

## NOTICES

### 1. PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

### 2. SPECIAL MEETING OF THE BOARD OF ESTIMATES - MONDAY, JUNE 17, 2013 - 4:30 p.m.

The City Council is expected to approve on third reader City Council Bill 13-0220, Ordinance of Estimates for the Fiscal Year Ending June 30, 2014. The Board will convene at approximately 4:30 p.m. to receive the report on the FY 2014 Ordinance of Estimates and to certify the FY 2014 Real and Personal Property Tax Rate.

**BOARD OF ESTIMATES' AGENDA - JUNE 12, 2013**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Ahmed Construction & Home Improvement, LLC	\$ 180,000.00
American Infrastructure - MD, Inc. (Work capacity underwritten by Blanket guarantee from the Parent Company, American Infrastructure, Inc.)	\$ 608,075,946.00
Boulevard Contractors, Corp.	\$ 1,500,000.00
Boyer, Inc.	\$ 25,083,000.00
Brasfield & Gorrie, LLC	\$2,041,938,000.00
Calmi Electrical Company	\$ 6,354,000.00
Clyde McHenry, Inc.	\$ 8,000,000.00
D&B Construction, Inc.	\$ 1,575,000.00
Dynatrend Construction, Ltd.	\$ 567,000.00
Fru-Con Construction, LLC	\$ 500,000,000.00
Gradeline Construction., Inc.	\$ 1,500,000.00
Living Classrooms Foundation	\$ 28,026,000.00
MMB Services Corp.	\$ 270,000.00
MSI CONTROLS, INC.	\$ 7,074,000.00
Piping and Corrosion Specialties, Inc.	\$ 8,000,000.00
Plexus Installations Inc. dba Plexus Group	\$ 1,500,000.00

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

**BOARDS AND COMMISSIONS** - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Albrecht Engineering, Inc.	Engineer
Perkins Eastman	Architect
Phoenix Engineering, Inc.	Engineer Land Survey

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Office of the Labor Commissioner- Exception to AM 203-1

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an exception to AM 203-1, Organ Donation Leave, for Mr. Aaron Ranson.

**AMOUNT OF MONEY AND SOURCE:**

\$4,124.00 - 1001-000000-5154-388000-601001  
(up to 30 days salary)

**BACKGROUND/EXPLANATION:**

AM 203-1 provides that a permanent employee with the City for at least 12 months immediately preceding the period for which s/he is requesting leave is eligible for organ donation leave for up to 30 days in any 12 month period to be an organ donor. Mr. Ranson has been permanently employed with the Department of Public Works since March 2, 2013. The approval of the exception to the period of employment will grant Mr. Ranson up to 30 days leave with pay in accordance with the AM 203-1, to donate an organ.

The Office of the Labor Commissioner and the Department of Public Works (DPW) are requesting an exception to the Organ Donation Policy, AM 203-1 for Mr. Ranson. Mr. Ranson has two months of permanent service with the City. However, he has continuous service as a Seasonal Maintenance Aide with the DPW since September 14, 2011 until his permanent appointment. In the past, Mr. Ranson has also been a summer youth worker with the City.

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

5 - 6

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

06/12/2013

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #006, (\$144.63) - TR 05314, Resurfacing Wilkins Avenue from West of Brunswick Street to Fulton Avenue				
<u>\$ 2,437,856.11</u>	<u>\$ 166,773.89</u>	M. Luis Construc-	-	-
		tion Co., Inc.		

This extra work is necessary for payment of overruns, deductions of items not paid due to underruns or not used items and to balance the subject contracts.

Department of General Services

2. EWO #002, \$128,791.67 - GS 11846, Stabilization of Read's Drug Store				
<u>\$ 349,000.00</u>	<u>\$ 10,970.27</u>	J A Argetakis	-	50
		Contracting Co., Inc.		

Bureau of Water & Wastewater

3. EWO #015, \$131,997.61 - WC 1160R, Montebello Plant 2 Finished Water Reservoir Cover				
<u>\$36,922,950.00</u>	<u>\$ 5,373,903.53</u>	Alan A. Myers, LP	0	97
4. EWO #017, \$ 70,727.89 - WC 1160R, Montebello Plant 2 Finished Water Reservoir Cover				
<u>\$36,922,950.00</u>	<u>\$ 5,554,080.71</u>	Alan A. Myers, LP	0	97
5. EWO #026, \$ 59,341.00 - WC 1168, Deer Creek Pumping Station Improvements				
<u>\$23,320,000.00</u>	<u>\$ 633,415.47</u>	Ulliman Schutte	0	85
		Construction, LLC		

AGENDA

BOARD OF ESTIMATES

06/12/2013

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water & Wastewater

6. EWO #047, \$1,712,016.00 - SC 829, Primary Settling Tanks Rehabilitation at the Back River Wastewater Treatment Plant				
\$ 9,720,000.00	\$ 2,192,168.72	Mid Eastern Builders, Inc.	300	88.85 CCD

The contract documents required the renovations of primary settling tanks 3, 4, 5, 6, and 7 to extend the operational life of the equipment an additional 20-25 years. Upon commencement, advanced deterioration of multiple facets of the equipment, mostly contributed by the excessive build up of Hydrogen Sulfide Gases, was discovered. The work in each primary settling tank is repetitive and conducted in phases. The issues encountered in Phase 2 (primary settling tank 7) of the project was encountered again in Phase 3 (primary settling tanks 5 and 6) and projected for the remaining tanks in Phase 4 (primary settling tanks 3 and 4). The contractor has submitted a lump sum cost proposal for issues as they occurred in the initial phase allowing Construction Management to establish cost projections to complete the project. All costs have been reviewed by the Design Consultant, Whitman Requardt and Associates and found acceptable.

The transfer of funds required to cover the cost of extra work for SC. 829, Primary Settling Tanks Rehabilitation at Back River Wastewater Treatment Plant was approved by the Board on March 20, 2013.

AGENDA

BOARD OF ESTIMATES

06/12/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Elaine S. Mintzes and Alvin S. Mintzes (Deceased)	913 N. Madeira St.	G/R \$32.00	\$ 214.00
2. Fred Nochumowitz, Trustee in the Revocable Living Trust Agreement	911 N. Castle St.	G/R \$78.00	\$ 715.00
3. M & E Investments, LLC	936 N. Castle St.	G/R \$30.00	\$ 250.00
4. Eutaw Place, LLC	941 N. Castle St.	G/R \$27.00	\$ 225.00
5. Paul Nochumowitz and Amy S. Nochumowitz	2214 E. Eager St.	G/R \$90.00	\$ 825.00

Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project, Middle East Renewal Plan.

In the event that the option agreements fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

Dept. of Housing and Community Development - Condemnations

6. Arturo Alfaro	968-970 N. Chester St.	L/H	\$5,810.00
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Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.



AGENDA

BOARD OF ESTIMATES

06/12/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnations</u>			
7. ESAF LLC	914 N. Port St.	L/H	\$41,400.00

Funds are available in account 9910-908044-9588-900000-704040,  
Milton-Montford Project.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Baltimore Convention Center - Second Amendment to Baltimore Convention Center Construction, Operating and Contribution Agreement and Lease

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the second amendment to the Baltimore Convention Center construction, operating contribution agreement and lease with the State of Maryland. This second amendment extends the period of the agreement through 2019.

**AMOUNT OF MONEY AND SOURCE:**

1/3<sup>rd</sup> Operating Deficit - City Obligation  
2/3<sup>rd</sup> Operating Deficit - State Obligation

\$200,000.00 - annual contribution by the City and State  
each to a Capital Improvement Reserve Fund

**BACKGROUND/EXPLANATION:**

The Baltimore Convention Center construction, operating contribution agreement and lease is a part of the enactment of Senate Bill 516 of the 2013 Maryland General Assembly. The City of Baltimore and the State of Maryland adopted an agreement in 1996, at the time of the expansion of the Baltimore Convention Center, which obligates the State to contribute annually two-thirds. Each will contribute \$200,000.00 to a Capital Improvement reserve fund. The first amendment was approved in 2008 and expires in 2013; this second amendment extends the agreement for an additional five years through 2019.

**APPROVED FOR FUNDS BY FINANCE**

(The Baltimore Convention Center construction, operating contribution agreement and lease has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

**CITY COUNCIL BILLS**

- 13-0196 - An Ordinance concerning Sale of Property - 501 Orkney Road for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known at 501 Orkney Road (Block 5136A, Lot 11) and no longer needed for public use; and providing for a special effective date.
- 13-0197 - An Ordinance concerning Sale of Property - 2400 Harman Avenue for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 2400 Harman Avenue (Block 7471, Lot 023) and no longer needed for public use; and providing for a special effective date.
- 13-0198 - An Ordinance concerning Sale of Property - 890 Linden Avenue for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all or a portion of its interest in certain property known as 890 Linden Avenue (Block 501, Lots 37/38) and no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE.**

- 13-0179 - An Ordinance concerning the Sale of Properties - Former Beds of Certain Streets and Alleys or Portions of Them for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former beds of certain streets and alleys or portions of Them bounded by North Avenue, Warwick Avenue, Baker Street, and the CSX Transportation, Inc., Railroad Right of Way and no longer needed for public use; and providing for a special effective date.

AGENDA

BOARD OF ESTIMATES

06/12/2013

CITY COUNCIL BILLS - cont'd

THE DEPARTMENT OF GENERAL SERVICES SUPPORTS PASSAGE OF CITY COUNCIL BILL 13-0179 PROVIDED THE OPENING AND CLOSING ORDINANCES ARE ENACTED.

THE BALTIMORE CITY PARKING AUTHORITY REVIEWED THE PROPOSED LEGISLATION AND DETERMINED THAT THERE WOULD BE NO NEGATIVE IMPACT TO THE PARKING IN THE AREA BECAUSE OF THE PROPOSED PROPERTY SALE. HOWEVER, 20 TO 30 ON-STREET PARKING SPACES WILL BE LOST AS A RESULT OF DEVELOPMENT OF THESE PARCELS, LIKELY DISPLACING THOSE PARKERS ONTO SURROUNDING RESIDENTIAL BLOCKS. BASED ON THE ABOVE COMMENTS, THE BALTIMORE CITY PARKING AUTHORITY SUPPORTS THE PASSAGE OF CITY COUNCIL BILL 13-0179 IF REASONABLE CONSIDERATION (I.E., RESIDENTIAL PERMIT PARKING) IS AFFORDED TO THE NEARBY RESIDENTS TO RELIEVE ANY PARKING CONCERNS.

THE DEPARTMENT OF REAL ESTATE HAS NO OBJECTION TO THE PASSAGE OF CITY COUNCIL BILL 13-0179 ON THE CONDITION THAT ACCOMPANYING CITY COUNCIL BILLS 13-0177 AND 13-0178 ARE ALSO APPROVED AND ENACTED.

ALL OTHER REPORTS RECEIVED WERE FAVORABLE.

13-0182 - An Ordinance concerning the Sale of Properties - Former Beds of a Portion of Fremont Avenue and 2 Portions of Martin Luther King, Jr. Boulevard for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former beds of a portion of Fremont Avenue and 2 portions of Martin Luther King, Jr. Boulevard lying between Fairmount Avenue and Hollins Street and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF GENERAL SERVICES SUPPORTS PASSAGE OF CITY COUNCIL BILL 13-0182 PROVIDED THE OPENING AND CLOSING ORDINANCES ARE ENACTED.

AGENDA

BOARD OF ESTIMATES

06/12/2013

CITY COUNCIL BILLS - cont'd

THE DEPARTMENT OF REAL ESTATE HAS NO OBJECTION TO THE PASSAGE OF CITY COUNCIL BILL 13-0182 ON THE CONDITION THAT ACCOMPANYING CITY COUNCIL BILLS 13-0180 AND 13-0181 ARE ALSO APPROVED AND ENACTED.

ALL OTHER REPORTS RECEIVED WERE FAVORABLE.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Baltimore Development Corporation (BDC) - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with Charm City Carousel Entertainment, LLC (Charm City) for the operation of a carousel on City-owned land located on the southwestern end of the Inner Harbor. The period of the agreement is for one five-year term; the first year is abbreviated effective upon Board approval through December 31, 2013. The period of the remaining four years each will be effective January 1<sup>st</sup> through December 31<sup>st</sup> with two five-year renewal options.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Year</u>	<u>Amount</u>
\$38,000.00	1	\$25,000.00 and \$13,000.00 - 2 semi-annual payments
\$50,000.00	2-5	\$8,333.34 each in six payments

**BACKGROUND/EXPLANATION:**

The BDC and the Department of Recreation and Parks jointly issued a Request for Proposal (RFP) for a new Inner Harbor attraction between the Maryland Science Center and Rash Field in 2012. Two vendors responded to the RFP. Charm City was the selected vendor to operate a first-class carousel operation on City-owned land located on the southwestern end of the Inner Harbor.

The attraction will be operational seven days a week from May through August and will have a limited schedule during the rest of the year, weather permitting.

Charm City has over 20-years experience operating carousels and other amusement rides throughout the world. It has operations in other cities such as Brooklyn, NY, Toronto and Montreal, Canada, Vallejo, CA, and Philadelphia, PA.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

BDC - cont'd

**MBE/WBE PARTICIPATION:**

N/A

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Police Department - Grant Adjustment Notice (GAN)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a GAN from the United States Department of Justice. The GAN extends the period of the award through August 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00

**BACKGROUND/EXPLANATION:**

On October 6, 2010, the Board approved a grant award agreement from the United States Department of Justice for the Baltimore City Gun and Gang Impact Program 2010. This GAN will extend the period of the award through August 31, 2014 in order to meet the goals of the grant program. All other terms and conditions of the original agreement remain unchanged.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The grant adjustment notice has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Police Department - Acceptance of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a grant award from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant award is January 1, 2013 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$150,000.00 - 5000-598813-2041-195500-607001

**BACKGROUND/EXPLANATION:**

The Department has received a grant award from the GOCCP in conjunction with the Maryland Safe Streets Program for the Strategic Proficiency Project.

The Department's Strategic Proficiency Program helps reduce existing gaps in services and is designed to foster collaboration and cooperation among partner agencies and stakeholders throughout Maryland. The grant funds provide for contractual services and will allow a consultant to develop a multiyear strategic plan to improve crime fighting from an integral perspective.

The grant award is late because of the delay in the receipt of documents.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant award terms and conditions have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Mayor's Office of Human Services (MOHS) - Ratification of Amendment to Agreement, Amendment No. 2 to Grant Agreement and Agreements

The Board is requested to approve and authorize execution of the listed amendment to agreements and grant agreements.

RATIFICATION OF AMENDMENT TO AGREEMENT

1. **BALTIMORE CRISIS RESPONSE, INC.** **\$3,600.00**

Account: 4000-496212-3571-591495-603051

On September 26, 2012 the Board approved the original agreement for the period April 1, 2012 through March 31, 2013. The organization needed one month to finalize activities before contract termination and the funds to support and maintain the MOHS database. This amendment to the agreement extended the period of the agreement through April 30, 2013 and provided funds for the organization to operate the SHELTERLINE, a telephone intake, information and referral service system to assist citizens of Baltimore City who are currently homeless. The period of the amendment to agreement was April 1, 2013 through April 30, 2013.

The item is late because of a delay at the administrative level.

AMENDMENT NO. 2 TO GRANT AGREEMENTS

2. **DAYSPRING PROGRAMS, INC./DAYSPRING HEAD START PROGRAM** **\$201,690.00**

Account: 4000-486313-6051-515600-603051

This amendment provides funds to address health and safety issues at one program site to repair a playground. The funds will also be used to purchase classroom materials for nine classrooms at three program sites.

The total amount of the award is \$3,666,416.00. On June 27, 2012 the Board approved a two-month advance in the amount of \$606,433.00. On August 29, 2012, the Board approved the remainder of the award in the amount of

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

MOHS - cont'd

\$3,059,983.00. On December 19, 2012 the Board approved an amendment in the amount of \$14,250.00. This increase makes the total award \$3,882,356.00.

**MWBOO FOUND THE VENDOR IN COMPLIANCE**

AGREEMENTS

3. **ST. VINCENT DE PAUL SOCIETY** **\$399,017.00**  
**OF BALTIMORE**

Account: 1001-000000-3572-333229-603051

The organization will provide one of the following services or support to 250 clients: temporary shelter meals, counseling and/or information and referral to the homeless of the City. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late due to a delay at the administrative level.

**MWBOO GRANTED A WAIVER**

4. **UNITY METHODIST CHURCH/UMOJA** **\$ 37,939.00**  
**HEAD START PROGRAM**

Account: 5000-586813-6051-517000-603051

The Unity Methodist Church is the delegate for the UMOJA Head Start Program. The program will provide services to 40 children and their families during the summer, for five days per week. The funds will be used to expand one classroom to an extended day class, and to provide activities and field trip opportunities to enhance children's cognitive and social development. The period of the agreement is effective upon Board approval through September 30, 2013.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The ratification of amendment to agreement, amendment no. 2 to grant agreement and agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Mayor's Office of Employment - Amendment to Agreement  
Development (MOED)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to agreement with Second Chance, Inc. The amendment extends the agreement through September 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

No additional costs

**BACKGROUND/EXPLANATION:**

On February 27, 2013, the Board approved the original agreement, in the amount of \$44,150.00, for the period January 14, 2013 through June 30, 2013.

Under the agreement, Second Chance, Inc. will provide customized on-the-job deconstruction worker training, as well as a customized training plan to be developed for each participant prior to the start of training, and job search skills to enable participants to obtain employment in the deconstruction, construction and business industry. The training also includes learning safety requirements, deconstruction tool usage, health hazard recognition and prevention and management of savaged materials. The amendment extends the agreement through September 30, 2013. All other terms and conditions of the agreement will remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The amendment to the agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/12/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 1. CHEMUNG SUPPLY CORP.   | \$26,852.00 | Low Bid |
| Solicitation No. B50002979 - Guardrails - Department of Transportation - Req. No. Various |             |         |

The period of the award is June 12, 2013 through June 11, 2014, with two 1-year renewal options.

- |   |             |         |
|---|-------------|---------|
| 2. PRITCHARD BROWN, LLC   | \$38,764.00 | Low Bid |
| Solicitation No. B50002891 - Mobile Generator Tank Replacements - Department of General Services - Req. No. R623650 |             |         |

- |  |             |              |
|--|-------------|--------------|
| 3. PROMOTIONS UNLIMITED, INC.  | \$27,705.00 | Ratification |
| Solicitation No. 06000 - Promotional Lighting - Health Department - Req. No. R633414 |             |              |

Due to an administrative error, the order was erroneously processed by Baltimore City Health Department on an EA. The product has been delivered and is in use. The period of the ratification of the purchase was April 2, 2013 through April 5, 2013.

- |  |             |         |
|--|-------------|---------|
| 4. ITOTS NETWORKS, LLC   | \$29,482.89 | Low Bid |
| Solicitation No. B50002848 - Citrix Support Renewal Licenses - Mayor's Office of Information Technology - Req. No. R621510 |             |         |

The license renewal includes the reinstatement fee for the period the license was in use prior to June 12, 2013 and is in effect for the remainder of the license term. The period of the award is January 1, 2013 through December 31, 2013.

AGENDA

BOARD OF ESTIMATES

06/12/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 5. PETERBILT OF BALTIMORE,<br>LLC   | \$50,000.00 | Renewal |
| Solicitation No. 06000 - OEM Parts, Service and Warranty Repairs for Peterbilt Heavy Trucks - Department of General Services, Fleet Management - P.O. No. P509023 |             |         |

On August 12, 2009, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. On June 13, 2002, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$50,000.00 is for the period August 12, 2013 through August 11, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |   |         |           |
|---|---------|-----------|
| 6. GENLYTE THOMAS GROUP,<br>LLC, d/b/a HADCO A PHILLIPS<br>COMPANY  | \$ 0.00 | Extension |
| Solicitation No. B50001104 - Decorative Street Light Fixtures and Poles - Department of Transportation - P.O. No. P508255 |         |           |

On July 15, 2009, the Board approved the initial award in the amount of \$1,558,175.00. On June 15, 2011, the Board approved a renewal in the amount of \$0.00. This three month extension in the amount of \$0.00 is requested to allow time to execute a new competitively bid contract. The period of the extension is July 1, 2013 through September 30, 2013.

**MWBOO GRANTED A WAIVER.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |  |         |         |
|--|---------|---------|
| 7. <u>CORRELLI INCORPORATED</u><br>Solicitation No. B50001090 - OEM Parts and Service for Amida Light Towers - Department of General Services - P.O. No. P509147 | \$ 0.00 | Renewal |
|--|---------|---------|

On July 15, 2009, the Board approved the initial award in the amount of \$75,000.00. The award contained two 1-year renewal options. On June 20, 2012, the Board approved a renewal in the amount of \$25,000.00. This final renewal in the amount of \$0.00 is for the period August 1, 2013 through July 31, 2014.

**MWBOO GRANTED A WAIVER.**

- |   |             |         |
|---|-------------|---------|
| 8. <u>T AND J JEONG, INC.</u><br>Solicitation No. 06000 - Furnish and Deliver Authentic Korean Meals - Health Department - P.O. No. P514680 | \$55,100.00 | Renewal |
|---|-------------|---------|

On May 26, 2010, the Board approved the initial award in the amount of \$55,100.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$55,100.00 is for the period June 10, 2013 through June 9, 2014, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |   |             |          |
|---|-------------|----------|
| 9. ASSOCIATED BUILDING<br>MAINTENANCE CO. INC.  | \$85,840.00 | Increase |
| Solicitation No. B50001547 - Provide Janitorial Services for<br>Area B - Police Department and Department of General Services<br>- P.O. No. P515603 |             |          |

On November 24, 2010, the Board approved the initial award in the amount of \$388,032.00. The award contained two 2-year renewal options. On June 30, 2011, the City Purchasing Agent approved an increase in the amount of \$25,003.00. Subsequent actions have been approved. Due to additional hours of custodial services at the Police Districts, an increase in the amount of \$85,840.00 is necessary. This increase in the amount of \$85,840.00 will make the total award amount \$1,436,485.00. The contract expires on November 2, 2013, with one 2-year renewal option remaining.

**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |   |         |         |
|---|---------|---------|
| 10. BOB BELL AUTOMOTIVE<br>GROUP, INC.  | \$ 0.00 | Renewal |
| Solicitation No. B50001092 - O.E.M. Parts and Service for GMC<br>Heavy Duty Trucks - Department of General Services, Fleet<br>Management - P.O. No. P509294 |         |         |

On July 15, 2009, the Board approved the initial award in the amount of \$1,100,000.00. The award contained two 1-year renewal options. On May 31, 2011, the City Purchasing Agent approved an increase in the amount of \$50,000.00. Subsequent actions have been approved. This final renewal is for the period August 1, 2013 through July 31, 2014.

**MWBOO GRANTED A WAIVER.**



Health Department - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve the purchase of client incentive gift cards for the HIV/STD Prevention Program and authorize an expenditure of funds to pay Walgreen Co.

**AMOUNT OF MONEY AND SOURCE:**

\$10,000.00 - 1001-000000-3023-271800-604051  
(2,000 cards @ \$5.00 ea.)

**BACKGROUND/EXPLANATION:**

The client incentives/gift cards purchased from Walgreen Co. will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. The staff's ability to attract those encountered to receive counseling and testing on the STD/HIV testing van will be enhanced through the use of incentive cards. T-shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives gift cards purchased.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentives cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards; and, 4) periodic internal reviews, which are to be shared with the Department of Audits.

Health Department - cont'd

This policy has been reviewed by the City Solicitor's Office and the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive gift cards will be subject to the Department of Audits approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

AGENDA

BOARD OF ESTIMATES

06/12/2013

Health Department - Agreements and Amendment to Agreements

The Board is requested to approve and authorize execution of the various agreements and amendment to agreements.

AGREEMENTS

SENIOR COMPANION PROGRAM

- 1. PROJECT PLASE, INC. \$ 0.00
- 2. PRESERVATION MANAGEMENT, INC./  
NEW WATERS TOWER APARTMENTS \$ 0.00

The agreements are late because the original contracts were returned during the program's move from 1001 E. Fayette Street to 417 E. Fayette Street.

The above-listed organizations will serve as Volunteer Stations for the Retired and Senior Volunteers Program (RSVP). Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost of Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the senior volunteers are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is April 1, 2012 through June 30, 2013.

- 3. JOHNS HOPKINS UNIVERSITY \$ 89,522.00

Account: 1001-000000-3100-295901-603051

The Johns Hopkins University, School of Medicine will provide physician services for on-site consultation at a minimum of ten hours and be available at a minimum of ten hours per week for patient evaluation to the school-based health centers located at Baltimore Talent Development #428/August Fells Savage Institute #430, Baltimore Freedom Academy #423/Middle Alternative Program #734, Heritage High #425/REACH School Middle/High #341, Dunbar #414, Digital Harbor #416 and Patterson #405 Senior High Schools. The period of the agreement is July 1, 2012 through June 30, 2013.

AGENDA

BOARD OF ESTIMATES

06/12/2013

Health Dept. - cont'd

The agreement is late because budget revisions delayed its processing.

**MWBOO GRANTED A WAIVER.**

AMENDMENT TO AGREEMENTS

4. **INDEPENDENT LIVING FOUNDATION INC. \$50,000.00**

Account: 4000-424513-3023-599611-603051

On September 26, 2012, the Board approved the original agreement in the amount of \$211,572.00 for the period July 1, 2012 through June 30, 2013. This amendment to agreement will increase the agreement by \$50,000.00 and make the total agreement amount \$261,572.00. The organization will provide support to 30 persons, both new clients and continuing clients who have comprehensive care needs ranging from periodontal, restorative, surgical and prosthetic.

**MWBOO GRANTED A WAIVER.**

5. **TOTAL HEALTH CARE, INC. \$ 5,000.00**

Account: 4000-424513-3023-599635-603051

On February 6, 2013, the Board approved the original agreement in the amount of \$38,526.00 for the period July 1, 2012 through June 30, 2013. This amendment to agreement proposes to increase the overall group counseling participation, supplying participants with gift cards as attendance incentives and recruiting individuals who are identified at a higher risk of becoming lost to care again as attendance incentive.

This amendment to agreement will increase the agreement by \$5,000.00 and make the total agreement amount \$43,526.00.

The amendments are late because supplemental awards were received by the Department of Health and Mental Hygiene on April 22, 2013.

Health Dept. - cont'd

6. **CARSON RESEARCH CONSULTING, INC.** **\$10,000.00**

Account: 6000-622513-3080-293601-603018

On October 31, 2012, the Board approved the original agreement in the amount of \$12,500.00 for the period July 1, 2012 through June 30, 2013. On January 16, 2013, the Board approved an amendment in the amount of \$30,000.00. On February 6, 2013, the Board approved an amendment in the amount of \$6,200.00. This amendment to agreement will provide additional services and extends the agreement through November 30, 2013.

The amendment to agreement is late because during the transition in the accounting staff, the amendment was overlooked.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (EXCEPT ITEM NOS. 1 AND 2) AND HAD NO OBJECTION.**

(The agreements, amendments to agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

30 - 32

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. <b>\$604,800.00</b> General Funds	9950-903550-9509 Constr. Res. - Neighborhood Reconstruction	9950-904981-9508 Resurfacing In- House

This transfer will cover the deficit in the account and fund the cost associated with the contractual blanket agreement pursuant to bid/contract B50001348, R633697 by P. Flanigan & Sons, Inc. for the purchase of material and other related cost relating to the project, "Resurfacing In-House."

Department of General Services

2. <b>\$ 70,000.00</b> General Fund	9916-904845-9194 Capital Constr. & Maintenance - - Reserve	9916-916016-9197 Sarah's Hope Shelter Renovations Active
--	---	---

Sarah's Hope is housed in a former elementary school that was built in 1927. The structure and surrounding site requires major renovations to comply with current building codes, as well as, environmental and efficiency standards. The overall project will be conducted in multiple phases. In this phase, the DGS will abate several environmental issues, and investigate the feasibility of using geothermal to increase energy efficiency. The results of the geothermal investigation will be used to determine the next steps in the overall site master plan.

Department of Housing and Community Development

3. \$ 73,598.00 22 <sup>nd</sup> CDBG	9991-945002-9587 Unallocated Reserve	9997-915411-9593 East Baltimore Development
52,221.00 24 <sup>th</sup> CDBG	" "	9999-916411-9593 East Baltimore Development

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development - cont'd</u>		
60,000.00 26 <sup>th</sup> CDBG	" "	9981-912411-9593 East Baltimore Development
467,766.00 20 <sup>th</sup> CDBG	" "	9995-914411-9593 East Baltimore Development
723,058.00 27 <sup>th</sup> CDBG	" "	9982-913411-9593 East Baltimore Development
623,357.00 20 <sup>th</sup> CDBG	" "	9995-914411-9593 East Baltimore Development
<u>\$2,000,000.00</u>		

This transfer will provide funds to East Baltimore Development, Inc. for demolition and clearance of long term vacant properties in targeted renewal areas in East Baltimore.

- |                         |  |  |
|-------------------------|--|--|
| 4. <b>\$ 625,000.00</b> | 9910-902985-9587<br>Housing Develop-<br>ment - Reserve | 9910-902197-9588<br>Blight Elimination<br>Land Sales |
| M&CC Funds<br>FY'13     |  |  |

This transfer will provide fiscal year 2013 Mayor and City Council Real Property Funds to support operations of Baltimore's Blight Elimination Unit.



AGENDA

BOARD OF ESTIMATES

06/12/2013

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development - cont'd</u>		
5. \$ 185,574.00	9991-945002-9587	9983-909010-9593
28 <sup>th</sup> CDBG	Unallocated Reserve	Direct Homeowner
135,718.00	9991-945002-9587	9991-928010-9593
36 <sup>th</sup> CDBG	Unallocated Reserve	Direct Homeowner
178,708.00	9991-945002-9587	9996-942010-9593
21 <sup>st</sup> CDBG	Unallocated Reserve	Direct Homeowner
<u>\$ 500,000.00</u>		

This transfer will provide community development block grant funds for the Department's Homeownership Incentive Program.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
34 - 37  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.  
In connection with the Transfers of Funds,  
reports have been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

06/12/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

- 1. GS 13802, West Street Garage Repairs      Mid-Atlantic General Contractors, Inc.      \$    358,171.00
- MBE:** KMT Contractors      \$ 96,707.00      27.00%
- WBE:** KL Philips Trucking, LLC      \$ 25,072.00      7.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

Department of Transportation

- 2. TR 13002, Reconstruction of Footways Citywide      Santos Construction Co., Inc.      \$    884,270.00
- MBE:** Machado Construction Co., Inc.      \$238,752.90      27.00%
- WBE:** S&L Trucking, LLC      \$ 88,427.00      10.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**A PROTEST WAS RECEIVED FROM M. LUIS CONSTRUCTION CO.**

**A RESPONSE TO THE PROTEST FROM M. LUIS CONSTRUCTION WAS RECEIVED FROM SANTOS CONSTRUCTION CO., INC.**

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
3. \$ 399,625.00	9950-903300-9504	
MVR	Construction Reserve	
	Tree Roots/Foot	
203,716.75	9950-904100-9504	
GF (HUR)	Construction Reserve	
	Footway Paving	
413,568.75	9950-904100-9504	
Other	Construction Reserve	
<u>\$1,016,910.50</u>	Footway Paving	
\$ 884,270.00	-----	9950-905455-9504-6
		Structure & Improvements
88,427.00	-----	9950-905455-9504-5
		Inspection

AGENDA

BOARD OF ESTIMATES

06/12/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
44,213.50	-----	9950-905455-9504-2
<u>\$1,016,910.50</u>		Contingencies
		Reconstruction of Alleys
		Citywide

This transfer of funds will fund the costs associated with the award of Project TR 13002, Reconstruction of Alleys Citywide to Santos Construction Co., Inc. in the amount of \$884,270.00.

- 4. TR 13006, Resurfacing Highways at Various Locations Citywide  
Emergency JOC IV

M. Luis Construction Co., Inc.	\$ 1,841,000.00
--------------------------------	-----------------

<b>MBE:</b> National Construction, Inc. d/b/a National Concrete Carter Paving & Excavating, Inc.	\$225,000.00	12.22%
	<u>129,375.00</u>	<u>7.03%</u>
	<b>\$354,375.00</b>	<b>19.25%</b>

<b>WBE:</b> S&L Trucking, LLC	\$152,100.00	8.26%
-------------------------------	--------------	-------

**MWBOO FOUND VENDOR IN COMPLIANCE.**

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
5. <b>\$2,117,150.00</b>	9950-903550-9509	
General Fund	Construction Reserve	
	Neighborhood Street	
	Reconstruction	
\$1,841,000.00	-----	9950-904799-9514-6
		Structure & Improvements
184,100.00	-----	9950-904799-9514-5
		Inspection

AGENDA

BOARD OF ESTIMATES

06/12/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
92,050.00	-----	9950-904799-9514-2
<u>\$2,117,150.00</u>		Contingencies Resurfacing Highways at Various Locations Citywide Emergency JOC IV

This transfer of funds will fund the costs associated with the award of Project TR 13006, Resurfacing Highways at Various Locations Citywide Emergency JOC IV to M. Luis Construction Co, Inc. in the amount of \$1,841,000.00.

Bureau of Purchases

- 6. B50002893, Safety Shoes and Boots                      Lehigh Outfitters, LLC                      \$ 806,074.00

(Department of Finance)

**MWBOO GRANTED A WAIVER.**

- 7. B50002958, Provide Bus/Van Transportation for Children with Disabilities to Camp Variety                      American Limousines, Inc.                      \$ 92,500.00

(Department of Recreation & Parks)

**MWBOO GRANTED A WAIVER.**

- 8. B50002889, Right-of-Way Maintenance

**REJECTION:** The sole bid received was on May 01, 2013 from Evergreen Landscape & Design Corporation, Inc. The bid was for more than \$150,000.00 over the agency's anticipated budget. Therefore, it is recommended to be in the best interest of the City to reject the sole bid and re-solicit with revised specifications.

AGENDA

BOARD OF ESTIMATES

06/12/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 9. B50002831, Providing TeleCommunication \$20,000,000.00  
Enterprise Technology Systems, Inc.  
Staffing Support

(MOIT, BCPD, HCD, DOT, DPW, etc.)

**MWBOO SET MBE GOALS AT 24% AND WBE GOALS AT 9%.**

**MBE SUBGOALS:** African American: 17%  
Asian American: 3%  
Hispanic American: 4%

**MBE:** African American: Bith Technologies, Inc. 24%  
Asian American: \* Serigor, Inc. (see note below) 0%  
Hispanic American: Precision Task Group 4%

**WBE:** \*\*See note below 0%

\* Serigor, Inc. is not certified with Baltimore City.

\*\* Bidder did not achieve the WBE goal. Bidder did not specify whether Realistic Computing, Inc. will be used as MBE or WBE to satisfy the goals.

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

The Board is requested to approve an award to the highest scoring proposer, who will be given the opportunity to come into compliance with MWBOO goals within ten days of the award.

Eight bids were received and opened on May 01, 2013. On May 22, 2013, the Board accepted the technical proposals that met minimum requirements, and opened the associated price proposals submitted by Digicon Corporation; ICS Nett, Inc.; and TeleCommunication Systems, Inc. All three proposals were found non-compliant by MWBOO.

**A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC.**

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Communication Services - Third Amendment of  
a Service Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the third amendment of a service agreement with Verizon Maryland, Inc. (Verizon). The Board is also requested to authorize payment by Expenditure Authorization. The third amendment extends the period of the agreement through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 2039-000000-1330-158400-603084  
(Estimated Monthly Charge)

**BACKGROUND/EXPLANATION:**

On June 20, 2012 the Board approved for a period of one year, the second amendment to the service agreement signed by the City and Verizon on August 15, 2008. This amendment will provide for continuous Centrex service and additional services, as required by the City.

**MWBOO GRANTED A WAIVER**

**APPROVED FOR FUNDS BY FINANCE**

(The third amendment of a service agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Communication Services - Contract Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a one year contract renewal with Millennium Technologies, LLC. (Millennium). The Board is also required to authorize payment by Expenditure Authorization. The period of the renewal is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$407,904.00 (\$33,992.00/month - maintenance services)  
7,000.00 (monthly estimated equipment services)  
**\$414,904.00** - 2039-000000-1330-158400-603084

**BACKGROUND/EXPLANATION:**

On June 27, 2012 the Board approved the contract amendment with Millennium. This renewal for one year, July 1, 2013 through June 30, 2014 is for the same amount and terms as the prior year. Millennium has been providing installation of equipment, and changes to equipment, as needed. The City's voice infrastructure is in poor condition in many locations. Millennium has extensive knowledge and experience with the City's voice infrastructure and existing equipment. Continued maintenance and service by this vendor is necessary because of the age of the City's system.

**APPROVED FOR FUNDS BY FINANCE**



**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Communication Services - UMove License Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the renewal of the UMove License with Siemens Industry, Inc. The Board is also requested to authorize payments by Expenditure Authorization. The period of the renewal is July 01, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$ 9,000.00 - 2032-000000-1360-159115-605001

**BACKGROUND/EXPLANATION:**

On July 28, 2010, the Board approved the UMove Master and Standard Maintenance Agreement with Siemens Industry, Inc. The agreement contained automatic annual renewals for the license fees. On June 06, 2012, the Board approved the renewal of the Umove license with Siemens Industry, Inc., which expires June 30, 2013. A renewal of the UMove license is requested. UMove identifies mail that has been processed on a sorter that contains a change of address filing with the United State Postal Services. UMove attempts to identify and correct any address that has not been updated with the change of address filing. This aids in mail being delivered to the correct address.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Housing and - Community Development Block  
Community Development Grant (CDBG) Deferred Loan

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a CDBG deferred loan in an amount not to exceed \$240,000.00 to the Common Green LLC (the borrower), an affiliate of the Telesis Baltimore Corporation. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

**AMOUNT OF MONEY AND SOURCE:**

<u>Sources</u>	<u>Uses</u>
\$ 178,750.00 - The Reinvestment Fund (TRF)	\$ 124,347.00 - Acquisition
516,756.00 - NSP2/Healthy Neighborhoods	727,320.00 - Construction
240,000.00 - CDBG	72,733.00 - Contingency
82,419.00 - HABC Acquisition Forgiveness	18,399.00 - Finance Fee
20,081.00 - HABC/Ground Lease Release Payment	105,000.00 - Development Fee
105,000.00 - Deferred Fee	95,207.00 - Soft Costs
<u>\$1,143,006.00</u>	<u>\$1,143,006.00</u>

Account: 9983-912713-9593

**BACKGROUND/EXPLANATION:**

Barclay/Midway/Old Goucher Phase 1D (Barclay Phase 1D) is part of a larger comprehensive community revitalization plan for the Barclay Midway Old Goucher Neighborhood (the BMOG Plan). The BMOG Plan project area is bounded by North Avenue, 25<sup>th</sup> Street, N. Calvert Street, and Greenmount Avenue. The project also includes the Homewood House at 2200 Homewood Avenue.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

DHCD - cont'd

In January 2006, the Telesis Corporation (Telesis) was selected by the DHCD and members of the community to lead the revitalization effort in the area. The primary goal of the BMOG Plan, which followed shortly thereafter, is to transform the neighborhood into a stable, healthy, safe, equitable, and livable neighborhood with quality open spaces, community facilities, and employment opportunities.

Barclay Phase 1A was completed in August 2011 and created 72 units of affordable rental housing, with a mix of new construction and rehabilitation. The Barclay Phase 2 rental, located in the 400 block of both 20<sup>th</sup> Street and 21<sup>st</sup> Street in the southeast corner of the neighborhood, consists of the new construction and substantial rehabilitation of 69 units of affordable rental housing for persons with incomes at 30% - 60% of the Area Median Income (AMI). The construction on the Barclay Phase 2 rentals is anticipated to be completed in the spring of 2014.

In addition to rental units, the BMOG Plan envisions a total of 123 homeownership units, which is comprised of 101 market-rate homeownership units and 22 affordable homeownership units.

Barclay Phase 1B, the first homeownership project, consisted of eight homeownership units and was completed in September 2011. Barclay Phase 1C, was completed in July 2012 and was financed in part by The Reinvestment Fund (TRF) and consisted of 12 homeownership units. All of the units were sold and sale prices ranged from \$199,900.00 - \$249,000.00.

Barclay Phase 1D will represent the third homeownership project in the redevelopment and will consist of 15 homeownership units concentrated in the 2000 block of N. Calvert Street, the 300 block of both 22<sup>nd</sup> Street and 23<sup>rd</sup> Street, and 2232 Guilford Avenue. The CDBG funds in the amount of \$240,000.00 (the CDBG

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

DHCD - cont'd

loan) will be used to support three of the 15 single-family units within Barclay Phase 1D and will be used to finance a portion of the hard construction costs of the for-sale townhouses located at 315 and 317 East 23<sup>rd</sup> Street and 338 East 22<sup>nd</sup> Street. Upon completion, these three units will be affordable for individuals or families earning 80% or less of the AMI.

An appraisal was completed on April 2, 2013 by the Woods Appraisal Group for the borrower and the construction lender. The Estimated Post Rehab Value was determined to be \$170,000.00 - \$225,000.00.

**PARTICIPATING PARTIES:**

**A. Developer**

Telesis Baltimore Corporation, an affiliate of Telesis, will be the developer of record.

**B. General Contractor/Architect**

Southway Builders will be the general contractor and will post a 100% payment and performance bond. Architectural services will be provided by Marks, Thomas Architects, Inc.

**C. Participating Lenders**

The TRF will provide a construction loan to the borrower in an amount not to exceed \$178,750.00 (the first loan), which will be secured by a first lien on the real estate. The first loan will mature in 24 months. Two days prior to the first day of each calendar month for the term of the loan (each an Interest Reset Date), the TRF will set the annual interest rate of the loan to the then current 30-day LIBOR plus 5.50% rate which will then remain effective for the whole of the succeeding month.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

DHCD - cont'd

Healthy Neighborhoods, Inc. will provide a construction loan from the Neighborhood Stabilization Program 2 funds in an amount not to exceed \$516,756.00 (The HNI loan). The HNI loan will be secured by a second lien on the real estate. The loan term will mature in 24 months from the date of the loan settlement. The interest rate will be at a 0% per annum on sums advanced.

The CDBG loan will have an interest rate of 0% per annum on sums advanced, a loan term not to exceed 24 months and will be secured by a third lien during construction. As the units are sold to qualified buyers (buyer), each buyer will assume a portion of the obligations of the CDBG loan (the buyer's share) and the borrower will be released from a pro rata portion of the CDBG loan. Per unit subsidies for the units will be \$80,000.00.

The buyer's share will be evidenced by a promissory note and other security instruments and structured as a forgivable loan that will be reduced over time if the buyer meets all loan conditions.

The buyer will assume an estimated \$20,000.00 under this loan (the buyer CDBG loan). The remaining \$60,000.00 in CDBG funds will be a development subsidy and permanent write down to the unit. If each buyer complies with all applicable terms and covenants of the buyer CDBG loan documents for a 5-year "period of affordability", the payment of the outstanding principal will be forgiven. In the event of a conveyance occurring during the "period of affordability", such buyer will repay the Department all or a portion of its loan out of net proceeds. The CDBG loan will be non-recourse debt.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for a waiver or exception has been made.

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$240,000.00</b> 28 <sup>th</sup> CBDG	9991-945002-9587 Unallocated Reserve	9983-912713-9593 Barclay Phase 1D Homeownership

This transfer will provide funds to the New Barclay Homes LLC for the construction costs of the Barclay Phase 1D homeownership project.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Circuit Court for Baltimore City - Subrecipient Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of subrecipient agreement with the Baltimore Substance Abuse Systems, Inc. (BSAS). The period of the agreement is July 1, 2012 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$432,620.00 - 4000-400613-1100-119600-404001

**BACKGROUND/EXPLANATION:**

The Circuit Court for Baltimore City has received a grant for the Addiction Assessment Unit from the BSAS. The funds will be used for salaries and other operational costs associated with the Addiction Assessment Unit. The program provides substance abuse assessments ordered by the Court to releases defendants to determine their substance abuse and educational needs.

The agreement is late because it was recently received from BSAS.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The subrecipient agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Bureau of the Budget and  
Management Research (BBMR)

- FY 2014 Budget and Property  
Tax Surcharge Rate - Charles  
Village Community Benefits  
District

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the FY 2014 budget and property tax surcharge rate for the Charles Village Community Benefits District (CVCBD).

**AMOUNT OF MONEY AND SOURCE:**

\$982,285.00 - Estimated Total Revenue

The proposed FY 2014 property tax surcharge rate is \$0.1200 per \$100.00 of assessed property value. The surcharge rate is the same as it was for FY 2013.

**BACKGROUND/EXPLANATION:**

The CVCBD submitted its request for FY 2014 to the Bureau of the Budget and Management Research.

The FY 2014 estimated revenues increased 1.328% or \$8,973.06 to \$684,690.00. The Fiscal 2014 budget shows an \$187,195.00 increase in grant funding awarded to the CVCBD. The grant increase is a result of the receipt of Abell Security Grant 2013-2014 (\$55,000.00) and the Abell Camera Grant (\$132,000.00) for Fiscal 2014.

The management team for the CVCBD has been a positive force in the Charles Village area since it began operations, and it has taken positive steps to assure a sound financial operation. As of April 2013, the CVCBD currently has \$135,875.00 in their reserve balance, which represents a total value of about two months of its annual budget. This reserve funding will not be used to support the CVCBD operations in FY 2014. The BBMR encourages the CVCBD to work towards building a reserve fund at a minimum of approximately three months of its annual budget.



AGENDA

BOARD OF ESTIMATES

06/12/2013

BBMR - cont'd

<u>Estimated Income</u>		<u>Estimated Expenses</u>	
Prop. Tax Surcharge	\$ 684,690.00	Administration	\$ 60,215.00
Exempt Property Contribution	68,000.00	Sanitation	474,341.00
Abell Security Grant 2012-2013	25,195.00	Safety	409,094.00
Abell Security Grant 2013-2014	55,000.00	Outreach	38,635.00
Abell Camera Grant	132,000.00	<b>Total</b>	<b>\$982,285.00</b>
Program Revenue	17,400.00		
	<u>\$ 982,285.00</u>		

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATE.

PROTESTS HAVE BEEN RECEIVED MR. CHRISTIAN H. WILSON, MS. PAMELA WILSON AND STEPHEN GEWIRTZ.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Housing and - Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Habitat for Humanity of the Chesapeake, Inc. The period of the agreement is July 1, 2012 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$246,573.00 - 2089-208913-5930-431662-603051

**BACKGROUND/EXPLANATION:**

Under this agreement the funds will be used to subsidize operating expenses. The organization will complete the rehabilitation and sale of 18 vacant properties for first-time owner-occupancy by low- and moderate-income households within the Brooklyn/Curtis Bay, Pen Lucy and Woodbourne-McCabe areas of Baltimore City.

On May 2, 2012 the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2012 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this agreement was delayed due to final negotiations and processing.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

DHCD - cont'd

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a land disposition agreement with Japp Haynes, IV, developer, for the sale of the City-owned vacant building located at 2430 E. Chase Street.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The project will consist of the City-owned vacant building being totally rehabilitated and returned to residential use for homeownership. The buyer proposed to completely rehabilitate the property as a single family private residence.

The property was journalized and approved for sale on June 16, 2012.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The proposed price of \$3,290.00 was determined pursuant to the Waiver Valuation process. The property is being sold below that value for \$3,000.00.

The property is being sold below the price of \$3,290.00 determined in accordance with the Appraisal Policy of Baltimore City for the following reasons:

1. specific benefit to the immediate community of revitalization through residential home ownership,
2. elimination of blight and neighborhood stabilization, and
3. economic development and return of the property to productive use and to the active tax rolls of Baltimore City.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

DHCD - cont'd

The buyer proposes to spend approximately \$40,300.00, inclusive of acquisition and associated costs to complete the project.

**MBE/WBE PARTICIPATION:**

MBE/WBE is not required for this project because the property is being sold below \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Housing and Community Development (DHCD) - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with Civic Works, Inc. for the lease of 84 City-owned properties located on the odd and even side of the 1900 block of Perlman Place and the even side of the 1900 block Patterson Park Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$100.00/year for 84 properties

**BACKGROUND/EXPLANATION:**

In March 2011, the Department of Planning (DOP), in partnership with the DHCD issued an RFQ for farmers to participate in the development of a certain selection of pre-identified city-owned vacant and under-utilized properties throughout the City for the purpose of urban agriculture. This offering was intended to:

- 1) develop successful entrepreneurial urban farms throughout the City,
- 2) ameliorate the problem of food deserts in Baltimore City neighborhoods, and
- 3) transform vacant and unused land to achieve economic, social and environmental benefits.

Real Food Farm is the Civic Works' innovative urban agricultural enterprise engaged in growing fresh produce on six acres of land in Clifton Park in northeast Baltimore. Real Food Farm works toward a just and sustainable food system by improving neighborhood access to healthy food, providing experience-based education, and developing an economically viable, environmentally responsible local agriculture sector.

In April 2009, the Civic Works began program development and fundraising for the farm. During that summer, Civic Works partnered with the Safe Healing Foundation, a Baltimore non-profit that provides employment and education opportunities for

## AGENDA

### BOARD OF ESTIMATES

06/12/2013

DHCD - cont'd

youth, to put up the first three hoopouses. The hoopouses were erected in October 2009 with technical assistance from the University of Maryland Eastern Shore. Real Food Farm had its first harvest in December 2010 and then began selling produce at neighborhood markets. Harvest and sales have occurred every month since then.

For the past year and half, Real Food Farm has operated as Baltimore's preeminent production-scale vegetable farm, the largest and most publicized. It has worked with the City to examine issues of building permits for agricultural structures, advising on the RFQ process, and considering issues of zoning and promotion of urban agriculture. Real Food Farm has been uniquely positioned to promote and catalyze the urban agriculture development of the city. Two former Americorps members of Real Food Farm are currently farming in Baltimore City or directly outside its borders, and many have attributed their interest in urban agriculture from the reality of the Real Food Farm.

The Real Food Farm's business model relies heavily on low-cost, low-input high tunnels, or "hoopouses." The employed design on the high tunnel does not require additional heating or cooling to produce marketable crops year-round. The Real Food Farm currently is operating five 3,000 square foot high tunnels and a half acre field production. Winter production focuses on leafy greens and root vegetables, while summer production focuses on tomatoes, peppers, potatoes, and berries. 120 fruit trees are currently being raised in a gardener style, which allows for ease of care with high yields. Two bee hives exist on site, with plans to expand.

The proposed site would increase production of its current operation to continue fruit and four-season vegetable production for CSA and Mobile Market sales. Through the Mobile Market, Real Food Farm is addressing bottlenecks that prevent growers from selling in neighborhoods with limited food access and barriers that prevent consumers in Northeast Baltimore from accessing healthy foods. While many small- and medium-scale agriculture enterprises are passionate about increasing food access, they often cannot afford the risk of selling in food desert neighborhoods because there is a significant time investment and

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

DHCD - cont'd

a great deal of education and community-based connections required to be successful. Survey participants in the Clifton Park Food Community Assessment identified affordability and accessibility as the two biggest barriers to eating healthy food. Real Food Farm will own and operate the Mobile Market to alleviate these bottlenecks and barriers by purchasing high-demand products from peri-urban and rural growers in the Baltimore region and offering local, healthy foods at reasonable prices in Northeast Baltimore. The target market for this initiative is Clifton Park area residents with limited food access, transportation challenges, and tight food budgets.

In a traditional CSA, a customer pays a lump sum to a farmer at the beginning of a season in exchange for a weekly box containing various produce from the farm. In this model the consumer is partnering with the farmer and joins in the risks for the season but also reaps the rewards - the diversity of products each week will vary depending on availability. Real Food Farm's seasonal CSA will provide weekly shares of produce to Baltimore residents, and customers will pay in full up-front and have the option of buying a full or half share. Neighborhood residents and customers with financial limitations will have priority in joining the CSA, and they will also commit to the entire season but may pay month to month. The farm will educate customers at weekly markets on the benefits of CSA membership and work with partner organizations to publicize the opportunity. Members will be supported with recipes and cooking classes that offer simple ways to use the contents of weekly produce boxes.

Civic Works is in good standing with the Maryland Department of Assessment and Taxation. Civic Works will be responsible for all maintenance and utility costs associated with occupying the properties.

The Space Utilization Committee approved the lease at its meeting of March 12, 2013.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)



AGENDA

BOARD OF ESTIMATES

06/12/2013

DHCD - cont'd

The properties that will be leased are listed below:

ODD SIDE OF PEARLMAN PLACE

<u>Address</u>	<u>Block/Lot</u>
1915 PERLMAN PL	4171 070
1917 PERLMAN PL	4171 071
1921 PERLMAN PL	4171 073
1923 PERLMAN PL	4171 074
1925 PERLMAN PL	4171 075
1929 PERLMAN PL	4171 077
1931 PERLMAN PL	4171 078
1933 PERLMAN PL	4171 079
1935 PERLMAN PL	4171 080
1939 PERLMAN PL	4171 082
1941 PERLMAN PL	4171 083
1943 PERLMAN PL	4171 084
1945 PERLMAN PL	4171 085
1951 PERLMAN PL	4171 088
1953 PERLMAN PL	4171 089
1955 PERLMAN PL	4171 090
1957 PERLMAN PL	4171 091
1959 PERLMAN PL	4171 092
1961 PERLMAN PL	4171 093
1963 PERLMAN PL	4171 094
1965 PERLMAN PL	4171 095
1967 PERLMAN PL	4171 096
1969 PERLMAN PL	4171 097
1971 PERLMAN PL	4171 098
1973 PERLMAN PL	4171 099
1975 PERLMAN PL	4171 100
1977 PERLMAN PL	4171 101
1979 PERLMAN PL	4171 102

AGENDA

BOARD OF ESTIMATES

06/12/2013

DHCD - cont'd

EVEN SIDE OF PEARLMAN PLACE

<u>Address</u>	<u>Block/Lot</u>
1914 PERLMAN PL	4171 110
1916 PERLMAN PL	4171 111
1918 PERLMAN PL	4171 112
1920 PERLMAN PL	4171 113
1922 PERLMAN PL	4171 114
1924 PERLMAN PL	4171 115
1928 PERLMAN PL	4171 117
1930 PERLMAN PL	4171 118
1932 PERLMAN PL	4171 119
1934 PERLMAN PL	4171 120
1936 PERLMAN PL	4171 121
1940 PERLMAN PL	4171 123
1942 PERLMAN PL	4171 124
1944 PERLMAN PL	4171 125
1946 PERLMAN PL	4171 126
1948 PERLMAN PL	4171 127
1950 PERLMAN PL	4171 128
1952 PERLMAN PL	4171 129
1954 PERLMAN PL	4171 130
1956 PERLMAN PL	4171 131
1960 PERLMAN PL	4171 133
1962 PERLMAN PL	4171 134
1964 PERLMAN PL	4171 135
1966 PERLMAN PL	4171 136
1968 PERLMAN PL	4171 137
1970 PERLMAN PL	4171 138
1972 PERLMAN PL	4171 139
1974 PERLMAN PL	4171 140
1976 PERLMAN PL	4171 141
1978 PERLMAN PL	4171 142
1980 PERLMAN PL	4171 143

AGENDA

BOARD OF ESTIMATES

06/12/2013

DHCD - cont'd

EVEN SIDE OF PATTERSON PARK AVE

<u>Address</u>	<u>Block/Lot</u>
1904 N PATTERSON PARK AVE	4171 029
1912 N PATTERSON PARK AVE	4171 033
1914 N PATTERSON PARK AVE	4171 034
1916 N PATTERSON PARK AVE	4171 035
1920 N PATTERSON PARK AVE	4171 037
1922 N PATTERSON PARK AVE	4171 038
1924 N PATTERSON PARK AVE	4171 039
1926 N PATTERSON PARK AVE	4171 040
1928 N PATTERSON PARK AVE	4171 041
1930 N PATTERSON PARK AVE	4171 042
1932 N PATTERSON PARK AVE	4171 043
1934 N PATTERSON PARK AVE	4171 044
1936 N PATTERSON PARK AVE	4171 045
1938 N PATTERSON PARK AVE	4171 046
1940 N PATTERSON PARK AVE	4171 047
1942 N PATTERSON PARK AVE	4171 048
1944 N PATTERSON PARK AVE	4171 049
1946 N PATTERSON PARK AVE	4171 050
1948 N PATTERSON PARK AVE	4171 051
1950 N PATTERSON PARK AVE	4171 052
1956 N Patterson Park Ave	4171 055
1958 N PATTERSON PARK AVE	4171 056
1964 N PATTERSON PARK AVE	4171 059
1966 N PATTERSON PARK AVE	4171 060
1968 N PATTERSON PARK AVE	4171 061

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Parking Authority of - Parking Facility Rate Increases  
Baltimore City (PABC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Parking Facility Rate Increase at three of the City-owned parking facilities that are managed by the Parking Authority of Baltimore City.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments. The PABC believes that rate changes at these parking facilities are warranted at this time. The PABC performed a survey of parking rates in the areas surrounding the facilities, (Caroline Street, Little Italy and Marriott garages). The rate surveys confirmed that the fees charged to parkers at these facilities are generally lower than fees charged at other parking facilities within the area. To bring the rates charged at City facilities in line with their surrounding facilities, the PABC developed the proposed rate change recommendations. These rate changes were unanimously approved by the PABC Board of Directors.

<b>Location</b>	<b>Proposed Transient Rate Changes</b>	<b>Proposed Monthly Rate Changes</b>		
<b>Caroline Street</b>	<b>Regular Transient Rates</b> No proposed transient rate adjustments		Current Rate	Proposed Rate
		Regular Rate	\$110.00	<b>\$120.00</b>
<b>Little Italy</b>	<b>Regular Transient Rates</b> No proposed transient rate adjustments		Current Rate	Proposed Rate
		Regular Rate	\$110.00	<b>\$115.00</b>
<b>Marriott</b>	<b>Regular Transient Rates</b> No proposed transient rate adjustments	Regular Rate	\$160.00	<b>\$165.00</b>
		Hertz Rate	\$300.00	<b>\$320.00</b>

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Bureau of Water and Wastewater - Amendment No. 2 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 2 for Project 1128R, Urgent Need Water Design and Engineering Services with Rummel, Klepper & Kahl, LLP. The amendment no. 2 to agreement extends the period of the agreement through April 18, 2014.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On January 19, 2011, the Board approved a two year agreement with Rummel, Klepper & Kahl, LLP in the amount of \$748,937.54 to provide urgent need water design and engineering services. On June 6, 2012, the Board approved amendment no. 1 extending the period of the agreement for an additional six months and increasing the upset limit due to a change in scope of the original agreement to provide additional water design services related to the replacement and rehabilitation of the existing water mains at various locations identified by the City.

In order for the consultant to complete the on-going tasks the Bureau is requesting a no-cost extension of the agreement through April 18, 2014.

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28 as established in the original agreement.

**AUDITS NOTED THE TIME EXTENSION.**

(The amendment no. 2 to the agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 for SC 851 Painting Rehabilitation of Elevated Water Tank and Lox Tanks at the Patapsco Wastewater Treatment Plant with Louis Berger Water Services, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$ 7,879.49 - Baltimore City  
16,743.91 - Baltimore County  
**\$24,623.40** - 9956-904606-9551-900020-702064

**BACKGROUND/EXPLANATION:**

On July 18, 2012, the Board approved a two year agreement with Louis Berger Water Services, Inc. in the amount of \$84,717.31 to support the construction of SC 851 Painting Rehabilitation of Elevated Water Tank and Lox Tanks at the Patapsco Wastewater Treatment Plant.

SC 851 required the contractor to clean and provide coating both inside and outside of the elevated effluent water tank at the Patapsco Wastewater Treatment Plant. During construction it was brought to the Bureau's attention that the inside of the tank had significant scaling and possible structural damage. The contractor has requested a certification from the City that it is safe for the contractor to work inside the tank. A structural evaluation needs to be done by the Post Award Services consultant to determine the integrity of the tank repair required for continued use. This will help the contractor to identify the damage to the tank and also provide recommendations for the repairs to help enhance the life of the tank which is critical to WWTP operations. The evaluation will include estimated repair costs and replacement costs if it is determined that the structural deterioration is beyond cost effective repair. The work is anticipated to be completed during three weeks from the Notice to Proceed.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

BW&WW - cont'd

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28 established in the original agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The amendment no. 1 to the agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Transportation - Relinquishment & Termination  
of Easement Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a relinquishment and termination of easement agreement with PDL Pratt Associates, LLC (PDL).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

This agreement is associated with TR12007, Demolition of Pratt Street Pedestrian Bridges: Charles and Gay Streets awarded by the Board on May 15, 2013.

The original construction of the City-owned pedestrian bridge is also involved in the execution of a deed agreement with the adjoining property owner. The agreement included stipulations governing the rights of the City and the private property owner, including the reservation of an easement to construct and maintain the bridge. The relinquishment and termination of easement agreement will extinguish the rights and easements associated with the existence of the pedestrian bridge, while holding all provisions of the original deed agreement in full force and effect.

The overall intent of the project is to carry out the recommendations of two studies conducted by Baltimore Downtown Partnership: Open Space Plan for Downtown Baltimore, dated February 25, 2011, Strategic Plan for Downtown Baltimore, dated April 7, 2011 and more specifically, to clear the way for a major building expansion proposed by the PDL.

(The relinquishment and termination of easement agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Transportation - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a right of entry agreement with PDL Pratt Associates, LLC (PDL) for the property known as 400 E. Pratt Street.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

This right-of-entry agreement is associated with TR12007, Demolition of Pratt Street Pedestrian Bridges: Charles and Gay Streets awarded by the Board on May 15, 2013.

As the City owned pedestrian bridge is attached to the building structure owned by PDL, construction will require removal of the bridge structure supports from the building as well as secure and repair the opening where the bridge is connected to the building.

The overall intent of the project is to carry out the recommendations of two studies conducted by Baltimore Downtown Partnership: Open Space Plan for Downtown Baltimore, dated February 25, 2011, Strategic Plan for Downtown Baltimore dated April 7, 2011 and more specifically, to clear the way for a major building expansion proposed by the PDL.

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Transportation - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Sabra Wang & Associates in connection with Project No. 1134, On-Call Traffic Engineering Studies. The amendment extends the period of the agreement through May 17, 2014.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On May 18, 2011, the Board approved the agreement in the amount of \$1,500,000.00 with the Consultant to perform traffic impact studies for proposed development, design traffic, control devices including signals, vehicle detection equipment, signs, pavement marking and traffic installations, perform signal timing analysis, molding optimization, and other related task assignments by the Department for a two-year period.

The Department is now requesting an additional one-year time extension under amendment no. 1. The amendment will allow for the completion of various ongoing design tasks.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of Baltimore City Code and the MBE and WBE goals established in the original agreement.

**AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW ASSIGNED TASKS.**

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Transportation - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a settlement agreement and release with M. Luis Construction Co., Inc. in connection with TR-00045, Rehabilitation of Orleans Street from Central Avenue to Wolfe Street.

**AMOUNT OF MONEY AND SOURCE:**

\$250,000.00 - 9950-902255-9508-900010-702064 Federal

**BACKGROUND/EXPLANATION:**

On May 29, 2009, the Board approved the award of TR-00045, Rehabilitation of Orleans Street from Central Avenue to Wolfe Street, with an established completion date of July 29, 2010. During the course of construction, numerous delays occurred because of construction re-phasing. Upon the July 26, 2012 completion of construction, M. Luis assessed a delay claim against the City for \$793,291.68. However, the parties settled the delay claim for \$250,000.00.

**MBE/WBE PARTICIPATION:**

M. Luis Construction Company has complied with the established 30% DBE goal.

**APPROVED FOR FUNDS BY FINANCE**

(The settlement agreement and release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of General Services - Grant

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of a grant from Mercy Medical Center from the Baltimore Community Foundation, Inc. through the Baltimore City Foundation.

**AMOUNT OF MONEY AND SOURCE:**

\$50,000.00 - 9904-906104-9127

**BACKGROUND/EXPLANATION:**

The Department is making improvements to retired Public School No. 103, attended by the late Supreme Court Justice Thurgood Marshall, under GS 11849, P.S. 103 Stabilization. This is the first step in an effort to revitalize the structure for re-use.

The work involves remediating damage to the building from weather and deterioration suffered while the building was vacant. Mercy Medical Center wishes to contribute \$50,000.00 to the project through its participation in the Baltimore Community Foundation, a philanthropic organization dedicated to making the Baltimore region a better place in which to live. Funds from the Baltimore Community Foundation will be provided to the City through the Baltimore City Foundation.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

AGENDA

BOARD OF ESTIMATES

06/12/2013

Department of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1032 Light Street	McHenry Theater, LLC	Retain three cornice signs 2' x 1½' each
Annual Charge: \$105.60		
2. 108 N. Howard St.  2'6"	M M E Investments, LLC	Retain awning w/signage  x 3'6"
Annual Charge: \$ 271.20		
3. 806 Stiles Street	Eco World, LLC	Retain show window 28.75', seven spot reflectors, three awnings 13' x 3', 4'6" x 3'4", 5' 10" x 5'
Annual Charge: \$979.60		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Human Resources - Personnel Matter

The Board is requested to approve the Personnel matter below:

Department of Human Resources Training Division

Reclassify the following vacant position:

From: 33672 - Training Officer I  
Grade 111 (\$41,700.00 - \$60,500.00)  
Job No.: 1604-34271

To: 33684 - Training Officer II  
Grade 114 (\$48,600.00 - \$68,600.00)

Cost: \$10,530.00 - 1001-000000-1604-172500-601001

**THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE  
CONTROL COMMITTEE.**

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Fire Department - Equipment Donation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of an unsolicited donation of three upright cycles from Gold's Gym in Shrewsbury, PA.

**AMOUNT OF MONEY AND SOURCE:**

\$1,800.00 - estimated value  
(\$600.00/Cycle)

**BACKGROUND/EXPLANATION:**

The three cycles are unencumbered property, given freely, in "as is" condition to the Fire Department should the City choose to accept them. The Fire Department would like to thank Gold's Gym by the Board accepting the equipment which will be placed in service at the Fire Academy for use by trainees and members.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Fire Department - Charitable Sponsorship Campaign

**ACTION REQUESTED OF B/E:**

The Board is requested to approve charitable sponsorship campaign to Benefit the 30<sup>th</sup> Annual Baltimore City Fire Foundation Benefit Golf Tournament. The period of the solicitation for sponsorships is effective upon Board approval through August 10, 2013.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

The collected funds will be deposited in an account through the Baltimore City Fire Foundation and expenditures will be paid though the Baltimore City Fire Foundation.

**ACKGROUND/EXPLANATION:**

The Baltimore City Fire Department has held a Golf Tournament for the past 29 years to raise funds to benefit the Baltimore City Fire Foundation. In previous years, the funds raised have helped offset the cost of the Department's Free Smoke Alarm Program. In previous years, the event raised approximately \$12,000.00. This year's event will be held at the Mount Pleasant Golf Course, and will benefit the survivors of active fallen firefighters. This is an open event. Sponsorship opportunities will be publicly available to a broad range of potential sponsors.

The Baltimore City Ethics Board has provided an advisory opinion that a sponsorship solicitation campaign for this event does not need to be approved by the Ethics Board as a campaign to solicit charitable donations under Ethics Code Section 6-26 and Ethics Board Regulation R-26.

The Opinion of the Ethics Board states that when sponsorship agreements are entered into under these conditions they should be treated the same as any other contract. Therefore, absent any evidence to rebut an assumption of genuineness, a campaign to solicit sponsorships of City facilities, activities, or event does not need to be approved by the Ethics Board if the campaign:

1. publicly offers the opportunity to become a sponsor to a broad group of potential sponsors;



**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Fire Department - cont'd

2. describes any criteria that will be used to select the sponsors or to determine whether certain entities are not eligible to be sponsors; and
3. is approved by the Board of Estimates

Any sponsorship campaign that does not meet the three conditions listed above, however, is not entitled to the presumption that adequate consideration is being offered for the sponsor's payments, and must instead be evaluated in the same way as a campaign to solicit charitable donations under Ethics § 6-26 and Ethics Board regulation R 06.26."

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Real Estate - Lease Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the lease renewal with the Empowerment Center, Inc., tenant, for the rental of the property located at 801 Braddish Avenue, formerly known as Lafayette Elementary School #202, containing 39,045 sq. ft. The period of the renewal is September 1, 2013 through August 31, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00, if demanded

**BACKGROUND/EXPLANATION:**

On August 31, 2011, the Board approved the lease agreement with the Empowerment Center, Inc. The lease was for two years effective September 1, 2011 through August 31, 2013, with one 2-year renewal option. The Empowerment Center, Inc. wishes to exercise its renewal option. All other rentals, conditions, and provisions of the original lease remain unchanged.

AGENDA

BOARD OF ESTIMATES

06/12/2013

Department of Real Estate - Renewal Interdepartmental Lease

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the first renewal option of an interdepartmental lease between the Department of General Services, landlord, and the Department of Finance, Bureau of Accounting and Payroll Services, tenant, for the rental of the property known as 401 E. Fayette Street, being on the 5<sup>th</sup> and 8<sup>th</sup> floors, containing 16,854 square feet. The period of the first lease renewal is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installment</u>
\$118,652.16	\$9,887.68

**BACKGROUND/EXPLANATION:**

On November 7, 2012, the Board approved the interdepartmental lease. The agreement was for one year, commencing July 1, 2012 and terminating June 30, 2013, with five 1-year renewal periods. The Department of Finance has exercised its first renewal option, commencing July 1, 2013 through June 30, 2014. The annual and monthly installments will be as stated above. All other terms and conditions of the interdepartmental lease will remain in full force and effect.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Real Estate - Renewal of Lease

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the renewal option of a lease agreement with Potts and Callahan, Inc., Lessee, for the rental of a rectangular parcel of land adjacent to property the property owned by the lessee, said parcel is situated on the east side of Falls Road directly below 28<sup>th</sup> Street Bridge and containing .2871 acre. The period of the first lease renewal is September 1, 2013 through August 31, 2023.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$4,400.00

**BACKGROUND/EXPLANATION:**

On September 4, 2012, the Board approved the lease agreement for nine years, commencing September 1, 2004 and terminating August 31, 2013, with the right to renew for one additional 10-year term. Potts and Callahan, Inc. has exercised its renewal option, commencing September 1, 2013 through August 31, 2023. The annual rental will be as stated above. All other terms and conditions of the lease will remain in full force and effect.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Wall Street Performance, LLC for an amount that is less than the lien amount for the property located at 500 Sanford Place.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
500 Sanford Place	\$3,000.00	\$751.03	\$4,067.68	\$3,000.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 500 Sanford Place on May 21, 2012 for the total amount of \$4,067.68. Wall Street Performance, LLC has offered to purchase the Tax Sale Certificate for \$3,000.00 cash, file the petition to foreclose, acquire title to the property and return it to productive use. The assignment amount for the Tax Sale Certificate will cover the flat taxes and water bills on that property.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Mr. Joseph McNeil for an amount that is less than the lien amount for the property located at 5318 Ethelbert Avenue.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
5318 Ethelbert Avenue	\$1,000.00	\$1,192.92	\$14,196.58	\$1,192.92

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for 5318 Ethelbert Avenue on October 24, 2012 for the total amount of \$14,196.58. Mr. McNeil has offered to purchase the Tax Sale Certificate for \$1,192.92 cash, file the petition to foreclose, acquire title to the property and return it to productive use. The assignment amount for the Tax Sale Certificate will cover the flat taxes and water bills on that property.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire and Police Employees' Retirement System</u>			
1. Abraham Schwartz	2013 Legal Education Conf. Santa Fe, NM Jun. 25 - Jul. 1, 2013 (Reg. Fee \$895.00)	Special Funds Fire & Police	\$1,890.70
<u>Mayor's Office of Human Services</u>			
2. Matthew Nayden	Intern'l. Municipal Lawyers Association St. Louis, MO June 14 - 15, 2013 (\$100.00 Reg. Fee)	Gen'l. Fund	\$ 822.80
<u>Department of Planning</u>			
3. Lauren Schiszik Eric Holcomb	50 <sup>th</sup> International - Making Cities Livable Conference Portland, OR June 22 - 28, 2013 (Reg. Fee \$395.00 ea.)	Gen'l Fund	\$1,881.20

AGENDA

BOARD OF ESTIMATES

06/12/2013

TRAVEL REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Fire Department</u>			
1. James Clack		Gen. Funds	\$ 214.08

On March 27, 2013, the Board approved the travel request for Mr. Clack to attend the Metropolitan Fire Chief's Conference in Phoenix, Arizona for five days from April 06, 2013 through April 11, 2013 for a total of \$1,993.20. Mr. Clack was scheduled to leave on Saturday, April 06, 2013 for the conference, but was advised that he needed to attend a meeting on Friday, April 05, 2013 at 9:00 AM. This resulted in one additional night's stay at the hotel on Friday, April 05, 2013. The Department is requesting the Board to approve an increase in the cost of the additional night and authorize reimbursement of \$189.00 for the hotel, plus occupancy taxes of \$25.08 for a total of \$214.08.



**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Office of the Mayor - Reimbursement for Transitional  
Housing and Related Expenses

**ACTION REQUESTED OF B/E:**

The Board is requested to approve reimbursement to Mr. Ernest W. Burkeen, Jr. for transitional housing, for six months, and related transitional expenses.

**AMOUNT OF MONEY AND SOURCE:**

\$ 6,750.00 - Five month lease  
1,350.00 - Security Deposit - lease  
70.00 - Application fee - lease  
503.60 - Residence Inn by Marriott (12/17/12 - 12/21/12)  
1,225.00 - Packing Service, Inc.  
232.60 - Air Tran Airways  
\$10,131.20 - 1001-000000-4711-361700-603003

**BACKGROUND/EXPLANATION:**

Mr. Burkeen is a new executive level appointment recruited from out-of-state. The City has provided transitional housing for executive level appointments from out-of-state for up to six months.

The Baltimore City Administration recruited for the position of Director of Recreation and Parks and conducted a national search to find the most highly qualified candidate. The position of Director of Recreation and Parks for Baltimore City is a critical position that requires an individual with exceptional qualifications, critical analysis, and problem-resolution skills along with exceptional interpersonal leadership skills to develop and maintain critical relationships with City agencies and staff. In the Administration's judgment, Mr. Ernest W. Burkeen, Jr. possesses the unique combination of skills and attributes critical to success in this role and has offered the position to Mr. Burkeen, who until recently resided in Fort Lauderdale, Florida.

In order to make the transition to Baltimore economically feasible for Mr. Burkeen, the Administration offered, contingent upon Board of Estimates approval, to provide transitional housing for a period not to exceed six months, as well as reimbursement for related transitional expenses.

**AGENDA**

**BOARD OF ESTIMATES**

**06/12/2013**

Office of the Mayor - cont'd

Mr. Burkeen researched a number of options for housing in and near downtown and the Ralph W. E. Jones Administrative Building (department headquarters), located in Druid Hill Park. Based upon a combination of factors including costs, features and availability Mr. Burkeen entered into a lease agreement for transitional housing for a period of 1 year beginning January 1, 2013. The monthly rate is \$1,350.00. The total cost includes a one-time application fee of \$70.00 and a \$1,350.00 security deposit.

Mr. Burkeen contracted with Packing Service Inc. of Plantation, Florida to pack and deliver clothing. He booked a round trip ticket (leaving Ft. Lauderdale on December 5, 2012 and returning on December 7, 2012) in order to meet with staff prior to his start date of December 17, 2012.

Lastly, Mr. Burkeen stayed at the Residence Inn by Marriott in downtown Baltimore for 4 days (December 17 through 21, 2012).

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

AGENDA

BOARD OF ESTIMATES

06/12/2013

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR 12319, Citywide ADA and Sidewalk Improvements  
**BIDS TO BE RECV'D: 07/17/2013**  
**BIDS TO BE OPENED: 07/17/2013**
  
2. Department of Transportation - TR 13009, ADA Ramp Replacements and Installs  
**BIDS TO BE RECV'D: 07/17/2013**  
**BIDS TO BE OPENED: 07/17/2013**
  
3. Department of Transportation - TR 13012, Baltimore Blue Neighborhoods and Alleys Project  
**BIDS TO BE RECV'D: 07/17/2013**  
**BIDS TO BE OPENED: 07/17/2013**
  
4. Bureau of Water & Wastewater - SC 868, Liquid Oxygen Plant Improvements, Patapsco Wastewater Treatment Plant  
**BIDS TO BE RECV'D: 07/24/2013**  
**BIDS TO BE OPENED: 07/24/2013**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED