

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - MARCH 18, 2015

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

A.R. Marani, Inc.	\$ 8,000,000.00
Alason Electrical Contractors, Inc.	\$ 8,000,000.00
Angelozzi Brothers, Inc.	\$ 8,000,000.00
Arundel Builders and Construction, LLC	\$ 1,500,000.00
CPE, Inc.	\$ 1,500,000.00
Haines Industries, Inc.	\$ 900,000.00
Innovative Electrical Testing & Construction, LLC	\$ 1,500,000.00
L.R. Willson & Sons, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Alpha Corporation	Engineer
Counsilman-Hunsaker	Engineer
Davis Buckley Architects & Planners	Architect

AGENDA

BOARD OF ESTIMATES

03/18/2015

BOARDS AND COMMISSIONS - cont'd

Grace E. Fielder & Associates, Chartered	Engineer
GWWO, Inc./Architects	Architect
Keast & Hood	Engineer
Mincin Patel Milano, Inc.	Engineer
Morabito Consultants, Inc.	Engineer
Penza Bailey Architects	Architect

AGENDA

BOARD OF ESTIMATES

03/18/2015

Employees' Retirement System (ERS) - Investment Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Investment Management Agreement with Harding Loevner LP.

AMOUNT OF MONEY AND SOURCE:

\$75,000,000.00 - approximately of ERS assets

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

All funds and expenses will be expended from the ERS. Harding Loevner LP will be managing approximately \$75,000,000.00 of the ERS assets in a separate account invested in international large-cap equities.

The ERS Board of Trustees conducted a search for an international large-cap equities fund manager, and as a result of that search, selected Harding Loevner LP. The search and selection process was conducted with the assistance and advice of the ERS's investment advisor, Marquette Associates.

MWBOO GRANTED A WAIVER.

(The Investment Management Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment of certain rates at the City-owned Arena Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that rate adjustments at this parking facility are warranted at this time.

The PABC performed a survey of parking rates in the areas surrounding the Arena Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. To bring the rates charged at the Arena Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation. The rate adjustments were unanimously approved by the PABC Board of Directors.

AGENDA

BOARD OF ESTIMATES

03/18/2015

PABC - cont'd

Location	Proposed Transient Rate Changes				Proposed Monthly Rate Changes
Arena	Regular Transient Rates				Regular Monthly Rate
Garage		Current Rate	Proposed Rate	Last Rate Change	No Proposed rate adjustment
	Up to 1 hour	\$ 7.00	\$ 8.00	November 2013	
	Up to 2 hours	\$ 9.00	\$10.00	November 2013	
	Up to 3 hours	\$13.00	\$14.00	November 2013	
	4-12 hours	\$15.00	\$16.00	September 2014	
	13-24 hours	\$16.00	\$17.00	November 2013	

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/18/2015

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Penn Station Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that rate adjustments at this parking facility are warranted at this time.

Due to current high demand for monthly parking at the Penn Station Garage, the PABC staff developed the rate adjustment recommendation submitted. This rate adjustment was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes		
Penn Station		Regular Monthly Rate		
	No proposed rate adjustments	Regular Rate	Current Rate \$215.00	Proposed Rate \$220.00

PABC - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

9 - 11

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

03/18/2015

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 100,000.00	9910-926013-9587	
31 st Com. Dev.	Acquisition - Tax	
Bonds (CDB)	Sale	
300,000.00	9910-905923-9587	
30 th CDB	Greenmount West	
475,000.00	" "	
31 st CDB		
250,000.00	9910-912014-9587	
31 st CDB	Ground Rent	
	Acquisition	
\$1,125,000.00	-----	9910-908044-9588
		Acquisition and
		Relocation

This transfer will provide funds to replenish Land Resources general acquisition and relocation account. The funds are needed to complete relocations associated with demolition projects.

Department of General Services

2. \$ 70,179.00	9916-905001-9194	9916-904943-9197
State Revenue	Constr. Reserve -	Appellate Judge's
	Unallotted	Chambers - Active

These chambers will be needed for the two incoming new Appellate Judges that will be located at Courthouse East.

AGENDA

BOARD OF ESTIMATES

03/18/2015

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
3. \$ 44,000.00 State	9938-908808-9475 Reserve - Com. Parks & Play- grounds FY11	9988-907808-9474 Active - Com. Parks & Playgrounds FY11
411,000.00 Rec. & Pks. 25 th Series	9938-903792-9475 Reserve - Park Rehab. FY10	9938-904792-9474 Active - Park Rehab. FY10
220,000.00 Rec. & Pks. 26 th Series	9938-933003-9475 Reserve - Islamic- Way, Joseph Lee, Wegworth	9938-937003-9474 Active - Islamic Way Joseph Lee, Wegworth
300,000.00 Rec. & Pks. 27 th Series \$ 975,000.00	9938-917027-9475 Reserve - Clifton/ Wegworth Park Courts	9938-919027-9474 Active - Clifton/ Wegworth Park Courts

This transfer will provide funds to cover costs associated with the construction of park site improvements at Wegworth Park.

Mayoralty-Related/Department of Planning

4. \$ 150,000.00 24 th Econ. Dev. Loan	9904-923012-9129 AVAM Space Ex- pansion - Reserve	9904-926012-9127 AVAM Space Ex- pansion - Active
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This transfer will provide funds to the American Visionary Art Museum (AVAM) located at 800 Key Highway, for expansion of exhibit space. This alteration work will change the internal space and the physical characteristics of the facility. The expansion work will include updates to lighting, flooring, signage and skylights to enhance visitor experience.

AGENDA

BOARD OF ESTIMATES

03/18/2015

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
5. \$ 100,000.00	9910-914022-9600	9910-903355-9601
24 th Econ.	Constr. Reserve	W/S Historic
Dev. Funds	Westside Historic	Properties -
	Property Stabili-	Stabilization
	zation	Rehab.

This transfer will provide funds for repairing City-owned properties located in the downtown redevelopment project area. The Department of General Services will make all repairs on properties located at 109 W. Lexington Street, 215 W. Lexington Street, and 409 Tyson Street. These funds will allow the DGS to render services to BDC for other City-owned properties with ongoing maintenance issues in the greater downtown area.

AGENDA

BOARD OF ESTIMATES

03/18/2015

Fire and Police Employees' - Amendment to Investment
Retirement System (F&P) Advisory Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to the Investment Advisory Agreement (Amendment) with Summit Strategies, Inc. (Summit).

AMOUNT OF MONEY AND SOURCE:

\$200,000,000.00 - approximately of F&P funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

All funds and expenses will be expended from the F&P. Pursuant to the Amendment, Summit will oversee the direct management of approximately \$200,000,000.00 of the F&P funds in "hedged" investments for an additional investment advisory fee.

On October 7, 2009, the Board approved the Investment Advisory Agreement with Summit, under which Summit agreed to render investment advisory services on behalf of the F&P. In an effort to reduce management fees on hedge fund investments, the F&P Board now desires that the F&P's investment allocation in hedge funds be shifted from fund-of-funds investments to direct fund investments.

Summit will assist in F&P's selection and oversight of hedge fund investment managers, which service Summit provides for its clients at an additional annual fee to defray extra resources and work provided for appropriate due diligence and oversight of hedge fund managers.

The Amendment will authorize Summit to provide those additional services for 25 basis points of the F&P's hedge allocation, which is presently valued at approximately \$200,000,000.00.

AGENDA

BOARD OF ESTIMATES

03/18/2015

F&P - cont'd

It is estimated that this approach will result in a substantial reduction in fees paid by the F&P on hedge fund investments.

MWBOO GRANTED A WAIVER.

(The Amendment to the Investment Advisory Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Fire Department - Donation

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a donation from the Under Armour, Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department received an unsolicited donation of 1,596 pairs of men's UA Valsetz RTS Tactical Boots. These boots will be stored at the Fire Supply and will be distributed to its members for personal use.

The submitted letter from the donor stated that the boots value is \$191,504.04. The City by approval of the submitted letter accepts the donation and will formally thank the donor for its continued support.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of General Services - Amendment No. 1 for
Project No. 1126J

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 for Project No. 1126J with Johnson, Mirmiran and Thompson, Inc. (JMT). Amendment No. 1 will extend the period of the agreement through March 27, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 27, 2013, the Board approved the original agreement with the JMT for a two year period with an upset limit of \$1,831,748.40. Due to extra work that needs to be assigned to the JMT the contract needs to be extended through March 27, 2016.

MBE/WBE PARTICIPATION:

The consultant will comply with the MBE goal of 27% and WBE goal of 9% that was approved in the original agreement for Project No. 1126J.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 for Project No. 1126J has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 720 Aliceanna Street	Harbor East Limited Partnership	One double face electric sign @ 9.29 sq. ft.
\$ 70.30 Annual Charge		
2. 2847 Huntingdon Avenue	Fuma Real Estate, LLC	Retain two single face electric signs @ 12' x 3' each
\$ 281.20 Annual Charge		
3. 904 Light Street	Peter T. Chresso	Four goose lamp lights
\$ 100.00 Flat Charge		
4. 511 S. Central Avenue	1100 Fleet Street, LLC	Outdoor seating 32' x 4'
\$1,009.50 Annual Charge		
5. 1401 Fleet Street	1401 Fleet Street, LLC	Three awnings @ 13'11" x 2' each
\$ 210.90 Annual Charge		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

03/18/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Eutaw Place, LLC	4715 Park Heights Avenue	G/R \$96.00	\$ 800.00
	4717 Park Heights Avenue	G/R \$96.00	\$ 800.00
2. Ilene H. Powers	4727 Park Heights Avenue	G/R \$96.00	\$ 880.00
<p>The ground rent was appraised for \$800.00 and the owner requested a 10% increase in the fair market value. An administrative settlement was approved to pay the owner \$880.00 for the ground rent interest.</p>			
3. Jose Marcelo Marquez and Maria Josefina Marquez	4741 Park Heights Avenue	F/S	\$21,000.00
4. Lee & Joyce Inc.	4745 Park Heights Avenue	G/R \$120.00	\$1,100.00
5. Burton Real Estate, LLC.	4813 Park Heights Avenue	L/H	\$6,400.00

Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount.

AGENDA

BOARD OF ESTIMATES

03/18/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payment of Settlement</u>			
6. Santos E. Ochoa	3410 Woodland Ave.	F/S	\$ 5,000.00

Funds are available in account 9910-903183-9588-900000-704040.

On July 16, 2014, the Board approved the acquisition, by condemnation, of the fee simple interest in the real property located at 3410 Woodland Avenue.

On August 4, 2014, the City filed a condemnation action for the acquisition of the fee simple interest in the real property located at 3410 Woodland Avenue. On July 16, 2014, the Board approved the fair market value of the property in the amount of \$18,000.00, based upon an independent appraisal report. The owner disclaimed interest in the property. The mortgage holder's appraisal valued the property at \$30,000.00. After negotiations, the parties agreed to settle the condemnation suit for \$23,000.00. Therefore, the Board is requested to approve an additional \$5,000.00.

AGENDA

BOARD OF ESTIMATES

03/18/2015

Space Utilization Committee - Antenna License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Antenna License Agreement with Erasmus Properties (Fort Avenue) Business Trust, LLC. The period of the Antenna License Agreement is effective upon Board approval for five years, with three 5-year renewal options.

AMOUNT OF MONEY AND SOURCE:

The license fee is \$1.00.

BACKGROUND/EXPLANATION:

The Mayor's Office of Information Technology (MOIT) would like to provide wireless data transfer services to City agencies. The Antenna License Agreement allows MOIT and the Licensor to formally establish the parameters of MOIT's use of the Licensor's property.

MOIT will install and operate a microwave antenna, wireless camera receive-antennas, and install cables at 2101 East Fort Avenue. The City will be responsible for maintaining its equipment.

The Licensor will give the City reasonable access to stairwells, ladders, rooftops, and vertical and horizontal shafts. MOIT will have access to the property as regulated by the Antenna License Agreement.

The Space Utilization Committee approved this License Agreement on March 10, 2015.

(The Antenna License Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

03/18/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|--|--------------|---------|
| 1. FIREMIRE & ASSOCIATES
INC. | \$100,000.00 | Renewal |
| Contract No. 08000 - Dezurik Plug Valves - Department of Public Works, Water and Wastewater - P.O. No. P526803 | | |

On April 2, 2014, the Board approved the initial award in the amount of \$100,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$100,000.00 is for the period April 1, 2015 through March 31, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that, no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|---|--------------|---------|
| 2. KERSHNER ENVIRONMENTAL
TECHNOLOGIES, LLC | \$300,000.00 | Renewal |
| Contract No. 08000 - Furnish and Deliver Chlorination and De-Chlorination Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P519869 | | |

On March 28, 2012, the Board approved the initial award in the amount of \$200,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$300,000.00 is for the period April 8, 2015 through April 7, 2016. The above amount is the City's estimated requirement.

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BOARD OF ESTIMATES

03/18/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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| 3. HONEYWELL BUILDING SOLUTIONS,
SES CORPORATION | \$ 0.00 | Renewal |
| Contract No. B50002161 - Maintenance Services for Life and Safety Systems for Convention Center - Convention Center - P.O. No. P519485 | | |

On January 25, 2012, the Board approved the initial award in the amount of \$2,250,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period March 1, 2015 through February 28, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 21% MBE AND 6% WBE.

	<u>Commitment</u>	<u>Performed</u>
MBE: Horton Mechanical Contractors, Inc.	21%	\$263,772.00 21%
WBE: The Fireline Corporation	6%	*See note below

*Per contracting agency, The Fireline Corporation was unable to respond to prime contractor's requests for services. Contractor has demonstrated good faith efforts.

MWBOO FOUND VENDOR IN COMPLIANCE.

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| 4. CORRELLI, INCORPORATED
ALBAN TRACTOR CO., INC. | \$ 0.00 | Renewal |
| Contract No. B500002267 - Parts and Maintenance & Repair Services for Caterpillar Construction Equipment - Department of Public Works, Bureau of Solid Waste - P.O. Nos. P520013 and P520012 | | |

AGENDA

BOARD OF ESTIMATES

03/18/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On February 22, 2012, the Board approved the initial award in the amount of \$700,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period April 1, 2015 through March 31, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

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|---|---------------|----------|
| 5. EAST COAST EMERGENCY LIGHTING, INC. | \$ 500,000.00 | Increase |
| Contract No. B50001903 - Assorted Light Bars and Light Sets - Department of General Services, Fleet Management - P.O. No. P523572 | | |

On May 25, 2011, the Board approved the initial award in the amount of \$750,000.00. The award contained three 1-year renewal options. Subsequent increases and one renewal have been approved. This increase in the amount of \$500,000.00 is necessary to purchase light bars and light accessories for the police units and emergency equipment being purchased. This increase will make the award amount \$3,250,000.00. The contract expires on June 30, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

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|---|--------------|----------|
| 6. MEINEKE CAR CARE CENTERS, LLC | \$ 50,000.00 | Increase |
| Contract No. B50001978 - Motor Vehicle Exhaust System Repairs - Department of General Services - P.O. No. P517917 | | |

On July 27, 2011, the Board approved the initial award in

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BOARD OF ESTIMATES

03/18/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

the amount of \$100,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Due to increased usage an increase in the amount of \$50,000.00 is necessary. This increase in the amount of \$50,000.00 will make the award amount \$225,000.00. The contract expires on October 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

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|---|------------------------------|--------------|----------|
| 7. | <u>AMARA ENTERPRISE, LLC</u> | \$ 46,393.00 | Increase |
| Contract No. B50003803 - CharmTV Studio Upgrade Equipment Installation - MOCAB - Req. No. R678873 | | | |

On November 5, 2014, the Board approved the initial award in the amount of \$37,992.00. This increase in the amount of \$46,393.00 is necessary to provide related out of scope services critical to the time sensitive completion of studio network upgrades. This increase in the amount of \$46,393.00 will make the award amount \$84,385.00. The contract expires on November 4, 2015.

It is hereby certified, that the above procurement is of such a nature that, no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 8. | <u>JAY'S RESTAURANT GROUP, INC.</u> | \$ 36,126.59 | Ratification |
| Contract No. 06000 - Food Services for Snow Emergency - Department of Transportation - Req. Nos. R692367, R692370, etc. | | | |

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BOARD OF ESTIMATES

03/18/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The Department of Transportation requests that the Board ratify additional expenses incurred with the vendor to provide food services for the staff working at the EOC and salt yard during recent snow events, while the catering contracts B50003951 and B50003955 were awaiting the Board of Estimates approval. The period of the ratification is February 11, 2015 through March 4, 2015.

It is hereby certified, that the above procurement is of such a nature that, no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

9.	ACCELA, INC.	\$110,000.00	Assignment Agreement and Increase
Contract No. 08000 - Construction Contract Planning and Coordination Services Software Agreement - Department of General Services - Req. No. Various			

The Board is requested to approve and authorize execution of an Assignment Agreement with Accela, Inc. The contract expires on September 14, 2017.

On September 10, 2008, the Board approved the initial award in the amount of \$45,000.00 with Envista Corporation. The award contained five 1-year renewal options. All renewals have been exercised and the contract expires on September 14, 2017. Subsequent amendments and increases have been approved. Accela, Inc. has purchased the rights, title, obligations, conditions, assets and interests of Envista Corporation and is requesting assignment of the current contract. This increase in the amount of \$110,000.00 is necessary for the continued funding of the agreement for construction management software licenses and support required by the Department of General Services to coordinate various construction projects.

AGENDA

BOARD OF ESTIMATES

03/18/2015

Mayor's Office of Human - Continuum of Care Agreements
Services (MOHS)

The Board is requested to approve and authorize execution of the Continuum of Care Agreements. The period of the Agreement is February 1, 2015 through January 31, 2016, unless otherwise indicated.

1. YWCA OF THE GREATER BALTIMORE AREA, INC. \$162,806.00

Account: 4000-496215-3572-591461-603051

The YWCA of the Greater Baltimore Area, Inc. will use the funds to provide support services to 19 families at their Druid Heights Transitional Housing Project (THP) site. The THP provides transitional housing through a partnership with the Druid Heights Community Development Corporation. Intensive supportive services are provided to at least 19 homeless families with dependent children in Baltimore City. The THP seeks to move participating families into permanent housing and through provision of supportive services to help them gain the skills, income, and other resources necessary to achieve, and maintain self-sufficiency.

2. MERCY MEDICAL CENTER, INC. \$330,300.50

Account: 4000-496215-3571-591465-603051

The Mercy Medical Center, Inc. (Mercy) will provide support services to 80 households. Mercy will complete intake assessments on 240 homeless families. A minimum of 80 families will exit into permanent housing during the operating year. Mercy staff will assess, arrange, coordinate, and monitor the delivery of individualized services to meet the needs of program participants. Supportive services provided through this project are geared towards assisting participants in increasing skill level, income, self-determination, and maintaining residential stability.

AGENDA

BOARD OF ESTIMATES

03/18/2015

MOHS - cont'd

3. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$54,556.50**

Account: 4000-496215-3572-591429-603051

St. Vincent de Paul of Baltimore, Inc. will provide support services to 15 families at their Cottage Avenue Community transitional housing program. The Cottage Avenue Community transitional housing program is a comprehensive housing program designed to help families successfully transition from emergency shelters to permanent housing and self-sufficiency. The transition housing program serves an average of 24 families per year for a maximum stay of two years, with the majority of families transitioning to permanent housing within 14 months. The entire focus of program services is to provide stable, safe and affordable housing, assist the head of household in securing a stable source of income sufficient to pay for basic needs such as food and clothing, and help families obtain appropriate child care so that the adult(s) in the family are able to work effectively towards achieving self-sufficiency. The period of the Continuum of Care Agreement is March 1, 2015 through February 29, 2016.

The Continuum of Care Agreements are late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Continuum of Care Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of Planning - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with The Hatcher Group, Inc. The period of the Agreement is effective upon Board approval for 90 days.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - 9905-903009-9188-000000-703032

BACKGROUND/EXPLANATION:

Since the summer of 2013, the Department of Planning has been leading a master planning process for the area around the new Horseshoe Casino. The goal is to complete the master plan before the summer of 2015 in order to use the adopted plan to prepare the multi-year South Baltimore Local Impact Aid spending plan in the fall 2015 and incorporate the recommendations into the FY'17 budget. The current draft of the master plan was submitted to the Department of Planning in December 2014 by the previous consultant firm (McCormick Taylor - with contract expiring March 18, 2015). The requested action will provide necessary assistance to refine final text and recommendations with copy editing and communications expertise in order to complete the Master Plan and provide a compelling executive summary. The vendor will provide both a short executive summary and an edited, concise full version of the final draft of the document.

Brief timeline:

- Summer 2013: Interagency data gathering
- Fall 2013: Public outreach in community
- Winter 2014: Background planning documents completed by planning staff

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of Planning - cont'd

- Spring 2014: Consultants on board to access gathered information and draft recommendations, strategies and implementation actions incorporating best practices from around the country
- Summer-Fall 2014: Consultants conduct further public outreach/community charrettes
- Spring 2015: Completion of Master Plan and Executive Summary
- Summer 2015: Adoption of Master Plan by Planning Commission

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 11** favorable reports by the Planning Commission on February 26, 2015 on Transfers of Funds approved by the Board of Estimates at its meetings on February 11 and February 25, 2015.

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of Public Works/Office - Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Johnson, Mirmiran & Thompson, Inc. under Project No. 1202, SC 940, Wastewater Engineering Services for Sewer Capacity Improvements in the Upper Gwynns Run Area of High Level Sewershed. The period of the Agreement is effective upon Board approval for two years or until the upset limit is reached.

AMOUNT OF MONEY AND SOURCE:

\$999,934.90 - 9956-906647-9551-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide engineering services necessary to evaluate, prepare design analyses, and develop construction contract documents to accomplish sewer collection system capacity improvements in the Upper Gwynns Run Area of the High Level Sewershed. The scope of work includes design of trenchless sewer rehabilitation, sewer capacity enhancement through upsizing existing sewers and new parallel relief sewer. The purpose of this project is to eliminate engineered overflows as required by the Consent Decree. Design will include preparation of contract documents including construction cost estimate, permit applications, right-of-ways acquisitions, survey and geotechnical work. Additional services will include project management, contract administration, investigation, and developing and implementing public information materials.

MBE: Savin Engineers, P.C.	\$100,173.57	10.02%
EBA Engineering, Inc.	39,691.13	3.97%
Khafra Engineering Consultants, Inc.	100,695.76	10.07%
E2CR, Inc.	29,425.60	2.94%
	<u>\$269,986.06</u>	<u>27.00%</u>

AGENDA

BOARD OF ESTIMATES

03/18/2015

DPW - cont'd

WBE: Albrecht Engineering, Inc. \$ 99,990.86 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,100,000.00	9956-906619-9549	
Wastewater Rev.	Constr. Reserve	
Bonds	Sewer System	
	Evaluation Program	
\$ 999,934.90	-----	9956-906647-9551-3
		Design
100,065.10	-----	9956-906647-9551-9
		Administration
<hr/>		
\$1,100,000.00		

The funds are to cover the cost of SC 940, Sewer Capacity Improvements in the Gwynns Run Area.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of Public Works/Office - Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Sidhu Associates, Inc. under Project SC 924, Arc Flash Hazard Improvements at the Patapsco Wastewater Treatment Plant. The period of the Agreement is effective upon Board approval for 30 months or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$38,506.46 - 9956-905334-9551-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide post award engineering services during construction of SC 924 Arc Flash Hazard Improvements at the Patapsco Wastewater Treatment Plant. The engineering services will include review of shop drawings, respond to requests for information, prepare operation and maintenance manuals for the operation of 15 kV and 33 kV remote control cabinet and record drawings. The Consultant will also provide assistance in inspection of testing and setting of relays and loop testing for electrical meter wiring and train the plant operation and maintenance personnel in the operation of remote control switchgear. In addition, the Consultant will conduct conditional and final acceptance inspection and prepare punch list items.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of Public Works/Office - Amendment No. 5 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 5 to Agreement with KCI Technologies, Inc. (KCI), under Project 1118, Improvements to the Wastewater Collection System for Consent Decree Wet Weather Compliance. Amendment No. 5 will extend the Agreement through September 21, 2016.

AMOUNT OF MONEY AND SOURCE:

\$1,655,184.74	-	2070-000000-5601-399012-603026
147,004.66	-	2070-000000-5501-604304-603026
51,517.65	-	2071-000000-5521-393704-603026
51,517.65	-	2071-000000-5521-393804-603026
103,035.38	-	2072-000000-5181-390502-603026
\$2,008,260.08		

It is anticipated that \$1,149,126.42 will come from the Wastewater Revenue Bonds (57.22%) and \$859,133.66 will come from Baltimore County (42.78%).

BACKGROUND/EXPLANATION:

On September 22, 2010, KCI was awarded a contract to provide engineering and technical support for Project 1118, Improvements to the Wastewater Collection System for Consent Decree Wet Weather Compliance for a three-year period ending on September 21, 2013. The original agreement contained provisions for five optional one-year extensions.

On December 12, 2012, the Board approved Amendment No. 1 for \$2,678,998.71. On June 5, 2013, the Board approved Amendment No. 2 extending the term of the agreement through September 21, 2014. On January 29, 2014, the Board approved Amendment No. 3 for \$999,953.76. On July 16, 2014, the Board approved Amendment No. 4 for \$2,271,890.98 and extended the term of the agreement through September 21, 2015.

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of Public Works - cont'd

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the M/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT.

(The Amendment No. 5 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Department of Public Works/Office - Right-of-Way Improvement
of Engineering and Construction Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Way Improvement Agreement with Baltimore County, for WC 1295, Towson Reservoir - Generator and Main Substation.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The County Department of Permits Approvals and Inspection is requiring that a Right-of-Way Improvement Agreement be signed by the City, or they will not issue a Building Permit. This is required by Baltimore County because of the pull off for the fuel truck on Far Hills Drive, and because of some storm sewer work in that street.

MBE/WBE PARTICIPATION:

N/A

(The Right-of-Way Improvement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant award from the State of Maryland, Department of Health and Mental Hygiene (DHMH), Prevention and Health Promotion Administration. The period of the Grant is October 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$115,238.00 - 4000-480315-3150-736900-404001

BACKGROUND/EXPLANATION:

The grant is entitled "Community-Based Programs to Test and Cure Hepatitis C." The grant provides funding to support expanded HCV (Hepatitis C) surveillance and epidemiology, HCV case management and treatment coordination, and HCV linkage-to-care services.

This grant is late because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the grant have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the expenditure of funds to purchase client incentive/gift cards from Rite Aid Corporation.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - 5000-521113-3023-274000-604051

(1,000 gift cards @ \$5.00 each)

BACKGROUND/EXPLANATION:

One \$5.00 gift card will be given to clients of the Department's Needle Exchange Program (NEP) as an incentive for taking a HIV/STD test. The NEP adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives purchased.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy are: 1) single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits. This policy has been reviewed by both the Solicitor's Office and the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for all incentive cards will be subject to the Department of Audits' approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Department - Affiliation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Affiliation Agreement with the Johns Hopkins University, School of Public Health (JHSPH). The period of the Affiliation Agreement is effective upon Board approval through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Overdose Reversal Initiative is a program of the Health Department that provides training and access to naloxone to individuals at-risk for drug overdose and others who may assist them. The Overdose Reversal Initiative is led by a Physician Medical Director employed by the Health Department.

The JHSPH is designated by the Accreditation Council for Graduate Medical Education and the Health Department as the participating institution in graduate medical education programs that want to address the public health crisis of drug overdose.

Both parties agree that training of Program Medical Residents in its Preventive Medical Residency Program will be enhanced and improved by receiving a portion of their training in overdose prevention at the Health Department.

The Health Department Physician Medical Director for the Overdose Reversal Initiative will provide training to the JHSPH Program Medical Residents in the prescribing of naloxone and directly supervise all clinical aspects of the medical resident involvement including consultation with the residents as needed. The residents will provide documentation to the Health Department Physician Medical Director of the Overdose Reversal

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Dept. - cont'd

Initiative including the number of naloxone prescriptions written during each session.

APPROVED FOR FUNDS BY FINANCE

(The Affiliation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the Agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

1. THE JOHNS HOPKINS UNIVERSITY (JHU) \$416,765.00

Account: 4000-427714-3023-599610-603051

The JHU School of Medicine will provide high quality, easily accessible HIV outpatient medical treatment with the Sexually Transmitted Disease Clinic infrastructure. The period of the Agreement is March 1, 2014 through February 28, 2015.

The Agreement is late because of a delay in the allocation of funds to providers.

2. LIGHT HEALTH AND WELLNESS \$ 65,000.00
COMPREHENSIVE SERVICES, INC.

Account: 4000-499715-3023-294201-603051

Light Health and Wellness, Inc. will subcontract with the Older Women Embracing Life organization to implement the Centers for Disease Control and Prevention evidence-based behavioral intervention program titled "Women Involved in Life Learning from other Women", along with HIV and other infectious disease screening and linkage to care services that target women over fifty years of age.

The Agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Dept. - cont'd

3. THE MOSAIC GROUP, INC.

Account: 6000-618115-3080-290700-406001 **\$ 20,000.00**

The organization will work with the Baltimore City Health Department (BCHD) to integrate a substance abuse screening, brief intervention, and referral to treatment process around risky substance use into the work flow at two BCHD Title X clinics.

The BCHD's Bureau of Maternal and Child Health and the B'More for Healthy Babies initiative key priority is to reduce maternal exposure to substance at preconception, during pregnancy, and postpartum. The period of the agreement is January 1, 2015 through September 30, 2015.

The Agreement is late because of a delay in the Department's administrative review process.

4. THE JOHNS HOPKINS UNIVERSITY (JHU) / \$107,179.00
BLOOMBERG SCHOOL OF PUBLIC HEALTH

Account: 1001-000000-2232-729100-603026

The JHU, Bloomberg School of Public Health's Center for Gun Policy will provide the services of Dr. Daniel Webster who will serve as the administrative and research lead, coordinating the efforts of a group to review homicides that occur between October 1, 2014 and August 31, 2015 in designated neighborhoods in Western, Southwestern, and Northeastern Baltimore City that involve youth 15-24 years of age.

The group reviewing each of these homicides will be comprised of representatives from law enforcement (Baltimore Police Department, State's Attorney for Baltimore City), public health (Baltimore City Health Department) juvenile justice, social service, public

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Dept. - cont'd

6. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 68,108.00**

Account: 4000-424515-3023-599660-603051

Health Care for the Homeless, Inc. will provide outreach and engagement services and entitlement assistance to HIV+ persons experiencing homelessness.

MWBOO GRANTED A WAIVER.

7. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$200,000.00**

Account: 4000-424514-3023-599608-603051

The JHU, School of Medicine (SOM), AIDS Psychiatry Services (APS) will provide ongoing care for patients currently in treatment and new patients for whom services are not available. Ryan White Part B funding provides support for the JHU/SOM APS to provide comprehensive mental health services for 300 HIV infected patients at one primary care site in the eligible metropolitan area.

MWBOO GRANTED A WAIVER.

8. **THE JOHNS HOPKINS UNIVERSITY** **\$ 65,320.00**

Account: 4000-425615-3023-599614-603051

The Johns Hopkins University, School of Medicine will provide Medical Case Management services to accommodate the increasing number of uninsured and underinsured HIV infected clients, from childhood to age 24 years of age, access needed health and supportive services.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Dept. - cont'd

9. THE JOHNS HOPKINS UNIVERSITY \$ 18,555.00

Account: 4000-424515-3023-599619-603051

The Johns Hopkins University, School of Medicine Adult HIV/AIDS program provides services to increase linkage to care. Clients seen under the Ryan White Part B Psychosocial contract will have access to all the services offered at the Moore Clinic. In addition to the substance abuse program, services include primary HIV care, specialty medical care, case management, mental health, nursing, nutrition, treatment adherence and pharmacy.

The Agreements (item nos. 5 - 9) are being presented at this time because the Infectious Disease and Environmental Health Administration programmatically manages Ryan White Part B, D, and State Special funds services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Department - Ratify Services and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify services and approve an expenditure of funds to pay HealthNet Aeromedical Services for air ambulance emergency air transportation services.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>From/To Service Medical Facility</u>	<u>Date of Service</u>
\$2,634.00	From: Western Maryland Health System, Cumberland, MD To: West Virginia University Hospital, Morgantown WV	9/17/13
3,576.00	From: Western Maryland Health System, Cumberland, MD To: West Virginia University Hospital, Morgantown WV	11/30/13
2,092.00	From: Garrett Co. Memorial Hospital, Oakland, MD To: West Virginia University Hospital, Morgantown, WV	12/20/13
3,576.00	From: Western Maryland Health System, Cumberland, MD To: West Virginia University Hospital, Morgantown WV	2/19/14
2,092.00	From: Garrett Co. Memorial Hospital, Oakland, MD To: West Virginia University Hospital, Morgantown, WV	3/05/14

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Department - cont'd

<u>Amount</u>	<u>From/To Service Medical Facility</u>	<u>Date of Service</u>
2,078.00	From: Garrett Co. Memorial Hospital, Oakland, MD To: West Virginia University Hospital, Morgantown, WV	3/06/14
2,092.00	From: Garrett Co. Memorial Hospital, Oakland, MD To: West Virginia University Hospital, Morgantown, WV	3/27/14
<u>2,096.00</u>	From: Garrett Co. Memorial Hospital, Oakland, MD To: Monongalia General Hospital, Morgantown, WV	4/02/14

\$20,236.00 - 5000-524015-3150-271300-603026

BACKGROUND/EXPLANATION

The Maryland State Department of Health and Mental Hygiene (DHMH) administers the Maryland Medical Assistance Transportation Program grant funds. The grant provides funding to the Health Department to contract with air ambulance providers to transport recipients participating in the Maryland Medicaid program when medically necessary. The Department is responsible for reviewing all air transportation medical claims and issuing payments on behalf of the DHMH.

Due to the untimely death of the Field Health Services Program Director, the purchase order/requisition for HealthNet Aero-medical Services was not executed. Medical Air providers are approved as Medicaid providers by the DHMH, at which time they are free to contract with any Medicaid-participating hospitals

AGENDA

BOARD OF ESTIMATES

03/18/2015

Health Department - cont'd

to provide services. The Department and the City of Baltimore have no contractual relationship with, and play no part in, the selection of these providers. The Department reviews claims and acts as a conduit of grant funds, as an agent of the DHMH.

The program intends to have a valid purchase order issued and post ratification of arrears due. The Board's approval to pay the arrears will be attached to the requisition submitted for receipt of continued contractual service. The program apologizes for the oversight in following the City's process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
50 - 51
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

03/18/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Eng. and Construc.

- 1. W.C. 1308R, AMI/R Metra Industries, \$3,184,415.00
 Urgent Need Metering Inc.
 Infrastructure Repairs
 and Replacement,
 Various Locations
 (Up to 2" Water
 Service)

MWBOO SET GOALS OF 15% MBE AND 4% WBE.

MBE: JJ Adams Fuel Oil Co., LLC	\$159,220.75	5%
Machado Construction Co.,	318,441.50	10%
Inc.	\$477,662.25	15%
 WBE: R&R Contracting Utilities,	\$127,376.60	4%
Inc.		

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,101,714.00	9960-906133-9558	
Water Revenue	Constr. Res.	
Bonds	Meter Replacement	
2,101,714.00	" "	
Counties		
\$4,203,428.00		
 \$ 318,441.50	-----	9960-910607-9557-2
		Extra Work
318,441.50	-----	9960-910607-9557-3
		Engineering
191,065.00	-----	9960-910607-9557-5
		Inspection

AGENDA

BOARD OF ESTIMATES

03/18/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Police Department</u>			
1. Kevin F. Davis	31 st International Symposium on Child Abuse Huntsville, AL Mar. 23 - 26, 2015	Asset Forfeiture	\$ 927.20

The registration fee of \$519.00 was paid by the Baltimore Child Abuse Center.

Health Department

2. Courtney Pate	Contraceptive Technology Conf. Boston, MA Mar. 24 - 28, 2015	Family Planning Special Needs	\$1,837.90
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The airfare in the amount of \$140.20 was prepaid on a City-issued credit card assigned to Ms. Jacquelyn Duval-Harvey. The registration fee in the amount of \$550.00 was prepaid on EA000159655. The amount to be disbursed to Ms. Pate is \$1,147.70.

RETROACTIVE TRAVEL APPROVAL

3. Katey Mote	Mobilizing for Action through Planning and Partner- ship (MAPP) Oakland, CA Jan. 9 - 14, 2015	General Funds	\$ 937.18
---------------	--	------------------	-----------

On January 9 - 14, 2015, Ms. Mote traveled to Oakland, CA to attend the MAPP Conference held on January 12 - 13, 2015. The subsistence rate for this location is \$185.00. The additional two days (Jan. 9-10, 2015) were at her own expense.

AGENDA

BOARD OF ESTIMATES

03/18/2015

TRAVEL REQUESTS - cont'd

TRAVEL APPROVAL

The airfare in the amount of \$368.70 was prepaid on a City-issued credit card assigned to Jacquelyn Duval-Harvey.

The conference began on Monday, January 12, 2015 and ended on January 13, 2015. Because of the time difference, Ms. Mote requested one additional night stay and returned on January 14, 2015. Therefore, Ms. Mote will be reimbursed \$568.48.

TRAVEL REIMBURSEMENT

\$379.75	- Hotel (@\$126.54 x 3)
53.13	- Hotel Taxes (@\$17.71 x 3)
20.86	- Taxi
114.87	- Meals
\$568.48	

Employees' Retirement System (ERS)

4. Roselyn H. Spencer	African Private	Special	\$5,559.80
	Equity and Venture	Funds	
	Capital Association	ERS	
	London, UK		
	Apr. 26 - May 2, 2015		
	(Reg. Fee \$0.00)		

The proposed subsistence for this location is \$503.48 for the hotel, plus hotel taxes of \$100.70 and \$150.00 per day for six days for incidentals and meals and the length of the return travel and time zone difference on the sixth day. The representative believes the daily allowance of \$754.18 to be both reasonable and economical.

AM 240-5 provides that for travel outside the continental United States, each City representative must include a proposed amount for a daily subsistence allowance on the travel request which the representative believes to be both reasonable and economical.

AGENDA

BOARD OF ESTIMATES

03/18/2015

TRAVEL REQUESTS - cont'd

ERS - cont'd

The Board of Estimates will determine the final monetary amount of the daily subsistence allowance and stipulate the rate in its approval.

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

56 - 62

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

03/18/2015

PERSONNEL

Police Department

1. Create the following six new classifications and salary grades:
-

Classification: Police Captain
Job Code: 10277
Grade: 83P (\$110,600.00)

Classification: Police Major
Job Code: 10278
Grade: 84P (\$116,900.00)

Classification: Police Lieutenant Colonel
Job Code: 10279
Grade: 85P (\$123,100.00)

Classification: Police Colonel
Job Code: 10280
Grade: 86P (\$130,400.00)

Classification: Deputy Police Commissioner
Job Code: 10281
Grade: 88P (\$146,100.00)

Classification: Police Commissioner
Job Code: 10282
Grade: 89P (\$180,000.00 - \$230,000.00)

2. Reclassify the following 53 positions:

Position Nos.: 19138, 19136, 16732, 16740, 16737, 19073,
18843, 16752, 47241, 19321, 16738, 18981,
47247, 47149, 47826, 47243, 47814, 47248,
19125, and 35596

From: Police Command Staff I
Job Code: 01609
Grade: 931 (\$68,200.00 - \$109,100.00)

AGENDA

BOARD OF ESTIMATES

03/18/2015

PERSONNEL

Police Department - cont'd

To: Police Captain
Job Code: 10277
Grade: 83P (\$110,600.00)

Position Nos.: 35603, 47242, 16741, 35512, 16620, 18842,
16615, 45303, 16739, 16754, 47246, 47250,
47244, 16750, 47249, 19224, 35260, and
47245

From: Police Command Staff I
Job Code: 01609
Grade: 931 (\$68,200.00 - \$109,100.00)

To: Police Major
Job Code: 10278
Grade: 84P (\$116,900.00)

Position Nos.: 16676, 19561, 46340, 46143, 16745, and
146384

From: Police Command Staff II
Job Code: 01610
Grade: 939 (\$78,900.00 - \$130,000.00)

To: Police Lieutenant Colonel
Job Code: 10279
Grade: 84P (\$123,100.00)

Position Nos.: 16749, 1884, and 43200

From: Police Command Staff II
Job Code: 01610
Grade: 939 (\$78,900.00 - \$130,000.00)

To: Police Colonel
Job Code: 10280
Grade: 86P (\$130,400.00)

AGENDA

BOARD OF ESTIMATES

03/18/2015

PERSONNEL

Police Department - cont'd

Position Nos.: 18832, 46385, and 16646

From: Operations Manager III
Job Code: 00092
Grade: 960 (\$88,800.00 - \$146,500.00)

To: Deputy Police Commissioner
Job Code: 10281
Grade: 88P (\$146,100.00)

Position No: 16614

From: Executive Director III
Job Code: 00097
Grade: 992 (\$127,000.00 - \$209,500.00)

To: Police Commissioner
Job Code: 10282
Grade: 89P (\$180,000.00 - \$230,000.00)

Position Nos.: 19137 and 34112

From: Police Command Staff I
Job Code: 01609
Grade: 931 (\$68,200.00 - \$109,100.00)

To: Operations Officer III
Job Code: 00087
Grade: 929 (\$63,300.00 - \$101,200.00)

Costs: \$ 18,018.00 - 1001-000000-2002-195500-601062
12,312.00 - 1001-000000-2002-195600-601062
37,884.00 - 1001-000000-2003-195700-601062
15,190.00 - 1001-000000-2013-212900-601062
3,952.00 - 1001-000000-2021-212600-601062
16,478.00 - 1001-000000-2021-212800-601062

AGENDA

BOARD OF ESTIMATES

03/18/2015

PERSONNEL

Police Department - cont'd

15,190.00	-	1001-000000-2021-213000-601062
15,190.00	-	1001-000000-2021-213100-601062
19,866.00	-	1001-000000-2021-213300-601062
15,190.00	-	1001-000000-2023-212600-601062
15,190.00	-	1001-000000-2041-195700-601062
25,135.00	-	1001-000000-2041-195800-601062
15,190.00	-	1001-000000-2041-196500-601062
19,866.00	-	1001-000000-2041-220100-601062
19,866.00	-	1001-000000-2041-623000-601062
532,074.00	-	1001-000000-2042-220000-601062
18,018.00	-	1001-000000-2042-223700-601062
\$814,609.00	-	Total Costs

The Department of Human Resources, in conjunction with the Baltimore City Police Department, proposes the establishment of a fixed salary relationship between the maximum seniority salary of the Police Lieutenant classification of the Fraternal Order of Police Supervisory Unit II and the Police Department's senior sworn command ranks. The establishment and maintenance of a fixed salary relationship is projected to resolve ongoing internal pay compression issues. The fixed salary relationship will be enacted through the creation of the above flat salary grades and will apply only to the newly created sworn classifications of Police Captain, Police Major, Police Lieutenant Colonel, Police Colonel and Deputy Commissioner.

Under this fixed relationship, each of the following five newly created sworn classifications will be paid a fixed percentage above the maximum seniority salary of the Police Lieutenant: (1) Police Captain, 6%; (2) Police Major 12%; (3) Police Lieutenant Colonel, 18%; (4) Police Colonel, 25%; and (5) the Deputy Commissioner at 40%. In order to ensure that the precise agreed upon salary relationship is maintained, these grades are to be treated as exceptions to the MAPS Salary Administration Policy AM 205-20. Employees promoted into these classifications will be placed at the flat salary rate. Current incumbents and newly hired or promoted employees will not be eligible for performance-based salary adjustments and will have no ability to negotiate salary upon hire or promotion. No employee will receive an increase except in order to maintain the fixed salary relationship for their rank in conjunction with an increase to the maximum salary for Police Lieutenant. All salary adjustments will be rounded to the nearest hundred dollars.

AGENDA

BOARD OF ESTIMATES

03/18/2015

PERSONNEL

Police Department - cont'd

The creation of a new classification and salary grade for the Police Commissioner will ensure that the Police Commissioner may receive salary adjustments in accordance with the terms of the Commissioner's employment contract with Baltimore City.

The Police Department has requested that this salary structure be made effective July 1, 2014, due to the implementation of a negotiated salary adjustment for the Fraternal Order of Police Supervisory Unit II that was applied on that date. The adjustments will be applied only to current sworn incumbents of the above classifications; incumbents will receive retroactive pay adjustments only back to the date of their entrance into the impacted rank, if that date is subsequent to July 1, 2014. Two civilian incumbents are being reclassified to Operations Officer III. One employee's salary is above the maximum for that classification and will be red circled (frozen) until such time as it is within the assigned salary range. The obsolete classifications of Police Command Staff I and II will be abolished in a separate action upon being vacated.

These positions are considered Positions of Trust, in accordance with the policy outlined in the Administrative Manual, Section 237-1.

	<u>Hourly Rate</u>	<u>AMOUNT</u>
<u>Mayor's Office of Criminal Justice (MOCJ)</u>		
3. ANN TINDALL	\$25.00	\$ 8,100.00
4. ELISEBA OSORE	\$25.00	\$ 8,100.00

Account: 4000-476515-2252-690500-603018

The above-listed contractual employees will each serve as a Contract Service Specialist II (Staff Supervisor). Their duties will include, but are not limited to overseeing the coordination of operations while at the Visitation Center, including the Supervision of the Visitation and Exchange Monitors. They will be responsible for knowing the daily schedule of families served and pertinent information regarding visitation and exchange circumstances for each day and will facilitate the arrivals and departures of all clients.

AGENDA

BOARD OF ESTIMATES

03/18/2015

PERSONNEL

MOCJ - cont'd

They will ensure proper coverage at entrances, waiting areas, and visitation areas. They will provide Staff guidance to assist them in properly and effectively providing services. They will also be responsible for maintaining any records or documents pertaining to work covered under the Agreement and store them at the Visitation Center. The period of the Agreement is effective upon Board approval for one year.

5.	CHERYLE FRALING	\$15.00	\$ 3,000.00
6.	WANDA ASHLEY	\$15.00	\$ 4,500.00
7.	NATASHA PETERSON	\$15.00	\$ 4,500.00
8.	WANDA CARTER	\$15.00	\$ 5,100.00
9.	ANN MYERS	\$15.00	\$ 5,100.00
10.	AMANDA MUMFORD	\$15.00	\$ 5,100.00
11.	DARNELL PENN	\$15.00	\$ 5,100.00
12.	CHRISTINA TERRANOVA	\$15.00	\$ 5,100.00

Account: 4000-476515-2252-690500-603018

The above-listed contractual employees will each serve as a Contract Service Specialist II (Visitation and Exchange Monitor).

Their duties will include, but are not limited to observing visitation between visiting parents and children, and intervening as necessary during visits or exchanges to address any concerns that arise with parents and/or children. They will also coordinate safety of visits, keep accurate, and complete records of any safety concerns or potential problems that come up during a visitation session.

AGENDA

BOARD OF ESTIMATES

03/18/2015

PERSONNEL

MOCJ - cont'd

They will also be responsible for maintaining clear and consistent communication with the on-site supervisor, on-site police, other monitors, and volunteers whether by phone, email, or in person. Duties will also include maintaining client files, maintaining personal timesheets and invoices, discussing case progress and concerns with supervisors, as well as attending occasional meetings about case status and other center operational issues. The period of the Agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

03/18/2015

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 15013, Resurfacing
Highways at various
Locations, Southwest -
Sector III
BIDS TO BE RECV'D: 04/15/2015
BIDS TO BE OPENED: 04/15/2015

2. Department of Transportation - TR 08308, Reconstruct East
North Avenue (US Route 1) in
Baltimore from Aisquith
Street to Washington Street
BIDS TO BE RECV'D: 04/15/2015
BIDS TO BE OPENED: 04/15/2015

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED