

## NOTICES

### PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

**BOARD OF ESTIMATES' AGENDA - SEPTEMBER 11, 2013**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

ARK Systems, Inc.	\$ 8,000,000.00
Benade Group, Inc.	\$ 1,500,000.00
Brayman Construction Corporation	\$206,685,000.00
Brenford Environmental Systems, LP	\$ 8,000,000.00
CTG, Inc.	\$ 1,500,000.00
Cardinale Construction, Inc.	\$ 459,000.00
Construction Trades Services, Inc.	\$ 1,500,000.00
DuBois Construction, Inc.	\$ 7,686,000.00
Energy Systems Group, LLC	\$216,171,000.00
GC Jones Elevator Company, Inc.	\$ 1,500,000.00
G.E. Tignall & Co., Inc.	\$119,223,000.00
HP Electronics, Inc.	\$ 8,000,000.00
K.C. Company, Inc.	\$ 23,571,000.00
Lee Foundation Co., Inc.	\$ 2,547,000.00
Sargent Corporation	\$103,383,000.00
Spiniello Companies	\$151,173,000.00
Subsurface Technologies, Inc.	\$ 1,170,000.00
Tuckman-Barbee Construction Co., Inc.	\$ 8,000,000.00

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Athavale, Lystad & Associates, Inc.	Engineer
Beyer Blinder Belle Architects & Planners, LLP	Architect
Columbia Engineering, Inc.	Engineer
CWD Consulting, LLC	Engineer
Murdoch Smith Architects, LLC	Architect

AGENDA

BOARD OF ESTIMATES

09/11/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Connie D. Green	906 N. Port St.	L/H	\$17,500.00
2. ESAF LLC	914 N. Port St.	L/H	\$45,540.00

Funds are available in account 9910-908044-9588-900000-704040, Milton-Montford Project.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 38** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on August 14, 21, and 28, 2013.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Human Resources - Employee Expense Statements

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statements for Ms. LaTonya Bryant for the months of March through May 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$34.60 - 1001-000000-1601-172500-603026

47.84 - 1001-000000-1601-172500-604014

**\$82.44**

**BACKGROUND/EXPLANATION:**

The expenses incurred by Ms. Bryant were for incidental items incurred in support of the National Public Service Week activities. The expense statements were not filed within the limits set forth in the AM 240-11 because there was a miscommunication regarding the timeline for submittal.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Real Estate - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a right-of-entry agreement between the City, grantor, and the Baltimore City Fire Department (BCFD), grantee, for the right to enter upon a portion of the property known as 4501 Edmondson Avenue (formerly known as the Westside Skills Center). The period of the right-of-entry agreement will commence upon Board approval through March 1, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00 - if demanded

**BACKGROUND/EXPLANATION:**

The BCFD will be allowed to enter upon the property to store a BCFD apparatus inside the building. A construction trailer will be stationed outside of the building to be used as temporary living quarters for the Fire Fighters. The property will be occupied while renovations of the first floor are completed at Fire Station, Engine 53. The Baltimore City Board of School Commissioners for the Baltimore City Public School System joins in this agreement for the sole purpose of giving its consent for the aforesaid purpose.

The BCFD will be responsible for signage, electricity, maintenance, and minor improvements. The BCFD will also be responsible for payment of a portion of the utilities based on kilowatt usage. The BCFD agrees that upon termination of this right-of-entry agreement, all material and equipment used or

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Real Estate - cont'd

generated during the period of the right of entry agreement will be removed, with the exception of any permanent improvements and the property will be returned to its original condition.

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency)



TRANSFER OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfer of Funds  
listed on the following page:

9

In accordance with Charter provisions  
a report has been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

09/11/2013

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
1. \$ 100,000.00 20 <sup>th</sup> EDF	9910-906983-9600 Constr. Res. Arts & Entertain- ment Initiative	9910-902870-9601 Business Incubators & Centers

This transfer will provide funds to the Emerging Technology Center (ETC) for relocation expenses from their current location at 2400 Boston Street (Can Company) to their new location at 101 N. Haven Street. The ETC helps early-stage companies grow and prosper. As part of the BDC, the ETC also promotes economic development by providing start-ups with businesses, technical, and networking connections that will help them to become profitable - adding to both the job and tax base of Baltimore City.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Health Department - Revised Notification of Grant Award,  
Grant Extension, Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the revised notification of grant award, grant extension, and approve and authorize execution of an agreement.

**NOTIFICATION OF GRANT AWARD (NGA)**

1. **STATE OF MARYLAND, DEPARTMENT OF AGING(MDoA)/NUTRITION SERVICE INCENTIVE PROGRAM (NSIP)** **\$292,453.00**

Account: 6000-633513-3254-316200-404001

This NGA is for the Nutrition Service Incentive Program (NSIP). This revised NGA will allow the Department to provide funding to senior nutrition programs as designated meal sites or for home-delivered meals.

The revised NGA is based on 75% of the FY12 NSIP funding and reflects the Department's award based on actual FY12 meal counts and the final FY12 award notification. The period of the grant award is October 1, 2012 through September 30, 2013.

The NGA is late because it was just received from the MDoA.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**GRANT EXTENSION**

2. **THE ABELL FOUNDATION** **\$0.00**

On August 15, 2012, the Board approved the initial grant agreement with The Abell Foundation for the Teen Pregnancy Prevention Initiative (TPPI) in the amount of \$60,000.00. The period of the agreement was July 1, 2012 through June 30, 2013. The Department requested and received approval from The Abell Foundation to extend the period of the grant

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Health Department - cont'd

agreement through September 30, 2013. This time extension will allow the Department enough time to complete the development of the teen long-acting reversible contraceptive (LARC) video.

**AUDITS NOTED THE TIME EXTENSION.**

AGREEMENT

3. **UNIVERSITY OF MARYLAND BALTIMORE/** **\$ 35,600.00**  
**ADOLESCENT AND YOUNG ADULT CENTER (AYAC)**

Account: 5000-520114-3030-702900-603051

The AYAC will provide access to the reproductive health services to the uninsured and underinsured citizens of Baltimore City. Services include, but are not limited to education, contraception, screening and referral of reproductive related cancers, and education and screening of sexually transmitted infections. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because the Department was waiting for signatures.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**APPROVED FOR FUNDS BY FINANCE**

(The revised notification of grant award, grant extension, and agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Housing - Employee Expense Statements  
and Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the various expense statements for Continuing Education Credit required by the Maryland State Child Care Licensing Administration for the following employees:

1. ANGELA PRINGLE \$265.00

2. GWENDOLYN WHITAKER \$ 25.00

Account: 2089-208914-6040-440000-603020

3. SARAH FOSTER \$ 40.00

4. SHIRELLE CROSS-WARD \$ 40.00

5. VERONICA BLAKE \$ 60.00

Account: 6000-685614-6040-607400-603020

6. YVONNE MILES \$ 40.00

Account: 6000-685614-6040-608400-603020

The request is late because the original expense statements submitted for processing were misplaced and there is no record of their submission to Accounts Payable.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Housing and - Community Development Block  
Community Development                      Grant Agreement (CDBG)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a CDBG agreement with the Community Housing Associates, Inc. The period of the agreement is September 1, 2013 through August 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$68,230.00 - 2089-208914-5930-532361-603051

**BACKGROUND/EXPLANATION:**

Under the terms of this agreement, the funds will be utilized to subsidize the staff costs associated with acquiring, rehabilitating, and developing properties to create rental housing opportunities for low and moderate-income non-elderly disabled and homeless persons.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The CDBG agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Housing and - Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with Baltimore Community Lending. The period of the grant agreement is effective upon Board approval through October 15, 2023.

**AMOUNT OF MONEY AND SOURCE:**

\$425,000.00 - 9910-914752-9588-900000-706032

**BACKGROUND/EXPLANATION:**

The Baltimore Community Lending (BCL) is a 501 (c)(3) organization that was established by Baltimore City in 1989 to generate community development in neighborhoods typically overlooked by traditional financial institutions.

Since its establishment, the BCL has deployed \$150,000,000.00 in loans and supported the construction of more than 3,700 residential units in addition to commercial and community facilities. The BCL receives funds from foundations, other financial institutions and the state and federal government.

The BCL is in the process of recapitalizing its loan fund. In order to attract investment from other funders and to provide necessary matching funds for upcoming federal grant applications. The Department is providing \$1,000,000.00 of its GO Bonds over a three year period. In December 2012, the Board approved an agreement in the amount of \$350,000.00.

In February 2013, the Board approved \$225,000.00 to provide loans to qualified builders and developers who are working in Vacant to Value areas. This grant agreement is the final payment of \$425,000.00 which will enable the BCL to continue supporting development efforts in the Citywide Vacants to Value Community Development Cluster areas.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

DHCD - cont'd

Under the terms of the grant agreement, the BCL will receive the full grant amount and will provide quarterly progress reports to the City.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 425,000.00	9910-903960-9587	9910-914752-9588
31 <sup>st</sup> CDB	Baltimore	Baltimore Community
	Community Lending	Lending
	Recapitalization	Recapitalization
	Reserve	

This transfer of appropriation is in accordance with the Ordinance of Estimates for FY14 to support the recapitalization of the BCL's Loan Fund.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Housing and - Side Yard Land Disposition  
Community Development      Agreements

The Board is requested to approve and authorize execution of the side yard land disposition agreements with the following purchasers:

<u>Purchaser</u>	<u>Property</u>	<u>Sale Price</u>
1. <b>BOOKER BENJAMIN</b>	13 N. Eden St. Block 1343, Lot 050	<b>\$514.00</b>
2. <b>MORRIS JONES</b>	427 E. Lafayette St. Block 1104, Lot 029	<b>\$537.95</b>

**BACKGROUND/EXPLANATION:**

The sale price will be paid by the purchaser prior to settlement.

The properties will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the above properties, to the owner(s) of the adjacent owner-occupied property. As a condition of conveyance, the purchasers have agreed to the terms of the LDA, which prohibit development of the parcel for a minimum of ten years.

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE:**

The rationale for the conveyance of each property is that the sale will serve a specific benefit to the immediate community and eliminate blight. The purchasers intend to clear the land and keep it as a green space.

(The side yard land disposition agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Housing and - Memorandum of Understanding (MOU)  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a memorandum of understanding with The Baltimore City Health Department. The period of the MOU is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$385,216.00 - 2089-208914-5930-433927-603051

**BACKGROUND/EXPLANATION:**

Pursuant to guidance from the Department of Housing and Urban Development (HUD), a MOU must be executed for the utilization of Community Development Block Grant funds to support other City agencies. The DHCD has funded the Commission on Aging and Retirement Education (CARE) for several years. CARE was merged into the Health Department and subsequently integrated with other aging programs under Adult Geriatric Health Services and became the Office of Aging and CARE Services (OACS). The Health Department desires the DHCD to continue funding support for the OACS to provide comprehensive services and programs to the senior citizens of Baltimore City.

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for Persons with AIDS (HOPWA)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Housing and - Local Government Resolution  
Community Development

The Board is requested to approve and authorize execution of a local government resolution for the Mary Harvin Transformation Center Apartments.

The organization is applying to the State of Maryland's Department of Housing and Community Development (MD-DHCD) for the Low Income Housing Tax Credit (LIHTC) and the Community Development Administration/Elderly Rental Housing Program (CDA-ERHP). A local government resolution of support is required by the State for all applications to these programs for funding.

<b>MARY HARVIN TRANSFORMATION</b>	\$1,174,776.00
<b>CENTER APARTMENTS</b>	(LIHTC)
	\$ 950,000.00
	(CDA/-ERHP)

The Mary Harvin Transformation Center Apartments, located in the 1600 Block of North Chester Street will consist of the new construction of an elderly rental apartment complex. Upon completion, the project will provide 57 one-bedroom units of senior housing restricted to individuals earning 60% or less of the area median income. The borrower of record will be the Mary Harvin Center Limited Partnership.

The Department intends to provide at least 12 Project-Based Vouchers to the project.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Mayor's Office of Information Technology - Payment of Invoice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize payment of a invoice from CTS LanguageLink.

**AMOUNT OF MONEY AND SOURCE:**

\$1,525.46 - 1001-000000-1512-167800-603051

**BACKGROUND/EXPLANATION:**

CTS LanguageLink provided professional translation services for Baltimore City's 9-1-1 Call Center in previous fiscal years. In FY13, the 9-1-1 Call Center transitioned from the Baltimore Police Department to the Mayor's Office of Information Technology. At that time, the Mayor's Office of Information Technology changed vendors. During this change, the last invoice for LanguageLink was missed. As a result, CTS LanguageLink is due \$1,525.46.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Audits - Audit Reports and Related Audit Digests

The Board is requested to **NOTE** receipt of the following Audit Reports and Related Audit Digests:

1. Audit of the City of Baltimore Waste Water Utility Fund Financial Statements for the Years Ended June 30, 2012 and 2011.
2. Audit of the City of Baltimore Water Utility Fund Financial Statements for the Years Ended June 30, 2012 and 2011.
3. Audit of the City of Baltimore Parking Facilities Fund for the Fiscal Year Ended June 30, 2012.
4. Audit of the City of Baltimore Loan and Guarantee Program Financial Statements for the Year Ended June 30, 2012.

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

\* \* \* \* \*

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

24 - 25

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfers of Funds,  
pursuant to Charter provisions, reports have

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.



**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

**EXTRA WORK ORDERS**

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #002, \$1,725,000.00 - TR 03333, Sinclair Lane Bridge Rehabilitation over CSXT Railroad

\$5,694,538.15	\$0.00	Concrete General, -	-
		Inc.	

2. **TRANSFER OF FUNDS**

<u>Amount</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,770,000.00 Federal	9950-944002-9507 Constr. Reserve Highway Reserve for Closeouts	
442,500.00 <u>Others</u>	9950-902436-9507 Locust Point Access Road	
<b>\$2,212,500.00</b>	-----	9950-901363-9508-2 Contingencies Sinclair Lane Bridge Rehabilitation over CSXT Railroad

This transfer will provide funds to cover the deficit in the account and costs associated with Change Order No. 2 to the project TR 03333, Sinclair Lane Bridge Rehabilitation over CSXT Railroad, in the amount of \$1,725,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

**EXTRA WORK ORDERS**

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

3. EWO #009, \$470,209.31 - Project 1113, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects for Baltimore City

\$3,000,000.00	\$2,098,017.28	Rummel, Klepper & Kahl, LLP	-	-
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4. **TRANSFER OF FUNDS**

<u>Amount</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 30,000.00 GF (HUR)	9950-935003-9509 Constr. Reserve Fulton Street Streetscape	
487,230.24 Federal	" "	
<b><u>\$517,230.24</u></b>	-----	9950-908536-9506-3 Design and Study Fulton Avenue Streetscape

This transfer will provide funds to cover the costs associated with Task No. 9, Project No. 1113, for On-call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects for Baltimore City, with Rummel Klepper & Kahl, LLP.

DPW, Bureau of Water & Wastewater

5. EWO #023, \$0.00 - SC 855 - ENR Modifications to Existing Facilities at Patapsco WWTP

\$22,727,000.00	\$385,225.27	Fru-Con Construction, LLC	53	90
			CCD	

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task no. 13 under Project No. 1164, On-Call Architectural Design Services.

**AMOUNT OF MONEY AND SOURCE:**

\$392,042.46 - 9938-908784-9474-900000-703032

**BACKGRUND/EXPLANATION:**

The Consultant will provide the final design services for the Cherry Hill Community Center.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**THE TRANSFER OF FUNDS WAS APPROVED ON AUGUST 14, 2013.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Bureau of Waste & Wastewater - Agreement for Project No. 1180.6

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement for Project No. 1180.6, Small Diameter Water Main Replacement and Rehabilitation Design at Various Locations FY13 (WC 1271, WC 1272, & WC 1273) with Dewberry & Davis, LLC. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever occurs first. The agreement can be extended for one additional year at the City's discretion.

**AMOUNT OF MONEY AND SOURCE:**

\$899,309.40 - 9960-909634-9557-900020-703032

**BACKGROUND/EXPLANATION:**

Dewberry & Davis, LLC will provide water main design and engineering services related to the existing water infrastructure that has been identified by the City at various locations for replacement and/or rehabilitation. The scope of work includes preparation of contract documents including plans, specifications, cost estimates, permit applications, community outreach meetings, right-of-ways, etc.

**AUDITS REVIEWED AND HAD NO OBJECTION**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Dhillon Engineering, Inc.	\$107,999.92	12.00%
Navarro & Wright Consulting Engineers, Inc.	\$108,000.02	12.00%
Samms Engineering, LLC	\$ 27,000.00	3.00%
	<b><u>\$242,999.94</u></b>	<b><u>27.00%</u></b>

AGENDA

BOARD OF ESTIMATES

09/11/2013

Bureau of Waste & Wastewater - cont'd

WBE: Phoenix Engineers, Inc.	\$54,000.13	6.00%
Sahara Communications, Inc.	18,000.00	2.00%
Russell Corrosion Consultants, Inc.	18,000.00	2.00%
	<u>\$90,000.13</u>	<u>10.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,000,000.00	9960-909100-9558	
Water Revenue	Construction Reserve	
Bonds	Water Infrastructure	
\$ 899,999.98	-----	9960-909634-9557-900020-3
		Engineering
<u>100,000.02</u>	-----	9960-909634-9557-900020-9
<b>\$1,000,000.00</b>		Administration

The funds are required to cover the cost of Project 1180.6, Small Water Main Replacement and Rehabilitation Design at Various Locations FY13.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Bureau of Water and Wastewater - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 009 to Louis Berger Water Services, Inc., under Project No. 1302, Project Management and Inspection Services.

**AMOUNT OF MONEY AND SOURCE:**

\$6,052,942.03 - 9956-904564-9551-900010-705032

**BACKGROUND/EXPLANATION:**

The Louis Berger Group, Inc. will provide project management and construction inspection services for SC 877, Enhanced Nutrient Removal Process at Back River Wastewater Treatment Plant.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
31 - 32  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

09/11/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- |                                      |  |                |
|--------------------------------------|--|----------------|
| 1. B50002948, Data Center Colocation | TierPoint Maryland, LLC f/k/a Baltimore Technology Park, LLC | \$1,653,520.00 |
|--------------------------------------|--|----------------|

(Mayor's Office of Information Technology)

**MWBOO SET MBE GOALS AT 5% AND WBE GOALS AT 2%.**

**MBE:** Cytherian, LLC 20.80%

**WBE:** DK Consulting, LLC See note below\*

\*DK Consulting, LLC is not certified to perform the work listed on Part B: Statement of Intent form.

**MWBOO FOUND VENDOR IN NON-COMPLIANCE**

Tierpoint Maryland, LLC was the sole bidder. The Bureau of Purchases requests the Board to approve award to the sole proposer, subject to the vendor coming into compliance with MWBOO goals within ten days of award.



AGENDA

BOARD OF ESTIMATES

09/11/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

2. B50003071, Decorative Street Light Fixtures	Genlyte Thomas Group, LLC	\$1,998,095.00
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(Dept. of Transportation)

**MWBOO GRANTED A WAIVER.**

3. B50003108, Revolution Traffic Cones	Safeware, Inc.	\$ 129,300.00
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(Dept. of Transportation)

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

Office of the State's Attorney (SAO) - Grant Awards

The Board is requested to approve and authorize the acceptance of the grant awards. The period of the grant award is July 1, 2013 through June 30, 2014.

Program

1. **MARYLAND STATE POLICE (MSP)/** **\$ 45,829.00**  
**VEHICLE THEFT PREVENTION COUNCIL**

Account: 5000-501614-1150-118300-600000

The SAO received the grant entitled "Vehicle Theft Prevention". The MSP awarded these funds to support screening, case preparation and enhanced prosecution of juvenile vehicle theft cases. The funds will be used to support the salary of one full-time law clerk that will maintain a vehicle theft database and assist prosecutors with the case preparation.

2. **GOVERNOR'S OFFICE OF CRIME** **\$ 98,280.00**  
**CONTROL AND PREVENTION (GOCCP)**

Account: 5000-504814-1150-118000-601001

The SAO's Project EXILE received the grant entitled "Project EXILE". The funds will be used to provide support the salary of one cross-designated Assistant State's Attorney to the U.S. Attorney's Office, who will be assigned to handle the prosecution of gun cases as part of the city-wide effort to reduce gun violence.

3. **GOVERNOR'S OFFICE OF CRIME** **\$ 604,452.00**  
**CONTROL AND PREVENTION (GOCCP)**

Account: 5000-504913-1150-117900-600000

The SAO received the grant entitled "Inter-Agency War Room Coordination". The GOCCP awarded these funds to support the comprehensive program of electronic information sharing that identifies the most violent offenders in Baltimore City upon arrest. Currently, the program determines and tracks probation and parole status, apprehension and service of warrants, judicial prioritization and criminal case flow management. The funds will be used for personnel.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

SAO - cont'd

4. **GOVERNOR'S OFFICE OF CRIME** **\$ 115,000.00**  
**CONTROL AND PREVENTION (GOCCP)**

Account: 5000-505714-1150-118000-601001

The SAO's City Corrections Investigative Unit (CCIU) Prosecutor Program received the grant entitled "CCIU Prosecutor." The GOCCP awarded these funds to support the team of experienced correctional investigators and intelligence officers, state troopers, and prosecutors that will build upon recent investigations and initiate new ones. The funds will be used to provide support for salary and benefits of one prosecutor that will be assigned to the CCIU.

5. **GOVERNOR'S OFFICE OF CRIME** **\$2,459,195.00**  
**CONTROL AND PREVENTION (GOCCP)**

Account: 5000-501514-1150-118000-600000

The SAO received the grant entitled "Comprehensive Violence Prosecution." The GOCCP awarded these funds to support the prosecution of non-fatal shootings, recidivist gun offenders, gun trafficking cases, and homicide cases in Circuit Court. The funds will be used to provide salary and benefits of 21 full-time employees and rent for the SAO office space.

The grant awards are late because they were recently received.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The grant award conditions have been approved by the Law Department as to form and legal sufficiency.)

Fire Department - Memorandum of Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a memorandum of agreement (MOA) with the Maryland State Police and Baltimore City, on behalf of the Baltimore Urban Area Initiative Work Group.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Maryland State Police will expend State Police funds to cover the immediate expenses associated with the MOA and will only be reimbursed with federal funding through the Urban Area Security Initiative Grant if available.

The MOA establishes a framework for the management and use of the Maryland State Police Aviation Command assets for operational support of Helicopter Aquatic Rescue Team missions.

**APPROVED FOR FUNDS BY FINANCE**

(The memorandum of agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a traffic mitigation agreement with Duke Baltimore, LLC. The period of the agreement is effective upon Board approval and termination will be deemed in writing by the Department.

**AMOUNT OF MONEY AND SOURCE:**

\$122,106.00 - 9950-917089-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Duke Baltimore, LLC proposes to construct a 1,017,550 square feet Distribution Center on Parcel C General Motors Plant property bounded by I-895, Broening Highway, and Keith Avenue, located at 2010 Broening Highway.

Under the terms of this agreement, Duke Baltimore, LLC will make a monetary contribution in the amount of \$122,106.00 (12 cents per sq. ft.) as part of the Duke Realty Planned Unit Development (PUD). The contribution will be credited to the Southeast Baltimore Traffic Mitigation Zone, Subzone D to make certain improvements to the transportation infrastructure network.

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |  |                    |          |
|--|--------------------|----------|
| 1. <u>CATALYST USA, INC.</u>   | <u>\$46,000.00</u> | Sole Bid |
| Solicitation No. 07000 - Primavera Contract Management Version 14 Training Class - Department of Public Works - Req. No. R637068 |                    |          |
| 2. <u>GLOBE ELECTRIC SUPPLY CO.</u>  | <u>\$0.00</u>      | Renewal  |
| Solicitation No. 07000 - Modems for Traffic Signals - Department of Transportation - Req. No. P518377                            |                    |          |

On October 3, 2011, the City Purchasing Agent approved the initial award in the amount of \$14,447.70. The award contained three one-year renewal options. On October 17, 2012, the Board approved the first renewal in the amount of \$14,850.00. This renewal in the amount of \$0.00 is for the period October 17, 2013 through October 16, 2014, with one 1-year renewal option remaining.

- |   |                    |         |
|---|--------------------|---------|
| 3. <u>CITIZENS PHARMACY SERVICES, INC.</u>  | <u>\$23,880.00</u> | Renewal |
| Solicitation No. 06000 - Various Pre-Labeled Medications - Health Department - Req. No. P521494 |                    |         |

On September 25, 2012, the Board approved the initial award in the amount of \$23,880.00. The award contained two 1-year renewal options. On January 15, 2013, the Board approved an increase in the amount of \$100.00. This renewal in the amount of \$23,880.00 is for the period September 25, 2013 through September 24, 2014, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |  |             |         |
|--|-------------|---------|
| 4. AMERICA ON DEMAND OF MARYLAND, INC.                                       | \$37,530.00 | Low Bid |
| Solicitation No. 07000 - Case Manager - Health Department - Req. No. R639381 |             |         |

The period of the award is September 15, 2013 through January 17, 2014.

- |  |             |         |
|--|-------------|---------|
| 5. BELAIR ROAD SUPPLY CO., INC.  | \$10,000.00 | Renewal |
| Solicitation No. B50002152 - Handbox Frames and Cover, Meter Vault - Department of Transportation - Req. No. P518375 |             |         |

On October 4, 2011, the City Purchasing Agent approved the initial award in the amount of \$19,514.00. The award contained two 1-year renewal options. On September 16, 2012, the Board approved the first renewal in the amount of \$20,000.00. This final renewal in the amount of \$10,000.00 is for the period October 4, 2013 through October 3, 2014.

- |  |             |          |
|--|-------------|----------|
| 6. COLOR-AD, INC.  | \$ 3,155.00 | Increase |
| Solicitation No. B50002922 - Druid Hill Park Signage Phase III - Department of Recreation and Parks - Req. No. R629599 |             |          |

On May 15, 2013, the Board approved the initial award in the amount of \$32,500.00. This increase in the amount of \$3,155.00 will make the award amount \$35,655.00. The award expires on October 7, 2013.

- |  |             |         |
|--|-------------|---------|
| 7. FALCON EXPRESS TRANSPORTATION   | \$16,000.00 | Renewal |
| Solicitation No. B50002039 - Courier Services - Health Department - Req. No. P518013 |             |         |

On August 31, 2011, the Board approved the initial award in the amount of \$16,000.00. The award contained three 1-year renewal options. On August 29, 2012, the Board approved the first renewal in the amount of \$16,000.00. This renewal in the amount of \$16,000.00 is for the period October 1, 2013 through September 30, 2014, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |   |              |             |
|---|--------------|-------------|
| 8. <u>PROMEGA CORPORATION</u>   | \$233,652.00 | Sole Source |
| Solicitation No. 08000 - DNA Lab Daily Consumables for the Police Department - Police Department - Req. No. R639341 |              |             |

Promega Corporation is the sole manufacturer and the only provider of DNA Testing reagents that are compatible with the DNA testing equipment currently used in the Crime Lab. The period of the award is September 4, 2013 through September 3, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |  |              |             |
|--|--------------|-------------|
| 9. <u>VIDSYS, INC.</u>   | \$101,925.00 | Sole Source |
| Solicitation No. 08000 - CityWatch VidSys Software Maintenance and Support Licenses - Police Department - Req. No. R640014 |              |             |

VidSys, Inc. is the sole source systems maintenance and proprietary software licenses for surveillance network systems currently in use by the Baltimore Police Department. The software license was originally procured by the City for the 2011 Grand Prix. Because the agency did not procure maintenance and support services during the initial period of the license, the vendor requires the maintenance fee to be calculated as of the initial license date.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.



AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

10. SMITH MICRO SOFTWARE

INC.	\$ 91,176.00	Sole Source
Solicitation No. 08000 - Quicklink Mobility Unified Connection Manager/Security Client License - Police Department - Req. No. R636147		

This is an upgrade to and maintenance of the software and servers that are currently in use by the Baltimore City Police Department. This software license upgrade and server maintenance is exclusive to this vendor and is necessary for FBI compliance.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

11. MANNA HOUSE, INC.	\$ 130,000.00	Renewal
Contract No. B50001062 - Men's Healthcare Outreach Program - Health Department - Req. No. R640988		

On September 16, 2009, the Board approved the initial award in the amount of \$130,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal option in the amount of \$130,000.00 is for the period September 16, 2013 through September 15, 2014.

**MWBOO SET GOALS OF 10% MBE AND 10% WBE.**

<b>MBE:</b> Just 4U Transit, LLC	\$ 645.00	
Higher Ground Transportation	7,135.00	
	<b>\$ 7,780.00</b>	(2%)

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

<b>WBE:</b> Copy Cat Printing	\$8,463.12	
Towson Medical Equipment, Inc.	4,580.79*	
Specialty Marketing Printing	5,335.21*	
	<b>\$18,379.12*</b>	(5%)

\*Expenditures from non-manufacturing suppliers are limited to 25% of each MBE/WBE goal. Therefore, the amount allowed has been applied.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |   |                       |                |
|---|-----------------------|----------------|
| 12. <u>BASF CORPORATION</u>   | <u>\$1,000,000.00</u> | <u>Renewal</u> |
| Contract No. B50002625 - Polymeric Flocculant for Centrifuge Dewatering for the Back River Wastewater Treatment Plant - Department of Public Works - P.O. No. P521816 |                       |                |

On October 24, 2012, the Board approved the initial award in the amount of \$499,502.00. The award contained two 2-year renewal options. This renewal in the amount of \$1,000,000.00 is for the period November 1, 2013 through October 31, 2015, with one 2-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

- |  |                     |                |
|--|---------------------|----------------|
| 13. <u>LION TOTALCARE, INC.</u>  | <u>\$500,000.00</u> | <u>Renewal</u> |
| Cooperative Purchasing Contract, Baltimore County Solicitation No. B-545-Firefighter Turnout Gear Repair and Cleaning - Fire Department - P.O. No. P522636 |                     |                |

On February 13, 2013, the Board approved the initial award in the amount of \$500,000.00. The award contained four 1-year renewal options. This renewal in the amount of \$500,000.00 is for the period October 1, 2013 through September 30, 2014, with three 1-year renewal options remaining.

AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |   |              |         |
|---|--------------|---------|
| 14. <u>PRODUCTS UNLIMITED, INC.</u>   | \$ 20,000.00 | Renewal |
| Contract No. B50002143 - Vials & Caps for Baltimore City Police Department Crime Lab - Police Department - P.O. No. P518493 |              |         |

On October 19, 2011, the Board approved the initial award in the amount of \$26,344.80. The award contained three 1-year renewal options. On September 19, 2012, the Board approved the first renewal in the amount of \$20,000.00. This renewal in the amount of \$20,000.00 is for the period October 19, 2013 through October 18, 2014, with one 1-year renewal option remaining.

- |  |         |           |
|--|---------|-----------|
| 15. <u>SIEMENS INDUSTRY, INC.</u>  | \$ 0.00 | Extension |
| Contract No. BP-02155 - Replace Existing Traffic Signal System - Department of Transportation - P.O. No. P505702 |         |           |

On February 5, 2003, the Board approved the initial award in the amount of \$5,759,386.00. On June 15, 2006, the City Purchasing Agent adjusted the initial time end date to December 31, 2008. On January 23, 2013, the Board approved an extension through August 31, 2013 in the amount of \$0.00. This extension in the amount of \$0.00 is necessary to allow additional time for the Bureau of Purchases to obtain the agency's technical specifications for a new solicitation. The period of the extension is September 1, 2013 through February 28, 2014.

AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

**MWBOO SET GOALS OF 9% MBE AND 3% WBE ON OCTOBER 12, 2001.**

<b>MBE:</b> Plexus Group	\$758,384.54	12.46%
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<b>WBE:</b> Waiver granted	\$ 88,461.79	1.45%
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On January 15, 2013, MWBOO granted a waiver of the WBE goal because all work has been completed and there is no further available opportunity for WBE participation.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

16. L & J CONSTRUCTION		Ratification
SERVICES, INC.	\$ 0.00	and Renewal
<u>Contract No. B50001987 - Hauling of Asphalt - Department of Transportation - P.O. No. P518106</u>		

On August 24, 2011, the Board approved the initial award in the amount of \$100,000.00. The award contained three 1-year renewal options. On January 25, 2012, the City Purchasing Agent approved an increase in the amount of \$50,000.00. Subsequent actions have been approved.

Due to delays in obtaining required vendor documentation for compliance certification, the contract was not renewed within the period of the initial term. In the prior Board action on March 13, 2013, the second call vendor, Cherry Hill Hauling and Towing which had been found non-compliant on January 29, 2013, and was given 10 days to come into compliance. However, to date Cherry Hill Hauling has not submitted the required compliance documentation. Therefore, the City is not requesting renewal for the second vendor at this time. The period of the ratification is August 24, 2013 through September 11, 2013. The period of the renewal is September 12, 2013 through August 23, 2014, with two 1-year renewal options remaining.

**MWBOO SET GOALS OF 20% MBE AND 7% WBE.**

AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

L & J Construction Services, Inc.

**MBE:** G & W Trucking Corp. \$52,811.00 30%

**WBE:** Morgan Construction Services, Inc. \$25,575.00 15%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |                   |                |          |
|-------------------|----------------|----------|
| 17. MCGLADREY LLP | \$1,190,000.00 | Increase |
|-------------------|----------------|----------|
- Solicitation No. BP 07105 - Local Government Integrated Financial Systems - Department of Finance - Req. No. R636092

On October 3, 2007, the Board approved the initial award in the amount of \$5,441,471.00. The award contained one 1-year renewal option. On May 15, 2009, the City Purchasing Agent approved an increase in the amount of \$45,000.00. Subsequent actions have been approved. This increase in the amount of \$1,190,000.00 is necessary to provide funding of the 2014 Fiscal Year licenses, maintenance, support and continued integration of the City Dynamics Financial System, including on-site City agency support, training and documentation. This contract is subject to annual budget authorization. The contract expires on October 2, 2017, with no renewal options remaining.

**MWBOO SET GOALS OF 3% MBE AND 2 WBE ON DECEMBER 6, 2006.**

On August 21, 2013, MWBOO waived the goals for the remainder of the contract term due to the nature of the contract which results in no further opportunity for subcontracting.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

18. HORTON MECHANICAL CONTRACTORS	\$200,000.00	
CALMI ELECTRICAL COMPANY	200,000.00	Ratification
	<b>\$400,000.00</b>	and Renewal

Contract No. B50001474 - Miscellaneous Electrical Work -  
Department of General Services - Req. Nos. Various

On August 18, 2010, the Board approved the initial award in the amount of \$900,000.00. The award contained two 1-year renewal options. On January 11, 2012, the City Purchasing Agent approved an increase in the amount of \$50,000.00. Subsequent increases were approved by the Board on April 4, 2012 and May 15, 2013. Due to delays in obtaining required vendor documentation for compliance certification, the contract was not renewed within the time period of the initial term. The period of the ratification is August 12, 2013 through September 10, 2013. The period of the renewal is September 11, 2013 through August 11, 2014 with one 1-year renewal option remaining.

**MWBOO SET GOALS OF 23% MBE AND 10% WBE.**

Horton Mechanical Contractors, Inc.

MBE: A/C Power, Inc.	\$ 67,079.90	13%
Brown-Tisdale, Inc.*	\$ 0.00	

**WBE:** Waiver granted.

\*Brown-Tisdale, Inc. is no longer in business. The contractor will utilize A/C Power, Inc. to meet the MBE goal.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Calmi Electric Company

MBE: A/C Power, Inc.	\$175,704.24	(23%)
WBE: Herbert Electric Company*	\$ 3,500.00	(0.46%)

**MWBOO FOUND VENDORS IN COMPLIANCE.**

19. LOCATION AGE, LLC	\$ 99,980.00	Agreement
Solicitation No. 08000 - CoBLAM Software Support Agreement - Department of Housing and Community Development - Req. Nos. Various		

The Board is requested to approve and authorize execution of an agreement with Location Age, LLC. The period of the agreement is effective upon Board approval for one year, with an option to renew for three 1-year terms.

This agreement will provide the City of Baltimore Land Asset Manager software licenses, technical support and maintenance required by Baltimore Housing and Community Development for automation of specific functions, including property acquisition, stabilization, management and disposition.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

20. GREB SERVICE, INC.	1 <sup>st</sup> Call	
INTERCON TRUCK OF BALTIMORE, INC.	2 <sup>nd</sup> Call	
PRECISION MACHINE & HYDRAULIC, INC.	3 <sup>rd</sup> Call	
	\$0.00	Extension
Solicitation No. 06000 - Hydraulic and Welding Repair Service - Dept. of General Services, Fleet Management Division - Req. Nos. Various		

This extension is requested on the same terms and condition as the original contract, B50000457 for each of the three vendors. The period covered is September 10, 2013 through March 09, 2014.

On September 10, 2008, the Board approved the initial award of B540000457 for the amount of \$6,400,000.00. The first renewal was approved by the Board on August 31, 2011 for the amount of \$2,100,000.00. A ratification and second renewal was approved by the Board on September 26, 2012.

Due to a delay in award, the initial contract expired without the City exercising the second renewal. Subsequently, the Board approved a ratification and renewal on September 26, 2012 for the period ending on September 9, 2013. The Board is requested to approve an extension for this contract to allow sufficient time to bid and award a new contract, while continuing to allow the agency to utilize the critical services.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

**MWBOO SET MBE GOALS OF 3%.**



AGENDA

BOARD OF ESTIMATES

09/11/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

GREB SERVICE, INC.

MBE: D&T Welding Contractor, LLC*	\$ 4,600.00	1%
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WBE: N/A

**MWBOO FOUND VENDOR IN COMPLIANCE.**

INTERCON TRUCK OF BALTIMORE, INC.

MBE: Omo Science, Energy & Technology	\$ 16,794.72	0.77%
D&T Welding Contractor, LLC*	65,120.14	2.97%
Ball & Ball Communications	26,818.16	1.22%
	<b>\$108,732.02</b>	<b>(5%)</b>

WBE: N/A

\*D&T Welding Contractor, LLC is not in good standing with the State Department of Assessments & Taxation. Intercon Truck Of Baltimore, Inc. will be allowed to make a substitution if the MBE is not in good standing at the time of award.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

PRECISION MACHINE & HYDRAULIC, INC.

**MWBOO GRANTED A WAIVER.**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

21. <u>LONG FENCE COMPANY, INC.</u>	<u>\$100,000.00</u>	<u>Renewal</u>
Contract No. B50002530 - Various Fencing Systems Installation & Repair - DPW, DGS, DOT, Recreation & Parks, etc. - Req. Nos. Various		

On September 19, 2012, the Board approved the initial award for the amount of \$300,000.00. A conditional renewal of the contract is needed to provide time to explore alternate sources for these services before rebidding the requirement. The period covered is September 19, 2013 through September 18, 2014. The renewal shall be on the conditional basis that the vendor come into MBE/WBE compliance within three months of the date of Board approval, or suffer automatic termination for Default on December 19, 2013.

**MWBOO SET GOALS OF 8% MBE AND 10% WBE.**

<b>MBE:</b> Sparks Quality Fence	\$ 5,670.00	3.75%
<b>WBE:</b> Rowen Concrete, Inc.	\$ 1,135.79	0.75%

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

In consultation with the MWBOO, the Bureau of Purchases has sent a letter that informs the vendor that it is in breach of a material term of the contract due to its continued failure to meet the MBE/WBE goals for the contract.

**AGENDA**

**BOARD OF ESTIMATES**

**09/11/2013**

**TRAVEL REQUESTS**

Law Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Kurt Heinrich Elizabeth Martinez	International Municipal Lawyers Annual Conference San Francisco, CA Sept 29 - Oct. 3, 2013 (Reg. Fee \$300.00 ea.)	General Fund	\$2,915.80

The subsistence rate for this location is \$255.00 per day. The hotel cost is \$275.00 per night not including occupancy taxes of \$42.85 per night. The Department is requesting additional subsistence of \$20.00 per day to cover the cost of the hotel, as well as \$40.00 per day to cover meals and incidental expenses for Mr. Heinrich.

Ms. Martinez is not requesting subsistence.

Police Department

2. Ronald Mealey	Emerg. Responders Hazardous Materials Technician for CBRNE Incidents Anniston, AL Sept. 8 - 14, 2013	\$ 0.00
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All expenses will be paid by the U.S. Dept. of Homeland Security.

3. Sean Dallessandro Dawnyell S. Taylor	Blood Spatter Training Pueblo, CO Dec. 8 - 14, 2013 (Reg. Fee \$655.00 ea.)	Asset For- feiture Funds	\$4,309.00
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AGENDA

BOARD OF ESTIMATES

09/11/2013

TRAVEL REQUESTS

Department of Planning

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
4. Beth Strommen	Urban Sustainability Directors Network Annual Mtg. Memphis, TN Sept. 12 - 18, 2013 (Reg. Fee \$20.00)	General Fund	\$ 206.00

Mayor's Office of Emergency Management (MOEM)

5. Chi-Poe Hsia	Emergency Management Summit Atlantic City, NJ Oct. 7 - 9, 2013 (Reg. Fee \$695.00)	FY11 MMRS Grant	\$1,185.64
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The subsistence rate for this location is \$162.00 per day. The hotel cost is \$138.00 per night not including occupancy taxes of \$19.32 per night. The MOEM is requesting an additional subsistence of \$16.00 per day to cover the cost of meals and incidental expenses.

The MOEM has pre-paid the registration in the amount of \$695.00 and the Rail Ticket in the amount of \$96.00 on a City-issued credit card assigned to Mr. Robert Maloney. The disbursement to the representative will be in the amount of \$394.64.

AGENDA

BOARD OF ESTIMATES

09/11/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Finance, Office of Risk Management</u>			
6. Douglas Kerr Donna C. Briscoe	Maryland Worker's Compensation Conf. Ocean City, MD Sept. 15 - 18, 2013 (Reg. Fee \$225.00)ea.	Risk Manage- ment	\$1,965.80

The registration fee for Ms. Briscoe was prepaid by City Check. Therefore, the amount to be disbursed to Ms. Briscoe is \$764.35. The amount to be disbursed to Mr. Kerr is \$976.45.

Health Department

7. Charles Baugh Tody Hairston- Fuller*	28 <sup>th</sup> National Train- ing Institute Conf. San Antonio, TX Dec. 10 - 16, 2013 Dec. 10 - 15, 2013* (Reg. Fee \$765.00) (Reg. Fee \$720.00)*	Federal Fund	\$4,730.94
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The subsistence for this location is \$172.00 per night. The hotel costs for each attendee is \$189.00 per night not including hotel taxes of \$31.66 per night. The Department is requesting an additional \$17.00 to cover the hotel cost for each attendee and \$40.00 for meals and incidentals.

The registrations were prepaid on Expenditure Authorization. The amount to be disbursed to Mr. Baugh is \$1,487.84. The amount to be disbursed to Ms. Hairston-Fuller is \$1,758.10.

AGENDA

BOARD OF ESTIMATES

09/11/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
8. Art Shapiro	The 86th Annual Water Environmental Federation Technical Exhibition & Conference 2013 Chicago, IL Oct. 6 - 9, 2013 (Reg. Fee \$725.00)	Waste Water Utility Fund	\$2,118.34

The subsistence rate for this location is \$261.00 per day for a total of \$783.00. The hotel cost is \$245.00 per night for a total of \$735.00, not including occupancy taxes in the amount of \$40.18 per night for a total of \$120.54. The Department is requesting additional subsistence of \$24.00 per day for a total \$72.00 to cover the cost of meals and incidentals. The registration fee in the amount of \$725.00 was prepaid on a City-issued credit card assigned to Mr. Art Shapiro. Therefore, the total disbursement amount to Mr. Shapiro will be \$1,393.34.

TRAVEL APPROVAL/REIMBURSEMENT

Liquor Board

9. Elizabeth C. Smith	Maryland Alcohol Licensing Assoc. Ocean City, MD May 10 - 12, 2013 (Reg. Fee \$75.00)	General Fund	\$410.98
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The subsistence rate for this location is \$159.00 per day. The Liquor Board is requesting reimbursement of the following expenditures to Ms. Smith:

Hotel	\$158.00
Reg. Fee	75.00
Occ. Taxes	19.78
Mileage	158.20
<b>Total</b>	<b>\$410.98</b>

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED