vibrant open space that grows food and activates community to promote social equity in the neighborhood. The farm grows over 30 different varieties of vegetables and fruit using only sustainable growing practices (that means without the use of synthetic fertilizers or pesticides).

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

DHCD - cont'd

Whitelock Community Farm, Inc. will operate a for-profit farm whose proceeds will support the organization's mission to create educational, skill building, leadership development opportunities, increase access to healthy affordable food, foster positive community activity, promote dialogue about food access, neighborhood development, and environmental justice.

Whitelock Community Farm, Inc. is in good standing with Maryland Department of Assessment and Taxation. Whitelock Community Farm, Inc. will be responsible for all maintenance and utility costs associated with occupying the properties.

The Space Utilization Committee approved this lease on March 26, 2019.

#### **MBE/WBE PARTICIPATION:**

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Department of Housing and                      - Acquisition by Gift  
Community Development (DHCD)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 411 S. Monroe Street, (Block 0291, Lot 036), by gift from Mr. Thomas Macneil, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

#### **AMOUNT OF MONEY AND SOURCE:**

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

#### **BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Macneil, has offered to donate to the City, title to the property located at 411 S. Monroe Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through August 15, 2019, other than water bills, are as follows:

**AGENDA****BOARD OF ESTIMATES****09/11/2019**DHCD - cont'd411 S. Monroe Street

Tax Sale	322163	\$3,901.95
Real Property Tax	2019-2020	140.93
Real Property Tax	2018-2019	Included in Tax Sale
Real Property Tax	2017-2018	Included in Tax Sale
Real Property Tax	2016-2017	Included in Tax Sale
Real Property Tax	2015-2016	Included in Tax Sale
Real Property Tax	2014-2015	Included in Tax Sale
Miscellaneous	7611023	Included in Tax Sale
Miscellaneous	7633605	Included in Tax Sale
Miscellaneous	8360968	262.86
Registration	422903	<u>807.00</u>
<b>Total Taxes Owed</b>		<b>\$5,112.74</b>

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Mayor's Office of Employment - Individual Training Account  
Development                      Agreements

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the individual Training Account Agreements. The period of the agreement is July 1, 2019 through June 30, 2020.

1.     **JANE ADDAMS RESOURCES CORPORATION-                      \$33,000.00**  
         **BALTIMORE**

Account Nos:    4000-807519-6312-467253-603051  
                         2026-000000-6311-734100-603051

This agreement will allow Jane Addams Resources Corporation to provide training in those areas specified on the Maryland Higher Education Commission list of training providers.

The funds will be drawn from two different accounts (FY19 WIOA Adult and Casino Support Funds). The amounts drawn from those accounts cannot be determined until the participants are registered.

2.     **TOWSON UNIVERSITY    \$42,000.00**

Account Nos:    4000-807519-6312-467253-603051  
                         4000-806719-6312-467253-603051  
                         2026-000000-6311-734100-603051

This agreement will allow Towson University to provide training in those areas specified on the Maryland Higher Education Commission list of training providers.

3.     **ALL STATE CAREER, INC.    \$51,000.00**

Account Nos:    4000-807519-6312-467253-603051  
                         4000-806719-6312-467253-603051  
                         2026-000000-6311-734100-603051

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

MOED - cont'd

This agreement will allow All-State Career, Inc. to provide training in areas listed on the Maryland Higher Education Commission list of training providers.

The funds will be drawn from three different accounts (FY19 WIOA Adult, and Casino Support Funds and FY19 WIOA Dislocated worker. The amounts drawn from those accounts cannot be determined until the participants are registered.

The accounts and the amounts drawn from those accounts cannot be determined until the participants are registered.

The training will consist of the programs described in the Workforce Innovation and Opportunity Act (WIOA) training programs outline and will include any participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards and the total hours of each course in a certification program. The maximum length of time a participant can remain in training is one-year.

The agreements are late because of additional time necessary to reach a comprehensive understanding between parties.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Individual Training Account Agreements have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Parking Authority of - Memorandum of Understanding  
Baltimore City (PABC)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Zipcar, Inc. The period of the MOU is effective upon Board approval for three years, with the option to renew for two one-year periods.

#### **AMOUNT OF MONEY AND SOURCE:**

\$100.00 - per space, per month

#### **BACKGROUND/EXPLANATION:**

PABC first issued an RFP for car-sharing services for the City of Baltimore in May of 2009. The resulting Memorandum of Understanding with Zipcar was initially approved by the Board on June 23, 2010 and continued through June 30, 2019 with additional Board approvals on June 17, 2015, June 28, 2017 and June 20, 2018 allowing extension of the term; and July 13, 2016 allowing and extension of the term and an increase in the amount owed to the City.

The PABC issued a second solicitation for car-sharing services on November 20, 2018 and received 4 responses. Two of the four vendor responses were determined to be non-responsive and two vendors were asked to negotiate and execute a memorandum of understanding. During negotiations, one of the two vendors (Maven) decided to consolidate their car-sharing service nationwide, declining the opportunity in Baltimore and leaving only Zipcar.

Over the past nine years PABC has helped in placing over 100 Zipcars throughout the City, which has allowed thousands of Baltimore residents to become Zipcar members, providing an additional mode of transit while living with fewer personal vehicles. In the past eight years, the partnership has removed 3,000 personally owned cars from the City, reducing the demand for



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

PABC - cont'd

parking and the need for construction of parking garages. If the City had built garages to park those vehicles, it would have cost the City \$75,000,000.

All terms of the original MOU will remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

(The Memorandum of Understanding with Zipcar, Inc. has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Office of State's Attorney for - Ratification of Grant  
Baltimore City Adjustment Notices

### **ACTION REQUESTED OF B/E:**

The Board is requested ratify the Grant Adjustment Notice Nos. 1 and 2 (GAN) from the State of Maryland, Governor's Office of Crime Control and Prevention (GOCCP).

### **AMOUNT OF MONEY AND SOURCE:**

\$273.00 - 4000-406219-1156-117900-405001

### **BACKGROUND/EXPLANATION:**

On December 19, 2018, the Board accepted the award from GOCCP for a grant in the amount of \$2,206,964.00 for the period of October 1, 2018 through September 30, 2019.

On July 22, 2019, GAN No. 1 decreased unspent personnel costs by \$43,627.00 and applied \$40,000.00 to extend the public services media campaign and \$3,627.00 for human trafficking awareness materials.

On August 14, 2019 GAN No. 2 decreased additional unspent personnel costs by \$3,535.00 and increased media campaign funds by \$3,808.00. This GAN increased the grant's overall budget by \$273.00.

### **APPROVED FOR FUNDS BY FINANCE**

### **AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Adjustment Notices have been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Mayor's Office of Homeless Services - Provider Agreement

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Provider Agreement with Marian House, Incorporated. The period of the Provider Agreement is September 1, 2019 through August 31, 2020.

### **AMOUNT OF MONEY AND SOURCE:**

\$68,268.50 - 4000-407018-3571-758300-603051

### **BACKGROUND/EXPLANATION:**

The City received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. As a sub-recipient, Marian House, Incorporated will provide supportive services to 19 individuals and families in Baltimore City who are experiencing homelessness.

The goal of the project is to increase housing stability and enhance self-sufficiency to prevent clients from returning to a homeless status.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Health Department - Employee Expense Statements

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Employee Expense Statement to reimburse Mr. Sonny Pelham for expenses incurred during the month of December 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$185.85 - 4000-427718-3023-599601-603002 - mileage  
60.00 - 4000-427718-3023-599601-603003 - Parking  
\$245.85

**BACKGROUND/EXPLANATION:**

Mr. Pelham traveled to National Harbor, DC on December 11 - 13, 2018 to attend the National Ryan White Conference on HIV Care and Treatment. His receipt was not submitted on time and is now outside of the guidelines set forth in AM 240-11.

The Administrative Manual, Section 240-11, states the Employee Expense Reports that are submitted more than 40 work days after the calendar day of the month in which the expenses were incurred require the Board's approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA****BOARD OF ESTIMATES****09/11/2019**Health Department - Fiscal Year 2020 Unified Funding Document  
Grant Awards**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of Fiscal Year 2020 Unified Funding Document Grant Awards (UFD) from the State of Maryland Department of Health and Mental Hygiene. The period of the UFD is July 1, 2019 through June 30, 2020.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

The State of Maryland Department of Health and Mental Hygiene provided funding. The amount of each award is as follows:

<b><u>GRANT #:</u></b>	<b><u>GRANT DESCRIPTION:</u></b>	<b><u>BASE AWARD AMOUNT</u></b>
CH560CFT	Core Public Health Services	\$9,390,141.00
MH3740TH	Healthcare for the Homeless	664,585.00
CH580OIP	Oral Disease & Injury Prevention	35,625.00
CH831PHP	Public Health Emergency Preparedness	390,433.00
CH831PHP	Cities Readiness Initiative	84,933.00
MA411HSP	Supplemental ACC	948,852.00
CH903BBH	Babies Born Healthy Initiative	875,863.00
CH929MHP	Children with Special Health Care Needs	25,000.00
FHB66PRE	Personal Responsibility Education Program	322,939.00
FH388PAF	Map to Success (M2S)	928,556.00
FHC69CHS	Child Health Systems Improvement	1,778,378.00
FHD39MIC	HFA Expansion	2,041,527.00
FHD95TSC	Tobacco Enforcement Initiative Support	180,000.00
FH201FFP	Reproductive Health/Family Planning	580,000.00
FH386HTA	Healthy Teens/Young Adults	850,000.00
FHD62SQI	Surveillance and Quality Improvement	191,180.00
WI213WIC	WIC	2,338,509.00
FHC88SHN	School Health Nurse	40,143.00
CHC79ECM	Childhood Lead Poisoning Prevention	643,089.00
FHC84LPO	Lead Paint Poisoning Prevention	578,760.00

**AGENDA****BOARD OF ESTIMATES****09/11/2019**Health Department - cont'd

<b><u>GRANT#:</u></b>	<b><u>GRANT DESCRIPTION:</u></b>	<b><u>BASE AWARD AMOUNT</u></b>
FH57CCS	Colorectal Cancer Screening	30,000.00
MA055DCE	Adult Day Care	136,753.00
AD750SRA	Sexual Risk Avoidance Grant (SRAE - Just for Girls)	205,141.00
MA005EPS	Administrative Care Coordination	2,005,500.00
MA157ACM	PWC Eligibility	2,526,123.00
MA365GTS	General Transportation	7,931,996.00
CH051STD	Sexually Transmitted Disease	342,397.00
CH054IMM	Immunization-HEP-IAP, HEP-B	744,100.00
AD697CMA	AIDS Case Management	19,948,788.00
AD419RWS	Ryan White B Support Services	2,603,837.00
AD712HCV	Community Based Programs to Test & Cure HEP C	68,747.00
AD615NEP	Needle Exchange Program	1,325,000.00
FHB39CPE	Cancer Prev., Educ., Scrn.,	22,000.00
CH586TPG	Tobacco Use Prev. Community-Based	279,822.00
CH586TPG	Tobacco Use - Administration	1,000.00
<b>Total</b>		<b>\$61,059,717.00</b>

**BACKGROUND/EXPLANATION:**

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Grant Awards being issued. The most current Unified Award document will be the official award of record.

The UFD is late because of the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Health Department - cont'd

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Fiscal Year 2020 Unified Funding Document Grant Awards from the State of Maryland Department of Health and Mental Hygiene has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 3 to Rummel, Klepper & Kahl, LLP under Project 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The period of the Task Assignment is approximately six months.

**AMOUNT OF MONEY AND SOURCE:**

\$72,498.09 - 9950-901560-9508-900020-703032

**BACKGROUND/EXPLANATION:**

This task provides for Inner Harbor dredging from sediment build up from the Jones Falls. The work is needed to provide an adequate shipping channel for the tall ships arriving for the 2020 Sail-a-bration.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 14, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - cont'd

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT</u></b>	<b><u>TO ACCOUNT</u></b>
\$90,000.00	9950-909540-9509	9950-901560-9508
GF (HUR)	Constr. Res.	Inner Harbor
	Inner Harbor	Dredging
	Dredging	

This transfer will fund the costs associated with Task No. 3, Project No. 1208, On-Call Transportation Planning/Policy/Feasibility Studies

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 18 to McCormick Taylor under Project 1183, Traffic Signals, ITS and Traffic Engineering. The period of the Task Assignment is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$85,397.73 - 9950-905182-9527-901051-703032

**BACKGROUND/EXPLANATION:**

This task will allow for the continuation of the Eutaw Street Bike Facility Design.

**DBE PARTICIPATION:**

The Consultant will comply with Title 49 Code of the Federal Regulations part 26 and the DBE goal established in the original agreement. DBE goal: 25%

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA****BOARD OF ESTIMATES****09/11/2019**Department of Transportation - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 30,000.00 GF (HUR)	9950-921019-9509 Constr. Res. Bike Master Plan	
70,000.00 <u>State Rev.</u>	" "	
<b>\$100,000.00</b>	-----	9950-905182-9527-3 Design Bicycle Network Project

This transfer will fund the costs associated with Task No. 18, Project No. 1183, Traffic Signals, ITS and Traffic Engineering.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - Task Assignment

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 7 to Whitman, Requardt & Associates, LLP under Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects for the City of Baltimore. The period of the Task Assignment is approximately 780 days.

### **AMOUNT OF MONEY AND SOURCE:**

\$67,039.94 - 9950-903188-9527-900010-705032

### **BACKGROUND/EXPLANATION:**

This task provides for post award services for Greenmount Avenue Streetscape from 29<sup>th</sup> St. to 43<sup>rd</sup> Street, TR 14302. The services will include responses to construction contractor request for information, shop drawing review, potential redline/greenline revisions, progress meetings and site visits.

### **DBE PARTICIPATION:**

The Consultant will comply with Title 49 Code of the Federal Regulations parts 26 and the DBE goal established in the original agreement. DBE goals: 25%

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - cont'd

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$72,000.00 FED	9950-927009-9528 Constr. Res. Waverly - Greenmount	
18,000.00 <u>GF (HUR)</u>	" "	
<b>\$90,000.00</b>	-----	9950-903188-9527-3 Design Greenmount 29 <sup>th</sup> - 43 <sup>rd</sup>

This transfer will fund the costs associated with Task No. 7, Project 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects for the City of Baltimore.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 10 with WSP USA formerly known as Parsons Brinckerhoff, Inc. under Project No. 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The period of the Task Assignment is approximately 2.5 months.

**AMOUNT OF MONEY AND SOURCE:**

\$63,515.62 - 9950-905182-9527-900020-703032

**BACKGROUND/EXPLANATION:**

This task will provide for evaluations of the Big Jump separated bike lane pilot project.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the Minority and Business Women's Enterprise goals established in the original agreement.

**MBE:** 23%

**WBE:** 10%

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 2, 2019**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA****BOARD OF ESTIMATES****09/11/2019**Department of Transportation - cont'd**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
\$73,559.57	9950-905175-9528	9950-905182-9527-3
MVR	Constr. Res.	Design Bicycle
	Bicycle Network	Project
	Strategy	

This transfer will cover costs of Task No. 10 for Project No. 1208, On-Call Transportation Planning/Policy/Feasibility Studies.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - Task Assignment

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 16 with Century Engineering, Inc. under Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction. The period of the Task Assignment is approximately one year.

### **AMOUNT OF MONEY AND SOURCE:**

\$199,874.55 - 9950-911066-9508-900010-703032

### **BACKGROUND/EXPLANATION:**

This task provides for the severe flooding, subsequent road closures, and repair work for the 5000 block of Frederick Avenue.

The scope of work includes, but is not limited to soil boring and construction, roadway repair plans, and concept design.

### **DBE PARTICIPATION:**

The Consultant will comply with Title 49 Code of the Federal Regulations part 26 and the DBE goal established in the original agreement.

**DBE:** 25%

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1404-08-10 N. Bethel Street	North Bethel Row, LLC	Three sets of steps 4' x 3.3'
	\$105.60 - Flat Charge		
2.	734 S. Broadway	Bertha's on Broadway, LLC	Outdoor seating 26' x 2', on Lancaster St. 8' x 2' on Broadway
	\$675.00 - Annual Charge		

**A PROTEST WAS RECEIVED FROM MICHAEL BOULOUBASSIS MEMBER ANBAC, LLC.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement

- |   |              |         |
|---|--------------|---------|
| 1. AIRGAS USA, LLC  | \$130,000.00 | Renewal |
| Contract No. B50005060 - Supply and Delivery of Medical Grade Oxygen - Fire Department - P.O. No.: 540598 |              |         |

On August 9, 2017, the Board approved the initial award in the amount of \$130,935.00. The award contained two 2-year renewal options. This first renewal in the amount of \$130,000.00 is for the period August 14, 2019 through August 13, 2021, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On March 17, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON MARCH 17, 2017.**

- |   |              |         |
|---|--------------|---------|
| 2. A.S.B.   | \$ 14,700.00 | Renewal |
| Contract No. B50004778 - Perform Janitorial Service at Enoch Pratt Branches #10 & 22 - Enoch Pratt Free Library - P.O. No.: P537268 |              |         |

On October 18, 2016, the City Purchasing Agent approved the initial award in the amount of \$14,700.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$14,700.00 is for the period November 1, 2019 through October 31, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial requirement was below the MBE/WBE subcontracting threshold of \$50,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

**3. ARROW SAFETY DEVICE**

COMPANY	\$ 20,000.00	Renewal
Contract No. B50004704 - Supply & Deliver a Variety of Batteries - Department of Public Works - P.O. No.: P537075		

On September 21, 2016, the Board approved the initial award in the amount of \$30,000.00. The award contained two renewal options. On October 3, 2018, the Board approved the first renewal in the amount of \$15,000.00. This final renewal in the amount of \$20,000.00 is for the period November 1, 2019 through October 31, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00.

<b>4. ENNIS PAINT, INC.</b>	<b>\$150,000.00</b>	<b>Renewal</b>
Contract No. B50004684 - Thermoplastic Blocks - Department of Transportation - P.O. No.: P536838		

On September 14, 2016, the Board approved the initial award in the amount of \$253,555.00. The award contained four 1-year renewal options. Two renewal options have been exercised. This third renewal in the amount of \$150,000.00 is for the period September 14, 2019 through September 13, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On July 13, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER ON JULY 13, 2016.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

5. EAST COAST EMERGENCY

LIGHTING	\$3,000,000.00	Renewal
Contract No. B50004602 - Emergency Vehicle Lighting and Accessories - Department of General Services - P.O. No.: P537056		

On September 14, 2016, the Board approved the initial award in the amount of \$3,000,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$3,000,000.00 is for the period October 1, 2019 through September 30, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On June 13, 2016, it was determined that no goals would be set because there is no opportunity to segment the contract. This is for the purchase of commodities from an authorized equipment dealer and City personnel will provide all installation labor.

**MWBOO GRANTED A WAIVER ON JUNE 13, 2016.**

6. NOAH GARRISON d/b/a THE

GARRISON LANDSCAPE

DIVISION	\$ 40,000.00	Renewal
Contract No. B50004495 - Landscape Maintenance Services - Department of General Services - P.O. No.: P537224		

On November 2, 2016, the Board approved the initial award in the amount of \$40,000.00. The award contained four 1-year renewal options. Two renewal options have been exercised. This third renewal in the amount of \$40,000.00 is for the period November 2, 2019 through November 1, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

- |   |                     |                |
|---|---------------------|----------------|
| 7. <u>FIRELINE COPORATION</u>   | <u>\$100,000.00</u> | <u>Renewal</u> |
| <u>Contract No. B50004301 - Repairs and Maintenance of Electronic Fire Alarm Systems - Department of General Services - P.O. No.: P533698</u> |                     |                |

On November 18, 2015, the Board approved the initial award in the amount of \$300,000.00. The award contained three renewal options. Subsequent actions have been approved and two renewal options have been exercised. On February 7, 2018, the Board approved an assignment notification in which ADT LLC., has purchased Protection One Alarm Monitoring, Inc. However, ADT LLC., is no longer providing service to the City. The Board is requested to award the renewal to Fireline Corporation. This final renewal in the amount of \$100,000.00 is for the period November 18, 2019 through November 17, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On September 10, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract. Each call is a unique, self-contained service, and is of short duration, usually performed by a single technician. Fireline is a City-certified WBE.

**MWBOO GRANTED A WAIVER ON SEPTEMBER 10, 2015.**

- |   |                     |                     |
|---|---------------------|---------------------|
| 8. <u>ARROW INTERNATIONAL</u>   | <u>\$200,000.00</u> | <u>Sole Source/</u> |
| <u>INC.</u>   |                     | <u>Renewal</u>      |
| <u>Contract No. 08000 - EZ-10 Needles &amp; Equipment - Fire Department - EMS - P.O. No.: P529805</u> |                     |                     |

AGENDA

BOARD OF ESTIMATES

09/11/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On August 13, 2019, the Board approved the initial award in the amount of \$120,000.00. The award contained five renewal options. The Board approved four renewals. Arrow International, Inc. provides proprietary intraosseous infusion technology by EMS. This fifth and final renewal in the amount of \$200,000.00 is for the period August 12, 2019 through August 11, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a sole source procurement.

- |   |              |                         |
|---|--------------|-------------------------|
| 9. RAND WORLDWIDE SUBSIDIARY,<br>INC. d/b/a IMAGINIT<br>TECHNOLOGIES  | \$100,000.00 | Sole Source/<br>Renewal |
| Contract No. 08000 - Archibus Maintenance and Support Agreement<br>- Department of General Services - P.O. No.: P527708 |              |                         |

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On June 4, 2014, the Board approved the initial award in amount of \$29,400.00. The award contained five renewal options. The Board was approved four renewals. This fifth and final renewal in the amount of \$100,000.00 will provide for the required

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

maintenance and support for the Archibus system, which coordinate building maintenance, renovations, and construction projects for various City facilities. This final renewal is for the period November 1, 2019 through October 31, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

10. CLEAN HARBORS ENVIRONMENTAL, INC.	\$150,000.00	Selected Source/ Ratification and Renewal
Cooperative Contract No. PCR-15-020 - Household Hazardous Waste: Collection and Disposal Services - Department of Public Works - P.O. No. P541002		

On September 20, 2017, the Board approved the initial award in the amount of \$310,000.00. The award contained two 1-year renewal options. On October 17, 2018, the Board approved the first renewal in the amount of \$100,000.00. Due to an administrative error, the contract was not renewed prior to the start of the renewal period. This final renewal in the amount of \$150,000.00 will allow for continued service of providing household hazardous waste collections for city residents. The period of the ratification is July 1, 2019 through September 11, 2019. The period of the renewal is September 12, 2019 through June 30, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

On June 20, 2017, MWBOO set goals of 2% MBE and 1% WBE. On July 24, 2019, MWBOO determined that the goals were voluntary and therefore could not be reviewed for compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Kalyani Environmental Solutions	2%	0	0.0%
Lifeline Environmental, LLC		0	0.0%
<b>WBE:</b> A2Z Environmental Group, LLC	1%	\$2,460.00	4.01%

**MWBOO COMMENTS:**

This is an Anne Arundel County Contract the City has adopted. The contract was awarded by the Board on September 14, 2017, with Baltimore City goals, however, it is our understanding from the Bureau of Procurement that the goals are voluntary because they were not established in the original Anne Arundel County contract. There is no guidance on how MWBOO can impose goals on Cooperative Agreements, therefore, at this time, MWBOO will refrain from conducting a compliance review.

**11. TENNANT SALES AND**

<b>SERVICE COMPANY</b>	<b>\$ 24,000.00</b>	<b>Increase</b>
Contract No. B50004997 - Parts and Service for Tennant Scrubbers-Sweepers and Litter Vacs - Department of General Services - Fleet Management Division - P.O. No.: P539960		



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

On May 22, 2017, the City Purchasing Agent approved the initial award in the amount of \$24,500.00. In order to continue to provide parts and service for the Tennant Scrubbers-Sweepers and Litter Vacs for the Department of General Services an increase in the amount of \$24,000.00 is necessary. This increase will make the award amount \$48,500.00. The contract expires on July 31, 2020. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

12. GEIGER PUMP AND		Sole Source
EQUIPMENT COMPANY	\$750,000.00	Increase
Contract No. 08000 - Moyno Pump Parts - Department of Public Works - Waste Water Facilities - P.O. No.: P539765		

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On June 7, 2017, the Board approved the initial award in the amount of \$750,000.00. This increase in the amount of \$750,000.00 will allow for the continued supply of proprietary Moyno Pumps and Parts for Department of Public Works Waste Water Facilities. Moyno Pumps are not available from other suppliers. This increase will make the award amount \$1,500,000.00. The contract expires on June 7, 2020. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

09/11/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

13. COURTSMA RT DIGITAL SYSTEMS, INC.	\$ 37,289.00	Sole Source
Contract No. 08000 - Portable Digital Recording Systems - Circuit Court of Baltimore City - Req. No. To be determined.		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE  
PROCUREMENT.

The Vendor is the sole developer and distributor of the CourtSmart System currently installed at the Circuit Court. The system includes servers, laptops, desktop computers, software and support services. The agency wishes to purchase the portable recording system from the vendor which must be compatible with currently installed equipment at Circuit Court. The period of the award is September 18, 2019 through September 17, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a Sole Source procurement.

14. BALTIMORE CORPS, INC.	\$1,630,000.00	Sole Source/ Provider Agreement
Contract No. 08000 - Baltimore City Government Fellowship Agreement - Office of the Mayor, Department of General Services and various City agencies - P.O. No.: To be determined.		

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

The Board is requested to approve and authorize execution of a Provider Agreement with Baltimore Corps, Inc. The period of the agreement is September 11, 2019 through September 10, 2020, with three 1-year renewal options at the sole discretion of the City.

Annually, Baltimore Corps, Inc. administers a Government Fellowship and in 2019 administered the Baltimore City Mayoral Fellowship for public policy and government service fellows to address the needs of various departments including but not limited to: General Services, Health, Police, Budget Management and Research, Public Works, Mayor's Office of Criminal Justice, Mayor's Office of Human Services, and Mayor's Office of Immigrant Affairs. The Baltimore Corps Fellowship starts in September of each year and places roughly 20 fellows annually throughout City government.

Baltimore Corps is the only government fellowship program operator in Baltimore with a focus on racial justice and equity in its program. Its mission is to "enlist talent to accelerate social innovation in Baltimore and advance a city-wide agenda for equity and racial justice." The organizational objectives include: building equitable pipelines into City leadership, and driving resources to historically disinvested leaders and organizations to evolve the profile of institutional leadership. These are central to the goals of the Baltimore City government fellowship program.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

Not applicable. This meets the requirement for certification as a Sole Source procurement as Baltimore Corps provides unique services.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

- |   |                |                    |
|---|----------------|--------------------|
| 15. CIANBRO CORPORATION   | \$3,000,000.00 | Extension/Increase |
| Contract No. B50002089 - Drawbridge Operations - Department of Transportation - P.O. No.: P519471 |                |                    |

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On January 18, 2012, the Board approved the initial award in the amount of \$2,447,640.00. The award contained one renewal option which was approved on December 31, 2016, as well as one extension. An extension and an increase in the amount of \$3,000,000.00 is necessary to continue drawbridge operations for the Department of Transportation while the Solicitation B50005883 is advertised and awarded. The first extension expires on August 31, 2019. The period of this extension is September 1, 2019 through March 31, 2020. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

09/11/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On August 5, 2011, it was determined that no goals would be set because of no opportunity to segment the contract.

16. PNC BANK, NATIONAL  
ASSOCIATION \$ 0.00 Extension  
Contract No. B50000757 - Small Purchases Procurement Card  
Services - Department of Finance - Bureau of Procurement -  
P.O. No.: P508321

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE  
PROCUREMENT.

On June 3, 2009, the Board approved the initial award in the amount of \$0.00. On June 25, 2014, the Board approved the sole renewal in the amount of \$0.00. An extension in the amount of \$0.00 is necessary to continue services while completing the evaluation process for Solicitation B500005774. The first extension expires on June 30, 2019. The period of this extension is September 16, 2019 through December 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 27, 2008, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

17. RED HAWK FIRE Ratification  
AND SECURITY \$5,000,000.00 and Extension  
Contract No. B500001080 - CCTV Maintenance and Platform  
Integration - Mayor's Office of Criminal Justice, Baltimore  
City Police Department, Department of Transportation - P.O.  
Nos.: P508992 and P543849

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
----------------------	-------------------------------	---------------------------

Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

**STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT.**

On February 8, 2012, the Board approved the initial award in the amount of \$2,800,000.00. The award contained three renewal options. Subsequent actions have been approved and all renewals have been exercised. An extension in the amount of \$5,000,000.00 is necessary to continue CCTV maintenance and support services for various City agency locations while new requirements are determined so that a Solicitation is competitively bid. The period of the ratification is July 1, 2019 through September 11, 2019. The period of the extension is September 12, 2019 through December 31, 2019. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

On April 23, 2009, MWBOO set goals of 7% MBE and 2% WBE. On August 15, 2019, MWBOO found Red Hawk Fire and Security, LLC in compliance.

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Paniagua Enterprises, Inc.	7%	\$472,762.50	16.5%
<b>WBE:</b> Fleet Electric, Inc.	1%	\$598,338.00	20.8%

**MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 15, 2019.**

## **AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Planning - Non-Construction Consultant Agreement

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement (Agreement) with HealthCare Ready. The period of the Agreement is effective upon Board approval through February 15, 2020.

### **AMOUNT OF MONEY AND SOURCE:**

\$32,000.00 - 6000-609819-1875-187400-603026

### **BACKGROUND/EXPLANATION:**

Under the terms of this Agreement, the Consultant will design and execute a Tabletop Exercise with community Resiliency Hub Leaders and stakeholders. The Tabletop Exercise will help Hub Leaders and stakeholders become better prepared for emergency situations that could take place in their respective communities within Baltimore City.

This Tabletop Exercise is part of the Grant Agreement with the Pew Charitable Trusts Health Impact Project, which is a \$48,253.00 award that was approved by the Board on June 19, 2019. This work is an important piece of the Office of Sustainability's ongoing Resiliency Hub Initiative in which the Department of Planning, the Mayor's Office of Emergency Management, and the Baltimore City Health Department have partnered to improve community-level emergency preparedness, response, communication, and resource distribution.

### **MBE/WBE PARTICIPATION:**

N/A

### **APPROVED FOR FUNDS BY FINANCE**

### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

#### Department of Planning - Amendment No. 1 to Game Changers Grant Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Game Changers Grant Agreement (Amendment No.1) with the State of Maryland, Maryland Energy Administration (MEA). The Amendment No. 1 extends the period of the Agreement through June 9, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

The MEA granted funds to the Office of Sustainability to increase the adaptive capacity and resiliency of residents in neighborhoods most vulnerable to natural hazards and the impacts of climate change.

The Board approved the MEA grant on July 26, 2017 in the amount of \$250,000.00 to be completed in 24 months with all required documentation to be completed in 36 months. The grant provides funds to install solar PV systems and incorporated battery storage systems at the Community Resiliency Hubs. Delays have occurred that are out of the control of the project team. These include low-capacity nonprofit facilities in need of upgrades, the evolving framework of the utility markets and shifting regulations, and the finalizing of additional project investments.

Under the terms of Amendment No. 1 to the Game Changers Grant Agreement, the number of Resiliency Hubs was decreased from four to two and the period of the Agreement is extended through June 9, 2021.

#### **MBE/WBE PARTICIPATION:**

There are no goals. This is an extension of an existing grant.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment No. 1 to Game Changers Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Real Estate - Renewal of Inter-Departmental  
Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the exercise of the renewal option of an Inter-Departmental Lease Agreement between Baltimore City Health Department, Tenant and the Department of General Services (DGS), Landlord with an option to renew for five 1-year terms.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$366,578.28	\$30,548.19

Account: 1001-000000-3030-271200-603096

**BACKGROUND/EXPLANATION:**

The Board of Estimates approved the Inter-Departmental Lease Agreement between the DGS and the BCHD on September 9, 2015. The term of the lease was for one 1-year, commencing on July 1, 2015 and terminating on June 30, 2016 with the option to renew for five 1-year terms.

The BHCD has exercised their first, second and third renewal options which were approved by the Board of Estimates on June 22, 2016, July 26, 2017 and July 25, 2018 respectively.

The BHCD is exercising their fourth renewal option, commencing July 1, 2109 and terminating June 30, 2020.

The Leased Premises are used by the BCHD for clinical facilities.

All other terms and conditions of the Inter-Departmental Lease Agreement dated September 9, 2015 remain in full force and effect.

The renewal of the lease is late because of administrative delays.

**APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Real Estate - Expenditure Authorization

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an Expenditure Authorization for the Mayor's Office of Children and Family Success to continue to pay rental expenses. The period of the Expenditure Authorization is September 1, 2019 through December 31, 2019.

### **AMOUNT OF MONEY AND SOURCE:**

\$1,125.00 - 5000-586217-1191-594700-603013

### **BACKGROUND/EXPLANATION:**

The Lease Agreement by and between Connexion Point Church, Inc. Landlord and the Mayor and City Council of Baltimore, Tenant, for the rental of a portion of the property known as 3816 Edmondson Avenue, expired on April 30, 2019.

The Landlord and Tenant have been negotiating a new lease agreement for the Tenant's Community Action Partnership to remain at the property. Negotiations have taken longer than expected. The Mayor's Office of Children and Family Success is requesting to continue to pay the rental of \$375.00 for the above site from September 1, 2019 to December 31, 2019. It is expected that the negotiations will be concluded and a lease executed on or before December 31, 2019.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Space Utilization Committee - Transfer of Building Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer the property known as NS E. Eager Street 90' W Greenmount Avenue the former bed of Nursery Place (Block 1181, Lot 74A) from the inventory of the Department of Transportation to the inventory of the Department of Housing and Community Development.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

This property will be included in the LDA to Johnston Square Partners for Johnston Square with the intent of consolidation with surrounding land currently owned by St. Frances Academy/The Oblate Sisters of Providence.

The Space Utilization Committee approved this Transfer of Building Jurisdiction on July 23, 2019.

TRANSFER OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following page:

51 - 54

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of Public Works/Office of Engineering and Construction</u>		
1. <b>\$51,179.00</b> (Revenue Bonds)	9960-902070-9558 (Watershed Bridge Maintenance)	9960-914996-9557-3 (Design)
This transfer will cover the deficit for TR 12311 Three Bridges.		

Department of General Services

2. <b>\$300,000.00</b> 3 <sup>rd</sup> Parks & Public Facilities Loan	9916-908240-9194 Engine 5 Roof Replacement (Reserve)	9916-904261-9197 Engine 5 Boiler Replacement (Active)
This transfer will provide funds for the replacement of the roof and boiler at Engine 5. The boiler which provides heat to the Fire Station at Engine 5 is old and outdated and needs to be replaced to ensure there is heat at the station. The existing roof has surpassed its useful life span and must be replaced.		

Department of Housing and Community Development

3. <b>\$750,000.00</b> 3 <sup>rd</sup> Community & Economic Development Bonds	9910-949002-9587 Urgent Need Stabilization Program (Reserve)	9910-905176-9588 Urgent Needs Stabilize - Demo
This transfer will provide funding to support the Citywide Urgent Needs Stabilization program.		

**AGENDA****BOARD OF ESTIMATES****09/11/2019****TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of Recreation and Parks</u>		
4. <b>\$ 200,000.00</b>	9938-907078-9475	9938-908078-9474
2 <sup>nd</sup> Parks and	Federal Hill	Federal Hill Slope
Public Facilities	Slope Stabil-	Stabilization
	ization	(Active)
	(Reserve)	

The transfer will provide funds to cover the costs associated with emergency repair of the east slope of Federal Hill Park.

Baltimore City Office of Information Technology (BCIT)

5. <b>\$ 450,000.00</b>	9903-923031-9117	9903-925031-9116
3 <sup>rd</sup> Parks and	Network Card	Network Card
Public Facilities	Ports	Ports

In order to address the growing demand for a bandwidth from BCIT customers, it is very essential to upgrade the 1Gig point of presence server connection for remote agencies CE devices to 10Gig. The transfer will allow BCIT to begin optimizing network performance to support increased data and application workloads for e-mail and telephone services.

6. <b>\$1,000,000.00</b>	9903-919029-9117	9903-921029-9116
3 <sup>rd</sup> Parks and	Upgrade City	Upgrade City
Public Facilities	Firewall	Firewall

This transfer is to upgrade Cyber-Security technologies such as the firewall to support increasing network workloads and protect email, Internet, permits and billing City applications from on-going cyber security threats.

7. <b>\$ 300,000.00</b>	9903-927030-9117	9903-929030-9116
3 <sup>rd</sup> Parks and	Upgrade Broadband	Upgrade Broadband
Public Facilities	Internet	Internet

AGENDA

BOARD OF ESTIMATES

09/11/2019

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BCIT</u> - cont'd		
The transfer for this project is for the upgrade to the City's broadband internet to support City business applications such as CitiBuy procurement, ADP payroll and property-tax systems that are transacted via the Internet.		
8.    \$   100,000.00	9903-915028-9117	9903-918028-9116
3 <sup>rd</sup> Parks and	Virtual Private	Virtual Private
Public Facilities	Network	Network
This transfer is for the upgrade of the virtual private network required to connect remote City agencies to the City data centers for email, Internet and telephone services. The Legacy Core 7206 has reached the end of life and end of support. As a result, it is critical to upgrade the service for business continuity and the public safety of services provided from the remote locations to citizens of Baltimore.		
9.    \$   250,000.00	9903-928020-9117	9903-930020-9116
3 <sup>rd</sup> Parks and	Virtual Desktop	Virtual Desktop
Public Facilities	Infrastructure	Infrastructure
This transfer is requested for the May cyber-attack remediation and hardening of the environment.		
10.   \$   200,000.00	9903-925025-9117	9903-927025-9116
3 <sup>rd</sup> Parks and	Upgrade Storage	Upgrade Storage
Public Facilities	Hardware	Hardware
The transfer for this project will allow BCIT to begin scaling the storage assets to support critical business applications, systems and services such as the water billing system, property tax and email.		

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**TRANSFER OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>BCIT</u> - cont'd			
11.	<b>\$ 650,000.00</b>	9903-931019-9117	9903-934019-9116
	3 <sup>rd</sup> Parks and	Replace City	Replace City
	Public Facilities	wide Switches	wide Switches

City switches play key roles in transmitting data supporting public safety devices such as CCTV cameras, e-mail, Internet and also facilitate telecommunication between City agencies and its partners. The transfer for this project will replace City switches which have reached the end of life and end of support.

12.	<b>\$ 500,000.00</b>	9903-926026-9117	9903-927026-9116
	3 <sup>rd</sup> Parks and	Uninterrupted	Uninterrupted
	Public Facilities	Power Supply	Power Supply

The transfer is for the installation of battery power to prevent and protect the City's email, Internet and the City financial and telephone systems from electrical power outages. The services are critical for public safety and revenue generation.



EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve  
the Extra Work Orders  
as listed on the following pages:

56 - 57

The EWO's have been reviewed and approved  
by the Department of Audits, CORC, and  
MWBOO unless otherwise indicated.

**AGENDA****BOARD OF ESTIMATES****09/11/2019****EXTRA WORK ORDERS**

Contract	Prev. Apprvd.	Time	%
Awd. Amt.	Extra Work	Contractor	Ext. Compl.

Department of General Services

1. EWO #001, \$97,742.17 - GS 16813, 2300 Maryland Avenue Cornice Repair				
\$689,381.40	\$0.00	Contracting Specialists Incorporated - DC	70 Days	35%

The Add Alternate No. 1 Refinish Metal Dormers are owner requested and are a part of the contract documents. The alternate was separated from the base bid to be accepted after determining if funds were available to complete the task. The dormers are part of the scope of work and in need of repair and painting.

**MBE:** H.E.W. Contractors, LLC                      \$50,000.00                      51%

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 2, 2019.**

Department of Transportation (DOT)

2. EWO #003, \$0.00 - TR 18004, Reconstruction of Alleys Citywide				
\$785,995.00	\$99,900.00	P&J Contracting, Inc.	60	99%

This authorization is requested on the behalf of the Contractor and provides for a 60-day non-compensable time extension. The Board has approved one previous time extension for a total of 135 days, which included a completion date of July 24, 2019.

The additional time is needed to complete the work required under this contract. The contract has been delayed because the DOT's work at Alley No. 1648 which is behind 3612 - 3628 Falls Road is being delayed as the Department of Public Works performs work to replace a water pipe that is

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
Awd. Amt.	Extra Work	Contractor	Ext. Compl.

leaking. Once the pipe is replaced, the DOT will be able to finish repaving. The additional time will result in a new completion date of September 22, 2019.

An Engineer's Certificate of Completion of Work has not been issued.

#### **MWBOO SET GOALS OF 25% MBE AND 13% WBE.**

The Contractor has achieved 25% MBE and 17% WBE to date.

#### **THE EAR WAS APPROVED BY MWBOO ON AUGUST 7, 2019.**

3. EWO #001, \$34,160.00 - TR 18010, Urgent Need Contract City-wide
- |                |   |                          |   |       |
|----------------|---|--------------------------|---|-------|
| \$2,349,931.00 | - | P. Flanigan & Sons, Inc. | - | 2.52% |
|----------------|---|--------------------------|---|-------|

This authorization is requested on the behalf of the DOT to assist in the grading, compacting and paving of the parking lot at the Hollins Street Market. The work will restore the parking lot to a safe public access which includes asphalt placement, pavement markings, base repairs, concrete placement, curb & gutter, sidewalk and ADA ramp. The work requested under this extra work order is in alignment with the advertised scope for this contract.

An Engineer's Certificate of Completion of Work has not been issued.

#### **MWBOO SET GOALS OF 19% MBE AND 7% WBE.**

The Contractor has achieved 8.15% MBE and 3.57% WBE to date. Only 2.52% of the contract has been completed.

#### **THE EAR WAS APPROVED BY MWBOO ON AUGUST 7, 2019.**

# AGENDA

## BOARD OF ESTIMATES

09/11/2019

### OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Option</u>			
1. William Braverman and Ethel Braverman	3330 Woodland Avenue	G/R \$96.00	\$ 880.00

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment Area Complete Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amounts.

### Law Department - Payment of Settlements

2. Winston Barclay and Victor Francis (Prior Owners)	1615 E. Federal Street	F/S	\$39,000.00
---	---------------------------	-----	-------------

Funds will be drawn from account no. 9910-905640-9588-900000-704040, State funds.

On June 22, 2018, the City filed a condemnation action to acquire the Fee Simple interest in the real property located at 1615 E. Federal Avenue, located in the FY17 CORE Demo Project Area. The Board previously approved \$31,000.00 to acquire the Fee Simple interest in the subject property based upon the highest of two independent appraisals. The Defendant provided a report appraising the property interest at \$120,000.00. The parties attended a Pre-trial Conference and agreed on a fair market value of 70,000.00. Therefore, the Board is requested to approve an additional \$39,000.00 (\$70,000.00 less the previous approval amount of \$31,000.00) to settle this case.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payments of Settlements - cont'd</u>			
3. Loraine Wilson	815 N. Gilmor Street	F/S	\$ 2,000.00

Funds will be drawn from State Funds, account no. 9910-908636-9588-900000-704040, State Funds.

On October 22, 2018, the City filed a condemnation action to acquire the Fee Simple interest in the real property located at 815 N. Gilmor Street, located in the FY17 CORE Demo Project Area. The Board previously approved \$20,000.00 to acquire the Fee Simple interest in the subject property based upon the highest of two independent appraisals. The Defendant filed an Answer contesting the fair market value of the property and later settled on a fair market value of \$22,000.00 (a 10% administrative increase). Therefore, the Board is requested to approve an additional \$2,000.00 (\$22,000.00 less the previous approval amount of \$20,000.00) to settle this case.

4. CE Realty, LLC	3021 Woodland Avenue	F/S	\$14,500.00
-------------------	-------------------------	-----	-------------

Funds will be drawn from State Funds, account no. 9910-903183-9588-900000-704040.

On July 18, 2018, the City filed a condemnation action to acquire the Fee Simple interest in the real property located at 3021 Woodland Avenue, located in the Park Heights Project Area. The Board previously approved \$7,500.00 to acquire the Fee Simple interest in the subject property based upon the highest of two independent appraisals. The Defendant filed an Answer contesting the fair market value of the property and provided a report appraising the property at \$54,000.00. The

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payments of Settlements - cont'd</u>			
the property at \$54,000.00. The parties agreed to settle on a fair market value of \$22,000.00. Therefore, the Board is requested to approve an additional \$14,500.00 (\$22,000.00 less the previous approval amount of \$7,500.00) to settle this case.			
5. Roy C. Redd	2715 Fenwick Avenue	L/H	\$ 2,467.00

Funds will be drawn from State Funds, account no. 9910-904326-9588-900000-704040.

On July 23, 2018, the City filed a condemnation action to acquire the Leasehold interest in the real property located at 2715 Fenwick Avenue, located in the Fenwick/Hugo/28<sup>th</sup> Street Project Area. The Board previously approved \$20,533.00 to acquire the Leasehold interest in the subject property based upon the highest of two independent appraisals. The Defendant provided a report appraising the property interest at \$23,000.00. The parties agreed on a fair market value of \$23,000.00 (just above an additional 10%). Therefore, the Board is requested to approve an additional \$2,467.00 (\$23,000.00 less the previous approval amount of \$20,533.00) to settle this case.

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

Department of Law - MWBOO Recommended Penalty - Non-Compliance  
AM Liner East Sanitary Sewers in the Herring  
Run Sewer Shed

#### **ACTION REQUESTED BY THE B/E:**

The Board is requested to approve the MWBOO Recommended Penalty for AM-Liner East, Inc. pursuant to Article 5 §28-122 of the Baltimore City Code for failure to comply with the sub-goals established for SC 908.

#### **AMOUNT OF MONEY AND SOURCE:**

\$40,425.80 - Retainage Funds for SC 908

#### **BACKGROUND/EXPLANATION:**

On April 2, 2013, the Minority and Women's Business Opportunity Office (MWBOO) set the following goals for the Department of Public Works (DPW) Sanitary Sewers in the Herring Park Sewer Shed Project - SC 908: MBE: 16% WBE 6% with 11% African American (AA) and 5% Hispanic American (HA) sub-goals.

In accordance with Article 5, Subtitle 28 of the Baltimore City Code, on November 6, 2013, AM-Liner East, Inc. was found compliant by MWBOO for submitting a bid package meeting all required goals and sub-goals. At the time, AM-Liner East, Inc. was the 2<sup>nd</sup> lowest responsive bidder. The lowest responsive bidder, Anchor Construction Corp, did not meet the HA sub-goal, therefore, their bid was found non-complaint by MWBOO. For that reason, they were not awarded the contract.

Subsequently, on February 5, 2014, the Board of Estimates awarded the subject contract to Am-Liner East, Inc. At the time of the award, Am-Liner East committed to utilizing R.E. Harrington Plumbing & Heating Co., Inc. for 10.50% of the contract (\$1,207,139.38) and CCTV Masters, LLC for 0.50% of the contract (\$57,482.83) in order to satisfy the stipulated AA sub-

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### Department of Law - cont'd

goal requirement. At completion of the contract, R.E. Harrington Plumbing & Heating Co., Inc. was only utilized for 3.41% (\$367,632.90) of the contract and CCTV Masters, LLC was never utilized.

On February 13, 2019, MWBOO found that AM-Liner East, Inc. failed to meet the AA sub-goal. A review of contract records noted that both R.E. Harrington Plumbing and Heating, Inc. and AM-Liner East, Inc. identified conflicts during the contract which resulted in R.E. Harrington Plumbing and Heating, Inc. requesting removal from the contract.

AM-Liner East, Inc. made no formal attempt to substitute either of the AA subcontractors as required in Article 5, Subtitle 28 of the Baltimore City Code.

An investigation was conducted which confirmed that AM-Liner East failed to utilize the AA MBEs.

As a result of the aforementioned finding of non-compliance, the Chief of MWBOO declined to approve the final Release of Retainage.

On April 18, 2019, in accordance with Article 5, subtitle 28 of the Baltimore City, MWBOO formally notified AM-Liner East of non-compliance. On May 10, 2019, in an attempt to resolve the issue of non-compliance through conciliation, MWBOO held a meeting with Mr. Sean Merryman of AM-Liner East, Inc. and Mr. Michael Mullen of the Baltimore City Law Department. At the meeting, we discussed the issue of non-compliance and possible resolutions were discussed. The initial MWBOO recommendation was to add the AA shortage to an existing Baltimore City Contract. Unfortunately, Mr. Merryman stated that AM-Liner East, Inc. is not currently in a position to do so. MWBOO then recommended that AM-Liner East, Inc. discuss the findings and recommend a solution to the issue at next meeting. A follow up meeting was scheduled for May 17, 2019.



## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### Department of Law - cont'd

On May 16, 2019, AM-Liner East's Counsel contacted MWBOO via email, stating *"AM-Liner has not yet had a chance to complete its investigation of the allegations made at our meeting last week. Consequently, we think it would be more productive if the parties agree to postpone this meeting for a few days to allow us to be in a position to provide a meaningful response."* To date, the follow-up meeting has not occurred, and AM-Liner has not presented any recommendations to resolve the matter of non-compliance.

The MWBOO recommendation of the penalty was submitted to the Director of DPW, Mr. Rudy Chow, and was affirmed. AM-Liner East was formally notified of the recommended penalty on July 24, 2019.

#### **RATIONALE FOR RECOMMENDATION**

At this time, MWBOO has found that AM-Liner East, Inc. has failed to comply with the provisions of the Baltimore City Code. and recommends the following penalty to the Board of Estimates:

##### **1. Withholding of \$40,425.80 from Final Release of Retainage.**

- a. Rationale: AM-Liner East, Inc. was the second lowest bidder. The first lowest bidder, Anchor Construction Corp. was found non-responsive because the bid did not achieve the 5% HA sub-goal. The recommended withholding is the difference between the lowest bid and the awarded second lowest bid. The City ultimately rejected a lower bid based on non-compliance with sub-goals while the awarded bidder elected to disregard the sub-goals during the contract. This resulted in a potential loss of \$40,425.80 to the City.

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### Department of Law - cont'd

*(Note: The actual final cost of the contract was \$10,775,980.75 which is a difference of \$720,584.80. Based on the nature of the work on the contract, it is understood that the lowest bidder would have also realized a similar cost difference from the original bid.)*

Please be advised that this is merely a recommended penalty, and that the Board of Estimates may impose any or all of the following penalties per Article 5, subtitle 28-122 of the Baltimore City Code:

1. Suspension of contract (not applicable as the contract has completed);
2. Withholding of funds;
3. Rescission of contract based on material breach (not applicable)
4. Refusal to accept bid (not applicable)
5. Disqualification of a bidder, contractor, or other business from eligibility from providing goods or services to the City for a period not to exceed 2 years; and
6. Payment of liquidated damages

#### **MBE/WBE PARTICIPATION:**

N/A

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

66 - 69

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfers of Funds,  
pursuant to Charter provisions, reports have  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Procurement

- |    |   |              |              |
|----|---|--------------|--------------|
| 1. | B50005858, Helmet<br>Communication<br>Devices | Botach, Inc. | \$ 37,950.75 |
|----|---|--------------|--------------|

(Baltimore Police  
Department)

Not applicable. The award is below MBE/WBE subcontracting threshold of \$50,000.00.

- |    |   |   |
|----|---|---|
| 2. | B50005432, Police<br>Laboratory Renovations<br><br>(Baltimore Police Dept.) | <b>REJECTION</b> - Vendors were solicited by postings on CitiBuy, eMaryland Marketplace, and in local newspapers. The sole bid received was submitted by Tito Contractors, Inc., and was opened on January 16, 2019. Upon further review of the solicitation specifications, and questions submitted by the vendor community, it is recommended that the Board reject the sole bid as being in the best interest of the City. The specifications will be reviewed and revised in order to increase competition. |
|----|---|---|

Department of Public Works (DPW)

- |    |  |                  |                |
|----|--|------------------|----------------|
| 3. | WC 1402, Urgent<br>Need Water<br>Infrastructure<br>Rehabilitation and<br>Improvements -<br>Phase I-FY 20 | Metra Industries | \$5,115,226.00 |
|----|--|------------------|----------------|

# **AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

## **RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

DPW - cont'd

### **MWBOO SET GOALS OF 13% FOR MBE AND 5% FOR WBE.**

<b>MBE:</b> Economic International Construction Co., Inc.	\$434,800.00	8.5%
S&J Service, Inc.	127,900.00	2.5%
AB Trucking & Contracting, LLC	<u>102,310.00</u>	<u>2.0%</u>
<b>TOTAL</b>	<b>\$665,010.00</b>	<b>13%</b>
 <b>WBE:</b> R & R Contracting Utilities, Inc.	 \$225,770.00	 5%

### **MWBOO FOUND VENDOR IN COMPLIANCE.**

#### **4. TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,751,021.91	9960-910078-9558	
Revenue Bond	Water Infrastructure Rehab	
 773,422.17	 " "	
<u>County Revenue</u>		
 <b>\$5,524,444.08</b>	 -----	 9960-909982-9557-6 (Construction)

This transfer will provide funds to cover costs of WC 1402, Urgent Need Water Infrastructure Rehabilitation and Improvements, Phase I-FY 20.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office  
of Engineering and Construction

- |    |   |                                    |                 |
|----|---|------------------------------------|-----------------|
| 5. | SC 941, Sewer<br>Collection System<br>Improvements in<br>the Jones Falls<br>Sewershed | Anchor Construction<br>Corporation | \$22,549,774.93 |
|----|---|------------------------------------|-----------------|

On Wednesday February 13, 2019, the Board opened four bids for the subject contract. Bids ranged from a low of \$22,549,774.93 to a high of \$34,288,727.00 due to the highly competitive market conditions at this time.

**DBE PARTICIPATION:**

Anchor Construction Corporation has complied with the requirements of the Maryland Department of Environment's Disadvantage Business Enterprise (DBE) Program. As part of their bid, Anchor Construction Corporation has committed to utilize the following DBE goals according to the State Revolving Loan forms that were submitted in the bid submission:

<b>MBE:</b>	S&J Service, Inc.	\$2,200,000.00	9.76%
	Daco Construction Corp.	<u>1,860,000.00</u>	<u>8.25%</u>
	<b>TOTAL MBE:</b>	<b>\$4,060,000.00</b>	<b>18.00%</b>
<b>WBE:</b>	Barbies Recycling	\$ 85,000.00	0.38%
	TFE Resources	125,000.00	0.55%
	Rowen Concrete, Inc.	160,000.00	0.71%
	Empire Landscaping	470,000.00	2.08%
	Advantage Manhole/Concrete	2,069,000.00	9.18%
	R & R Contracting Utilities, Inc.	<u>700,000.00</u>	<u>3.10%</u>
	<b>TOTAL WBE:</b>	<b>\$3,609,000.00</b>	<b>16.00%</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office  
of Engineering and Construction - cont'd

**6. TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 3,052,909.99	9956-906626-9549	
County Revenue	Sewer System Rehab Program	
5,169,641.00	9956-906626-9549	
Revenue Bonds	Sewer System Rehab Program	
12,600,000.00	9956-911634-9549	
State Water	Sewer System Rehab Program	
Quality Revenue	9956-911634-9549	
3,581,205.93	9956-911634-9549	
Federal Infra-structure WIFIA	Sewer System Rehab Program	
<b><u>\$24,403,756.92</u></b>	-----	9956-905648-9551-6 Construction

This transfer will fund the costs of SC 941, Sewer Collection System Improvement in the Jones Falls Sewershed.

**AGENDA****BOARD OF ESTIMATES****09/11/2019**

Bureau of the Budget and - Carryover of Unexpended  
Management Research      Appropriations for Fiscal 2019

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the final recommendations for carryovers for Fiscal 2019 for the General Fund and Other Funds, based upon availability of funds.

**AMOUNT OF MONEY AND SOURCE:**

The source of funds for those appropriations will come from unexpended balances in the respective departments.

<b>General Fund Carry-Forward Requests</b>			
<b>Fiscal 2019 Unencumbered Appropriation to Fiscal 2020</b>			
<b>Agency</b>	<b>Dynamics Account</b>	<b>Purpose</b>	<b>Amount</b>
<b>Courts: Circuit Court</b>			<b>210,714.00</b>
	1001-000000-1100-110000-605007	Maintenance	210,714.00
<b>Finance</b>			<b>366,717.00</b>
	1001-000000-7100-691400-603026	Tax Credit System Upgrades	366,717.00
<b>Fire</b>			<b>1,802,585.00</b>
	1001-000000-2131-228200-604009	OEM Supplies	7,486.00
	1001-000000-2142-225900-605007	Amos Grant Matches-Equipment	41,250.00
	1001-000000-2142-229400-606004	Amos Grant Matches-Vehicles	583,849.00
	1001-000000-2142-229500-603026	Amos Grant Matches-Facilities	1,170,000.00



**AGENDA****BOARD OF ESTIMATES****09/11/2019**BBMR - cont'd

<b>General Services</b>			<b>425,000.00</b>
	1001-000000-1982-709500-603037	Database Upgrade	300,000.00
	1001-000000-7340-721700-603018	Water Costs for City Facilities	125,000.00
<b>Health</b>			<b>747,536.00</b>
	1001-000000-3080-288500-603051	Maternal & Child Health Contract	297,536.00
	1001-000000-3100-295900-603050	Vision for Baltimore Program	450,000.00
<b>Housing and Community Development</b>			<b>51,000.00</b>
	1001-000000-5822-409100-607001	Rental Assistance Program	51,000.00
<b>M-R: Cable and Communications</b>			<b>122,797.00</b>
	1001-000000-5721-401300-603026	Charm TV Programming	122,797.00
<b>M-R: Civic Promotion</b>			<b>2,000,000.00</b>
	1001-000000-5900-421400-607001	Lexington Market	1,000,000.00
	1001-000000-5900-421600-607001	Public Markets	1,000,000.00
<b>M-R: Convention Complex</b>			<b>934,303.00</b>
	1001-000000-5311-391300-605007	Equipment	209,303.00

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

BMMR - cont'd

<b>Agency</b>	<b>Dynamics Account</b>	<b>Purpose</b>	<b>Amount</b>
	1001-000000-5311-391500-603080	Carpet Maintenance	50,000.00
	1001-000000-5311-391600-603026	Building Maintenance	300,000.00
	1001-000000-5311-391600-603037	Water Bills	275,000.00
	1001-000000-5311-391700-606007	Camera Upgrades	100,000.00
<b>M-R: Educational Grants</b>			<b>246,400.00</b>
	1001-000000-4460-745300-607001	Mayor's Scholars Program	246,400.00
<b>M-R: Office of Criminal Justice</b>			<b>1,100,000.00</b>
	1001-000000-2251-764300-603026	Safe Streets	600,000.00
	1001-000000-2254-786000-607000	Human Trafficking Grants	300,000.00
	1001-000000-2255-702300-603026	CitiWatch Camera Maintenance	200,000.00
<b>M-R: Office of Employment Development</b>			<b>280,598.00</b>
	1001-000000-6311-778400-603020	Staff Training	17,950.00
	1001-000000-6396-484800-603020	Training for Ex-offenders	50,648.00
	1001-000000-6397-484000-603051	YouthWorks Prep	212,000.00
<b>Office of Civil Rights</b>			<b>95,439.00</b>
	1001-000000-1561-171500-603013	Rental Payments	95,439.00

**AGENDA****BOARD OF ESTIMATES****09/11/2019**BBMR - cont'd

<b>Planning</b>			<b>163,000.00</b>
	1001-000000-1875-187400-603026	Sustainability Plan Expenses	15,000.00
	1001-000000-1877-187400-603026	Census Planning	148,000.00
<b>Recreation and Parks</b>			<b>133,140.00</b>
	1001-000000-4803-776800-609004	Facility Maintenance	133,140.00
<b>Total</b>			<b>\$8,679,229.00</b>

**BACKGROUND/EXPLANATION:**

This action is required to carry forward unexpended funds into Fiscal Year 2020.

Unexpended capital project funds and special funds have been carried forward for their original purpose, as is customary. All General Fund appropriations that have been determined to be encumbered have been carried forward, and all General Fund appropriations not recommended for carryover have been reverted to fund balance.

To the extent possible and pursuant to the Board's approval, appropriations have been transferred within agency budgets to counteract such deficits in specific budget programs.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Bureau of the Budget and      - Appropriation Adjustment  
Management Research (BBMR)      Order (AAO) No. 7

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the AAO No. 7 to transfer appropriation grant funds within the Health Department for \$928,556.00 in unallocated Federal funds from Service 715: Administration-Health Department Fund to Service 308: Maternal and Child Health-Health Department.

**AMOUNT OF MONEY AND SOURCE:**

\$928,556.00 - From: 4000-400019 (Service 715)  
Unallocated Federal Funds -  
Administration-Health Department

To: 5000-513019 (Service 308)  
Maternal and Child Health

**BACKGROUND/EXPLANATION:**

The Board previously approved the Health Department's updated United Funding Document, including this grant award, on January 16, 2019.

Approval of this AAO will support the operating budget of the Map 2 Success Program, which develops a program to assist with pregnancy.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - Amendment No. 1 to  
of Engineering and Construction      On-Call Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with Whitman, Requardt & Associates, LLP for Project No. 1505, On-Call Project and Construction Management Assistance Services. The Amendment No. 1 will extend the period of the agreement for 1-year through February 24, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

No funds are required at this time.

#### **BACKGROUND/EXPLANATION:**

The Consultant will assist the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of contractor's application for payment attendance at process meetings, preparation of record drawings, review of contract claims and supports, estimating scheduling, project engineering, constructability reviews, submittal reviews and response, Request for information (RFI) reviews and responses, and construction contract administrative support.

#### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article No. 5, Subtitle 28 of the Baltimore Code and the MBE/WBE goals established in the original agreement of MBE 27% and WBE 10%.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.**

**AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.**

(The Amendment No. 1 to the on-call agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Department of Public Works/Office - On-Call Consultant  
of Engineering and Construction Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Rummel, Klepper & Kahl, LLP, under Project No. 1286 R, On-Call Electrical Engineering Services. The period of the agreement is effective upon Board approval for three-years or until the upset limit is reached, whichever comes first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 Upset limit.

#### **BACKGROUND/EXPLANATION:**

The project consists of on-call consulting for various tasks assigned by the City on an as needed basis. The scope involves electrical consulting engineering services of various water and wastewater facilities including treatment plants and pumping stations, and may include planning design and construction phase services. Calls for these services will be made as needs are identified.

The Consultant was approved by the Office of Boards and Commissions and Architectural & Engineering Awards Commission.

#### **MBE/WBE PARTICIPATION:**

##### **MWBOO SET GOALS OF 29% FOR MBE AND 10% FOR WBE.**

<b>MBE:</b> Savin Engineers, PC	\$350,000.00	35%
<b>WBE:</b> Phoenix Engineering, Inc.	\$ 50,000.00	5%
Plexus Installation, Inc.	<u>\$ 50,000.00</u>	<u>5%</u>
<b>Total</b>	<b>\$100,000.00</b>	<b>10%</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The On-Call Agreement for Project 1286R, Electrical Engineering Services with Rummel Klepper and Kahl, LLP. has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 017 to Rummel, Klepper and Kahl, LLP, Consultant, for Project No. 1504 (SC 902, SC 903 and SC 884) On-Call Construction Management Assistance. The period of the Task is zero (0) months.

#### **AMOUNT OF MONEY AND SOURCE:**

(\$ 2,958.19) - 9956-909602-9551-900020-705032 SC 902  
( 2,958.19) - 9956-907603-9551-900020-705032 SC 903  
( 2,958.18) - 9956-905565-9551-900020-705032 SC 884  
**(\$ 8,874.56)**

#### **BACKGROUND/EXPLANATION:**

This is a credit for Task 017, On-Call Construction Management Assistance services that were designated for SC 902, SC 903 and SC 884 On-Call Construction Management Assistance. The project did not utilize all of the funds.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 17.50%

**WBE:** 2.82%

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 2, 2019.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT  
WITH CITY POLICY.**

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 0018 to Rummel, Klepper & Kahl, LLP under Project 1504, WC 1363 Construction Management Assistance Services. The period of the Task Assignment is approximately 14 months.

#### **AMOUNT OF MONEY AND SOURCE:**

\$230,680.32 - 9960-901749-9557-900020-705032

#### **BACKGROUND/EXPLANATION:**

This task will allow the Consultant to provide inspection services for WC 1363, Allendale Neighborhood & Vicinity Water Main Rehabilitation.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

**THE EAR WAS APPROVED BY MWBOO ON JULY 24, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - Amendment No. 1 to On-  
of Engineering and Construction Call Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment No. 1 Agreement (Amendment No. 1) with EBA Engineering, Inc., under Project No. 1255, On-Call Material Testing and Inspection Services. The Amendment No. 1 will extend the period of the agreement by one 1-year through May 9, 2021.

#### **AMOUNT OF MONEY AND SOURCE:**

No funds are required at this time.

#### **BACKGROUND/EXPLANATION:**

The scope of the original agreement includes material testing and inspection services for proposed improvements in the City's water and wastewater system. The services will include but not limited to engineering and construction inspection services, construction observation, concrete testing and inspection, material testing and inspection services, asphalt testing and inspection, coatings testing and inspection, structural steel fabrication and inspection, pipe fabrication and inspection, backfill material/soils testing, geotechnical engineering, preparation of test reports, maintenance of project records and documentation, and other related engineering services on an on-call basis as tasks are identified. The original agreement approved on May 10, 2017 expires on May 9, 2020. This Amendment No. 1 will extend the period of the agreement from three years to four years through May 9, 2021.

#### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 10% WBE goals assigned to the original agreement.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW THE TASK  
ASSIGNMENTS.**

(The Amendment No. 1 to On-Call Agreement has been approved by the  
Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - Amendment No. 4 to Post  
of Engineering and Construction      Award Services Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement (Amendment No. 4) with Rummel, Klepper & Kahl, LLP for Post Award Services Project SC 845R, Nitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant. Amendment No. 4 will extend the period of the agreement through February 29, 2020, or the upset limit is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On August 29, 2012 the Board approved the original agreement in the amount of \$7,218,760.28 for a period ending August 28, 2016.

The project has been impacted by Construction delays and entered the warranty period on January 11, 2019. With the extension, the Consultant can continue to render their services until the end of the warranty period.

This extension will allow for Post Award Services for SC 845R, Nitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant because the current agreement will not cover the warranty period.

#### **MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE:** 27%

**WBE:** 9%

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 5, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 4 to Agreement (Amendment No. 4) with Rummel, Klepper & Kahl, LLP under Project SC 845R, Nitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - Amendment No. 5 to Post  
of Engineering and Construction      Award Services Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 5 to Post Award Services Agreement (Amendment No. 5) with Rummel, Klepper & Kahl, LLP under Project SC 852R, Denitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant. The Amendment No. 5 will extend the period of the agreement through February 29, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On May 5, 2010 the Board approved the original agreement in the amount of \$6,628,736.54 for a period ending May 9, 2014.

Additional time is requested on the Post Award Service for S.C. 852R-Nitrification Filters and Related Work for the Enhanced Nutrient Removal (ENR) Facilities at Patapsco Wastewater Treatment Plant as the current agreement will not cover the warranty period. The project has been impacted by construction delays and entered the warranty period on January 11, 2019. With this extension, the consultant can continue to render their services until the end of the warranty period.

This amendment extends the period, which will allow for post award services for SC 852R, Denitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant because the current agreement will not cover the warranty period.



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MBE:** 27%

**WBE:** 9%

**THE EAR WAS APPROVED BY MWBOO ON AUGUST 5, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 5 to Agreement with Rummel, Klepper & Kahl, LLP under Project SC 852R, Denitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Bureau of the Budget and  
Management Research (BBMR)

- 2018-2020 Maryland Public  
Television Ready to Learn  
Community Collaboratives for  
Early Learning & Media (RTL-CCELM)  
Grant Agreement and AAO No. 5

### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the 2018-2020 Maryland Public Television (MPT) Ready to Learn Community Collaboratives for Early Learning & Media (RTL-CCELM) Grant Agreement (Grant Agreement) with the MPT. The period of the Grant Award Agreement is October 1, 2018 through September 29, 2020.

The Board is further requested to approve the AAO No. 5 to transfer appropriation within the Department of Recreation and Parks for \$7,050.00 from Special funds unallocated appropriation Service 648: Community Recreation Centers to Service 653: Park Programs.

### AMOUNT OF MONEY AND SOURCE:

\$7,050.00 - From: 6000-600020-4803-744900-607004 (Service 648)  
Community Recreation Centers

To: 6000-600020-4731-676700-607004 (Service 653)  
Park Programs

The appropriation will be placed in detailed fund no. 6000-680518-4792-658800-406001.

### BACKGROUND/EXPLANATION:

The purpose of the MPT, RTL-CCELM Initiative is to strengthen the science and literacy skills of Liberty Heights pre-school and elementary students living within the Forest Park neighborhood community for the purpose of promoting continuous improvement toward school readiness. The Department of Recreation and Parks (the Department) will participate as a community science and nature partner with the MPT in this Initiative using the Department's Carrie Murray Nature Center (Center).

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

BBMR - cont'd

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARD.**

(The 2018-2020 Maryland Public Television Ready to Learn Community  
Collaborative for Early Learning & Media Grant Agreement has been  
approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Audits - Audit Report

The Board is requested to **NOTE** receipt of the following Audit Report:

1. Baltimore City Information Technology Biennial Performance Audit Report Fiscal Years Ended June 30, 2018 and 2017.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 32 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Engineering Design Services for Renovation and Improvements of Various Park and Recreation Facilities. The period of the Task Assignment is approximately one year.

**AMOUNT OF MONEY AND SOURCE:**

\$146,843.94 - 9938-916017-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include Design Services for the Riverside Park Athletic Field

**MBE/WBE PARTICIPATION:**

**MBE:** Sidhu Associates, Inc.  
Navarro & Wright Consulting  
Engineers, Inc.  
Spartan Engineering, LLC  
**Total: 25%            \$422,387.59 (28.86%)**

**WBE:** Carroll Engineering, Inc.  
Axiom Engineering Design,  
LLC  
Albrecht Engineering, Inc.  
CityScape Engineering, LLC  
**Total: 10%            \$150,248.36 (10.27%)**

**MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 30, 2019**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Recreation and Parks - cont'd

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$38,000.00	9938-915017-9475	
Rec. & Parks	Riverside Park	
27 <sup>TH</sup> series	Fields and Dog	
	Park	
114,000.00	" "	
State (Program		
<u>Open Space)</u>		
<b>\$152,000.00</b>	-----	9938-916017-9474
		Riverside Park
		Fields and Dog
		Park

This transfer will provide funds to cover the costs associated with design services under Task No. 32 Project 1232, On-Call Engineering Design Services for renovation and improvements of Capital Development and planning various park and recreation facilities.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 33 to Rummel, Klepper & Kahl, LLP under Project 1232, On-Call Engineering Design Services for Renovation and Improvements of Various Park and Recreation Facilities. The Task Assignment is approximately 20 months.

**AMOUNT OF MONEY AND SOURCE:**

\$182,941.68 - 9938-908049-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include Construction Management Services for the Cahill Fitness and Wellness Center.

**MBE/WBE PARTICIPATION:**

**MBE:** Sidhu Associates, Inc.  
Navarro & Wright Consulting  
Engineers, Inc.  
Spartan Engineering, LLC  
**Total: 25%            \$422,387.59 (28.86%)**

**WBE:** Carroll Engineering, Inc.  
Axiom Engineering Design,  
LLC  
Albrecht Engineering, Inc.  
CityScape Engineering, LLC  
**Total: 10%            \$150,248.36 (10.27%)**

**MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 30, 2019**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA****BOARD OF ESTIMATES****09/11/2019**Department of Recreation and Parks - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$122,000.00	9938-907049-9475	
General Funds	Cahill Community	
	Center (Reserve)	
620.00	9938-913001-9475	
State	Constr. Res.	
(Unallocated	- Unallocated	
Res.)		
61,000.00	9938-904119-9475	
2 <sup>nd</sup> Parks &	Park Building	
<u>Public Facilities</u>	Renovations	
<b>\$183,620.00</b>	-----	9938-908049-9474
		Cahill Community
		Center (Active)

This transfer will provide funds to cover the costs associated with design services under Task No. 33 Project 1232, On-Call Engineering Design Services for renovation and improvements of Capital Development and Planning various park and recreation facilities.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Department of Public Works/Office - Amendment No. 3 to  
of Engineering and Construction      Memorandum of Understanding

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 to Memorandum of Understanding (Amendment No. 3) with University of Baltimore (UB). The Amendment No. 3 will extend the period of the Memorandum of Understanding through July 13, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On July 13, 2016 the Board approved the original Memorandum of Understanding with the UB for the period ending July 13, 2019. The UB performed a pilot microbial source tracking study to evaluate the impact of proposed improvements in the Total Maximum Daily Watershed Implementation Plant. Samples are submitted on an as-needed basis so the study is taking longer than expected to complete.

The Amendment No. 3 will allow the same services to continue until the completion of the sampling.

#### **AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 3 to Memorandum of Understanding with University of Baltimore has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - Amendment No. 2 to Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement (Amendment No. 2) with Rummel, Klepper & Kahl, LLP under Project 1209, On-Call Traffic Engineering Services. Amendment No. 2 will extend the period of the agreement through August 25, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - Increase in Upset Limit

#### **BACKGROUND/EXPLANATION:**

On August 26, 2015 the Board approved the original agreement in the amount of \$1,500,000.00 for the period of three years. The Consultant assisted the Department of Planning Division in managing various planning and engineering services.

On June 13, 2018, the Board approved Amendment No. 1 extending the period of the agreement for an additional year and increased the upset limit by \$1,000,000.00.

Amendment No. 2 will extend the period of the agreement by one year and increase the upset limit by \$1,000,000.00, this will provide time sensitive traffic impact study requirements per the Traffic Impact Study Legislation 11-529 and various other design services for various projects under Amendment No. 2 will result in a total upset limit of \$3,500,000.00.

#### **MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with Article 5, Subtitle

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Transportation - cont'd

28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement. The Consultant has achieved goals of MBE: 16% and WBE: 15%.

**MBE: 27%**

**WBE: 10%**

**AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.**

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

#### Space Utilization Committee - Lease Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement with the Baltimore City Board of School Commissioners, Tenant, for the rental of the property known as 1510 W. Lafayette Avenue, consisting of approximately 7,200 sq. ft. The period of the Lease Agreement is July 1, 2019 through June 30, 2020.

##### **AMOUNT OF MONEY AND SOURCE:**

The annual rent payment will be \$1.00, if demanded.

##### **BACKGROUND/EXPLANATION:**

The leased premises will be used as an alternative school for high school students who are over-aged (18 - 24) and under credited, and have not been successful in traditional school settings. The students are referred by the Baltimore City Public School System's Office of Student Placement.

The Landlord is responsible for maintaining the interior common spaces and exterior of the building, providing pest control and the supply and payment of all utilities.

The Tenant is responsible for providing liability insurance, janitorial services, minor repairs and security for the leased premises.

The Lease Agreement is late because of administrative delays.

The Space Utilization Committee approved this Lease Agreement on August 27, 2019.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA****BOARD OF ESTIMATES****09/11/2019**Department of Real Estate - Tax Sale Certificates**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Antonio and Ana Molina for an amount that is less than the lien amount for the properties below-listed.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	Total Flat Taxes and Water	<u>Flat Taxes</u>	<u>Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
703 N. Patterson Park Ave.	\$2,000.00	\$ 601.14	\$ 476.72	\$ 124.42	\$ 81,129.46	\$ 2,000.00
707 N. Patterson Park Ave.	\$2,000.00	\$3,668.54	\$3,407.58	\$260.96	\$106,214.50	\$ 3,668.54
709 N. Patterson Park Ave.	\$2,000.00	\$ 854.35	\$ 670.24	\$ 184.11	\$ 64,711.70	\$ 2,000.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificates on May 14, 2018.

Antonino and Ana Molina have offered to purchase the Tax Sale Certificates, file petitions to foreclose, acquire title to the properties, and return them to productive use.

The assignment amount for 703 N. Patterson Park Avenue at the assessed value of \$2,000.00 will cover the total amount of the flat taxes and water bills of \$601.14.

The assignment amount for 707 N. Patterson Park Avenue at \$3,668.54 is over the assessed value of \$2,000.00 will cover the total amount of the flat taxes and water bills of \$3,668.54.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Real Estate - cont'd

The assignment amount for 709 N. Patterson Park Avenue at the assessed value of \$2,000.00 will cover the total amount of the flat taxes and water bills of \$854.35.



## AGENDA

### BOARD OF ESTIMATES

09/11/2019

MOED - cont'd

policies, academic benchmarks and the means of measuring achievements, completion standards and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one-year. The period of the Agreement is July 1, 2019 through June 20, 2020 unless terminated earlier in accordance with this Agreement.

The Agreements are late because additional time was necessary to reach a comprehensive understanding between the parties.

#### **MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Housing and - Community Development Block Grant  
Community Development      Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Community Development Block Grant (CDBG) Agreement with Arundel Community Development Services, Inc. (ACDS). The CDBG Agreement is effective upon Board approval through April 30, 2022.

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - 9997-903870-9593-925055-706047

**BACKGROUND/EXPLANATION:**

The CDBG Agreement will provide capital funding to rehabilitate eight housing units occupied by low- and moderate-income owner occupied households that reside in the Brooklyn/Curtis Bay neighborhood. The ACDS will carry out major interior and exterior renovations and systems upgrades. Renovations of the units will help preserve the stock of affordable owner-occupied housing in the neighborhood.

**FOR FY 2019, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00 AS FOLLOWS:**

**MBE:** \$0.00

**WBE:** \$0.00

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreement with Arundel Community Development Services, Inc. has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

Department of Housing and - Land Disposition Agreement  
Community Development

#### **ACTION REQUESTD OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement for the sale of three City-owned properties located at 2114, 2116 & 2122 E. Federal Street in the Broadway East neighborhood to BETTER BALTIMORE PARTNERSHIP, LLC.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 4,000.00 - 2114 E. Federal St.  
4,000.00 - 2116 E. Federal St.  
4,000.00 - 2122 E. Federal St.  
**\$12,000.00** - Purchase Price

#### **BACKGROUND/EXPLANATION:**

The property will involve the complete rehabilitation of three vacant buildings into (3) single family homes, which will be rented to tenants or sold to buyers. The properties are located in the Broadway-East neighborhood.

#### **STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS.**

In accordance with the Appraisal policy, the Waiver Valuation Process determined the vacant buildings located at 2114, 2116, & 2122 E. Federal Street to be valued at \$6,500.00 each. They will be sold for \$4,000.00 each.

The sale of the vacant properties at a price below the waiver valuation value price will be a specific benefit to the immediate community, eliminate blight, facilitate owner-occupied home ownership, create jobs during reconstruction and the properties will be returned to the tax rolls.

#### **MBE/WBE PARTICIPATION:**

The developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

DHCD - cont'd

the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### Mayor's Office of Criminal Justice - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is effective upon Board approval for one-year.

1. **BALTIMORE CHILD ABUSE CENTER, INC.** **\$ 50,000.00**

Account: 1001-000000-2254-786000-603050

2. **HEALTHCARE ACCESS MARYLAND, INC.** **\$ 10,000.00**

Account: 1001-000000-2254-786000-603050

The Baltimore City Human Trafficking Grant Program was created to provide funding to victim service organizations for victims of human trafficking in Baltimore City. Funding under this program will support trauma informed comprehensive services for all victims of human trafficking - sex trafficking and labor trafficking, foreign national/U.S. citizen/legal permanent resident, adult/minor, male/female, and LGBTQ victims of trafficking.

The funding will also support efforts to increase the capacity of local communities to respond to human trafficking victims through the development of interagency partnerships, professional training and public awareness activities.

The agreements are late because of a delay in the administrative process.

#### **MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**09/11/2019**

#### Department of Planning - 2019 LEED for Cities and Communities Grant Program Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the 2019 LEED for Cities and Communities Grant Program Agreement (Agreement) with U.S. Green Building Council, Inc. (USBC). The period of the Agreement is April 1, 2019 through January 31, 2020.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

The Baltimore Office of Sustainability was selected through the U.S. Green Building Council's LEED for Cities Grant Program as one of several cities to receive a grant to pursue certification for Baltimore through USGBC's LEED for Cities certification program. The award includes a training and education package for two staff members, one year of USGBC Silver level membership, and waived registration and certification fees to pursue certification through the LEED for Cities program.

The 2019 LEED for Cities and Communities Grant Program Agreement is late because of the ransomware attack and the coordination needed for the agreement to be approved by all parties.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The 2019 Leed for Cities and Communities Grant Program Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Department of Planning - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with 101 West Cromwell Street, LLC, Developer and authorize acceptance of a Performance Bond. The period of the MOU is effective upon Board approval through December 31, 2021.

**AMOUNT OF MONEY AND SOURCE:**

\$375,000.00 - Performance Bond

**BACKGROUND/EXPLANATION:**

The MOU and the performance bond are necessary to bring the property located at 101 West Cromwell Street into compliance with the Critical Area Management Program and to receive the Use and Occupancy permit for the site.

If the Developer fails to fulfill the obligations of the MOU by December 31, 2021, they will pay the City \$375,000.00 in exchange for the release of the Financial Assurance.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding with 101 West Cromwell Street, LLC has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### Health Department - Memorandum of Understanding Fiscal Year 2020

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding Fiscal Year 2020 (MOU) between the Health Department, as Local Lead Agency for the Baltimore City Early Intervention System, the State of Maryland, Department of Human Resources/Baltimore City Department of Social Services (BCDSS), and the Baltimore City Board of School Commissioners (BCPS), which collectively comprise the Baltimore Infants & Toddlers Program (BITP). The period of the MOU is July 1, 2019 through September 30, 2020.

##### **AMOUNT OF MONEY AND SOURCE:**

N/A

##### **BACKGROUND/EXPLANATION:**

The MOU establishes the roles and responsibilities of the Health Department, the BCDSS and the BCPS, as it relates to coordinating and facilitating timely early intervention services for infants and toddlers, from birth to three years of age with developmental disabilities and for their families, as required by the Individuals with Disabilities Act (IDEA), and in particular Part C of the IDEA.

The MOU is late because the Department was waiting for signatures.

(The Memorandum of Understanding Fiscal Year 2020 between the Department of Health, the State of Maryland, Department of Human Resources/Baltimore City Department of Social Services, and the Baltimore City Board of School Commissioners has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

BOARD OF ESTIMATES

09/11/2019

Health Department - Ratification of Amendment to Agreement

### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Amendment to Agreement with Independent Living Foundation, Inc.

### **AMOUNT OF MONEY AND SOURCE:**

\$388,000.00 - 5000-569719-3023-273328-603051

### **BACKGROUND/EXPLANATION:**

On April 24, 2019, the Board approved the original Agreement in the amount of \$494,831.00 for the period of July 1, 2018, through June 30, 2019.

The Department received supplemental funding late in the fiscal year and increased the award to Independent Living Foundation, Inc. by \$388,000.00. This will make the total agreement amount \$882,831.00.

This Amendment to Agreement will allow the Department to reimburse the organization for additional services it provided.

The Amendment to Agreement is late because supplemental funds were award late in the fiscal year.

### **APPROVED FOR FUNDS BY FINANCE**

### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment to Agreement with Independent Living Foundation, Inc. has been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreements is July 1, 2019 through June 30, 2020 unless otherwise indicated.

1. **HEAVENLY GRACE ASSISTANT LIVING FACILITY, INC.** **\$ 23,400.00**

Account: 5000-534020-3254-767800-607001

Heavenly Grace Assistant Living Facility, Inc., will utilize the funds to provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The agreement is late because The Department was waiting on information and signatures from the Provider.

2. **HONOR AND CHERISH ASSISTED LIVING, INC.** **\$15,600.00**

Account: 5000-534020-3254-767800-607001

Honor and Cherish Assisted Living, Inc., will utilize the funds to provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The agreement is late because the Department was waiting on information and signatures from the Provider.

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### Health Department - cont'd

3. **ALMOST HOME II ASSISTED LIVING, INC.** **\$31,200.00**

Account: 5000-534020-3254-767800-607001

Almost Home II Assisted Living, Inc., will utilize the funds to provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assistant Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The agreement is late because the Department was waiting on information and signatures from the Provider.

4. **THE PALMS ASSISTED LIVING, INC.** **\$31,200.00**

Account: 5000-534020-3254-767800-607001

The Palms Assisted Living, Inc., will utilize the funds to provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The agreement is late because BCHD was waiting on information and signatures from the Provider.

5. **BRUCE SHAPIRO CONSULTANT BALTIMORE** **\$11,132.00**  
**INFANTS & TODDLERS PROGRAM**

Account: 6000-622120-3080-294300-603051

Mr. Shapiro will provide Consultant Services for the Baltimore Infant & Toddlers Program. He will coordinate and lead the evaluation team of professionals from varied backgrounds; provide medical input; provide family debriefing; identify children; at risk for development delays; review health status of referred children' serve as

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### Health Department - cont'd

the official signatory for children that present with medical concerns at birth and assist in developing goals, outcomes and completion of the Individualized Family Services Plan. The agreement is late because the Department was waiting for signatures.

6. **HOME OF TENDER CARE, LLC** **\$23,400.00**

Account: 5000-534020-3254-767800-607001

Home of Tender Care, LLC, will utilize the funds to provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The agreement is presented at this time because the Department was waiting on information and signatures from the Provider.

7. **GARRISON ESTATES ASSISTED LIVING** **\$31,200.00**  
**II, LLC**

Account: 5000-534020-3254-767800-607001

Garrison Estates Assisted Living, will utilize the funds to provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The agreement is late because BCHD was waiting on information and signatures from the Provider.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

Health Department - cont'd

**8. THE JOHNS HOPKINS UNIVERSITY \$196,706.00**

Account: 4000-422119-3030-271400-603051

The Johns Hopkins University will provide medical expertise and clinical services to Tuberculosis clinic patients including examination, recommendation for therapy, education and outreach, and monitoring of adverse reactions in patient seen in the clinic; provision of direction and consultation regarding clinic policies and protocols, especially with regards to TB and HIV co-infection The period of the agreement is January 01, 2019 through December 31, 2019. The agreement is late because of a delay at the administrative process.

**MWBOO GRANTED A WAIVER ON AUGUST 2, 2019.**

**9. THE JOHNS HOPKINS UNIVERSITY \$447,491.00**

Account: 4000-404020-3023-718000-603051

The Johns Hopkins University will provide surveillance and data management for the design, evaluation development, and implementation of a study to understand the increase of syphilis among black men who have sex with men. The period of the agreement is May 01, 2019 through April 30, 2020. The agreement is late because of administrative delays.

**MWBOO GRANTED A WAIVER ON AUGUST 2, 2019.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA****BOARD OF ESTIMATES****09/11/2019****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
1. Letitia Dzirasa	American Public Health Association 2019 Annual Meeting and Expo Philadelphia, PA Nov. 2 - 6, 2019 (Reg. Fee \$546.00)	General Fund	\$1,905.17
<p>The cost of the hotel is \$190.62 per night, plus hotel taxes of \$57.045 per night and service fee of \$12.99. The hotel cost in the amount of \$762.48, plus taxes of \$228.18, service fee of \$12.99, and registration fee of \$546.00 were prepaid on a City-issued procurement card assigned to Mr. Malcolm Green-Haynes. Therefore, Ms. Dzirasa will be disbursed \$355.52.</p> <p>Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.</p>			
2. Phyllis Lee	2019 International Public Management Association for Human Resources International Training Conf. and Expo. Miami, FL Sept. 22 - 25, 2019 (Reg. Fee \$869.00)	General Fund Human Resources	\$1,781.07

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2019**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
<p>The subsistence rate for this location is \$184.00 per night. The cost of the hotel is \$149.00 per night, plus hotel taxes of \$19.37 per night. The Department is requesting additional subsistence of \$5.00 per day for meals and incidentals. The airfare cost of \$226.96, hotel costs of \$505.11 and the registration fee of \$869.00 were prepaid on a City-issued procurement card assigned to Malcolm Green-Haynes. Therefore, Ms. Lee will be disbursed \$180.00.</p>			
3. S. Niela Magwood- Phoenix	2019 International Public Management Association for Resources International Training Conf. and Expo. Miami, FL Sept. 22 - 25, 2019 (Reg. Fee \$869.00)	General Fund Human Resources	\$1,781.07

The subsistence rate for this location is \$184.00 per night. The cost of the hotel is \$149.00 per night, plus hotel taxes of \$19.37 per night. The Department is requesting additional subsistence of \$5.00 per day for meals and incidentals. The airfare cost of \$226.96 and hotel costs of \$505.11 and registration fee of \$869.00 were prepaid on a City-issued procurement card assigned to Malcolm Green-Haynes. Therefore, S. Niela Magwood-Phoenix will be disbursed \$180.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

**AGENDA****BOARD OF ESTIMATES****09/11/2019****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Fire Department</u>			
4. Samuel Curry	Fair Labor Standards Act for Fire Departments Training Westminster, CO Sept. 16 - 20, 2019 (Reg. Fee \$495.00)	General Fund	\$2,077.59

The subsistence rate for this location is \$257.00 per night. The cost of the hotel is \$129.00 per night, plus total hotel taxes of \$15.157 per night. The airfare cost of \$433.96 and registration fee in the amount of \$495.00 were prepaid on a City-issued procurement card assigned to Mr. James Fisher. Therefore, Mr. Curry will be disbursed \$1,148.63.

Department of Housing and Community Development

5. Toya Sykes-Coates*	National Association Grant	\$4,908.90
Michael Miller**	for State Community Funds Services Program 2019 Annual Training Conference Little Rock, AR Sept. 22 - 27, 2019 (Reg. Fee \$1,105.00)* (Reg. Fee \$1,105.00)**	

The subsistence rate for this location is \$149.00 per night.

Toya Sykes-Coates

The cost of the hotel for Sept. 22, 2019 is \$185.00, plus hotel tax of \$16.83 per night. The Department is requesting additional subsistence of \$36.00 to cover the cost of the hotel and \$40.00 for meals and incidentals.

## AGENDA

### BOARD OF ESTIMATES

09/11/2019

#### TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
-------------	------------------	--------------------	---------------

#### Department of Housing and Community Development - cont'd

The cost of the hotel for Sept. 23 - 26, 2019 is \$94.00 per night, plus occupancy tax of \$16.83.

The airfare costs of \$382.00, hotel cost of \$561.00, hotel tax of \$84.14 and registration fee of \$1,105.00 were prepaid using a City-issued procurement card assigned to Ms. Alice Kennedy. Therefore, the disbursement to Ms. Sykes-Coats is \$320.00.

#### Michael Miller

The cost of the hotel for Sept. 22, 2019 is \$189.00, plus hotel tax of \$16.95 per night. The Department is requesting additional subsistence of \$40.00 to cover the cost of the hotel and \$40.00 for meals and incidentals.

The cost of the hotel for Sept. 23 - 27, 2019 is \$94.00 per night, plus occupancy tax of \$16.83.

The airfare costs of \$382.00, hotel cost of \$565.00, hotel tax of \$84.75 and registration fee of \$1,105.00 were prepaid using a City-issued procurement card assigned to Alice Kennedy. Therefore, the disbursement to Mr. Miller is \$320.00.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.



## AGENDA

BOARD OF ESTIMATES

09/11/2019

### PROPOSALS AND SPECIFICATIONS

1. Department of Public Works/  
Office of Engineering and Construction - WC 1241 Water Main Replacements - Various Locations  
**BIDS TO BE RECV'D: 10/16/2019**  
**BIDS TO BE OPENED: 10/16/2019**
2. Department of Public Works/  
Office of Asset Management - SC 999 Cleaning and Inspection of Sanitary Sewer Laterals in Baltimore - Citywide  
**BIDS TO BE RECV'D: 10/16/2019**  
**BIDS TO BE OPENED: 10/16/2019**
3. Department of Public Works/  
Office of Asset Management - SC 1000 Cleaning and Inspection of Sanitary Sewer Laterals in Baltimore - Various Locations  
**BIDS TO BE RECV'D: 10/16/2019**  
**BIDS TO BE OPENED: 10/16/2019**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED