

NOTICES

1. PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

2. APRIL 3, 2013, AGENDA - DEADLINE

The deadline for submission of items for the Board of Estimates' Agenda for April 3, 2013, is no later than 11:00 a.m. on Tuesday, March 26, 2013.

BOARD OF ESTIMATES' AGENDA - MARCH 27, 2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Aaron Enterprises, Inc.	\$ 8,000,000.00
J.M. Murphy Enterprises, Inc.	\$ 378,000.00
P&H Fencing, LLC	\$ 369,000.00
PDI-Sheetz Construction Corporation	\$ 1,500,000.00
P. Flanigan & Sons, Inc. and Subsidiaries	\$139,347,000.00
Piedmont Hoist and Crane Inc.	\$ 1,500,000.00
Plano-Coudon, LLC	\$ 8,000,000.00
Robinson Pipe Cleaning Company	\$ 35,064,000.00
Savin Engineers, P.C.	\$ 27,324,000.00
Sungate Unlimited, Inc.	\$ 909,000.00
T&P Contractors, Inc.	\$ 1,170,000.00
Utilities Unlimited, Inc.	\$ 4,239,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Melville Thomas Architects, Inc.	Architect
M&N Engineering and Diving Services	Engineer

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Audits - Audit Reports and Related Audit Digests

The Board is requested to **NOTE** receipt of the following Audit Reports and Related Audit Digests:

1. Audit of the Elected Officials' Retirement System of the City of Baltimore, Maryland Comprehensive Annual Financial Report Year Ended June 30, 2012.
2. Audit of the Employees' Retirement System of the City of Baltimore, Maryland Comprehensive Annual Financial Report Year Ended June 30, 2012.

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
all of the
Extra Work Orders
as listed on the following pages:

4 - 6

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfers of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

03/27/2013

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

1. EWO #016, \$67,059.91 - SC 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant

\$115,688,000.00 \$ 892,245.19 Fru-Con Construction, 0 28
Corporation

2. EWO #063, \$225,229.32 - SC 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant

\$115,688,000.00 \$ 2,319,576.34 Fru-Con Construction, 0 80
LLC

3. EWO #014, \$ 30,247.99 - SC 855, Enhanced Nutrient Removal Modifications to Existing Facilities at Patapsco Wastewater Treatment Plant

\$ 22,727,000.00 \$ 216,995.00 Fru-Con Construction, - -
LLC

4. EWO #017, \$ 94,425.04 - SC 855, Enhanced Nutrient Removal Modifications to Existing Facilities at Patapsco Wastewater Treatment Plant

\$ 22,727,000.00 \$ 266,545.90 Fru-Con Construction, - -
LLC

Department of Transportation

5. EWO #002, (\$ 14.17) - TR 04303, Resurfacing Harford Road from North Avenue to Chesterfield Avenue

\$ 4,923,609.15 \$ 4,320.00 M. Luis Construction, - -
Co., Inc.

6. EWO #003, (\$ 2.30) - TR 11011, Citywide Traffic Calming JOC

\$ 1,419,704.80 \$ 184,003.75 P. Flanigan & Sons, - -
Inc.

AGENDA

BOARD OF ESTIMATES

03/27/2013

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

7. EWO #003, \$	0.00 - TR 12010, Conduit System Reconstruc-			
	<u>tion at Various Locations Citywide JOC</u>			
\$ 2,211,048.00	\$ 64,600.00	Allied Contractors,	365	-
		Inc.		

8. EWO #003, \$	5,604.11 - Project 1010 York Road: 43 rd Street			
	<u>to Glenwood Avenue</u>			
\$ 453,624.76	\$ 60,608.50	Whitney, Bailey,	-	-
		Cox & Magnani		

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
9. \$ 24,000.00	9950-944002-9507	
FED	Construction Reserve	
	Reserve for Closeout	
6,000.00	9950-916020-9509	
<u>HUR</u>	Construction Reserve	
	York Road 33 rd Street	
\$ 30,000.00	-----	9950-903460-9508-2
		York Road Woodbourne-
		33 rd

This transfer will cover the deficit in the account and fund the costs associated with Task No. 3, under Project 1010, York Road: 43rd Street to Glenwood Avenue, for work assigned to Whitney, Bailey, Cox & Magnani.

AGENDA

BOARD OF ESTIMATES

03/27/2013

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

10. EWO #004, \$777,562.07 - Project 1000, Reconstruction of Central Avenue

\$ 1,816,034.65	\$ 355,602.91	Whitman, Requardt & Associates	-	-
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TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
11. \$ 200,000.00	9950-914021-9509	
M&CC	Construction Reserve	
	Central Ave. Phase II	
400,000.00	9950-914021-9509	
Federal	Construction Reserve	
	Central Ave. Phase II	
400,000.00	9950-944002-9507	
Federal	Construction Reserve -	
	Reserve for Closeouts	
<u>\$1,000,000.00</u>	-----	9950-905023-9508
		Central Avenue Phase II

This transfer will cover the costs associated with change order no. 4 under Project 1000, Reconstruction of Central Avenue, Phase II for work assigned to Whitman, Requardt & Associates, LLP.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Mayor's Office of Employment Development - TRANSFER OF
LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Vildeatha Miller.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Paula Andryszak	2
Gary Figueroa	2
Vanessa Salahud-Din	5
Roslyn Speed	5
Ena Clarke	1
Gerald Grimes	5
Beatrice Kane	3
TOTAL	<u>23</u>

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Mayor's Office of Employment - Agreement and Grant Award
Development (MOED)

The Board is requested to approve and authorize execution of a agreement and approve acceptance of a grant award.

AGREEMENT

- 1. THE FAMILY LEAGUE OF BALTIMORE CITY (FLBC) \$ 90,000.00**

Account: 4000-809213-6331-456000-404001

MOED will provide services to youth referred by the Maryland State Juvenile Court system to participate in the Pre-Adjudicated Coordination and Training Program. The services will include individual service planning, intensive case management, educational/vocational support, transportation, crisis intervention, dinners with caring adults, and recreational activities. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because additional time was necessary to reach a comprehensive understanding that was agreeable by the FLBC and MOED.

AUDITS REVIEWED AND HAD NO OBJECTION.

GRANT

- 2. MARYLAND DEPARTMENT OF JUVENILE SERVICES \$ 97,367.00**

Account: 4000-809513-6331-456000-404001

MOED will provide services to girls enrolled in the Baltimore City Pre-Adjudicated Coordination and Training, Evening Reporting Center, Girls Expansion Initiative. These services are to include gender specific programming with a focus on the needs of girls in the areas of mental health, educational, social, and career development. The period of the agreement is July 1, 2012 through June 30, 2013.

AGENDA

BOARD OF ESTIMATES

03/27/2013

MOED - cont'd

The grant is late because the Department received notification from the grantor late.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The agreement and grant award terms and conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Law Department - Settlement Agreement and Release

The Board is requested to approve the settlement and release agreement of the following claim. The settlement and release agreement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Felicita Kelley v. \$95,000.00
Aaron Michael Cain, et al.

Account: 2036-000000-1752-175200-603070

APPROVED FOR FUNDS BY FINANCE

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

12 - 16

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

03/27/2013

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water & Wastewater (BW&WW)</u>			
1.	\$ 145,325.00	9960-909312-9558	
	Rev. Bonds	Constr. Res.	
		Montebello Wastewater	
		Treatment Plant Filter	
		Renovation	
	104,675.00	" "	
	<u>Counties</u>		
	\$ 250,000.00	-----	9960-908504-9557-3
			Engineering

The funds are required to cover the cost for the preliminary design for Project 1138j - Task No. 6 (WC 1233), Montebello Electrical Facilities.

Department of Recreation & Parks

2.	\$ 35,000.00	9938-935010-9475	9938-936010-9474
	Rec. & Parks	Reserve	Active
	26 th Series	Park Lighting	Park Lighting
		and Signage	and Signage

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1166, Task No. 1 to Apple Design, Inc.

AGENDA

BOARD OF ESTIMATES

03/27/2013

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
3.	\$ 35,000.00	9950-903365-9509	9950-902365-9508-3
	MVR	Construction Reserve Highway, Key Hwy. Gateway Beautification	Key Hwy. Gateway Beautification

The transfer will cover the costs associated with Key Highway Shared Use Trail and Landscaping Project from Interstate I-95 to West of Lawrence Street by Monumental Paving & Excavating, Inc. on FAP No. STP3068 (4) E; SHA No. AX8145125; TR05045, Change Order No. 3.

Department of General Services

4.	\$ 90,000.00	9916-904845-9194	9916-907822-9197
	5 th Public Building Loan	Capital Constr. & Maintenance Reserve	Central Police District Bldg. Exterior Water- proofing - Active

The building is showing evidence of interior water leakage on the lower levels. This type of leakage has contributed to deterioration of the exterior wall caulking. This phase of the project will determine the cost of replacing the caulking.

AGENDA

BOARD OF ESTIMATES

03/27/2013

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>			
5.	\$ 85,000.00	9916-904845-9194	9916-905821-9197
	5 th Public	Capital Constr.	Central Police
	Building Loan	& Maintenance	District Parking
		Reserve	Deck Renovation
			- Active

The parking deck has several water spots in the ceiling of the lower parking level. This is an indication that the waterproof membrane is failing. An investigation to determine the cost of replacing the membrane is needed, and will involve cutting into the top slab of the deck to reach the membrane. Once the investigation is complete, a study will be submitted to the Department that details the cost of Phases two and three of this project. Phase two is preparation of design drawings and advertising for bids. Phase three is the actual renovation of the parking deck. Separate transfer requests will be submitted for Phases two and three.

Department of Housing and Community Development (DHCD)

6.	\$ 101,271.00	9991-945002-9587	9990-908326-9593
	CDBG XXXV	Unallocated	Coldstream/
		CDBG XXXV	Homestead/
		- Reserve	Montebello -
			CDBG XXXV

The transfer will move appropriations for the Coldstream/Homestead/Montebello (CHM) project from a reserve account to its active account. The transfer is necessary to match City appropriation amounts with Federal funding amounts.

AGENDA

BOARD OF ESTIMATES

03/27/2013

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
	<u>DHCD - cont'd</u>		
7.	\$ 400,000.00	9910-906460-9588	9910-906015-9588
	General Funds	AHP - Oliver Redevelopment	Healthy Neighborhoods, Inc.
	\$ 400,000.00	9910-902935-9588	9910-906460-9588
	30 th Community Development Bonds	Healthy Neighborhoods, Inc.	AHP - Oliver Redevelopment
<p>In its FY13 capital budget, DHCD allocated \$750,000.00 in General Obligation (GO) Bonds to Healthy Neighborhoods, Inc. (HNI). The HNI has requested the DHCD to provide \$400,000.00 of General Funds to be used for the HNI operating costs in exchange for \$400,000.00 of GO Bonds. Therefore, the DHCD is transferring General Funds from the Affordable Housing Program to HNI and replacing those funds with GO Bonds from the HNI.</p>			
8.	\$ 800,000.00	9910-914980-9588	9910-921007-9588
	28 th Community Development Bonds	Poppleton Co-Op Project	Planned Demolition FY13
	200,000.00	9910-902985-9587	9910-921007-9588
	29 th Community Development Bonds	Housing Develop- ment Reserve	Planned Demolition FY13
	500,000.00	9910-902985-9587	9910-927004-9588
	29 th Community Development Bonds	Housing Develop- ment Reserve	Emergency Demoli- tion FY13
	<u>\$ 1,500,000.00</u>		

The transfer will provide funding to the Planned and Emergency Demolition accounts that will allow demolition to continue during the current fiscal year. These funds will be credited back to the Poppleton Co-op and Housing Development account in July 2013.

AGENDA

BOARD OF ESTIMATES

03/27/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD - cont'd</u>		
9. \$ 1,116,475.64	9910-901933-9587	9910-901790-9588
6 th Housing	Uplands	Uplands
Development	Redevelopment	Redevelopment
Serial Bonds	(Res.)	
409,353.62	9910-906730-9588	9910-901790-9588
General Fund	Uplands	Uplands
	Redevelopment	Redevelopment
200,000.00	9910-906730-9588	9910-901790-9588
30 th Community	Uplands	Uplands
Development	Redevelopment	Redevelopment
Bonds		
<u>\$ 1,725,829.26</u>		

This transfer will cover deficits within the Uplands Redevelopment accounts.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2012 through June 30, 2013.

1. BALTIMORE CITY DEPARTMENT OF SOCIAL SERVICES (BCDSS) \$21,000.00

Accounts: 5000-529113-3572-333717-603051 \$14,440.00
4000-480013-3572-333617-603051 \$ 6,560.00

The BCDSS will utilize the funds to operate the Motel Shelter Program. This program will provide a secure, temporary and safe environment for 350 vulnerable and frail families and individuals who are not able to utilize the traditional shelter system.

The agreement is late because of a delay in obtaining approval of the contract by the BCDSS.

2. BALTIMORE CITY DEPARTMENT OF SOCIAL SERVICES (BCDSS) \$286,614.00

Account: 5000-523113-3571-333717-603051

The BCDSS will utilize the funds to provide crisis intervention and direct grants to low income families and individuals to prevent eviction. The funding is also designated for eviction prevention grants for tenants who demonstrate that with the help of the grant and their ability to pay future rent, they will be able to maintain their housing and avoid homelessness.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Jack and Harvey, Inc.	1106 N. Bradford St.	G/R \$65.00	\$ 596.00

Funds are available in account 9910-904488-9588-900000-704040, Milton-Montford Project.

2. First Mt. Olive Free Will Baptist Church, Inc.	900 W. Saratoga St.	F/S	\$73,843.12
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Funds are available in account 9986-914780-9593-900000-704040, Poppleton Project.

3. First Mt. Olive Free Will Baptist Church, Inc.	902-904 W. Saratoga St.	F/S	\$82,856.88
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Funds are available in account 9996-912780-9593-900000-704040, Poppleton Project.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

Dept. of Housing and Community Development - Condemnation

4. Worthington Ridge Realty Partnership	2328 E. Eager St.	G/R \$72.00	\$ 600.00
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Funds are available in account 9910-904488-9588-900000-704040, Milton-Montford Project.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Mayor's Office of - Grant Award
Emergency Management (MOEM)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from Telelogic Learning Company.

AMOUNT OF MONEY AND SOURCE:

\$65,000.00 - 4000-439413-3530-688400-600000

BACKGROUND/EXPLANATION:

The funds for this appropriation will come from a reimbursement from Telelogic Learning Company, a subgrantee of the Federal Emergency Management Agency.

The MOEM will utilize the funding to execute a seminar and tabletop exercise series to help the region test capabilities to respond to a catastrophic incident.

APPROVED FOR FUNDS BY FINANCE

(The terms and conditions of the grant award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Parking Authority
of Baltimore (PABC) - Parking Facilities Rate Increases

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize parking rate increases at the Caroline Street, Baltimore Street, Saint Paul Street, and West Street parking garage facilities.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the appropriate return on the City's parking investment.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that rate changes at these parking facilities are warranted at this time.

The rates charged for parking at these City-owned facilities have not been increased since 2007 in many instances. However, operating costs continue to increase. Liability insurance costs, health insurance and payroll costs for staff, utilities, and improvements to the facilities such as better lighting, revenue control equipment, security cameras, etc. have all contributed to the continuing increases in operating expenses. All staff at City-owned facilities are paid at a minimum, the City's living wage.

The PABC performed a survey of parking rates in the areas surrounding the Baltimore Street, Caroline Street, St. Paul Place and West Street garage facilities. The rate surveys confirmed that the fees charged to parkers at these facilities are generally lower than fees charged at other parking facilities within the area. To bring the rates charged at City facilities in line with their surrounding facilities, the PABC staff developed the rate change recommendations.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Parking Authority of Baltimore City - cont'd

These rate changes were unanimously approved by the PABC Board of Directors. The PABC requests approval of the rate changes at the facilities that are described as follows:

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes												
Caroline	Regular Transient Rates													
	Current Rate Proposed Rate													
	Up to 1 hour \$ 5.00 No Charge	No proposed rate increases												
	Up to 2 hours \$ 5.00 \$ 6.00													
	Up to 3 hours \$ 5.00 \$ 7.00													
	Up to 4 hours \$ 7.00 \$ 8.00													
	Up to 5 hours \$ 8.00 \$ 9.00													
	5 to 12 hours \$11.00 \$12.00													
	12 to 24 hours \$12.00 \$13.00													
Baltimore St.	Regular Transient Rates													
	Current Rate Proposed Rate	No Proposed rate increase												
	Evening Rate After 4 pm \$ 5.00 \$ 8.00 New Rate would be in effect Thurs.- Sat.; Sun-Wed would remain \$5.00													
St. Paul	Regular Transient Rates													
	No proposed transient rate increases	<table border="0"> <tr> <td></td> <td align="center">Current Rate</td> <td align="center">Proposed Rate</td> </tr> <tr> <td>Regular Rate</td> <td align="center">\$200.00</td> <td align="center">N/A</td> </tr> <tr> <td>Residential Restricted Rate</td> <td></td> <td align="center">\$90.00*</td> </tr> <tr> <td colspan="3">* This is a new rate to help meet future residential parking demand in the area. The restrictions will be "Entered after 4pm, Exit before 9 am Mon-Fri, unlimited parking on weekends"</td> </tr> </table>		Current Rate	Proposed Rate	Regular Rate	\$200.00	N/A	Residential Restricted Rate		\$90.00*	* This is a new rate to help meet future residential parking demand in the area. The restrictions will be "Entered after 4pm, Exit before 9 am Mon-Fri, unlimited parking on weekends"		
	Current Rate	Proposed Rate												
Regular Rate	\$200.00	N/A												
Residential Restricted Rate		\$90.00*												
* This is a new rate to help meet future residential parking demand in the area. The restrictions will be "Entered after 4pm, Exit before 9 am Mon-Fri, unlimited parking on weekends"														
West Street	Regular Transient Rates													
	No proposed transient rate increases	<table border="0"> <tr> <td></td> <td align="center">Current Rate</td> <td align="center">Proposed Rate</td> </tr> <tr> <td>Restricted (6am-6pm Mon-Fri)</td> <td align="center">\$55.00</td> <td align="center">\$60.00</td> </tr> <tr> <td>Restricted (4pm-8am Mon-Fri)</td> <td align="center">\$65.00</td> <td align="center">\$68.00</td> </tr> </table>		Current Rate	Proposed Rate	Restricted (6am-6pm Mon-Fri)	\$55.00	\$60.00	Restricted (4pm-8am Mon-Fri)	\$65.00	\$68.00			
	Current Rate	Proposed Rate												
Restricted (6am-6pm Mon-Fri)	\$55.00	\$60.00												
Restricted (4pm-8am Mon-Fri)	\$65.00	\$68.00												

AGENDA

BOARD OF ESTIMATES

03/27/2013

Health Department - Grant Agreement, Agreement and
Amendments to Agreements

The Board is requested to approve and authorize execution of the following grant agreement, agreement and amendments to agreements. The period of the agreements is July 1, 2012 through June 30, 2013, unless otherwise noted.

GRANT AGREEMENT

1. **MARYLAND DEPARTMENT OF THE AGING (MDoA) \$112,443.30**

Account: 5000-536013-3044-295900-405001

The grant agreement provides funds to assist Maryland Access Point sites and the Department to realign existing resources and philosophies within their organization to provide the types of information and assistance, services support and partnership development inherent in the Aging and Disability Resource Center initiative.

The grant agreement is late because it is prepared by the MDoA, and revisions to the document delayed processing.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGREEMENT

2. **BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC. (BSAS) \$325,000.00**

Account: 4000-497813-3070-287500-603051

This organization will implement treatment services for the project titled: Baltimore City Adult District Court Drug Court Expansion and Expansion. The Drug Court Project will enhance the Baltimore City Adult District Court's Drug Treatment Court Program to further assist non-violent

AGENDA

BOARD OF ESTIMATES

03/27/2013

Health Dept. - cont'd

offenders with successful rehabilitation from the use of drugs and alcohol, and bring about meaningful behavior and lifestyle changes which facilitate the positive integration of participants into the community. The period of the agreement is September 30, 2012 through September 29, 2013.

The agreement is late because the Department was waiting on approval of the Notice of Award (NoA). The NoA was approved on January 13, 2013.

MWBOO GRANTED A WAIVER

AMENDMENTS TO AGREEMENTS

3. **AAA MANAGEMENT, LLC. T/A RAVEN'S MEDICAL ADULT DAYCARE CENTER** **\$ 10,409.00**

Account: 4000-433313-3254-316200-603051

On September 12, 2012, the Board approved the original agreement in the amount of \$10,330.00 for the period of July 1, 2012 through June 30, 2013. The Department is amending the agreement to reflect an increase in the number of days and number of clients attending the facility. This increase makes the total award \$20,739.00.

4. **THE LEAGUE OF PEOPLE WITH DISABILITIES, INC.** **\$ 2,781.00**

Account: 4000-433313-3254-316200-603051

On September 12, 2012, the Board approved the original agreement in the amount of \$18,316.00 for the period of July 1, 2012 through June 30, 2013. The Department is amending the agreement to reflect an increase in the number of days and number of clients at the facility. This increase makes the total award \$21,097.00.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Health Dept. - cont'd

5. **TODAY'S CARE AND FAMILY SERVICES, INC.** **\$ 3,496.00**

Account 4000-433313-3254-316200-603051

On September 12, 2012, the Board approved the original agreement in the amount of \$18,316.00 for the period of July 1, 2012 through June 30, 2013. The Department is amending the agreement to reflect an increase in the number of days and number of clients at the facility. This increase makes the total award \$21,812.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreement, agreement and amendments to agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant adjustment notice (GAN) from the United States Department of Justice, Office of Justice Programs, National Institute of Justice. The GAN extends the period of the award through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 28, 2011, the Board approved acceptance of the grant award from the United States Department of Justice, Office of Justice Programs, National Institute of Justice for the FY 11 Forensic DNA Backlog Reduction Formula Program. The period of the award was October 1, 2011 through March 31, 2013.

The grant funds support the Department's Crime laboratory in reducing the forensic DNA backlog cases and sample turnaround time by capitalizing on its full potential of the DNA technology. This GAN will provide a no-cost time extension through March 31, 2014. All other terms and conditions of the original grant award remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The grant adjustment notice has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Police Department - Contractual Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a contractual services agreement with Barbara Harant, consultant. The period of the agreement is April 1, 2013 through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$22,500.00 - 4000-471913-2024-212600-603018

BACKGROUND/EXPLANATION:

On August 29, 2012, the Board approved acceptance of a grant award from the United States Department of Justice for the FY 12 "Forensic DNA Backlog Reduction Formula Program". The period of the award is October 1, 2013 through March 31, 2014. The grant funds will support the Department's Crime Laboratory in reducing forensic DNA backlog cases and sample turnaround time by maximizing available DNA technology.

Ms. Harant, consultant, will work as a Serologist on a case-by-case basis with the Department. Her responsibilities will include performing biological screening examinations to identify evidence samples suitable for DNA testing.

Ms. Harant will be paid at a rate of \$75.00 per burglary case, \$125.00 per sexual or physical assault case, and \$150.00 per homicide case, with a maximum salary of \$22,500.00 with no benefits.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTIONS.

(The contractual services agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Police Department - Interagency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interagency agreement with the Baltimore City Public School System (BCPSS). The period of the agreement is April 1, 2013 through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$52,573.00 - 4000-470912-2023-212613-607001

BACKGROUND/EXPLANATION:

On February 1, 2012, the Board approved the memorandum of agreement with the Maryland Emergency Management Agency for the FY 11 Urban Area Security Initiative (UASI 11). On October 31, 2012, the Board approved acceptance of a Grant Adjustment Notice for additional funding.

This interagency agreement with the BCPSS for GIS/S.T.A.R.S., is a sub-award of UASI 11, and is intended for the development and implementation of emergency planning and preparedness courses in City high schools to help strengthen the nation and Maryland against risks associated with potential terrorist attacks.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

(The interagency agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Police Department - Interagency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interagency agreement with the Baltimore City Public School System (BCPSS). The period of the agreement is June 1, 2012 through March 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 4000-478911-2015-210705-607001

BACKGROUND/EXPLANATION:

On February 23, 2011, the Board approved the memorandum of agreement with the Maryland Emergency Management Agency for the FY 10 Urban Area Security Initiative. This interagency agreement with the BCPSS (Baltimore's Truancy Assessment Center) for GIS/S.T.A.R.S. is intended for the development and implementation of emergency planning and preparedness courses in City high schools to help strengthen the nation and Maryland against risks associated with potential terrorist attacks.

This interagency agreement is late because of a Departmental oversight due to staff turnover.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The interagency agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Planning - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the University of Massachusetts Boston. The period of the agreement is upon Board approval through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$21,373.00 - 6000-609413-1873-187400

BACKGROUND/EXPLANATION:

On March 13, 2013, the Board approved the acceptance of a \$50,000.00 grant from The Abell Foundation for the Decision Model Tool for Vacant Structure Demolition and Redevelopment Project.

The purpose of the project is to develop strategies to reposition chronically vacant lands and structures for primarily non-residential and greening uses in weaker markets. The project proposes to build local environment amenities on the sites of vacant and abandoned parcels, as well as holding select properties for future development. The project will build upon the Housing Market Typology (HMT) and pursue new approaches and tools for neighborhood economic development.

The Department will be the lead agency and work in partnership with Baltimore Housing, the Sustainability Office and the University of Massachusetts and Tufts University as contractors. The project will be guided by a Decision Modeling Advisory Group which will include members from the Department, Growing Green Initiative and Baltimore Housing. The group will make recommendations for data analysis and test the applicability of the model to impact decisions around vacant, distressed lots.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Planning - cont'd

The model, which will be delivered in Microsoft Excel, will include multiple objectives reflecting social impacts, economic efficiency and social equity. The deliverables for the project include a narrative and mathematical model of Baltimore City's vacant lot repositioning problem within the context of the Growing Green Initiative. The University of Massachusetts, as one of two subcontractors, will conduct the analysis and develop the model for the project.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Mr. Joseph David Hooe, for the sale of the City-owned vacant lots located at 1019 and 1021 Race Street.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - 1019 Race Street
2,000.00 - 1021 Race Street
\$4,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of the vacant properties becoming accessories to the adjacent lots, also owned by Mr. Hooe. The developer owns the adjacent properties located at 1017, 1023, and 1025 Race Street, and the property to the rear, located at 1024 S. Hanover Street.

Pursuant to the appraisal policy of Baltimore City, 1019 Race Street was priced at \$1,138.80 and 1021 Race Street was priced at \$1,146.76. The properties are being sold for \$2,000.00 each. The developer will be using private funds. The properties are being sold above market value.

Once transferred, the properties will be active on the tax rolls of Baltimore City thereby preventing tax abandonment.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Tadesse & Associates, Inc., developer, for the sale of City-owned properties located at 2213, 2217, 2224, 2228, and 2229 Orleans Street.

AMOUNT OF MONEY AND SOURCE:

\$ 5,000.00 - 2213 Orleans Street
5,000.00 - 2217 Orleans Street
5,000.00 - 2224 Orleans Street
5,000.00 - 2228 Orleans Street
5,000.00 - 2229 Orleans Street
\$25,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

A good faith deposit in the amount of \$2,500.00 will be paid by the developer prior to closing and the remaining balance in the amount of \$22,500.00 will be paid at closing. The project will be financed by the developer and Novak Financial, Inc.

The developer plans to gut and renovate each of the properties. Once renovation is completed, the dwellings will be sold to homeowners at an affordable price and the properties will be active on the tax roll of Baltimore, thereby preventing tax abandonment.

The properties were journalized and approved for sale on October 18, 2011.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties were price pursuant to the appraisal policy of Baltimore City. The Waiver Valuation Process was used in determining their value at \$12,000.00 per structure. Because the concrete slab in each basement is structurally incapable of supporting the new first floor framing, first floor wall and the second floor framing of the rehabilitated dwellings, the developer will have to underpin each of the basements to strengthen and stabilize their foundations. Therefore, each property will be sold for \$5,000.00. The following factors are present thusly allowing for the sales below the Waiver Valuation price:

1. Stabilizing the immediate community;
2. elimination of blight;
3. economic development; real estate and other taxes; and,
4. the opportunity to hasten the rehabilitation of the properties.

Comparables used to substantiate the sale price determined by the Waiver Valuation Process for the properties at 2412 McElderry Street (\$12,900.00); 420 N. Collington Avenue (\$15,200.00) and 2227 Orleans Street (\$12,000.00)

MBE/WBE PARTICIPATION:

It should be noted that 2313 Orleans Street (Block 1688, Lot 020); 2217 Orleans Street (Block 1688, Lot 022); 2224 Orleans Street (Block 1670, Lot 064); 2228 Orleans Street (Block 1670, Lot 062); and 2229 Orleans Street (Block 1688, Lot 028) are not subject to Article 5, Subtitle 28, of the Baltimore City Code.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Housing and - Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the following local government resolutions.

The following organizations are applying to the State of Maryland's Neighborhood BusinessWorks Program (NBWP) or the Maryland Department of Housing and Community Development for Neighborhood Conservation Initiative (NCI). A local government resolution of support is required by the State for all applications to these programs for funding.

1. **407 PAA, LLC** **\$500,000.00**
NBWP

407 PAA, LLC proposes to rehabilitate the former Purnell Art Company located at 407 N. Charles Street. The property contains approximately 18,200 square feet and is located along a main thoroughfare in the Mt. Vernon neighborhood.

407 PAA, LLC has acquired the building and intends to rehabilitate it into a mixed use development to include ground level retail space, six residential units, and two parking garages.

The owner and developer, 407 PAA, LLC will invest approximately \$360,000.00 in the acquisition and construction costs of the building. The Talbot Bank will provide the remainder of the acquisition and construction funding. The total cost of the project is estimated to be \$1,700,000.00.

2. **SEAWALL DEVELOPMENT COMPANY, LLC** **\$500,000.00**
NBWP

The Seawall Development Company, LLC proposes to rehabilitate the former Mr. James Tire Shop. The property contains approximately 21,750 square feet and is located along a main thoroughfare in the Remington neighborhood.

AGENDA

BOARD OF ESTIMATES

03/27/2013

DHCD - cont'd

The Seawall Development Company, LLC has purchased the building and intends to rehabilitate it into a state-of-the-art theatre for the Single Carrot Theatre. The building will also house a new restaurant and a brew pub.

The Seawall Development Company, LLC will invest approximately \$317,960.00 in the construction costs of the building. The Myerhoff Foundation and Howard Bank will provide pre-development funding. Additional construction and permanent financing will be provided by the State of Maryland's Department of Business and Economic Development, the State's Small Business Credit Initiative, Baltimore Development Corporation and Howard Bank.

3. **PEOPLE'S HOMESTEADING GROUP, INC.** **\$756,000.00**
NCI

Under the National Mortgage Servicing Practices Settlement, the Maryland Attorney General received just under \$60,000,000.00 in discretionary funding. Of this amount, \$14,000,000.00 is being made available for projects that stabilize Maryland neighborhoods affected by the foreclosure crisis and the related economic downturn. The funds are being made available through the NCI, which is administered through the MD-DHCD.

The People's Homesteading Group, Inc. has requested \$756,000.00 in Neighborhood Conservation Funds to support the redevelopment of 11 vacant properties as follows: 417, 436, 440, 443, 446, 538, 542, 434, 439, 448, and 450 East 22nd Street. Upon completion, the properties will be sold as affordable homeownership units. The proposed request is part of an ongoing effort to redevelop all vacant properties in the 400 and 500 blocks of East 22nd Street.

(The local government resolutions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Butler Management, LLC, developer, for the sale of a City-owned vacant building located at 720 Lennox Street (Block/Lot 3443/010).

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City-owned vacant building will be totally rehabilitated as a single family dwelling and sold for homeownership at market price.

The developer proposes to spend approximately \$135,000.00, inclusive of acquisition and associated costs to complete the project.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced as \$16,000.00 pursuant to the Waiver Valuation process. The property is being sold below the value for \$10,000.00.

The property is being sold below the price determined in accordance with the Waiver Valuation Process for the following reasons:

- (i) specific benefit to the immediate community of revitalization through residential home ownership,
- (ii) elimination of blight and neighborhood stabilization, and

DHCD - cont'd

- (iii) economic development, returning the property to productive use and to the active tax rolls of the City of Baltimore.

MBE/WBE PARTICIPATION:

MBE/WBE participation is not required for this project because it is being sold below \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Masuzgo Nkhoma Alade, developer, for the sale of the vacant property located at 1923 Homewood Avenue.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City may dispose of the property by virtue of Article II, Section 15 of the Baltimore City Charter, and one or more of the following: (i) Article 13, 2-7 (h)(2) (ii) (c).

The project will consist of the conversion of this vacant property into a single family homeownership unit. Once rehabilitated, the developer intends to live on the property as his primary residence.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced as \$5,967.00 pursuant to the Waiver Valuation process.

The property will be sold to Mr. Alade for \$3,000.00, which is below the price determined by the Waiver Valuation Process because of the following reasons:

- (1) the sale and rehabilitation of this property will help to promote a specific benefit to the immediate community,
- (2) the sale and rehabilitation will continue the elimination of blight, and

AGENDA

BOARD OF ESTIMATES

03/27/2013

DHCD - cont'd

- (3) the sale and rehabilitation of this property will generate a considerable amount in revenue in the form of real estate property taxes to the City of Baltimore. Once transferred and redeveloped, the property will promote economic development through the placement of this property on the City's tax rolls, thereby preventing tax abandonment.

MBE/WBE PARTICIPATION:

The property located at 1923 Homewood Avenue (Block 4002, Lot 0131) is not subject to Article 5, Subtitle 28 of the Baltimore City Code because it is being sold for less than \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

41 - 54

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. ROZETTA RYAN	\$20.00	\$ 1,080.00

Account: 5000-535713-3024-268400-601009

Ms. Ryan will work as an Aquatic Aerobics Instructor for the Oliver Senior Center. She will coordinate and teach aerobic exercises using weights and elastic tubing as well as stretching and relaxing muscular range movements and hand and finger coordination. She will also teach how to use weights and how to meditate, coordinate classroom set-up, and maintain a roster of class participation and attendance. She will provide a curriculum that motivates and builds confidence in seniors and maintain frequent communication with the Program Manager. The period of the agreement is effective upon Board approval through June 30, 2013.

2. Reclassify the following vacant position:

Job No.: 3030-34827

From: Job Code 61111
 Class: Health Program Administrator I
 Grade: 111 (\$41,700.00 - \$52,200.00)

To: Job Code 61112
 Class: Health Program Administrator II
 Grade: 113 (\$46,700.00 - \$56,500.00)

Cost: \$5,914.00 - 4000-422513-3030-271500-601001

The reclassified position is located at the Druid Hill Health Clinic and the Eastern Health Clinic. The two locations share program policies, procedures, and operational budget.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Department of Transportation:

	<u>Hourly Rate</u>	<u>Amount</u>
3. MAXWELL FRYE, III	\$29.00	\$48,256.00

Account: 1001-000000-1952-194100-601009

Mr. Frye will work as a Special Investigator. He will create and maintain files on all Trespass Towing Companies, BPD Medallion Towing Companies, and Peak Hour Towing Companies to include mandatory background records for each company's personnel and vehicle records for each licensed truck. He will receive and process complaints made against Trespass Towing Companies, initiate investigations pertaining to complaints, attempt mediated remedies between the complainant and Trespass Towing Company, and present unresolved complaints to the Trespass Towing Board for resolution. He will also coordinate regular Trespass Tow Board hearings for Trespass Towing Companies to be held on a quarterly basis. He will schedule hearings, prepare agendas, attend hearings and document minutes. He will establish and ensure the integrity of a credentialing system, and investigate claims pertaining to integrity failures and damages resulting from negligence or abuse at the Department's Towing Facility. The agreement is effective upon Board approval for one year.

Board of Liquor License Commissioners for Baltimore City (BLLC)

	<u>Hourly Rate</u>	<u>Amount</u>
4. TOM KARANIKOLIS	\$15.00	\$ 3,600.00
5. DERRICK LENNON	\$15.00	\$ 3,600.00
6. YVONNE C. BUTLER	\$15.00	\$ 3,600.00

Account: 1001-000000-2501-259500-601063

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

BLLC - cont'd

Hourly Rate

Amount

Mr. Karanikolis, Mr. Lennon, and Ms. Butler will work as Liquor Board Inspectors. Their duties will include but not be limited to visiting locations that have been issued special or one-day licenses, monitoring the sale and service of alcohol at the one-day license events or extensions of licenses, participating in undercover investigations and completing inspection reports for licensed premises in the City of Baltimore. The agreement is effective upon Board approval for one year.

Department of Public Works - Bureau of Solid Waste

7. **MATTHEW SPALDING** \$15.00 \$ 1,500.00

Account: 1001-000000-5154-388100-601009

Mr. Spalding will work as an Exhibition Curator for the exhibit Salvage: A Waste of Materials, A Wealth of Art. His duties will include but not be limited to assisting in the development, design, and promotion of the event, serving as the principal point of contact and liaison with participating artists; facilitating the selection of artists; coordinating the movement of artwork to and from the event. He will work with the Bureau of Solid Waste to develop criteria, rules, and regulations for acquiring participants and judges for the contest. He will also procure entertainment for the event; facilitate the relocation and exhibition of art pieces for display in various locations and developing and maintaining a tracking system for location of all pieces in the event. The agreement is effective upon Board approval for six months.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Department of Public Works

	<u>Hourly Rate</u>	<u>Amount</u>
8. CHERRIE WOODS	\$39.34	\$75,000.00
Accounts:		
2070-000000-5541-399300-601009		
2071-000000-5541-398600-601009		
1001-000000-1901-191200-601009		

Ms. Woods will work as a Public Relations Officer. Her duties will include but will not be limited to developing, recommending and implementing marketing strategies to promote and educate the public on environmental and health related issues. Ms. Woods will coordinate with public information staff to develop press releases, pamphlets, signs, banners, and website content, develop responses to inquires from the media, elected officials, and businesses.

In addition, she will partner with advertising agencies to develop promotional campaigns, coach managers and staff in effective communication methods for internal and external matters, and coordinate public appearances, events, educational lectures, tours, and other outreach vehicles to promote the DPW's service awareness and current issues. The period of the agreement is effective upon Board approval for one year.

9. JENNIFER LUDWIG	\$37.58	\$71,631.00
Account:		
2071-000000-5471-400504-601009		

Ms. Ludwig will work as a Special Project Development Manager. Her duties will include but are not limited to coordinating, developing and implementing training and certification programs in conjunction with Utility Maintenance Division, Safety and Human Resources to ensure that priorities are met. The period of agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Department of Public Works - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
10. DERRICK DIAS	\$28.95	\$ 55,000.00

Account: 1001-000000-1901-190700-601009

Mr. Dias will work as a Special Communication Analyst II. His duties will include but are not limited to serving as liason with the Department of Communication Services (MTE) regarding relocations, new installations, disconnecting and other routine agency transactions involving the municipal telephone system. Mr. Dias will conduct site surveys, assessments, review blue prints and floor plans. He will review and maintain the telephone tracking spreadsheet for all telephone service requests and will meet regularly with the Municipal Telephone Exchange to coordinate service delivery. Mr. Dias will monitor the status of service and repair requests, and maintain the telephone directory for the Department of Public Works using the guidelines and protocols developed by the MTE. Mr. Dias is currently under contract with the Circuit Court as an IT Specialist at a rate of \$22.70 per hour. Mr. Dias will terminate his contract upon Board approval of this contract. The period of the agreement is effective upon Board approval.

11. Reclassify one Position

Job No. 5131-48318

From: Job Code: 00142
Class: Executive Level I
Grade 948 (\$55,200.00 - \$99,200.00)

To: Job Code: 10172
Class: Division Chief II
Grade: 952 (\$62,700.00 - \$90,900.00)

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Department of Public Works - cont'd

Cost: (\$9,769.00) - 1001-000000-5131-387800-601001

The DHR has completed a classification study of the above position. This position will manage the newly created Environmental Services/Disposal Division comprised of the Quarantine Road Landfill, Northwest Transfer Station, convenience centers and closed municipal landfills.

Office of the City Council

	<u>Hourly Rate</u>	<u>Amount</u>
12. LARRY SHAPIRO	\$36.09	\$21,654.22

Account: 1001-000000-1000-104800-601009

Mr. Shapiro, retiree, will continue to work as a Fiscal and Budget Specialist in the Office of the City Council President. His duties will include but will not be limited to general analysis of the Budget and other fiscal matters, advising the President on fiscal matters, and reviewing and commenting on changes in agency budgets. Mr. Shapiro will advise the President and City Council on revenue and expenditure items, investigate and provide written analysis of fiscal issues, provide staff support at select hearings, and provide executive summaries on fiscal topics. The period of the agreement is effective upon Board approval for one year.

This salary reflects a 1% decrease from the previous contract period and is in compliance with AM 212-1, Part I.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
13. MICHAEL F. BAPTIST	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Baptist, retiree, will continue to work as a Contract Service Specialist I for the Applicant Investigation Section. He will be responsible for conducting pre-employment investigations for civilians and special enforcement officers, reviewing documents, interviewing applicants, and obtaining criminal background record checks. In addition, Mr. Baptist will complete neighborhood investigations of applicants and advise the Department of the results of the investigations, and make a recommendation of the applicant's suitability. The period of the agreement is April 6, 2013 through April 5, 2014.

14. BARBARA J. SLOAN	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Ms. Sloan, retiree, will continue to work as a Contract Service Specialist I for the Neighborhood Patrol Division. She will be responsible for meeting with Assistant State's Attorneys (ASAs) daily for the preparation/execution of caseloads, providing contract information for officers, making warrant arrests, and requesting a post car to process the arrest. In addition, Ms. Sloan will assist the ASAs in obtaining laboratory information management system reports. The period of the agreement is March 28, 2013 through March 27, 2014.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
15. HARRY G. HARCUM	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Harcum, retiree, will continue to work as a Contract Services Specialist I for the Evidence Control Unit. He will be responsible for receiving property/evidence submissions from police officers and lab personnel and ensuring the accuracy/completeness of paperwork and entries into the tracking system. In addition, Mr. Harcum will release property for further examination/evidence for court and update the tracking system for chain of custody and document the location. The period of the agreement is March 28, 2013 through March 27, 2014.

16. HOWARD J. GREEN	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Green, retiree, will continue to work as a Contract Services Specialist I for the Human Resources Section. He will be responsible for conducting pre-employment investigations for civilians and special enforcement officers, reviewing documents, interviewing applicants, and obtaining criminal records checks. Mr. Green will conduct background investigations for promotional candidates that involve record checks, gather recommendations, and summarize previous work history. In addition, Mr. Green will conduct final processing for the hiring of police officer trainee applicants and police officer trainee hire orientation. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
17. LORETTA S. BOLLING	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Bolling, retiree, will work as a Contract Services Specialist I for the Human Resources Section. She will be responsible for conducting pre-employment investigations for civilians and special enforcement officers, reviewing documents, interviewing applicants, and obtaining criminal records checks. Ms. Bolling will conduct background investigations for promotional candidates that involve record checks, gather recommendations, and summarize previous work history. In addition, Ms. Bolling will conduct final processing for the hire of police officer trainee applicants and police officer trainee hire orientation. The period of the agreement is effective upon Board approval for one year.

On January 3, 1996, the Board of Estimates approved a waiver of the Administrative Manual Policy 212-1. This waiver allowed the Baltimore Police Department to hire retired police officers on a contractual basis.

Department of Recreation and Parks (R&P)

18. WILLIAM H. ANDERSEN	\$30.00	\$54,600.00
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Account: 5000-578713-4711-361800-601009

Mr. Andersen will continue to work as a Landscape Architect. His duties will include but will not be limited

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

R&P - cont'd

Hourly Rate

Amount

to preparing contract drawings and specifications for the renovation or development of City parks and playgrounds and preparing a comprehensive Master Plan for community parks. Mr. Anderson will also prepare detailed cost estimates for various projects and meet with community groups to explain the design of projects. The period of the agreement is April 8, 2013 through April 7, 2014.

19. **GEORGE GHEE** \$10.00 **\$20,800.00**

Account: 1001-000000-4803-371400-601009

Mr. Ghee, retiree, will continue to work as a Motor Vehicle Driver. His duties will include, but will not be limited to driving City vehicles (cars and vans) to transport agency administrators and staff to and from scheduled meetings and events. Mr. Ghee will also transport agency participants to and from various events and activity centers/facilities and deliver vehicles to the repair shop for routine preventive and necessary maintenance. He will ensure that the vehicles that he drives are clean, fueled and meet the City's standards for safe and efficient operation. The period of the agreement is effective upon Board approval for one year.

The Department is requesting a waiver of AM 212-1, Part I, that limits the total amount of hours that a retiree may work.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Rec. & Parks - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
20. JESSICA GRUBER	\$18.00	\$9,000.00

Account: 1001-000000-4781-363900-601009

Ms. Gruber will continue to work as an Administrative Assistant. Her duties will include but will not be limited to creating, forwarding, and monitoring service requests for all Department facilities, handling emergency requests to include security and safety issues, and monitoring and accounting for funds used. In addition, Ms. Gruber will coordinate with contractors and supervisors, track and monitor trends in work performance, and work with the CitiStat Analyst on recording and correcting administrative and work performance-related issues. The period of the agreement is March 28, 2013 through June 27, 2013.

Department of General Services

21. MARK BENSON	\$26.74	\$49,014.42
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Account: 2051-000000-1981-194600-601009

Mr. Benson will work as an Energy Project Specialist. His duties will include but are not limited to providing management oversight of various types of specialty energy projects, reviewing and approving shop drawings and change orders, construction schedules, billing and payment applications on specialized energy projects, and managing design consultants and construction contractors. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Department of Planning

22. Abolish the following position:

1 Position Job Number 1871-16562
34142 - Accountant II
Grade 110 (\$40,000.00 - \$48,900.00)
Cost: (\$74,291.00) - 1001-000000-1877-187400-601001

Office of the State's Attorney

23. Create the following position:

Job Code: 01978 - Paralegal II, SAO
Grade 090 (\$42,267.00 - \$51,371.00)
Job No.: To be assigned by BBMR
Cost: \$54,947.00 - 4000-405313-1150-118200-601001

Fire Department

24. Create the following position:

Job Code: 00142 - Executive Level I
Grade 948 (\$55,200.00 - \$99,200.00)
Job No.: To be assigned by BBMR

Cost: \$134,865.00 - 4000-471312-2023-212602-601001

The position will be Deputy Director of Office of Emergency Management.

25. Reclassify the following vacant position:

From: 41213 - Fire Captain
Grade: 341 (\$57,490.00 - \$70,911.00)
Job No. 2142-12589

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Fire Department - cont'd

To: Division Chief I
Grade: 943 (\$51,200.00 - \$79,600.00)

Costs: (\$3,586.00) - 1001-000000-2142-229500-601001

Enoch Pratt Free Library

26. Reclassify the following two filled positions:

a. Job Number 4501-15788

From: Job Code 00607
Class: Inter-Library Loan Dept. Supervisor
Grade: 090 (\$42,267.00 - \$51,371.00)

To: Job Code 00684
Class: Library Resource Supervisor
Grade: 091 (\$44,084.00 - \$53,638.00)

b. Job Number 4501-47217

From: Job Code 00656
Class: Librarian I
Grade: 087 (\$37,407.00 - \$45,218.00)

To: Job Code 00657
Class: Librarian II
Grade: 090(\$42,267.00 - \$51,371.00)

c. Upgrade the classification of Library Resource Supervisor

Job Code: 00684
From: Grade 088 (\$38,939.00 - \$47,176.00)
To: Grade 091 (\$44,084.00 - \$53,638.00)

Cost: \$ 2,500.00 - 5000-575413-4501-594800-601001
5,750.00 - 5000-575413-4501-592800-601001
5,500.00 - 1001-000000-4501-629000-601001
\$13,750.00

AGENDA

BOARD OF ESTIMATES

03/27/2013

PERSONNEL

Department of Human Resources

27. Removal of the following classification from Civil Service to Non-Civil Service

a. Classification: Human Resources Policy Analyst
Grade: 116 (\$53,900.00 - \$76,000.00)

From: Job Code 33621
To: Job Code 10248

Reclassify the following position:

b. From: 33621 - Human Resources Policy Analyst
Grade: 116 (\$53,900.00 - \$76,000.00)
Job No. 1603-46293

To: 10248 - Human Resources Policy Analyst
Grade: 116 (\$53,900.00 - \$76,000.00)

Abolish the following classification:

c. 33621 - Human Resources Policy Analyst
Grade: 116 (\$53,900.00 - \$76,000.00)

Costs: There are no costs associated with this action.

Mayor's Office of Human Resources

28. Create two positions:

Job code 10216 - Grant Services Specialist II
Grade: 919 (\$32,329.00 - \$51,282.00)
Job Nos. to be assigned by BBMR

Costs: \$105,278.00 - 5000-569013-1191-594700-601001

These positions are temporary with benefits and are funded for a maximum of two years by the Residential Energy Assistance Challenge (REACH) grant after which the positions will be abolished.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Real Estate - Estoppel Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Estoppel Certificate with Mondawmin Business Trust c/o General Growth Properties, Inc. located in the shopping center generally known as Mondawmin Mall, 1200 Mondawmin Concourse, Suite 1070.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 13, 2005, the Board approved a lease agreement with Mondawmin Business Trust, Lessor. The lease agreement was for the period of April 15, 2004 through April 14, 2007, with the option to renew for an additional three year period. The renewal was exercised and subsequently an amendment was approved by the Board on March 10, 2010 to extend the lease for three years commencing on April 15, 2010 through April 30, 2013. The current annual rental for the leased Premises is \$38,294.90. The agency utilizing the space is the Department of Health and Maternal and Child Health Services and the Well Baby Clinic.

The Mondawmin Business Trust, c/o General Growth Properties, Inc. is in the process of obtaining financing for the Mondawmin Mall and their lender is requesting an estoppel certificate from all its tenants. The purpose of the estoppel certificate is for the City, on behalf the Department of Health, to confirm the terms of the lease dated July 13, 2005 and amended March 10, 2010.

(The estoppel certificate has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Real Estate - Estoppel Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Estoppel Certificate with Mondawmin Business Trust c/o General Growth Properties, Inc. located in the shopping center generally known as Mondawmin Mall, 1200 Mondawmin Concourse, Suite 4605.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 1, 2009, the Board approved a lease agreement with Mondawmin Business Trust, Lessor. The period of the lease agreement was for the period of July 1, 2008 through June 30, 2013. The current annual rental for the leased premises is \$204,504.14. The Mayor's Office of Employment Development utilizes the space for their Northwest Career Center.

The Mondawmin Business Trust, c/o General Growth Properties, Inc. is in the process of obtaining financing for the Mondawmin Mall and their lender is requesting an estoppel certificate from all its tenants. The purpose of the estoppel certificate is for the City on behalf the Mayor's Office of Employment Development to confirm the terms of the lease dated April 1, 2009.

(The estoppel certificate has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the property located at 4210 Roland Avenue (Block 3591A, Lot 5) also known as Roland Park Water Tower (RPWT) from the inventory of the Department of Public Works (DPW) Water Supply to the inventory of the Department of General Services (DGS).

BACKGROUND/EXPLANATION:

The Department of Public Works is transferring the property from its jurisdiction to the Department of General Services and will provide financial assistance equal to the cost of demolition. A Memorandum of Agreement between the DPW and DGS regarding the Roland Park Water Tower sets out the terms of the transfer of jurisdiction. The DGS will have until January 31, 2016 to use funds for the restoration and stabilization of the RPWT. If the rehabilitation of the RPWT does not commence and/or construction has not begun by January 31, 2016, the funds remaining in the account will be returned to the DPW and the RPWT will be transferred back to the DPW.

The Space Utilization Committee approved this transfer of jurisdiction at its meeting on March 12, 2013.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Public Works/ - Memorandum of Understanding
Bureau of Water and Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding with the Department of General Services. The period of the memorandum of understanding is effective upon Board approval and will terminate on the earlier to occur of completion of renovation or January 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$337,000.00 - 2071-000000-5521-397923-603026

BACKGROUND/EXPLANATION:

The Roland Park Water Tower is a historic Baltimore City Landmark property that is in desperate need of extensive renovation for the benefit of the citizens of Baltimore. The Department is willing to allow the transfer of the property from the jurisdiction to avoid future liability and is willing to provide financial assistance equal to the cost of demolition to the Department of General Services for renovation.

APPROVED FOR FUNDS BY FINANCE

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Bureau of Water & Wastewater - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay outstanding invoices to Potter and Parsons, Inc. The date of the invoice is July 23, 2012.

ACTION REQUESTED OF B/E:

\$3,104.00 - 2070-000000-5501-396480-604009

This expenditure was for emergency repair parts for a dewatering pump. EA000095493 was issued to Potter and Parsons, Inc. The Bureau was not aware that the previous requisition to purchase a new and different pump was issued to the vendor, which then added to the EA amount, and thus exceeded the \$5,000.00 per year limit. Accounts payable would not process the EA for this reason. Therefore, the Board is requested to authorize payment.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Bureau of Water & Wastewater - Reduction of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a reduction to retainage agreement with to Allan A. Myers, LP, for Water Contract No. 1160-R, Montebello Plant 2 Finished Plant 2 Finished Water Reservoir Cover.

AMOUNT OF MONEY AND SOURCE:

\$1,459,932.72 - 9960-904694-9557-000000-200001

BACKGROUND/EXPLANATION:

Work on Water Contract No. 1160-R, Montebello Plant 2 Finished Plant 2 Finished Water Reservoir Cover is 97% complete. The contractor has received two consecutive "A" evaluations and in accordance with the Board's action on April 28, 2004, is requesting an Early Reduction Partial Release of Retainage. The remaining \$608,556.56 is sufficient to protect the interests of the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The reduction of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Bureau of Water and Wastewater - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Stephanie Stewart for mileage for the month of May 2012.

AMOUNT OF MONEY AND SOURCE:

\$211.46 - 2071-000000-5471-60920-603002

BACKGROUND/EXPLANATION:

The Division of Customer Care failed to have Ms. Stewart's mileage expense report processed in time to be received by the Bureau of Accounting and Payroll Services within the time period, as directed by the AM-240-11.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004 to C.C. Johnson & Malhotra, P.C. under Project No. 1077C, (SC 929) Archive Room Renovations, Patapsco Wastewater Treatment Plant.

AMOUNT OF MONEY AND SOURCE:

\$162,448.62 - 9956-904339-9551-900020-703032

BACKGROUND/EXPLANATION:

The existing sludge processing building's third floor will be renovated to accommodate Wastewater Facilities Engineering Division's archival storage of engineering documents. Under this task, C.C. Johnson & Malhotra, P.C. will provide engineering services that will include the infill of eight existing floor openings, and the removal of platforms and equipment components within the proposed Archive Room Area.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$250,000.00	9956-905533-9549	9956-904339-9551-2
Revenue Bonds	Construction Reserve	Engineering
	Annual Facilities	
	Improvements	

The funds are required to cover the cost of Engineering Services that will provide the design of SC 929, Archive Room Renovations at Patapsco Wastewater Treatment Plant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Finance - Supplemental General Fund
Operating Appropriation for FY 2013

ACTION REQUESTED OF B/E:

The Board is requested to approve a supplemental general fund operating appropriation for FY 2013 to the Department of General Services for Service 731, Facilities Management.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - General Fund Undesignated Fund Balance

BACKGROUND/EXPLANATION:

The supplemental general fund operating appropriation is necessary to provide additional operating expenses to the Department of General Services, which will in turn provide asbestos remediation work for Baltimore City Public Schools.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Maryland Department of Transportation, State Highway Administration for Herring Run Greenway. The period of the MOU is March 31, 2013 through March 31, 2018.

AMOUNT OF MONEY AND SOURCE:

\$1,980,000.00 - 9938-901751-9474-000000-490360

BACKGROUND/EXPLANATION:

The MOU provides for the use of earmark funds from the Safe, Accountable, Flexible, Efficient, Transportation Equity Act; A Legacy for Users (SAFETEA-LU) for the Transportation Enhancement Program.

The Department desires to construct or reconstruct an 8 foot wide shared use trail beginning at Lake Montebello Drive at the service road on the east side of Lake Montebello. The trail will cross Harford Road and continue on both sides of Herring Run in Herring Run Park from Harford Road to Sinclair Lane at Shannon Drive, where the trail segments converge. The trail then crosses Sinclair Lane and terminates at an existing walkway at a postal facility at Sinclair Lane and Shannon Drive. The combined new and resurfaced trail will be 4.15 miles long, and includes two new pedestrian bridges, one just south of and parallel to Harford Road, and one parallel to the Sinclair Lane Bridge over Herring Run.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize assignment of Task No. 4 to Sabra, Wang & Associates, Inc. under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$204,964.43 - 9950-904782-9508-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for design engineering services in connection with Roland Avenue and Northern Parkway Improvements and Traffic Calming under TR 12314.

The scope of services includes, but is not limited to: 1) additional design and survey work including landscaping of additional bumpouts, 2) bioretention treepits, 3) upgrade of approximately 50 additional ADA ramps, 4) incorporation of sign inventory, 5) additional paver crosswalks, 6) U-turn assessment, and 7) performance of field inventory to replace pedestrian light poles with LED in project areas and prepare MOT plan for new signalization intersection in Northern Parkway and Schools entrance intersection.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE/WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

67 - 70

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

03/27/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

1. B50002697, Tree Pruning Removal Forest Valley & Turf, LLC \$2,000,000.00

(Dept. of Recreation & Parks)

MWBO SET GOALS OF 10% MBE AND 0% WBE.

MBE: L. Johnson Tree Service, LLC 49%

MWBO FOUND VENDOR IN COMPLIANCE

2. B50002781, Automotive Transmission Repair Service Holabird Enterprises of Maryland \$2,000,000.00

(Dept. of General Services, Fleet Management)

MWBO GRANTED A WAIVER.

3. B50002659, Safety Shoes and Boots

REJECTION: On February 13, 2013, the sole bid received from Saf-Gard Safety Shoe Company was opened. The pricing submitted is approximately 37% higher than the current contract. Therefore, it is in the best interest of the City to reject the sole bidder and re-solicit.

(Dept. of Finance)

AGENDA

BOARD OF ESTIMATES

03/27/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

4. TR 10314, Inner Harbor East Improvements	Joseph B. Fay Company		\$4,126,171.10
DBE:			
Aaron's Concrete Pumping, Inc.		\$ 35,000.00	0.85%
Aultec, Inc.		25,000.00	0.61%
Chevy Chase Contractors, Inc		191,000.00	4.63%
Franco's Liberty Bridge, Inc.		252,000.00	6.11%
Genesis Steel Services, Inc.		239,000.00	5.79%
Holmes Lawn Care, Inc.		14,000.00	0.34%
J.J. Adams Fuel Oil Co., LLC		64,000.00	1.55%
Load Runner Trucking, Inc.		15,000.00	0.36%
Machado Construction, Co., Inc.		156,000.00	3.78%
Road Safety, LLC		4,200.00	0.10%
		<u>\$995,200.00</u>	<u>24.12%</u>

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,663,352.00	9950-944002-9507	
Federal	Construction Reserve	
	Reserve for Closeouts	
395,396.88	9950-906301-9528	
MVR	Broening Hwy.-Infra-	
	structure	
322,839.65	9950-904324-9528	
MVR	Harbor East	
230,782.83	9950-903412-9507	
MVR	Frederick Ave. Over	
	Gwynns Fall	
<u>\$4,612,371.36</u>	-----	9950-904327-9527-6
		Structure & Improvements
		Parcel "D"- Inner Harbor
		East Improvements

This transfer will fund the cost associated with award of Project TR 10314, Parcel "D"- Inner Harbor East Improvements to Joseph B. Fay Company.

AGENDA

BOARD OF ESTIMATES

03/27/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

6. TR 10311R, Historic Preservation and Traffic Improvements Along Liberty Heights Ave. in Druid Hill Park

Henry H. Lewis Contractors, LLC \$2,968,166.90

DBE: Just Drafting & Construction	\$ 17,625.00	0.59%
Priority Construction	349,946.00	11.79%
Lighting Maintenance	192,514.00	6.49%
William T. King, Inc.	105,816.00	3.57%
Sunrise Safety Services	59,563.00	2.01%
	<u>\$725,464.00</u>	

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,351,540.00	9950-944002-9507	
Federal	Construction Reserve	
	Reserve for Closeouts	
610,000.00	9950-906606-9509	
Other	Reserve for Internal	
	Streets	
<u>\$1,961,540.00</u>	-----	9950-905621-9508-6
		Structure & Improvements
		Improvements along
		Liberty Heights Ave.
		in Druid Hill Park

This transfer will partially fund the cost associated with the award of Project TR 10311, Historic Preservation & Traffic Improvements along Liberty Heights Avenue in Druid Hill Park, to Henry H. Lewis Contractors, LLC. There is an approved Memorandum of Understanding with the Parks and People Foundation to provide \$610,000.00 and the Dept. of Recreation & Parks will provide the rest of the funds for the project.

AGENDA

BOARD OF ESTIMATES

03/27/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

8. TR 09037R, National Aquarium Access Improvements	John Brawner	\$2,448,393.00
DBE: Holmes Lawn Care, Inc.		\$398,850.00 28.54%

9. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,016,656.95	9950-944002-9507	
Federal	Construction Reserve	
	Reserve for Closeouts	
798,995.00	9950-903606-9509	
Other	Reserve for Internal	
	Streets	
<u>\$2,815,651.95</u>		
\$2,448,393.00	-----	9950-903880-9508-6
		Structure & Improvements
244,839.30	-----	9950-903880-9508-5
		Inspection
122,419.65	-----	9950-903880-9508-2
		Contingencies
<u>\$2,815,651.95</u>		National Aquarium Access
		Improvements

AGENDA

BOARD OF ESTIMATES

03/27/2013

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 527 S. Broadway	Garbis Baklayan	Retain cornice sign 15' x 2'4"
Annual Charge: \$ 70.30		
2. 3810 Elm Avenue	Angela Sintes Tyrell	One window well 70" x 44"
Annual Charge: \$300.75		
3. 400 W. Baltimore St.	Balti-West 400, LLC	Single face electric sign 17.28 sq. ft.
Annual Charge: \$140.60		
4. 3133 W. North Ave.	Herman M. Pittman	Awning w/ signage 18' x 3'
Annual Charge: \$148.60		

There are no objections, since no protests were received.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of General Services - Settlement Agreement and
Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a settlement agreement and release with E. Pikounis Construction Co., Inc., for Contract PB 05810, Edmondson Avenue Library No. 28, Renovations and Modifications.

AMOUNT OF MONEY AND SOURCE:

\$18,728.88 - 9936-905058-9457-900000-702064

BACKGROUND/EXPLANATION;

E. Pikounis Construction Co., Inc. submitted a claim totaling \$78,644.51 for additional work allegedly performed and costs allegedly incurred on the project. The Project Manager for the project denied the claim. Following the Contract administrative procedures regarding claims, E. Pikounis appealed the decision to the Division Chief. On July 25, 2012, in an attempt to resolve all outstanding issues on the project an informal hearing was held by Mr. Michael P. Cook, Chief, DGS Major Projects Division. On September 28, 2012, Mr. Cook made certain recommendations as to the amount sought by E. Pikounis to which E. Pikounis subsequently agreed. The settlement agreement formalizes both parties' acceptance of Mr. Cook's recommendations.

APPROVED FOR FUNDS BY FINANCE

(The settlement agreement and release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of General Services - Settlement Agreement and
Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a settlement agreement and release with The Michael Group, Contract PB 10866, Canton Library No. 4, Interior Renovation.

AMOUNT OF MONEY AND SOURCE:

\$29,577.55 - 9936-905058-9457-900000-706063

BACKGROUND/EXPLANATION;

On February 27, 2013, the DGS requested the Board to terminate Contract No. PB 10866 with the The Michael Group because of the contractor's failure to comply with contract requirements. The DGS withdrew the item from the Board agenda because The Michael Group offered to enter into a settlement agreement to terminate the contract. The DGS is requesting the Board to approve the settlement agreement in the amount of \$29,577.55 based on the Law Department's advice and support by the Enoch Pratt Free Library. Both parties have agreed to terminate the agreement for convenience.

APPROVED FOR FUNDS BY FINANCE

(The settlement agreement and release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of General Services - Termination of Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve the termination of contract with Warren-Ehret Company of Maryland, Inc. (W-E) for PB 07813, James Gross & Madison Square Recreation Center HVAC System Upgrades.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION;

On October 25, 2011, the City notified W-E's surety in writing of the company's failure to prosecute the work required under the contract and requested that the surety cure W-E's default by ensuring completion of the contract. As the date for completion of the contract has now passed and the Company has failed to complete its obligation under the contract, the surety has been contacted and engaged to arrange for completion of the company's work. The surety is retaining a contractor to complete W-E's work, however, the work cannot be performed by the completing contractor until W-E's contract with the City is terminated.

PROPOSALS AND SPECIFICATIONS

1. Dept. of Transportation
 - TR 13002, Reconstruction of Footways Citywide
BIDS TO BE RECV'D: 05/01/2013
BIDS TO BE OPENED: 05/01/2013

AGENDA

BOARD OF ESTIMATES

03/27/2013

Department of General Services (DGS) - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with Johnson, Mirmiran and Thompson (JMT) for Project No. 1126J. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$1,831,748.40 - Upset limit

Funds will be identified as tasks are processed.

BACKGROUND/EXPLANATION:

Various City agencies, on a continuing basis, require civil and structural engineering services to modify, upgrade or repair their facilities. Typically, the work involved is limited in scope or of an urgent nature, which in either case, should not be postponed until the customary civil/structural engineering selection process can be executed. To accommodate this type of work, the DGS wishes to establish an on-call civil structural engineering agreement with the JMT. The services will be provided on an as-needed basis, as needs are identified.

The cost of services rendered will be negotiated on a not-to-exceed price for each task assigned. The fees will be based on actual payroll rates, not including overhead and burden, times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The period of the contract will be two years. However, projects started within the two-year period may continue beyond the two-year time frame until completion. The total fee for this consultant's contract will not exceed \$1,831,748.40 for the two-year period.

The consultant was approved pursuant to the Architectural and Engineering Awards Commission (AEAC), under AEAC Project No. 1126.

AGENDA

BOARD OF ESTIMATES

03/27/2013

DGS - cont'd

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 23% FOR MBE AND 10% FOR WBE.

MBE: RJM Engineering, Inc.	0-23%
Findling, Inc.	0-23%
MIN Engineering, Inc.	<u>0-23%</u>
Total	(in the aggregate) 23%

WBE: Albrecht Engineering, Inc.	0-10%
Phoenix Engineering, Inc.	<u>0-10%</u>
Total	(in the aggregate) 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The on-call agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|--|--------------|-----------|
| 1. <u>SOCRATA, INC.</u> | \$ 30,000.00 | Extension |
| Solicitation No. B50002511 - OpenBaltimore Data Portal Hosting - Mayor's Office of Information Technology - Req. No. R625927 | | |

On September 26, 2012 the Board approved the initial award in the amount of \$29,994.00. The period of the extension is March 26, 2013 through September 25, 2013.

- | | | |
|---|--------------|-------------|
| 2. <u>PLATO LEARNING DBA</u> | | |
| <u>EDMENTUM, INC.</u> | \$ 41,529.72 | Sole Source |
| Solicitation No. 08000 - Edmentum Software License Upgrades - Mayor's Office of Employment Development - Req. No. R620124 | | |

This is for the procurement of Edmentum software licenses upgrades. The vendor is the sole provider of the software licenses. A sole source award is recommended. The period of the award is March 27, 2013 through March 26, 2015.

- | | | |
|---|--------------|----------|
| 3. <u>MILLENNIUM AUTO PARTS</u> | \$ 45,000.00 | Only Bid |
| Solicitation No. B50002834 - Used Salvage Foreign and Domestic Auto Parts - Department of General Services - Req. No. R618975 | | |
| 4. <u>ENNIS PAINT, INC.</u> | \$200,000.00 | Renewal |
| Solicitation No. B50001955 - Thermoplastic Blocks - Department of Transportation - P.O. No. P517285 | | |

On June 22, 2011, the Board approved the initial award in the amount of \$220,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$200,000.00 is for the period June 22, 2013 through June 21, 2014, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|---|--------------|---------------------------|
| 5. ACCESSIT GROUP,
INC. | \$100,000.00 | Sole Source/
Agreement |
| Solicitation No. 08000 - Sourcefire Network Security Agreement
- Police Department - Req. Nos. Various | | |

The Board is requested to approve and authorize execution of an agreement with AccessIt Group, Inc. The period of the agreement is effective upon Board approval for one year with four 1-year renewal options for maintenance and support.

This new agreement will provide a vital network security solution for the Baltimore City Police Department. The vendor is the sole provider of the highest level of implementation, maintenance, and technical support required for this network security system.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | |
|--|--------------|----------|
| 6. NATIONAL CAPITAL
INDUSTRIES | \$100,000.00 | Increase |
| Solicitation No. B50001180 - Revolution Traffic Cones -
Agencies Various - P.O. No. P510696 | | |

On September 16, 2009, the Board approved the initial award in the amount of \$46,440.00. The award contained three 1-year renewal options. Subsequent actions have been approved. Additional funds are required to meet increasing usage of this contract. This increase in the amount of \$100,000.00 will make the award amount \$306,440.00.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|--|--------------|-----------|
| 7. <u>LEHIGH OUTFITTERS, LLC</u> | \$ 35,000.00 | Extension |
| Solicitation No. B50000403 - Safety Shoes - Department of Finance - P.O. No. P502695 | | |

On April 30, 2008, the Board approved the initial award in the amount of \$236,429.00. On December 10, 2008, the Board approved an amendment. The award contained two 1-year renewal options. Subsequent actions have been approved. A two month extension is necessary to re-solicit the City's requirement. The period of the extension is May 1, 2013 through June 30, 2013, with no renewal options remaining.

MWBOO GRANTED A WAIVER.

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|---|----------------|----------|
| 8. <u>RUDOLPH'S OFFICE & COMPUTER SUPPLY, INC.</u> | \$2,000,000.00 | Increase |
| Solicitation No. B50001027 - J.I.T. Office Supplies - Agencies Various - P.O. No. P511280 | | |

On July 1, 2009, the Board approved the initial award in the amount of \$1,423,280.00. On July 13, 2010, the City Purchasing Agent approved an increase in the amount of \$50,000.00. The award contained one 1-year renewal option. Subsequent actions have been approved. This increase in the amount of \$2,000,000.00 will provide funds through July 31, 2014 and will make the award amount \$8,023,280.00. The contract expires on July 31, 2014, with one 1-year renewal option remaining.

MWBOO SET GOALS OF 5% MBE AND 0% WBE.

MBE: Sutherland Data Products	4%
Sym, Inc.	1%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|---|--------------|----------|
| 9. MITCHELL PLUMBING &
HEATING, INC. | \$100,000.00 | Increase |
| Solicitation No. B50002088 - Drain Cleaning Services -
Department of General Services - P.O. No. P518386 | | |

On September 14, 2011, the Board approved the initial award in the amount of \$138,230.00. The award contained one 2-year renewal option. Due to increased usage of this contract an increase in the amount of \$100,000.00 is necessary. This increase will make the total award amount \$238,230.00, with one 2-year renewal option remaining.

- | | | |
|--|--------------|----------|
| 10. THE ASSET STORE d/b/a
OVERSTOCK OUTLET | \$ 15,000.00 | Increase |
| Solicitation No. B50002014 Furnish and Deliver Bed Sets
Mattresses, Box Springs, Bed Frames & Mattress Covers - Fire
Department - P.O. No. P517969 | | |

On August 17, 2011, the Board approved the initial award in the amount of \$27,900.00. Due to increase usage of the contract an increase in the amount of \$15,000.00 is necessary. This increase will make the total award amount \$72,900.00.

- | | | |
|---|--------------|----------|
| 11. FREEMIRE & ASSOCIATES,
INC. | \$ 30,000.00 | Increase |
| Solicitation No. 08000 - DeZurik Plug Valves and Parts -
Department of Public Works, Bureau of Water & Wastewater -
P.O. No.P516391 | | |

On March 2, 2011, the Board approved the initial award in the amount of \$44,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Due to an unanticipated increase in usage of supplies from this vendor an increase in the amount of \$30,000.00 is necessary. This increase will make the total award amount \$94,000.00.

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|---------|---------|
| 12. JAN FERGUSON, INC.
Solicitation No. B50001013 - Landscaping Exterior & Interior Plants Maintenance Service - Agencies - Various - P.O. No. P508186 | \$ 0.00 | Renewal |
|---|---------|---------|

On May 13, 2009, the Board approved the initial award in the amount of \$33,257.60. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal is for the period May 11, 2013 through May 10, 2014.

MBE: Missouri Landscaping 10%

WBE: K&M Professional Services, LLC. 5%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|---|----------------|----------|
| 13. 1 ST CHOICE STAFFING AGENCY, LLC
ABACUS CORPORATION
AMERICA ON DEMAND OF MARYLAND, INC.
NEC STAFFING SERVICES
TRUSTWORTHY STAFFING SOLUTIONS
EXCEL STAFFING & PERSONNEL SERVICES
DEPENDABLE NURSING SERVICES
ARBOR E&T, LLC, d/b/a CARE RESOURCES | \$2,705,000.00 | Increase |
| Solicitation No. B50001026 - Provide Temporary Personnel - Agencies - Various - P.O. Nos. Various | | |

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On July 29, 2009, the Board approved the initial award in the amount of \$5,000,000.00. The award contained one 2-year renewal option. Subsequent actions have been approved. Due to increased usage of the contract, the initial award amount to each vendor is almost depleted. This increase in the amount of \$2,705,000.00 is necessary to ensure continuity of services. This increase makes the total award amount \$20,980,000.00. The contract expires on July 31, 2013 with one 2-year renewal options.

MWBOO SET MBE GOALS AT 15% AND WBE GOALS AT 15%

1ST CHOICE STAFFING AGENCY, LLC

MBE: Aspen Group, Inc. (MWBOO approved the change from Magnificus Corporation to Aspen Group, Inc.)

WBE: Beacon Staffing Alternatives, Inc.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON 2/28/13 BECAUSE OF LOW MBE PARTICIPATION.

ABACUS CORPORATION

MBE: Proper Staffing, Inc.

WBE: SYM, Inc.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON 2/12/13 BECAUSE OF LOW MBE/WBE PARTICIPATION.

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

AMERICA ON DEMAND OF MARYLAND, INC.

MBE: Proper Staffing, Inc.

WBE: Beacon Staffing Alternatives, Inc.

The Department is requesting an increase to maintain continuity of service.

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON 2/11/13 BECAUSE OF LACK OF A GOOD FAITH EFFORT AND DID NOT RECOMMEND THAT AN INCREASE BE GRANTED.

NEC STAFFING SERVICES

MBE: Swift Staffing (MWBOO approved the change from Win Win Placements, LLC to Swift Staffing.)

WBE: All Pro Placement Services, Inc. (MWBOO approved change from Mary Kraft & Associates, Inc. to All Pro Placement Services, Inc.)

MWBOO FOUND VENDOR IN COMPLIANCE ON 2/28/13.

DEPENDABLE NURSING SERVICES

MBE: Crownhills Enterprises, Inc. (MWBOO approved the change from Magnificus Corp. and Elite Healthcare Services, Inc. to Crownhills Enterprises, Inc.)

WBE: SYM, Inc. (MWBOO approved the change from Community Care Nursing Services, Inc., Trustworthy Staffing Solutions and Lacy's Professional Services Inc. to SYM, Inc.)

MWBOO FOUND VENDOR IN COMPLIANCE ON 2/28/13.

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

ARBOR E&T d/b/a CARE RESOURCES

MBE: Excel Staffing & Personnel Services (MWBOO approved the change from 1st Choice Staffing Agency, LLC to Excel Staffing & Personnel Services.)

WBE: Dependable Nursing Services (MWBOO approved the change from Mary Kraft & Associates, Inc., Kennedy Personnel Services, Inc., Staff Quest, Inc and Sigman & Summerfield Assoc. Inc. to Dependable Nursing Services.)

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON 3/1/13 BECAUSE OF LOW MBE/WBE PARTICIPATION.

TRUSTWORTHY STAFFING SOLUTIONS

MBE: Lacy's Professional Nursing Services

WBE: SYM, Inc. (MWBOO approved the change from All Staffing Inc. to SYM, Inc.)

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON 2/28/13 BECAUSE OF LOW MBE/WBE PARTICIPATION.

EXCEL STAFFING & PERSONNEL SERVICES

MBE: Dependable Nursing Services, Inc. (MWBOO approved the change from Trustworthy Staffing Solutions to Dependable Nursing Services, Inc.)

WBE: Kennedy Personnel Services

MWBOO FOUND VENDOR IN COMPLIANCE ON 2/11/13.

AGENDA

BOARD OF ESTIMATES

03/27/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

14. STEPHAN L. GREEN TRAILERS	Termination &
GJ&L d/b/a	Award
BORDER EQUIPMENT CO.	\$ 38,000.00
Solicitation No. B50002773 - Skid Steer Loaders and Flat Bed Trailers - Department of Public Works, Bureau of Solid Waste - Req. No. R621188	

On February 6, 2013, the Board approved an item wise award for Skid Steer Loaders to JESCO, Inc. and for Flat Bed Trailers to Stephan L Green Trailers. Stephan L. Green Trailers has produced trailers that do not meet the specification and has concluded and informed the City that it is unable and unwilling to provide the unit specified at his quoted bid price. Therefore, the Board is requested to terminate the contract with Stephan L. Green Trailers for Flat Bed Trailers for default and award the contract to the next lowest bidder GJ&L d/b/a Border Equipment Co. at an increased cost of \$4,400.00. The above amount is the City's estimated requirement. However, the vendor will supply the City's entire requirement, be it more or less.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/27/2013

Office of Civil Rights and - Hearing Officer Services Agreement
Wage Enforcement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a hearing officer services agreement with Mr. Alan B. Jacobson. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - 1001-000000-6560-424800-603026

BACKGROUND/EXPLANATION:

On an as needed basis, at the direction of the Wage Commission, Mr. Jacobson will serve as a Hearing Officer for the Wage Commission. Mr. Jacobson will conduct hearings in the Prevailing and Living Wage Sections as required by Article 5, §§25 and 26, of the Baltimore City Code.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The hearing officer services agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/27/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Finance</u>			
1. Harry E. Black	National Forum for Black Public Administrators Atlanta, GA April 20 - 23, 2013 (Reg. Fee \$568.00)	Gen. Funds	\$1,372.80

The Department has paid the registration fee in the amount of \$568.00 with a City issued credit card assigned to Mr. Andrew Kleine. Therefore, the disbursement to Mr. Black will be \$804.80.

Fire Department

2. James Clack William Brewer Mark Wagner	Metropolitan Fire Chief's Conference Phoenix, AZ April 6 - 11, 2013 (Reg. Fee \$350.00 ea.)	Gen. Funds	\$5,979.60
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The subsistence rate for this location is \$199.00 per day. The hotel cost is \$189.00 per night not including occupancy taxes in the amount of \$25.08 per night. The Department is requesting an additional \$30.00 per day to cover the cost of meals and incidental expenses.

The Department has prepaid the airfare and registration on City issued credit card assigned to Mr. James Clack. The disbursement to each attendee will be in the amount of \$1,300.40.

AGENDA

BOARD OF ESTIMATES

03/27/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
3. Neil Moores	CIO Forum Colorado Springs, CO April 29, - May 2, 2013	General Funds	\$1,119.10

The airfare in the amount \$612.10 was prepaid using the City issued credit card assigned to Ms. Lyque O'Connor. The disbursement to Mr. Moores will be in the amount of \$507.00.

4. Heidi E. Greenleaf	Comparative Compliance Course Prince George's Co. March 31, 2013 - April 26, 2013	Gen. Funds	\$4,480.00
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In order to become certified as a Police Officer/Watershed Ranger with Maryland, the employee is required to obtain certification as a Police Officer from the Maryland Police Training Commission within one year of hiring. The Department is requesting permission for Ms. Greenleaf to stay at Towne Place Suites, Marriott Hotel in Prince George County because of the strenuous physical and emotional nature of the daily training activities involved. The commuting in the morning and evening back and forth would be a deterrent on the candidate's full participation's in the training activities each day. Ms. Greenleaf will use a City vehicle to get to the training.

Mayor's Office of Human Services

5. Amy Montiel	Nat'l. Human Services Data Consortium Spring Conference Seattle, WA April 24 - 28, 2013 (\$375.00 Reg. Fee)	Fed. HUD-SHP	\$1,384.60
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12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED