

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c), must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. SPECIAL NOTICE FOR SEPTEMBER 2, 2020, 9:00 A.M.
BOARD OF ESTIMATES' MEETING

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1
(408) 418-9388 (ACCESS CODE: 1297828724) AND/OR STREAM IT LIVE
USING THE FOLLOWING LINK:
<http://charmtvbaltimore.com/watch-live>

2. 12:00 NOON MEETING ANNOUNCEMENT OF BIDS
AND OPENINGS

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING
(443) 984-1696 (ACCESS CODE: 0817325) AND/OR STREAM IT LIVE
USING THE FOLLOWING LINK:
(<http://charmtvbaltimore.com/watch-live>)

3. BOARD OF ESTIMATES' RECESS
SEPTEMBER 9, 2020

The Board of Estimates is scheduled to be in recess at 9:00 a.m.
and 12:00 noon on September 9, 2020. The Board of Estimates will
not receive or open bids on September 9, 2020. The Board of
Estimates will reconvene on September 16 2020.

4. DEADLINE FOR SEPTEMBER 16, 2020 AGENDA SUBMISSION

THE DEADLINE FOR THE SEPTEMBER 16, 2020 BOARD OF
ESTIMATES' AGENDA IS THURSDAY SEPTEMBER 3, 2020 BY
11:00 A.M.

BOARD OF ESTIMATES' AGENDA - SEPTEMBER 2, 2020

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A & H Industries, LLC	\$ 440,000.00
Oakmont Contracting, LLC (MBE)	\$3,960,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Daft-McCune-Walker, Inc. (WBE)	Landscape Architect Engineer Land Survey
James Posey Associates, Inc.	Engineer
Navarro & Wright Consulting Engineers, Inc. (MBE)	Engineer Land Survey
Rivus Consulting, LLC (MBE)	Landscape Architect Engineer

AGENDA

BOARD OF ESTIMATES

9/2/2020

BOARDS AND COMMISSIONS - cont'd

Smolen - EMR - Ilkovitch
Architects, Inc.

Architect

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following page:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

9/2/2020

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works/Office of Engineering and Construction</u>			
1.	\$ 75,000.00	9948-912016-9516 3 rd Parks and Public Facilities	9948-913035-9517-6 Construction

The transfer will cover a current deficit in the account for SWC 16310R Northwest Transfer Station.

Department of Recreation and Parks

2.	\$ 40,000.00	9938-906784-9475 Cherry Hill Recreation Center	9938-908784-9474 Middle Branch Fitness and Wellness Center at Cherry Hill
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This transfer will provide funds to cover the costs associated with the permit for Contract No. RP 19808, Middle Branch Fitness and Wellness Center.

Department of Housing and Community Development

3.	\$1,392,251.35	9981-934989-9587 Loan Repayment	9981-927410-9593 East Baltimore Development Initiative 108
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This transfer will provide CDBG program 46 appropriation for repayment on HUD 108 loans for Fiscal Year 2021.

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BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

1. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** **\$100,000.00**

Account: 5000-529121-3572-764600-603051

The City has received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. As a sub-recipient, Govans Ecumenical Development Corporation will provide supportive services to 59 individuals and/or families experiencing homelessness in the city of Baltimore. Services will be provided under the Harford and Micah House Program.

MWBOO GRANTED A WAIVER ON AUGUST 19, 2020.

2. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$113,500.00**

Account: 5000-529121-3572-767000-603051

The City has received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. As a sub-recipient, Associated Catholic Charities, Inc. will operate a day center for 500 women in Baltimore City experiencing homelessness. Services will be provided under My Sister's Place Program.

MWBOO GRANTED A WAIVER ON AUGUST 25, 2020.

3. **HOUSE OF RUTH MARYLAND, INC.** **\$103,806.00**

Account: 4000-407121-3572-755700-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, House of Ruth Maryland, Inc.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Homeless Services - cont'd

will provide a rapid rehousing program to 20 women and/or families in Baltimore City experiencing homelessness resulting from intimate partner violence. Services will be provided under the Rapid Rehousing Program

MWBOO GRANTED A WAIVER ON AUGUST 19, 2020.

4. **HEALTH CARE FOR THE HOMELESS, INC. \$195,000.00**

Account: 4000-407121-5940-760200-603051

The City has received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, Health Care for the Homeless, Inc. will provide supportive services to 250 individuals and/or families experiencing homelessness in the city of Baltimore. Services will be provided under their Convalescent Care Program. The period of the agreement is July 1, 2020 through June 30, 2022.

MWBOO GRANTED A WAIVER ON JUNE 29, 2020.

The agreements are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Immigrant - Grant Agreement FY 2021 Vocational
Affairs (MIMA) Training and Employment Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with the Maryland State Department of Human Services, Office of Refugee Asylees (DHS/MORA). The period of the agreement is October 1, 2020 until services are complete, but no later than September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$359,444.00 - Account: 5000-535921-1250-775700-603026

BACKGROUND/EXPLANATION:

In May 2020, the Mayor's Office of Immigrant Affairs (MIMA) responded to the RFP process for the Vocational Training and Employment Services Program issued by the Maryland State Department of Human Services, Office of Refugee and Asylees (DHS/MORA). As a result, the Mayor and City Council of Baltimore were selected as the Contractor and MIMA as the administrator. The employment and English Language training services required by the grant will be provided by the International Rescue Committee (IRC) in Baltimore as a Subcontractor.

The employment program is designed to enable employable Refugees in the Baltimore Metropolitan Region, to achieve economic self-sufficiency as soon as possible through job development and placement, removal of employment barriers, participation in vocational training, case management, and follow-up after job placement.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Employment - First Amendment to Provider
Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of First Amendment to Provider Agreement for a No-Cost Time Extension with the Job Opportunities Task Force, Inc. The amendment extends the period of the agreement through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 29, 2020 the Board approved the original Agreement between the Department and Job Opportunities Task Force, Inc. for the period of September 1, 2019 through August 31, 2020.

The purpose of the First Amendment is to extend the period by 10 months only to allow additional time to meet deliverables. The total obligation level of the agreement shall remain the same, not to exceed \$60,000.00 of Federal Funds. All other terms and conditions shall remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The No-Cost Time Extension has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Employment - Provider Agreement Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Provider Agreement with the Baltimore Alliance for Careers in Health (BACH). The period of the provider agreement is July 1, 2020 through October 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 4000-439020-6312-467205-603051

BACKGROUND/EXPLANATION:

As a part of the City's response to COVID-19, the City has formed the Baltimore Health Corps. Its mission is to efficiently connect people impacted by COVID-19 to the resources and social support they need while expanding the City's capacity to track the spread of the disease and keep residents employed. The Department's role in partnership with Baltimore City Health Department is to train 50 eligible participants as Community Health Workers in subsidized work in high demand tracks or disaster relief employment that will lead to meaningful immediate employment, connect impacted workers to Contact Tracker training provided by BACH to build skills.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Housing and Community Development (DHCD) - Contract of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Contract of Sale for the acquisition of the Fee Simple Interests of six properties located at 1113 Greenmount Avenue, 2217 Druid Hill Avenue, 2916 Oakley Avenue, 5332 Beaufort Avenue, 5358 Cordelia Avenue, and 4901 Queensberry Avenue from the Housing Authority of Baltimore City (HABC).

AMOUNT OF MONEY AND SOURCE:

Funds are available in the following amounts from the following account numbers for the following projects:

	Address	Amount	Account Number	Account Name	Project Name
1.	1113 Greenmount Avenue	\$10,000.00	9910-910715-9588-900000-704040	Johnston Square Housing	Johnston Square
2.	2217 Druid Hill Avenue	\$7,000.00	9910-904177-9588-900000-704040	Acquisition & Relocation	Druid Heights
3.	2916 Oakley Avenue	\$14,000.00	9910-904177-9588-900000-704040	Acquisition & Relocation	HABC Transfers
4.	5332 Beaufort Avenue	\$10,000.00	9910-904177-9588-900000-704040	Acquisition & Relocation	HABC Transfers
5.	5358 Cordelia Avenue	\$9,000.00	9910-904177-9588-900000-704040	Acquisition & Relocation	HABC Transfers
6.	4901 Queensberry Avenue	\$12,500.00	9910-904177-9588-900000-704040	Acquisition & Relocation	HABC Transfers

Total \$62,500.00

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BOARD OF ESTIMATES

9/2/2020

DHCD - cont'd

BACKGROUND/EXPLANATION:

Approval is requested of a Contract of Sale, between the Housing Authority of Baltimore City and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. This contract of sale enables the Mayor and City Council of Baltimore to acquire the interests in the above listed vacant property for redevelopment.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to these properties. And these properties will be redeveloped.

The Board of Commissioners of the HABC and the U.S. Department of Housing and Urban Development have approved the disposition in accordance with 24 CFR, Part 970.

MBE/WBE PARTICIPATION:

N/A

(The Contract of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Housing and - Side Yard Land Disposition
Community Development (DHCD) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement for the sale of the City-owned property located at 301 Gwynn Avenue to Mr. Charlie D. Strong.

AMOUNT OF MONEY AND SOURCE:

The lot will be sold for \$1,422.96, of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes, and associated title services.

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 301 Gwynn Avenue to the adjacent property owner. As a condition of conveyance has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION PRICE:

The property is being sold for \$1,422.96, as the Purchaser holds title on the adjacent property as owner-occupied. The rationale for the conveyance is:

- the sale will serve a specific benefit to the immediate community,
- the sale will eliminate blight, and
- the sale will return the property to the Baltimore City tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of the City-owned properties located at 504, 506 and 508 N. Gilmore Street located in the Harlem Park neighborhood to The T.I.M.E. Organization, Inc.

AMOUNT OF MONEY AND SOURCE:

The City will convey all of its rights, title and interest in 504, 506, and 508 N. Gilmore Street, three vacant buildings to The T.I.M.E. Organization, Inc. for the sum of \$8,250.00 each. The total price is \$24,750.00. The Developer will be using private funds for the project.

BACKGROUND/EXPLANATION:

The Developer proposes to purchase the 3 vacant buildings at 504, 506 and 508 N. Gilmore Street for complete rehab as single-family homes, to be sold at market rate.

The authority to sell the property is given under Baltimore City Code, Article 13, § 2-7 (h).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION:

In accordance with the Appraisal Policy of Baltimore City, a Waiver Valuation done by DHCD has determined the three vacant buildings at 504, 506 and 508 N. Gilmore Street to be valued at \$16,500.00 each and will be sold for \$8,250.00 each. The total price is \$24,750.00.

AGENDA

BOARD OF ESTIMATES

9/2/2020

DHCD - cont'd

Sale of the vacant properties at a price below the Waiver Valuation Value will be a specific benefit to the immediate community, eliminate blight, facilitate owner-occupied homeownership, create jobs during reconstruction and the properties will be returned to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Housing and
Community Development (DHCD)

- Land Disposition Agreement

ACTION REQUESTED BY B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement for the sale of 27 City-owned properties in Oliver to Heart's Place Services, Inc.

AMOUNT OF MONEY AND SOURCE:

The City will convey all its rights, title, and interest in the 27 properties listed below to Heart's Place Services, Inc. for the price of \$27,000.00, which will be paid to the City of Baltimore at the time of settlement.

Purchase price is as follows:

1.	1300 Holbrook Street	\$1,000.00	Vacant Lot
2.	1301 Holbrook Street	\$1,000.00	Vacant Lot
3.	1302 Holbrook Street	\$1,000.00	Vacant Lot
4.	1303 Holbrook Street	\$1,000.00	Vacant Lot
5.	1304 Holbrook Street	\$1,000.00	Vacant Lot
6.	1305 Holbrook Street	\$1,000.00	Vacant Lot
7.	1306 Holbrook Street	\$1,000.00	Vacant Lot
8.	1307 Holbrook Street	\$1,000.00	Vacant Lot
9.	1308 Holbrook Street	\$1,000.00	Vacant Lot
10.	1309 Holbrook Street	\$1,000.00	Vacant Lot
11.	1310 Holbrook Street	\$1,000.00	Vacant Lot
12.	1311 Holbrook Street	\$1,000.00	Vacant Lot
13.	1312 Holbrook Street	\$1,000.00	Vacant Lot
14.	1313 Holbrook Street	\$1,000.00	Vacant Lot
15.	1314 Holbrook Street	\$1,000.00	Vacant Lot
16.	1315 Holbrook Street	\$1,000.00	Vacant Lot
17.	1316 Holbrook Street	\$1,000.00	Vacant Lot
18.	1317 Holbrook Street	\$1,000.00	Vacant Lot
19.	1318 Holbrook Street	\$1,000.00	Vacant Lot
20.	1319 Holbrook Street	\$1,000.00	Vacant Lot
21.	1320 Holbrook Street	\$1,000.00	Vacant Lot
22.	1321 Holbrook Street	\$1,000.00	Vacant Lot

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BOARD OF ESTIMATES

9/2/2020

DHCD - cont'd

23.	1322 Holbrook Street	\$ 1,000.00	Vacant Lot
24.	1323 Holbrook Street	\$ 1,000.00	Vacant Lot
25.	1325 Holbrook Street	\$ 1,000.00	Vacant Lot
26.	1327 Holbrook Street	\$ 1,000.00	Vacant Lot
27.	1329 Holbrook Street	\$ 1,000.00	Vacant Lot
	Total	\$27,000.00	

BACKGROUND/EXPLANATION:

Heart's Place Services, Inc. will purchase these 27 vacant lots from the City of Baltimore for construction of single-family homes for sale to low-income homebuyers.

The purchase price and improvements to the site will be financed through public and private sources.

The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, and Article 13, Section 2-7(h) (2) (ii) (C) of the Baltimore City Code authorize the City to sell these properties.

STATEMENT OF THE VALUE DETERMINED BY THE APPRAISAL PROCESS:

In accordance with the City's Appraisal Policy, unimproved real property with an assessed value of \$2,500.00 or less does not require an appraisal. All 27 vacant lots are assessed at \$1,000.00 and will be sold at \$1,000.00 each. The conveyance will be a specific benefit to the immediate community, eliminate blight, and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer has signed a Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Human Resources - Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Department of Transportation

1. Reclassify the following Vacant Position:

From: IT Division Manager BCIT
Job Code: 10188
Grade: 967 (\$108,870.00 - \$179,483.00)
Position Nos.: 21067

To: Operations Director II
Job Code: 00094
Grade: 969 (\$118,927.00 - \$196,315.00)

Cost: \$12,106.00 - 1001-000000-2301-249800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

2. Reclassify the following Filled Position:

From: General Superintendent of Transit Maintenance
Job Code: 53335
Grade: 927 (\$67,771.00 - \$108,433.00)
Position Nos.: 21067

To: Operations Manager I
Job Code: 00090
Grade: 939 (\$89,741.00 - \$147,892.00)

Cost: \$1,500.24 - 1001-000000-2301-249800-601001

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BOARD OF ESTIMATES

9/2/2020

PERSONNEL

Department of Transportation - cont'd

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Emergency Management

	<u>Hourly Rate</u>	<u>Amount</u>
3. SEBASTIANA J. GIGNCI	\$60.36	\$115,000.00

Account: 1001-000000-2131-228200-601009

Ms. Gignci will work as a Contract Services Specialist II. Her duties will include but are not limited to assisting the City's Health Commissioner and the Director of the Mayor's Office of Emergency Management in identifying key challenges and opportunities in developing and implementing effective responses to safety issues and preventive measures to ensure continuity of operations for City services during COVID-19. She will also be responsible for advising on setting clear and challenging goals for public and internal-facing departments and ensuring these functions collaborate and create efficient cross-functional processes and teams to work effectively, driving performance by actively leading and managing the culture change necessary for creating a best-in-class safety system. The period of the agreement is effective upon Board approval for one year.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Transportation - Preliminary Engineering Agreement

ACTION REQUESTED OF B/E:

The Board is requested is approve and authorize execution of a Preliminary Engineering Agreement with CSX Transportation, Inc.

AMOUNT OF MONEY AND SOURCE:

\$27,610.00 - 9950-907850-9514-900020-703032

BACKGROUND/EXPLANATION:

The Department would like to facilitate the development of the proposed replacement of the Russell Street and Monroe Street at Milepost BBP-1.73 & BBP-1.76 within the Baltimore Terminal Subdivision. CSXT will proceed with the certain necessary engineering and/or design services for the Project.

The scope of work includes but is not limited to:

- i) preparation or review and approval of preliminary and final engineering and design plans, specifications, drawings, agreements and other documents pertaining to the Project,
- ii) preparation of cost estimates for CSXT's work in connection with the Project, and
- iii) the review of construction documents submitted to CSXT by DOT for the Project.

Engineering work may also include office reviews, attending hearings and meetings, and preparing correspondence, reports and other documentation in connection with the Project.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Transportation - cont'd

DBE PARTICIPATION:

This Preliminary Engineering Agreement was established in the framework for roles and responsibilities in connection with TR 11316 Monroe Street Ramp over CSX, Russell Street over CSX Bridge, which has a DBE goal of 25%.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Preliminary Engineering Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$30,000.00	9950-934003-9507	9950-907850-9514-3
3 RD Parks and	Construction Reserve -	Design - Repl.
Public Facilities	Russell & Monroe	Russell/Monroe
	Bridges	Bridge Ramp

This transfer will fund the costs associated with certain necessary engineering and/or design services for the project Preliminary Engineering Agreement Russell Street and Monroe Street Ramp Bridges over CSX with CXST.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Transportation/DOT - Agreement
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for Contract No. BC 245001 with Rummel, Klepper & Kahl, LLP for Replacement of Bridge No. 3212, under Project No. 1288. The period of the agreement is four years from the issuance of the Notice to Proceed with the option to extend for one year or until the limit has been reached whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 9950-904097-9508-900010-705032

BACKGROUND/EXPLANATION:

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commissions and now desires to utilize the services of Rummel, Klepper & Kahl, LLP. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. This contract is for Bridge Construction Management Services for Contract No. TR 03319 Replacement of Bridge No. 3212 Bridge Over Herring Run. The project is for the replacement of Harford Road Bridge over Herring Run, adjacent to Herring Run Park. Included in this project is the approach roadway work on both north and south side of the bridge. The total length of the project is .33 miles with .05 miles of bridge construction. The scope of services will include but not be limited to construction and maintenance of traffic control with alternate routes for the total closure of the bridge, removal of the existing arch barrel of the bridge, adjacent retaining walls, and existing pedestrian bridge, construction of

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BOARD OF ESTIMATES

9/2/2020

Department of Transportation/DOT - cont'd
Engineering and Construction

new three spans prestressed concrete bulb-tee beam superstructure including new concrete bridge deck, sidewalks, parapets and ornamental fence and lighting, construction of new precast concrete arch pedestrian underpass.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations parts 26 (49CFR26) and the DBE goal established in the original agreement.

DBE: 25%

NMP Engineering Consultant, Inc.	\$140,000.00	14.00%
iCivil, Inc.	\$130,000.00	13.00%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Transportation/DOT - cont'd
Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$800,000.00 FED	9950-944002-9507 Construction Reserve-Reserve for Closeouts	
200,000.00 GF (HUR)	9950-904087-9509 Harford Road Bridge Over Herring Run	
<u>\$1,000,000.00</u>	-----	9950-904097-9508 Harford Road Br O/ Herring Run

This transfer will fund the consulting costs associated with project TR03319 F. A. P. No. No. NHPP-3033 (9) E; SHA No. BC450001 "Project 1288 Harford Road over Herring Run" with Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Transportation (DOT) - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement between the Department of Transportation (DOT) and the Maryland Transit Administration. The period of the agreement is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Maryland Transit Administration has requested permission from the Department to install bus bulb platforms ("Bus Boarding Platforms"), at no charge or expense to the City. The parties desire to jointly plan and implement the installation, ownership, and maintenance of the Bus Boarding Platforms as set forth in this License Agreement.

The parties agree to participate in community engagement and keep the public informed of changes affected by the Project as described within the License Agreement.

By the full execution of the License Agreement, the City agrees to provide MTA the right to access and use City-owned property or right-of-way to support the Project in accordance with the terms of this License Agreement.

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Transportation - Developer's Agreement No. 1712

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1712 with CS 211 Saint Paul Place, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$30,115.00 - performance bond

BACKGROUND/EXPLANATION:

CS 211 Saint Paul Place, LLC, would like to install water services to its proposed new building located at 211 Saint Paul Place. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Performance Bond in the amount of \$30,115.00 has been issued to CS 211 Saint Paul Place, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1712 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Transportation (DOT) - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) between the Department of Transportation and Historic Ships in Baltimore, Inc. (HSB). The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 9950-912054-9527-000000-490358

BACKGROUND/EXPLANATION:

The parties desire to enter into this MOU to document and set forth the terms and conditions pursuant to which the City will receive payment from a Capital Grant to HSB for construction of the Pier One Building.

On Wednesday, December 19, 2007, the Board approved a Memorandum of Understanding for the Water Taxi Terminals that established the coordination of funding and project responsibilities as outlined in the Water Taxi MOU.

On Wednesday, April 15, 2009, the Board approved a Memorandum of Understanding for the USS Constellation Museum Funding Agreement in which the City would coordinate and supervise the design, engineering and construction activities including the advertisement, bid and contract award process associated with the rehabilitation or construction of a building on Pier One in the Inner Harbor to house both the Inner Harbor Terminal for the Water Taxi and the USS Constellation Museum.

On November 20, 2019, the MDOT SHA approved Amendment One to the MOU for the Water Taxi Terminals to allow proposed improvements constituting the Pier One Building, plus outline terms and conditions for the Project. However, this Amendment One to the MOU for the Water Taxi Terminals was approved by the Board of Estimates on October 16, 2019.

AGENDA

BOARD OF ESTIMATES

9/2/2020

(DOT) - cont'd

The present MOU outlines both the City's and HSB's duties and obligations and provides that the City will receive payment from a state of Maryland Capital Grant to HSB, of which the City is the beneficiary. The MOU also sets forth requirements for the City's construction contract necessary for the City to receive reimbursement from the Capital Grant funds, general notification requirements (to HSB), and notification requirements regarding change orders.

The City will be reimbursed \$1,000,000.00 from the State Capital Grant through HSB for the Project. The City will pay up to \$225,000.00 for design and engineering costs upon the City's approval of invoices from HSB. The City has a local match in the amount of \$51,025.00 and then will seek the reimbursement of the local match from HSB as an offset to the design fee.

MBE/WBE PARTICIPATION:

A DBE goal of 25% has been established under Contract No. TR10309R, SHA No. BC44305, FAP No. HP4306 (3)E Inner Harbor Water Taxi Terminal in connection with this MOU.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is October 1, 2019 through September 30, 2020, unless otherwise indicated.

1. ASSOCIATED CATHOLIC CHARITIES, INC. \$66,298.60

Account: 4000-432920-3255-761200-604014

The organization will provide nutritional meal services to elderly residents at the Basilica, DePaul House and St. Joachim House. Lunch and dinner meals will be served to 15 elderly residents per day at the Basilica, in addition dinner meals will be served to elderly residents at DePaul House and St. Joachim House, serving a total of 38 residents per day at \$4.78 per meal per day. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department of Aging, allowing periodic menu conferences between a representative of the Provider and the Department is as requested by either party. The period of the agreement is October 1, 2019 through September 30, 2020.

The agreement is late because of administrative delays.

MWBOO GRANTED A WAVIER ON AUGUST 20, 2020.

2. THE JOHNS HOPKINS UNIVERSITY \$126,000.00

Account: 5000-569721-3023-273300-603051

Johns Hopkins University Division of Infectious Diseases will work with clinical practices to increase HIV and HCV testing along with linkage to and engagement in care. Funds will be used to support the JHU developed HCV education program for primary care, HIV, and substance use providers known as Sharing the Cure. The period of the agreement is July 1, 2020 through June 30, 2021.

MWBOO GRANTED A WAVIER ON AUGUST 11, 2020.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Health Department - cont'd

The agreement is late because the Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages State Special Services. The Provider is asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the Providers. This review process is required to comply with the grant requirements.

3. THE JOHNS HOPKINS UNIVERSITY \$507,326.00

Account: 4000-427720-3023-273310-603051

The Johns Hopkins University School of Medicine will provide outpatient ambulatory services in the Department's Early Intervention (Ell) Program Clinics. The services will be performed by nurse case managers, who are experienced and trained to provide HIV medical case management. This includes biopsychosocial assessments, care plan development, adherence counseling, and follow up of identified needs. The period of the agreement is March 1, 2020 through February 28, 2021.

The agreement is late because of budget revisions delay processing.

MWBOO GRANTED A WAVIER ON AUGUST 18, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Health Department - Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Notice of Award (NoA) for the project titled "STD Surveillance Network." Funding is provided by the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC). The period is September 30, 2020 through September 29, 2021.

AMOUNT OF MONEY AND SOURCE:

\$280,000.00 - 4000-422621-3030-271500-404001

BACKGROUND/EXPLANATION:

The NoA provides funds to ensure that Sexually Transmitted Disease (STD) data collections in the Baltimore region meet nationally defined goals. The Project's director represents Baltimore City Health Department on national network conference calls, during the Centers for Disease Control visits, and at collaborators meetings throughout the year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Health Department - Amendment to Non-Construction
Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to the Non-Construction Consultant Agreement with the Johnson Leadership Group, LLC. The amendment extends the period of the agreement through February 5, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 18, 2020, the Board approved the initial agreement in the amount of \$12,893.00 for the period of March 18, 2020 through August 31, 2020. The Department is amending the agreement to extend the period of performance through February 5, 2021.

The amendment to the agreement is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Health Department - Update to the FY20 Unified Funding Document Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve the Update to the FY20 Unified Funding Document Grant Award for the period beginning July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the State of Maryland Department of Health and Mental Hygiene. The actions are as follows:

Grant Description	Type of Action	Base Award	Amount of Action	Total Award
AIDS Case Management	Correction	\$22,311,627.00	\$(990,893.00)	\$21,320,734.00
Clinical Programs COVID-19	New	\$ 0.00	\$ 17,924.00	\$ 17,924.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding Awards being issued. The most current Unified Funding Award Document will be the official award of record.

This update is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Unified Funding Document has been approved by the Law Department for form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Stanley Rochkind	4300 Pimlico Road	G/R \$90.00	\$ 825.00
Funds are available in account 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			
2. Lapidus Sister's Trust	2107, 2109, 2111, and 2113 Boyd Street, and 143 S. Calverton Road	G/R \$100.00	\$ 916.00
Funds are available in account 9904-912058-9127-900000-704040, BGN Rachel Wilson Park/Green Network Acquisitions for Rachel Wilson Park.			
3. AN Ground Rents, LLC	1208 Argyle Avenue	G/R \$119.17	\$ 794.47
AN Ground Rents, LLC	645 W. Lafayette Avenue	G/R \$ 53.25	\$ 355.00

Funds are available in account no. 9910-905142-9588-900000-704040, Upton Future Dev. Site Assembly f/k/a Upton Ball Field.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

9/2/2020

OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Redemptions</u>			
4. Deceased/Unregis/ tered Ground Rent	3305 Dupont Avenue	G/R \$85.00	\$ 325.00

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment/Park Heights Acquisition.

5. Delphin E. Thebaud, Jr.	4662 Park Heights Avenue	G/R \$70.00	\$ 280.00
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Funds are available in account no. 9910-903183-9588-900000-704044, Park Heights Major Redevelopment/Park Heights

DHCD - Redemption or Extinguishment

6. Esther R. Cooper	641 W. Lafayette Avenue	G/R \$ 96.00	\$ 358.00
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Funds are available in account no. 9910-905142-9588-900000-704044, Upton Future Dev. Site Assembly f/k/a Upton Ball Field.

The Board is requested to approve the acquisition of the ground rent interests (item nos. 4 - 6) by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Public Works (DPW) - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Chesapeake Bay Trust. The period of the agreement is effective 30 months upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 2072-000000-5181-390700-607001

BACKGROUND/EXPLANATION:

FY21 will be the sixth year DPW has partnered with Chesapeake Bay Trust to provide funding to community-based education, outreach, and restoration projects that improve water quality, create greener neighborhoods and help the City meet its Municipal Separate Storm Sewer System (MS4) Permit.

The Department of Public Works will provide \$200,000.00 towards the Outreach and Restoration Grant Program for Baltimore City-specific projects that address awareness and behavior change to reduce storm water runoff as well as storm water retrofit projects. Chesapeake Bay Trust will match the City's funds with no less than \$100,000.00 of its own money for a total program amount of no less than \$300,000.00. The Department of Public Works' funding source is the Watershed Protection and Restoration Fund, also known as the storm water utility.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Public Works - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) between the Department of Public Works and Woodberry Station, LLC. The period of the memorandum of understanding is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Woodberry purchased property located at 3523 Clipper Road on or about March 6, 2018, as part of a project to redevelop two adjoining lots along Clipper Road. Shortly after purchasing the Property, Woodberry discovered an eight-inch water main along the Northwest property line. The City does not have an easement to maintain the waterline, and thus, the presence of the water main, at its current location, severely limits Woodberry's development plans.

The water main located on the Property is a necessary component of the City's potable water system. Thus, the City has agreed to move the water main to a location that will accommodate both the parties, in exchange for Woodberry's grant of an easement to the City, to allow for the future maintenance of the waterline.

MBE/WBE PARTICIPATION:

N/A

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Public Works/ - Maryland Mutual Aid and Assistance
Bureau of Water & Wastewater Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of the Maryland Mutual Aid and Assistance Agreement with the Department of Public Works and Maryland's Water/Wastewater Agency Response Network (MDWARN). The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Maryland Water/Wastewater Agency Response Network (MDWARN) is a network of public and private water and wastewater utilities established to coordinate response activities and share resources during emergencies. WARNs exist in 49 out of 50 states, and as a member of MDWARN, DPW would be able to receive personnel and material/equipment support from regional utilities to address any emergency that threatens our operations. Consequently, DPW could be called upon to lend support to other member utilities who are experiencing localized emergencies. Providing aid to member utilities is voluntary, and DPW can decline to provide aid for any reason. Similarly, receiving aid from member utilities is not guaranteed. When aid is provided to a member utility, the responding utility will be reimbursed for all costs. In addition to facilitating mutual aid, the "utilities helping utilities" model also symbolizes a gesture of goodwill with our regional partners that will benefit DPW and the City. DPW can elect to leave MDWARN at any time and for any reason without penalty or legal obligation with the understanding that all costs associated with any aid received have been paid.

MBE/WBE PARTICIPATION:

N/A

(The Maryland Mutual Aid and Assistance Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Children - Interagency Agreement
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Interagency Agreement with the Mayor's Office of Children and Family Success, the Mayor's Office of Homeless Services and the Department of Housing and Community Development. The agreement will provide coordinated planning and administration of three agencies: DHCD's one-time COVID-19 Temporary Rent Support program, DHCD's support for expanded legal services for low-income Baltimore renters facing eviction, MOCFS's Eviction Prevention program, and MOHS' Homeless Prevention Program. The period of the agreement is effective upon Board approval through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$ 2,750,000.00	-	2055-000000-0011-159401-403000	DHCD Account
		2055-000000-1191-594700-403000	MOCFS Account
3,000,000.00	-	4000-438320-3572-327200-404001	Emergency Solutions Grant-CV
328,717.00	-	5000-529121-3571-765000-405001	Homeless Solutions Program
382,768.00	-	4000-407120-3571-765000-404001	Emergency Solutions Grant
8,751,766.00	-	2089-208921-5930-818302-607001	Community Development Block Grant -CV
<u>1,000,000.00</u>	-	5000-586220-1191-594700-405001	Community Services Block Grant- Cares
\$16,213,251.00			

Mayor's Office of Children - cont'd
and Family Success

BACKGROUND/EXPLANATION:

COVID-19 has negatively impacted City residents in a variety of ways, however, the virus' negative affects are most severe for the City's low and very-low-income households, many of whom earn less than 50% of Area Median Income, or \$50,500.00 for a household of four. COVID-19 has strained the financial resources and capacity on a variety of fronts, nowhere more noticeable than on housing costs. Since the advent of COVID-19, many of the City's residents have been unable to make rent payments and are consequently facing the threat of eviction. While resources have been made available from Federal sources, many of the City's residents who most need help do not meet federal requirements and are unable to take advantage of the assistance. These numbers are expected to increase as the Maryland District Courts reopen and begin to hear failure to pay rent cases on September 1.

The Mayor's Office of Children and Family Success has historically provided eviction prevention services and provided an integrated approach to support City families through access to benefits for which they are eligible. COVID-19 is requiring a more robust approach to stabilize the City's most vulnerable families that includes a combination of legal representation, eviction prevention, and relocation assistance where necessary.

In order to support the City's most vulnerable families, the Mayor's Office of Children and Family Success (MOCFS), the Mayor's Office of Homeless Services (MOHS) and the Department of Housing and Community Development (DHCD) are coordinating their respective funding sources and programs to establish a more robust homeless prevention response to the housing crisis that includes eviction prevention for households that can stay in the same rental housing unit and relocation services for households that need to move to a different unit.

Under this Interagency Agreement, MOCFS will lead implementation of the Homelessness Prevention program. MOHS will provide funding

AGENDA

BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Children - cont'd
and Family Success

for payments to landlords, utility companies and other financial assistance to stabilize vulnerable families in housing. MOHS will also undertake contracts with case management service providers. DHCD will lead implementation of the Temporary Rent Support program and undertake contracts with legal services and case management service providers.

Funding for this agreement is being provided through several different revenue sources: DHCD is making available \$2,750,000.00 from the Affordable Housing Trust Fund to support relocation and late rent payments. In accordance with requirements established in Article I, Section 14 of the Charter, financial assistance will only be made available to households who earn 50 percent or less of the Area Median Income, with an emphasis on households earning 30 percent or less of the Area Median Income. Trust Funds will be used to primarily assist households who do not meet requirements associated with federal funds. DHCD is also using approximately \$8,751,766.00 in Community Development Block Grant funds to contract for legal and case management services.

MOHS is making \$3,000,000.00 in Emergency Solutions Grant funding and \$328,717.00 in Homelessness Solutions Program funding available for relocation and late rent payments. MOHS is also using \$382,768.00 to contract for case management services.

MOCFS is making \$1,000,000.00 in Community Services Block Grant funding available for landlord payments and relocation.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS APPROVED AND HAD NO OBJECTION.

(The Interagency Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Children and - Amendment to Notice of Award
Family Success

ACTION REQUESTED OF B/E:

The Board is requested to accept and approve Amendment No. 1 to a Notice of Award for Head Start Services. Funding is provided by the United States Department of Health and Human Services Administration for Children and Families. The period of Amendment No. 1 to Notice of Award is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$667,015.00 - 4000-486321-1772-180300-404001

BACKGROUND/EXPLANATION:

On June 10, 2020, the Department's Baltimore City Head Start program was awarded federal funding in the amount of \$7,751,224.00. This award, the second of a five-year project from the United States Department of Health and Human Services Administration for Children and Families, was accepted by the Board on July 22, 2020. This amendment bring an increase of the Award by \$667,015.00 to a total of \$8,418,239.00.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Amendment to Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Mayor's Office of Children and - Notice of Award
Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Notice of Award for Head Start Services. Funding is provided by the Maryland Department of Education Division of Early Childhood Development. The period of the Notice of Award is October 1, 2019 through September 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$245,392.00 - 5000-586821-1772-180300-405001

BACKGROUND/EXPLANATION:

The Maryland State Department of Education has awarded the Mayor and City Council of Baltimore City Head Start program funding to support a Summer Head Start program for children and families enrolled in the Head Start program during the school year. The purpose of this program is to mitigate the impact of summer learning loss for children 3 to 4 years of age.

This item is late due to administrative delays.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Public Works/Office - Partial Release of Retainage
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Partial Release of Retainage Agreement to Spiniello Companies, Inc. for Sanitary Contract No. 956 - Improvements to Sanitary Sewers in the Herring Run Sewershed Pt. 1.

AMOUNT OF MONEY AND SOURCE:

\$274,515.85 - 9956-908658-9551-000000-200001

BACKGROUND/EXPLANATION:

As of June 1, 2020, Spiniello Companies, Inc. has completed 63% of all work for SC 956. The Contractor has requested a Partial Release of Retainage for \$274,515.85.00. Currently, the City is holding \$392,165.50 in retainage for the referenced project and the Contractor is requesting to reduce the amount of retainage to \$117,649.65.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Public Works/Office - Amendment No. 4 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement with WSP USA Solutions, Inc. under Project 1405, On-Call Project and Construction Management Assistance Services. The amendment extends the period of the agreement through June 11, 2021.

AMOUNT OF MONEY AND SOURCE:

No funds are required at this time.

BACKGROUND/EXPLANATION:

The original contract was approved by the Board on June 11, 2014 through June 10, 2017. The First Amendment extended the term by one year through June 10, 2018. The Second Amendment extended the term by one year through June 11, 2019. The Third Amendment extended the term by one year through June 11, 2020. The Fourth Amendment is extending the term by one year through June 11, 2021. The Department is in need of continued assistance from WSP USA Solutions, Inc. to provide on-site inspection services on S.C 877-Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant. The services provided will include rehabilitation of existing head chamber, mechanical room fire piping room changes and various punch list items.

The services to be provided may include, but are not limited to assisting Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of Contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

contract claims and supports, estimating, scheduling, project engineering, constructability reviews, construction contract administration and MBE/WBE and wage regulation compliance reporting.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

MBE: 27%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Public Works/Office - Second Amendment to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to various On-Call Project and Construction Management Assistance Services Agreements with the following Consultants:

	<u>Consultant</u>	<u>Project Number</u>	<u>Amount</u>
1.	RUMMEL, KLEPPER & KAHL, LLP	PROJECT 1504	N/A

On January 13, 2016 the original agreement was approved by the Board and expires January 13, 2021. The Department is requesting a Second Amendment consisting of a no-cost time extension for one year. This extends the contract duration to six years with a new expiration date of January 13, 2022.

2.	WHITMAN, REQUARDT & ASSOCIATES, LLP	PROJECT 1505	N/A
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On February 24, 2016 the original agreement was approved by the Board and expires February 24, 2021. The Department is requesting a Second Amendment consisting of a no-cost time extension for one year. This extends the contract duration to six years with a new expiration date of February 24, 2022.

These amendments are within the original scope of work and requested by the Agency.

MBE/WBE PARTICIPATION:

The Vendors will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement which are MBE 27% and WBE 10%.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO COST TIME EXTENSION.

(The Amendment No. 2 to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Recreation - Mutual Termination Agreement
and Parks

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Mutual Termination Agreement between the Department of Recreation and Parks and Italian American Organizations United, Inc. (IAOU). The period of the agreement is effective upon Board approval and is retroactive as of July 6, 2020.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City and IAOU entered into an agreement of Gift of the Columbus Statue (the "Donation Agreement"), whereby IAOU irrevocably gifted and donated a fourteen-foot, two-inch, seventeen ton, white Carrara marble statue of Christopher Columbus (the "Statue") to the City.

On July 6, 2020, following the destruction of the statue during a public protest, IAOU retrieved the statue from the Jones Falls and moved the statue to a private warehouse for safekeeping. The City Charter requires that the Department of Recreation and Parks protect all monuments belonging to the City, including the statue.

The City acting through the Department wishes to protect and preserve the statue for its artistic and historical significance, but recognizes that this public display on City property may not best serve those ends; to achieve this goal, the parties wish to mutually terminate the Donation Agreement whereby ownership of the statue shall revert from the City back to IAOU. Approval of this Mutual Termination Agreement is requested by the BOE, in order for IAOU to secure its grant funding. This Mutual Termination Agreement has been signed electronically by all parties. IAOU releases the City, its officials, employees, and agents from any and all claims, known and unknown, arising under, or related to the statue.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Recreation - cont'd
and Parks

MBE/WBE PARTICIPATION:

N/A

(The Mutual Termination Agreement has been approved by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Bureau of the Budget and Management Research (BBMR) - Correction to Account Number for Appropriation Adjustment Order No. 002

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to the account number for Appropriation Adjustment Order (AAO) No. 002 for a grant transfer within the Health Department from Service 715: Administration - Health Department to Service 316: Youth and Trauma Services.

AMOUNT OF MONEY AND SOURCE:

\$117,693.00 - From Account: 7000-700021-3001-815000-607004
Unallocated Federal Funds -
Service 715 - Administration -
Health Department

Previously approved account number:

To Account: 7000-714220-3160-797900-603050
Service 316: Youth and Trauma
Services

Correct account number:

To Account: 7000-714221-3160-795900-607004
Service 316: Youth and Trauma
Services

BACKGROUND/EXPLANATION:

On July 1, 2020, the Board approved a grant award agreement with the National Opinion Research Center which entered into a contract with the Centers for Disease Control and Prevention, Division of Violence Prevention. On August 12, 2020, the Board approved the AAO for this grant award. This submittal to the Board will correct the account number for the AAO.

AGENDA

BOARD OF ESTIMATES

9/2/2020

BBMR - cont'd

The grant award will support the local implementation of the "Pilot Implementation for CDC of the Violence against Children and Youth Survey," a survey that measures physical, emotional, and sexual violence against girls and boys.

The AAO transfer is necessary to provide an appropriation for this grant. Due to budget formulation being completed prior to receipt of this grant, initially, funding was appropriated within an unallocated account in the Fiscal 2021 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source in accordance with the actual grant award.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/2/2020

Bureau of the Budget and Management Research (BBMR) - Appropriation Adjustment Order No. 008

ACTION REQUESTED OF B/E:

The Board is requested to approve the Appropriation Adjustment Order (AAO) No. 008 for a State grant funds transfer within the Mayor's Office from Service 798: Youth Works Summer Jobs Program to Service 741: Community Action Partnership.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - From Account: 5000-500021-6397-809900-607004
Unallocated State Grant Funds
Service 798 - Youth Works Summer
Jobs Program

To Account: 5000-586220-1191-594700-607004
Service 741: Community Action
Partnership

BACKGROUND/EXPLANATION:

On July 1, 2020, the Board approved the Amendment to the Grant Agreement with the Maryland Department of Housing and Community Development. This AAO is a requirement for that Grant Award. The funding will to be utilized to support CSBG eligible activities that prevent, prepare for, or respond to the Coronavirus. The grant funds must be expended no later than September 30, 2022.

Initially, the funding was appropriated within an unallocated account in the Fiscal 2021 Ordinance of Estimates. With this appropriation adjustment order, funding will be moved from the unallocated grant source in accordance with the actual grant award.

BBMR - cont'd

The requested amount of \$2,000,000.00 is the anticipated spending during Fiscal 2021. Additional spending will be included in the Fiscal 2022 Budget.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the second renewal option of a Lease Agreement between the City, Landlord and the Oliver Community Association, Inc., Tenant for the rental of a portion of the property known as 1400 E. Federal Street, known as 109, 109A, 109B and 111, being on the 1st floor consisting of approximately 793 square feet. The period of the agreement is one-year from July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$6,269.85	\$522.49

BACKGROUND/EXPLANATION:

On October 3, 2018, the Board approved the Lease Agreement for one year and three months, from April 1, 2018 through June 30, 2019 with the right to renew for two, one-year periods. On September 25, 2019 the Board approved the 1st renewal option for one year from July 1, 2019 through June 30, 2020.

Oliver Community Association, Inc. has exercised their 2nd renewal option for one year from July 1, 2020 through June 30, 2021.

All other rentals, conditions and provisions of the Lease Agreement dated October 3, 2018, and the 1st renewal option dated September 25, 2019, shall remain in full force and effect.

This item is late because of administrative delays.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the second renewal option of a Lease Agreement between the City, Landlord and the East Baltimore Community Corporation, Tenant for the rental of a portion of the property known as 1400 E. Federal Street, known as 112, 112A, and 114, being on the 1st floor consisting of approximately 364 square feet. The period of the agreement is one-year from July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$2,877.96	\$239.18

BACKGROUND/EXPLANATION:

On October 3, 2018 the Board approved the Lease Agreement for one year and three months, from April 1, 2018 through June 30, 2019 with the right to renew for two, one-year periods. On September 25, 2019 the Board approved the 1st renewal option for one year from July 1, 2019 through June 30, 2020.

East Baltimore Community Corporation has exercised their 2nd renewal option for one year from July 1, 2020 through June 30, 2021.

All other rentals, conditions and provisions of the Lease Agreement dated October 3, 2018 and the 1st renewal option dated September 25, 2019, shall remain in full force and effect.

This item is late because of administrative delays.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement of Sale with Positive Youth Expressions, Inc.

AMOUNT OF MONEY AND SOURCE:

The property will be sold for \$1.00.

BACKGROUND/EXPLANATION:

The authority to sell this property is authorized by Baltimore City Code Article 28 § 8-3. The property known as ES 15 FT Alley 1st E of Poplar Grove St 123 FT S of Riggs Ave (Block 2394 Lot 049) consists of approximately 10,146 sq. ft. The Purchaser will develop the property as a community garden and open space to support the Community Youth Center, the purchaser is building across the street.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION PRICE:

The Purchaser is building a Community Youth Center (the Center) across the Street from the property. When completed in early 2021 the Center will provide child care and educational services and activities for adults, children and youth as well as outreach services to women and children who reside in the area. This property will provide open space and a community garden to support and complement the Center.

The Property is being sold below the Waiver Valuation Price for the following reasons:

- Purchaser has maintained the lot at their own expense since project inception in May 2016,
- Specific benefit to the immediate community by supporting the Center with open space and a community garden,

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate - cont'd

- Elimination of blight,
- Creation of jobs during construction, and
- The property will be returned to the tax rolls.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Space Utilization Committee - Interdepartmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Interdepartmental Lease Agreement with the Department of General Services, Landlord and the Department of Finance, Tenant, for the rental of the property known as 401 E. Fayette Street, on the 5th, 7th and 8th floors, containing 20,164 sq. ft. The period of the agreement is July 1, 2020 through June 30, 2021, and will automatically renew for five additional terms of 1-year.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

Quarterly Installments

\$227,305.67

\$56,826.42

Accounts: 1001-000000-1422-160800-603096 - 53%

1001-000000-1423-160800-603096 - 47%

BACKGROUND/EXPLANATION:

The quarterly installments are due on the first of July, October, January and March. The annual rent for the renewal term will be determined by May 1st of each year.

Landlord will inform Tenant of the recommended rental rate submitted to the Bureau of Budget Management and Research for the leased premises. Subsequent renewal term rates will vary and may be subject to increases or decreases based on facility costs.

The leased premises will be used by the Department of Finance's Bureau of Accounting and Payroll Services for Administrative Offices. The Landlord is responsible for interior and exterior of the building; including foundations, roof, walls, gutters downspouts; maintenance & repairs of HVAC systems, providing heat & air conditioning (not individual window ventilation systems) except for damage caused by sole negligence of the Tenant, employees, guests, agents, invitees and contractors. The Landlord

AGENDA

BOARD OF ESTIMATES

9/2/2020

Space Utilization Committee - cont'd

is responsible for trash removal; janitorial; pest control; clean floors; snow & ice removal; interior and exterior lighting; sewer/plumbing & electric repairs, replacing air filters once every six months for HVAC systems; utilities. The Landlord will be responsible for providing a security guard at the building's main lobby entrance from Monday through Friday, 6:00 a.m. to 6:00 p.m. If Tenant needs a security guard after 6:00 p.m. for its programs operations, it will be at the Tenant's sole cost and expense.

The Tenant accepts premises in its existing condition. Tenant will make any alterations, additions, or improvements without Landlord written consent; provide all equipment including refrigerators or any other kitchen appliances; telephone and computer services, placing debris into trash receptacles; keep common break room free of debris that can cause infestation of insects and/or rodents, keep entrance, passageway areas clean and orderly condition free of Tenant's equipment and furniture; which will not impede ingress and egress.

The Space Utilization Committee recommended approved this Interdepartmental Lease Agreement on August 11, 2020.

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - Lease Agreement
Department of Health

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Mondawmin LLC, Landlord, for the rental of a portion of the building located in the shopping center generally known as Mondawmin Mall, 2401 Liberty Heights Avenue, Baltimore, Maryland, being on the lower level, consisting of approximately 2,270 square feet. The period of the lease agreement is May 1, 2020 through April 30, 2022, with the option to renew for an additional two-year period.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
Year 1 - \$45,752.68	\$3,812.72
Year 2 - \$46,667.74	\$3,888.98

The rental amount for the renewal term will be negotiated.

Account: 4000-423221-3080-274100-603013

BACKGROUND/EXPLANATION:

The leased premises will be used by the Department of Health's Maternal and Child Health Services and the Well Baby Clinic. The Landlord will be responsible for utilities, real estate taxes, maintenance and repairs, janitorial services, fire insurance and snow removal. The Tenant will be responsible for telephone and computer services at the leased premises and will be responsible for liability insurance under the City's self-insured program.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Health/Department - cont'd
of Real Estate

The Lease Agreement is late because of delays in the administrative review process.

The Space Utilization Committee approved this Lease Agreement on August 11, 2020.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - Fifth Renewal of Interdepartmental
Police Department Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the fifth renewal option of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Baltimore City Police Department (BCPD) Tenant, for the rental of the property known as 601 E. Fayette Street consisting of 419,868 square feet.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Installments</u>
\$4,859,303.30	\$1,214,825.83

Account: 1001-000000-2041-776600-603096

BACKGROUND/EXPLANATION:

On November 18, 2015, the Board approved the one-year Interdepartmental Lease Agreement between the Department of General Services, Landlord and the Baltimore City Police Department, Tenant for the period July 1, 2015 through June 30, 2016, with five one-year renewal periods.

On June 29, 2016, the Board approved the first renewal option for the period July 1, 2016 through June 30, 2017.

On August 9, 2017, the Board approved the second renewal option for the period July 1, 2017 through June 30, 2018.

On November 7, 2018, the Board approved the Amendment and third renewal option for the period July 1, 2018 through June 30, 2019.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - cont'd
Police Department

On August 21, 2019, the Board approved the fourth renewal option for the period July 1, 2019 through June 30, 2020.

The BCPD has exercised its fifth renewal option for the period July 1, 2020 through June 30, 2021.

The Landlord's responsibilities will include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities.

The Tenant responsibilities will include the cost of improvements, providing equipment for tenant operations, telephone and computer services, and providing security to the leased premises.

All other rentals, conditions, and provisions of the Lease Agreement dated November 18, 2015, the first renewal option dated June 29, 2016, the second renewal option dated August 9, 2017, the amendment and third renewal option dated November 7, 2018, the fourth renewal option dated August 21, 2019 remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - Fifth Renewal of Interdepartmental
Police Department Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the fifth renewal option of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Baltimore City Police Department (BCPD) Tenant, for the rental of the property known as 601 E. Fayette Street (Annex) consisting of 109,064 square feet.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Installments</u>
\$1,080,348.90	\$270,087.22

Account: 1001-000000-2041-776600-603096

BACKGROUND/EXPLANATION:

On November 18, 2015, the Board approved the one-year Interdepartmental Lease Agreement between the Department of General Services, Landlord and the Baltimore City Police Department, Tenant for the period July 1, 2015 through June 30, 2016, with five one-year renewal periods.

On June 29, 2016, the Board approved the first renewal option for the period July 1, 2016 through June 30, 2017.

On August 9, 2017, the Board approved the second renewal option for the period July 1, 2017 through June 30, 2018.

On November 7, 2018, the Board approved the Amendment and third renewal option for the period July 1, 2018 through June 30, 2019.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - cont'd
Police Department

On August 21, 2019, the Board approved the fourth renewal option for the period July 1, 2019 through June 30, 2020.

The BCPD has exercised its fifth renewal option for the period July 1, 2020 through June 30, 2021.

The Landlord's responsibilities will include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities.

The Tenant responsibilities will include the cost of improvements, providing equipment for tenant operations, telephone and computer services, and providing security to the leased premises.

All other renewals, conditions, and provisions of the Lease Agreement dated November 18, 2015, the first renewal option dated June 29, 2016, the second renewal option dated August 9, 2017, the amendment and third renewal option dated November 7, 2018, the fourth renewal option dated August 21, 2019 remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - Fifth Renewal of Interdepartmental
Police Department Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the fifth renewal option of the Interdepartmental Lease Agreement between the Department of General Services, Landlord, and the Baltimore City Police Department (BCPD) Tenant, for the rental of the property known as 3101 Swann Drive, consisting of 2,644 square feet.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Installments</u>
\$53,814.72.00	\$13,453.68

Account: 1001-000000-2041-776600-603096

BACKGROUND/EXPLANATION:

On November 18, 2015, the Board approved the one-year Interdepartmental Lease Agreement between the Department of General Services, Landlord and the Baltimore City Police Department, Tenant for the period July 1, 2015 through June 30, 2016, with five one-year renewal periods.

On June 29, 2016, the Board approved the first renewal option for the period July 1, 2016 through June 30, 2017.

On August 9, 2017, the Board approved the second renewal option for the period July 1, 2017 through June 30, 2018.

On November 7, 2018, the Board approved the Amendment and third renewal option for the period July 1, 2018 and terminating June 30, 2019.

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - cont'd
Police Department

On August 21, 2019, the Board approved the fourth renewal option for the period July 1, 2019 through June 30, 2020.

The BCPD has exercised its fifth renewal option for the period July 1, 2020 through June 30, 2021.

The Landlord's responsibilities will include maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities.

The Tenant responsibilities will include the cost of improvements, providing equipment for tenant operations, telephone and computer services, and providing security to the leased premises.

All other rentals, conditions, and provisions of the Lease Agreement dated November 18, 2015, the first renewal option dated June 29, 2016, the second renewal option dated August 9, 2017, the amendment and third renewal option dated November 7, 2018, the fourth renewal option dated August 21, 2019 remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - Interdepartmental Lease Agreement
Department of Finance

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Interdepartmental Lease Agreement between the Department of General Services, Landlord and the Department of Finance, Tenant, for the rental of the property known as 111 N. Calvert Street, on the 1st floor and basement, containing 18,497 sq. ft. The period of the agreement is July 1, 2020 through June 30, 2021, and will automatically renew for five additional terms of 1-year.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Installments</u>
\$188,525.92	\$47,131.48

Account: - 2031-000000-1443-161800-603096

BACKGROUND/EXPLANATION:

The quarterly installments are due on the first of July, October, January and March. The annual rent for the renewal term will be determined by May 1st of each year.

The Landlord will inform Tenant of the recommended rental rate submitted to the Bureau of Budget and Management Research for the leased premises. Subsequent renewal term rates will vary and may be subject to increases or decreases based on facility costs.

The leased premises shall be used by the Department of Finance Reproduction and Printing Section for administrative offices. The Landlord is responsible for interior and exterior of the building; including foundations, roof, walls, gutters downspouts; maintenance and repairs of HVAC systems, providing heat and air conditioning (not individual window ventilation systems) except for damage caused by the sole negligence of the Tenant, employees, guests, agents, invitees, and contractors. The Landlord is responsible for trash removal; janitorial; pest control; clean floors; snow and ice removal; interior and exterior lighting;

AGENDA

BOARD OF ESTIMATES

9/2/2020

Department of Real Estate/ - cont'd
Department of Finance

sewer/plumbing and electric repairs; replacing air filters once every six months for HVAC systems; utilities. Landlord shall be responsible for providing a security guard at the building's main lobby entrance from Monday thru Friday, 6:00 A.M. to 6:00 P.M. If the Tenant needs a security guard after 6 P.M. for its program operations, it shall be at the Tenant's sole cost and expense. The Tenant accepts premises in its existing condition.

The Tenant will not make any alterations, additions, or improvements without Landlord written consent; provide all equipment including refrigerators or any other kitchen appliances; telephone and computer services, placing debris into trash receptacles; keep common break room free of debris that can cause an infestation of insects and/or rodents, keep entrance, passageways areas clean and orderly condition free of Tenant's equipment and furniture; which shall not impede ingress and egress.

The Space Utilization Committee approved the Interdepartmental Lease Agreement on August 11, 2020.

The Interdepartmental Lease Agreement is late due to the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Interdepartmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

9/2/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement

- | | | |
|--|-----------------------|---------|
| 1. <u>BALTIMORE CORPS</u>
Contract No. 08000 - Baltimore City Government Fellowship Agreement - Office of the Mayor, Department of General Services and Various City agencies - P.O. No.: P549030 | <u>\$1,700,000.00</u> | Renewal |
|--|-----------------------|---------|

On September 11, 2019, the Board approved the initial award in the amount of \$1,630,000.00. The award contained three 1-year renewal options at the sole discretion of the City. The Government Fellowship Program administered by Baltimore Corps is unique in that it is the only government fellowship program operator with a focus on racial justice and equity in its program. Baltimore Corps addresses the needs of various departments throughout the City. They have provided talented fellows to work alongside senior level City staff members and have been assigned projects that are focused on the City's needs. This first renewal in the amount of \$1,700,000.00 is for the period September 11, 2020 through September 10, 2021, with two 1-year renewal options at the sole discretion of the City. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as Baltimore Corps provides unique services.

- | | | |
|---|-----------------------|-----------------------------|
| 2. <u>RUDOLPH'S OFFICE AND</u>
<u>COMPUTER SUPPLY, INC.</u> \$1,000,000.00
Contract No. B50004074 - J.I.T. Office Supplies - Citywide - P.O. NO.: P532595 | <u>\$1,000,000.00</u> | Ratification
and Renewal |
|---|-----------------------|-----------------------------|

On August 26, 2015, the Board approved the initial award in the amount of \$9,000,000.00. The award contained one renewal option. The period of the ratification is July 29, 2020 through September 2, 2020. This sole renewal is for the period September 3, 2020 through July 28, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

9/2/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On May 20, 2015, MWBOO set goals at 5% MBE and 0% WBE. On August 17, 2020, MWBOO found Rudolph's Office and Computer Supply, Inc. in compliance.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Sue Ann's Office Supply, Inc.	5%	\$377,899.20	6.56%

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE ON AUGUST 17, 2020.

- | | | |
|-------------------------|---------------|-----------------------------|
| 3. SHOTSPOTTER,
INC. | \$ 750,000.00 | Ratification
and Renewal |
|-------------------------|---------------|-----------------------------|
- Contract No. 08000 - ShotSpotter Annual Subscription Services - Mayor's Office of Criminal Justice - Req. No.: R858466

On April 4, 2018, the Board approved the initial award in the amount of \$860,000.00. The award contained one-year renewal options. This second renewal in the amount of \$750,000.00 will provide for the continuation of annual subscription services of proprietary and specialized gunshot detection technology and maintenance. The period of the ratification is July 12, 2020 through September 1, 2020. The period of the renewal is September 2, 2020 through July 11, 2021, with optional one-year renewal options upon Board approval. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

9/2/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On April 4, 2018, no goals were set by MWBOO as this meets the requirements for a sole source procurement. However, the Vendor has identified an opportunity for segmentation and has voluntarily entered into an agreement for electrical services. The 8% MBE participation goal on this contract was purely aspirational due to the sole source nature of the contract. On September 23, 2019, Shot Spotter, Inc. was found in compliance.

Commitment Performed

MBE: Calmi Electrical Company, Inc.	8%	\$261,811.40	30.4%
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WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 23, 2019.

- | | | |
|------------------|---------------|----------|
| 4. PACIFICO FORD | \$ 210,778.00 | Increase |
|------------------|---------------|----------|
- Contract No. B50005940 - Crew Cab with Dump Body - Department of General Services, Fleet Management - P.O. No.: P551483

On May 27, 2020, the Board approved the initial award in the amount of \$210,788.00. On July 22, 2020, the Board approved an increase in the amount of \$421,556.00. This increase in the amount of \$210,778.00 is necessary to purchase two additional crew cabs with dump body, which will replace older equipment in the City's Fleet as part of Fleet Management's planned replacement program. This increase will make the award amount \$843,112.00. The contract expires on May 12, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 20, 2020, MWBOO determined that no goals would be set

AGENDA

BOARD OF ESTIMATES

9/2/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON MAY 20, 2020.

- 5. BLUESTAR TECHNOLOGIES,
INC. \$800,000.00 Increase
Contract No. B50005357 - Medium and High Voltage Electric Systems - Department of General Services and other agencies - P.O. No.: P547348

On May 27, 2019, the Board approved the initial award in the amount of \$500,000.00. This increase in the amount of \$800,000.00 is necessary for various electrical construction items and fiber optic installations. This increase will make the award amount \$1,300,000.00. The contract expires on March 26, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 14, 2020 MWBOO found the Vendor in compliance on the WBE goal of 5% and non-compliant on the MBE goal of 16%. On August 13, 2020, an MWBOO approved compliance plan has been entered into with the Vendor.

	<u>Commitment</u>	<u>Performed</u>	
MBE: A/C Power	16%	\$ 8,016.00	3.32%
WBE: Allocated Formula Group, Inc.	5%	\$13,709.52	5.66%

The Vendor did not meet the MBE goals for the contract. MWBOO held a conciliation meeting with the Vendor and the impacted

AGENDA

BOARD OF ESTIMATES

9/2/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE and as a result, an approved plan is in place. MWBOO will monitor the project closely over the course of the next three months to ensure the Vendor is following the proposed plan to meet the goal.

- | | | |
|---|--------------|---|
| 6. UNITED WAY OF CENTRAL
MARYLAND, INC. | \$ 48,600.00 | Non-competitive/
Procurement/Sole Source |
| Contract No. 08000 - Case Management Training - Mayor's Office of Children and Family Success - Req. No.: R859683 | | |

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is the manufacturer's sole authorized source of these products available in this area. The period of the award is September 8, 2020 through June 7, 2021. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

7. WAGE WORKS	\$ 65,000.00	Non-competitive/ Procurement/Selected Source
Contract No. 06000 - COBRA Benefit Services - Human Resources - Req. No.: R854895		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

ADP notified the Department of Human Resources, Office of Employee Benefits that they would no longer provide COBRA services as part of their current agreement. The Department of Human Resources did not have sufficient time to develop, release and evaluate a RFP for this service in order to implement a new Vendor by the beginning of the fiscal year. Wage Works is familiar with the City and the Department of Human Resources having worked with the City on various employee benefit matters. The period of the award is January 1, 2020 through December 31, 2020, with two 1-year renewal periods. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Proprietary system software.

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BOARD OF ESTIMATES

9/2/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

8. LAWMEN SUPPLY COMPANY OF NEW JERSEY	\$ 45,035.05	Non-competitive/ Procurement/Selected Source
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Contract No. 06000 - Task Force Vests and Equipment - Sheriff Department - Req. No.: R849066

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

Vendors were solicited by posting on CitiBuy. B50006081 was opened on June 11, 2020. No bids were received. The award is recommended to the Vendor that submitted a quote which was found to be fair and reasonable. The period of the award is September 2, 2020 through September 1, 2022. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

9. CROWN SECURITY SYSTEM, INC.	\$139,199.74	Non-competitive/ Procurement/Selected Source
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Contract No. 06000 - CCTV Camera Monitors May and June - Mayor's Office of Criminal Justice - Req. No.: R859877

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VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The City purchases camera monitoring service from Crown Security. Crown Security monitors Citiwatch cameras 24/7/365, performing what is considered an essential public safety service and cannot be discontinued. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Currently in review.

10. CENTER FOR EMERGENCY MEDICINE	\$2,000,000.00	Non-competitive/ Procurement/Selected Source Ratification
Contract No. 06000 - Aero-Transport Providers Medical Claims - Health Department - Req. No.: R849728		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Office of Field Health Service, reviews medical claims submitted by a variety of Aero-Transport Providers that are

AGENDA

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VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

State-Approved Medicare/Medicaid providers. The City pays the medical claims and the State reimburses the City at 100% pass through rate for performing this service on their behalf. The Baltimore City Health Department and the City of Baltimore have no contractual relationship with and play no part in the selection of these providers. The Baltimore City Health Department merely reviews claims and acts as a conduit of grant funds as an agent of Maryland Department of Health. The period of the ratification is May 5, 2020 through September 1, 2020. The period of the award is September 2, 2020 through May 4, 2021, with two 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The claims review service is performed in-house by the Health Department

11. ATLANTIC EMERGENCY		Cooperative
SOLUTIONS, INC.	\$283,985.00	Agreement
Houston-Galveston Area Council Contract No. AM10-18 - Ambulances, EMS and Other Special Service Vehicles - Department of General Services - Fleet - Req. No.: R856252		

The Board is requested to approve and authorize execution of the Cooperative Agreement with Atlantic Emergency Solutions, Inc. The period of the agreement is effective upon Board approval through September 30, 2020, with renewal options.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

One road medical until will be purchased from a competitively bid, cooperative contract agreement between Houston-Galveston Area Council and Atlantic Emergency Solutions, Inc. This medic unit will replace an older medic unit in the City's fleet, as part of Fleet Management's planned replacement program.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the Vendor to make every good faith effort to utilize Minority and Women's Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

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|--|---------------------|------------------------------|
| 12. <u>RICOH, USA, INC.</u> | <u>\$133,843.07</u> | <u>Cooperative Agreement</u> |
| <u>County of Fairfax Contract No. 4400003732 - Multifunction Devices and Related Services - Bureau of Procurement Digital Division - Digital Document Division - Req. No.: R838334</u> | | |

The Board is requested to approve and authorize execution of the Cooperative Agreement with Ricoh USA, Inc. The period of the agreement is effective upon Board approval for five years.

On February 11, 2013, the County of Fairfax awarded a Cooperative Contract, as the lead government agency for Omnia Partners (formerly US Communities), a cooperative procurement

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BOARD OF ESTIMATES

9/2/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement - cont'd

organization. Through a competitive solicitation process, the City of Baltimore is a member of the cooperative and may utilize its contracts for various procurements as needed. Execution of this agreement will provide a Digital StoreFront which will enable City agencies to order print jobs with greater ease between the customer and Print Shop planners. The software replaces the current Unix-based software platform that is End-of-life for support. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a purchase of proprietary software from a cooperative contract.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

13. ISLAS GENERAL CLEANING SERVICES

DURAFORCE CLEANING SERVICES, INC.

JIMENEZ GENERAL CLEANING SERVICES, INC. T/A FIRECLEAN

\$2,500,000.00 Cooperative Agreement

WSSC Contract No. 7227 - Professional Cleaning and Restoration - Department of Public Works, - Bureau of Water and Wastewater - Req. Nos.: R859551, R859557 and R859558

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of the Cooperative Agreement with Islas General Cleaning Services, Duraforce Cleaning Services, Inc. and Jimenez General Cleaning Services, Inc. T/A Fireclean. The period of the agreement is September 2, 2020 through November 29, 2021, with renewal options.

The Department of Public Works Bureau of Water and Wastewater will be seeking professional services for Cleaning and Disinfection caused due to sewer backups for private residences located within the city of Baltimore from the recommended Vendors. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the Vendor to make every good faith effort to utilize Minority and Women's Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

14. DAVE PURCHASE		
PROJECT	\$ 40,400.00	Award
Solicitation No. B50006091 - Cotton Pellets and Cookers - Health Department - Req. No.: R853895		

Vendors were solicited by posting on CitiBuy. On July 23, 2020, the sole bid received was opened and found to be fair and reasonable. Award is recommended to be made to the responsible bidder. The period of the award is September 2, 2020 through September 1, 2022, with two 2-year renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Award is below the MBE/WBE subcontracting threshold of \$50,000.00.

15. CALIBER BODYWORKS		Assignment
OF MARYALND, LLC	\$ 0.00	Agreement
Contract No. B0005206 - O.E.M. and Aftermarket Parts and Repair Services - Body Shop - Department of General Services, Fleet Management - P.O. No.: P543451		

The Board is requested to approve and authorize execution of the Assignment Agreement with Donahoo Collision Center, LLC.

On April 11, 2018, the Board approved the award of Contract No. B50005206 to Donahoo Collision Center, LLC. Donahoo Collision Center, LLC is requesting assignment of Contract No. B50005206 to Caliber Bodyworks of Maryland, LLC for acquiring the rights to legally fulfill contract obligations.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The Board is requested to approve the Assignment only.

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

16. GARTNER, INC.	\$130,000.00	Non-competitive/ Procurement/ Ratification Renewal
Contract No. 08000 - Gartner for IT Executives and Leaders - Baltimore City Office of Information and Technology - P.O. No.: P528566		

On August 14, 2013, the Board approved the initial award in the amount of \$33,800.00. Subsequent actions have been approved and six renewals have been exercised. This renewal will provide for the continuation of access to Gartner's unique research database. Gartner's database access enhances the Baltimore City Office of Information and Technology in areas including enterprise architecture, applications, network security, and risk management for key initiatives that will improve stability and further advance the City's network infrastructure. The period of the ratification is August 1, 2020 through September 1, 2020. The period of the renewal is September 2, 2020 through July 31, 2021, with one-year renewal options at the sole discretion of the City. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. The proprietary database library is only available from the Vendor and is not available from subcontractors.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement - cont'd

17. <u>TELEFLEX, LLC</u>	<u>\$125,000.00</u>	<u>Extension</u>
Contract No. 08000 - EZ-IO Needles and Equipment - Baltimore Fire Department - P.O. No.: P551493		

On August 12, 2014, the Board approved the initial award in the amount of \$120,000.00. The award contained five renewal options. Subsequent actions have been approved and five renewals have been exercised. This extension is necessary to allow the Baltimore City Fire Department continue purchasing EZ-IO Needles and Equipment for emergency medical care. The contract expires on August 31, 2020. The period of the extension is September 1, 2020 through December 31, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that the need for supplies, materials, equipment, services or public works is of an emergency nature. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the payment of the invoice is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirements for sole source procurement.

18. <u>P. FLANIGAN & SONS, INC.</u>	<u>\$2,000,000.00</u>	<u>Extension</u>
Contract No. B50004177 - Paving Materials - Hot and Cold Patch - Department of Transportation, Department of Public Works - P.O. No.: P532590		

On August 26, 2015, the Board approved the initial award in the amount of \$6,756,750.00. The award contained two renewal options. Subsequent actions have been approved and two renewals have been exercised. This extension is necessary to

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following page:

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to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

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BOARD OF ESTIMATES

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RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- | | | | |
|----|--|---|----------------|
| 1. | B50005883, Draw-
bridge Maintenance
and Operations | Covington
Machine and
Welding, Inc. | \$3,454,252.00 |
|----|--|---|----------------|

(Department of
Transportation)

MWBO GRANTED A WAIVER ON AUGUST 14, 2019.

AGENDA

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PROPOSAL AND SPECIFICATIONS

1. Dept. of General Services

GS 16820, 4 S. Frederick
Street Elevator Replacement
BIDS TO BE RECV'D: 10/14/2020
BIDS TO BE OPENED: 10/14/2020

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED