

**NOTICE:**

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**BOARD OF ESTIMATES' AGENDA - FEBRUARY 25, 2015**

Department of Real Estate - Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Mr. Dwight Donaldson for an amount that is less than the lien amount for the property located at 512 N. Stricker Street.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
512 N. Stricker Street	\$3,000.00	\$4,132.93	\$240,274.40	\$4,132.93

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for the property located at 512 N. Stricker Street on May 19, 2014, for the amount of \$240,274.40.

Mr. Donaldson has offered to purchase the Tax Sale Certificate for the property located at 512 N. Stricker Street for \$4,132.93, file the petition to foreclose, acquire title to the property, and return it to productive use. The assignment amount of \$4,132.93 for the Tax Sale Certificate will cover the flat taxes and water bills on that property. The assessed value for this property is \$3,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Office of the Comptroller/ - Tax Sale Certificates  
Department of Real Estate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Tax Sale Certificates to For God We Live Ministries for amounts that are less than the lien amount for the properties located at 1703, 1705, 1707, and 1709 Gorsuch Avenue.

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
1703 Gorsuch Ave.	\$1,000.00	\$1,079.53	\$5,447.74	\$1,079.53
1705 Gorsuch Ave.	\$1,000.00	\$ 727.73	\$4,131.83	1,000.00
1707 Gorsuch Ave.	\$1,000.00	\$ 449.98	\$2,774.33	1,000.00
1709 Gorsuch Ave.	\$1,000.00	\$ 449.98	\$2,979.41	<u>1,000.00</u>
			<b>Total</b>	<b>\$4,079.53</b>

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificates for the properties located at 1703, 1705, 1707, and 1709 Gorsuch Avenue on May 19, 2014 for the total amount of \$15,333.31.

The For God We Live Ministries has offered to purchase the Tax Sale Certificates for the properties located at 1703, 1705, 1707, and 1709 Gorsuch Avenue for the total amount of \$4,079.53, file petitions to foreclose, acquire title to the properties, and return them to productive use. The total assignment amount of \$4,079.53 for the four Tax Sale Certificates will cover the flat taxes, water bills, and assessment on the properties.

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BOARD OF ESTIMATES

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

1. THE FURST BROS., COMPANY  
d/b/a/ FURST BROTHERS \$10,000.00 Renewal  
 Contract No. 06000 - Framing Materials - Baltimore City  
 Police Department - Purchase Order No. P526211

On February 6, 2014, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$10,000.00 is for the period February 12, 2015 through February 11, 2016, with two 1-year renewal options remaining.

2. GOVERNMENT SCIENTIFIC  
SOURCE, INC. \$20,000.00 Renewal  
 Contract No. B50000333 - RPR Antigens and Test Control  
 Cards - Department of Health - Purchase Order No. P526234

On March 13, 2014, the City Purchasing Agent approved the initial award in the amount of \$7,690.00. The award contained three 1-year renewal options. On July 11, 2014, the City Purchasing Agent approved an increase in the amount of \$15,335.00. This renewal in the amount of \$20,000.00 is for the period February 1, 2015 through January 31, 2016, with two 1-year renewal options remaining.

3. U.S. WATER SERVICES, INC. \$18,000.00 Renewal  
 Contract No. 07000 - Water Boiler Treatment Chemicals -  
 Department of Public Works - Purchase Order No. P522909

On March 13, 2013, the Board approved the initial award in the amount of \$26,060.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$18,000.00 is for the period March 28, 2015 through March 27, 2016.

AGENDA

BOARD OF ESTIMATES

02/25/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

4.	<u>JB CONTRACTING, INC. \$29,443.58</u>	<u>Low Bid</u>
	Solicitation No. B50003913 - New Carpet for Courthouses East and West - Department of General Services - Req. No. R684921	

5.	<u>1<sup>st</sup> CHOICE, LLC \$25,560.00</u>	<u>Low Bid</u>
	Solicitation No. 07000 - Million Hearts Coordinator - Department of Health - Req. No. R689989	

The period of the award is effective upon Board approval for six months.

6.	<u>JAY'S RESTAURANT GROUP, INC. \$25,000.00</u>	<u>Low Bid</u>
	Solicitation No. B50003951 - Lunches for Snow/Weather Related Emergencies - Department of Transportation - Req. No. R683668	

The period of the award is effective upon Board approval for one year.

7.	<u>BIDDLE STREET STATION, INC. \$30,000.00</u>	<u>Low Bid</u>
	Solicitation No. B50003948 - Dinners for Snow/Weather Related Emergencies - Department of Transportation - Req. No. R683668	

The period of the award is effective upon Board approval for one year.

8.	<u>TRIBUNE PUBLISHING COMPANY \$30,000.00</u>	<u>Sole Source</u>
	Contract No. 08000 - Tax Sale Ad 2015 (March 27, 2015) - Finance - Req. No. R688538	

This purchase is for the annual tax sale advertisement for the Bureau of Revenue Collections. The Baltimore Sun is

AGENDA

BOARD OF ESTIMATES

02/25/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

currently the only local newspaper with the circulation necessary to reach the largest possible audience in Baltimore City and Baltimore County.

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|----|---|----------------|----------------|
| 9. | <u>FOX CHEVROLET, LLC.</u>  | <u>\$ 0.00</u> | <u>Renewal</u> |
|    | Contract No. B50001929 - O.E.M. Parts and Service for GEM Electric Vehicles - Department of General Services - Purchase Order No. P517192 |                |                |

On May 25, 2011, the Board approved the initial award in the amount of \$48,000.00. The award contained two 1-year renewal options. On May 14, 2014, the Board approved the first renewal in the amount of \$0.00. This second and final renewal in the amount of \$0.00 is for the period June 1, 2015 through May 31, 2016.

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|-----|---|--------------------|----------------|
| 10. | <u>NORMAN EVAN HALL d/b/a SPARKLE &amp; SHINE JANITORIAL SERVICES</u>   | <u>\$10,752.00</u> | <u>Renewal</u> |
|     | Contract No. B50002841 - Perform Janitorial Service at 1135 N. Gilmor Street - Department of Housing Community Development - Purchase Order No. P522950 |                    |                |

On March 7, 2013, the City Purchasing Agent approved the initial award in the amount of \$10,752.00. The award contained three 1-year renewal options. On February 4, 2014, the City Purchasing Agent approved the first renewal in the amount of \$10,752.00. This renewal in the amount of \$10,752.00 is for the period April 1, 2015 through March 31, 2016, with one 1-year renewal option remaining.

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|-----|---|--------------------|----------------|
| 11. | <u>ALTY CLEANING SERVICES INC.</u>  | <u>\$11,508.00</u> | <u>Renewal</u> |
|     | Contract No. B50002825 - Perform Janitorial Service at Dawson Safe Haven - Department of Housing Community Development - Purchase Order No. P522949 |                    |                |

On March 7, 2013, the City Purchasing Agent approved the initial award in the amount of \$11,508.00. The award

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BOARD OF ESTIMATES

02/25/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

contained three 1-year renewal options. On February 4, 2014, the City Purchasing Agent approved the first renewal in the amount of \$11,508.00. This second renewal in the amount of \$11,508.00 is for the period April 1, 2015 through March 31, 2016, with one 1-year renewal option remaining.

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|--|-------------------------------|---------|---------|
| 12.  | <u>FERNO-WASHINGTON, INC.</u> | \$ 0.00 | Renewal |
| Contract No. 08000 - Stretchers - Fire Department - P.O. No. P522930 |                               |         |         |

On March 13, 2013, the Board approved the initial award in the amount of \$174,240.00. The award contained three 1-year renewal options. On February 26, 2014, the Board approved the first renewal in the amount of \$174,240.00. This renewal in the amount of \$0.00 is for the period March 13, 2015 through March 12, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

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|---|--------------------------------------|---------|---------|
| 13.   | <u>C &amp; T EQUIPMENT CO., INC.</u> | \$ 0.00 | Renewal |
| t/a B & R ASSOCIATES<br>Contract No. B50002291 - Parts, Service and Maintenance for In-Ground and Above-Ground Lifts - Department of General Services - Fleet Management - P.O. No. P520422 |                                      |         |         |

On March 14, 2012, the Board approved the initial award in the amount of \$300,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period March 14, 2015 through March 13, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

14. INTERGROUP SYNERGY AND PLANNING COLLABORATIVE, INC.	\$479,061.00	Renewal
Contract No. B50002774 - Provide Administrative and Operational Support for the Ryan White Part A Planning Council - Health Department - P.O. No. P525028		

On August 28, 2013, the Board approved the initial award in the amount of \$322,838.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$479,061.00 is for the period March 1, 2015 through February 29, 2016. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 10% MBE AND 5% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Abrams, Foster, Nole & Williams, PA	2.25%	\$11,425.00	6.21%
Expressly Yours, Gloria Inc.	4.37%	7,739.64	4.20%
Realistic Computing	3.38%	16,899.30	9.18%
Specialty Marketing & Printing Services	1.13%	0.00	
	<b><u>11.13%</u></b>	<b><u>\$36,063.94</u></b>	<b><u>19.59%</u></b>
<b>WBE:</b> Copy Cat Acquisition Co., LLC	0.50%	\$ 1,346.20	0.73%
STAR Associates, Inc.	1.50%	0.00	
Med-Care Transportation	1.87%	4,825.00	2.62%
	<b><u>3.87%</u></b>	<b><u>\$ 6,171.20</u></b>	<b><u>3.35%</u></b>

NOTE: The City reduced the transportation requirements.

**MWBOO FOUND VENDOR IN COMPLIANCE.**



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**BOARD OF ESTIMATES**

**02/25/2015**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

15. GAY FAMILY FOUNDATION, LTD. d/b/a THE TAYLOR-WILKS GROUP	\$153,632.00	Renewal
Contract No. B50002791 - Provide Technical Support Services for the Ryan White Part A Operations - Health Department - P.O. No. P525582		

On August 14, 2013, the Board approved the initial award in the amount of \$180,237.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This second and final renewal in the amount of \$153,632.00 is for the period March 1, 2015 through February 29, 2016. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 10% MBE AND 5% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Higher Ground Transportation	10%	\$14,296.00	10%
<b>WBE:</b> Intergroup Services, Inc.	5%	\$ 7,164.80	5%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

16. SKY RESOURCES, LLC	\$ 0.00	Renewal
Contract No. B50003315 - Smoke Alarms - Fire Department - P.O. No. P526583		

On March 12, 2014, the Board approved the initial award in the amount of \$360,000.00. The award contained five 1-year renewal options. This renewal in the amount of \$0.00 is for the period March 19, 2015 through March 18, 2016, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

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BOARD OF ESTIMATES

02/25/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

17. L/B WATER SERVICE, INC.  
 NEPTUNE TECHNOLOGY GROUP INC.  
 MUELLER SYSTEMS, LLC

	\$ 0.00	Renewal
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Contract No. B50002280 - Supply of Water Meters & Components - Department of Public Works, Bureau of Water and Wastewater - P.O. Nos. P520121, P520122 and P520123

On April 11, 2012, the Board approved the initial award in the amount of \$36,176,223.70. The award contained three 1-year renewal options. On February 12, 2014, the Board approved the first renewal in the amount of \$0.00. This renewal in the amount of \$0.00 is for the period April 15, 2015 through April 14, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

18. MJ MANAGEMENT SERVICES, LLC  
 d/b/a MJM INNOVATIONS \$240,000.00 Increase

Contract No. B50001205 - Management Services for Eating Together in Baltimore Program - Health Department - Commission on Aging - P.O. No. P513722

On May 12, 2010, the Board approved the initial award in the amount of \$496,860.00. The award contained two 1-year renewal options. The second renewal was approved on May 28, 2014. This increase in the amount of \$240,000.00 is necessary for the remainder of the contract term, which expires May 31, 2015. This increase will make the total award amount \$2,622,440.00. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 10% MBE AND 2% WBE.**

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>		<b>AWARD BASIS</b>
	<u>Commitment</u>	<u>Performed</u>	
<u>Bureau of Purchases</u>			
<b>MBE:</b> Sue Ann's Office Supply, Inc.	0.40%	\$ 2,168.73	0.5%
Forum Caterers, Inc.	Waiver	Granted	
<b>WBE:</b> Curry Printing & Copy Center	0.30%	\$ 698.54	0.14%
Jodi M. Stappler, CPA	2.01%	3,000.00	0.60%
Staff Quest, Inc.		6,435.69	1.30%
	<b>2.30%</b>	<b>\$10,134.23</b>	<b>2.04%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

19. AMERICAN TEST CENTER,  
INC. \$ 24,000.00 Increase  
 Contract No. B50002778 - Annual Five Year Certification and  
 Inspection Tests for Ladder Trucks - Department of General  
 Services, Fleet Management - P.O. No. P522625

On February 6, 2013, the Board approved the initial award in the amount of \$48,000.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$24,000.00 is necessary. This increase will make the award amount \$72,000.00. The contract expires April 10, 2016, with two 1-year renewal options. The above amount is the City's estimated requirement.

20. THE SHERWIN-WILLIAMS  
COMPANY, d/b/a DURON \$ 0.00 Extension  
 Maryland State Contract Number 001B3400510 - Paint &  
 Chemical Coatings - Department of General Services, etc. -  
 P.O. No. P528664

On September 12, 2014, the City Purchasing Agent approved the initial award in the amount of \$24,800.00. On October 7, 2014, the City Purchasing Agent approved an increase in

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BOARD OF ESTIMATES

02/25/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

the amount of \$12,400.00. On December 10, 2014, the Board approved an extension in the amount of \$100,000.00. City agencies have standardized several of their painting requirements on particular paint products from the vendor. The State of Maryland (State) competitively bid and awarded a statewide contract for paint and chemical coating to this vendor. The State has extended their state-wide contract which the City previously utilized for its paint requirement. The State will include the City's future requirements in its next state-wide solicitation, which has been delayed due to the assigned buyer leaving State employment. This extension in the amount of \$0.00 is for the period March 1, 2015 through April 30, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

21. JAY'S RESTAURANT  
GROUP, INC. \$ 37,157.77 Ratification  
Contract No. 06000 - Food Services for Snow Emergency -  
Department of Transportation - Req. Nos. R690556 and  
R690572, etc.

The Department of Transportation engaged the vendor to provide food services for the staff working at the EOC during the snow events. The Bureau of Purchases has competitively bid this requirement (B50003951 and B50003955) which are now in the award process. The period of the ratification is January 1, 2015 through February 10, 2015.

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BOARD OF ESTIMATES

02/25/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|---|---------|----------------------|
| 22. MOSAIC GLOBAL SALES, LLC  | \$ 0.00 | Assignment Agreement |
| Contract No. B50003722 - Hydrofluorosilicic Acid for Water Treatment Plants - Department of Public Works, Water and Wastewater - P.O. No. P529233 |         |                      |

The Board is requested to approve and authorize execution of an Assignment Agreement with Mosaic Global Sales, LLC. The contract expires November 14, 2015, with four 1-year renewal options.

On October 15, 2014, the Board approved an award for Hydrofluorosilicic Acid for Water Treatment Plants to Mosaic Crop Nutrition, LLC in the amount of \$662,000.00. The award contained four 1-year renewal options. Mosaic Global Sales, LLC has purchased the rights, title, obligations, conditions, assets and interests of Mosaic Crop Nutrition, LLC and is requesting assignment of the contract.

**MWBOO GRANTED A WAIVER.**

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**CITY COUNCIL BILLS:**

**14-0451** - An Ordinance concerning Sale of Property - Former Bed of Creek Alley For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of Creek Alley, extending from West Street Northeasterly 330 feet, more or less, to West Cross Street and no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE.**

**14-0458** - An Ordinance concerning Release of an Easement - 414 Light Street For the purpose of authorizing the Mayor and City Council of Baltimore to release an easement pertaining to certain property known as 414 Light Street, the easement no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE.**

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Chasney and Company, Inc.	\$ 1,500,000.00
Colt Insulation, Inc.	\$ 3,960,000.00
Communications Construction Group, LLC	\$ 80,964,000.00
Concrete Protection & Restoration, Inc.	\$ 8,000,000.00
Doughboy Hauling	\$ 1,494,000.00
Hirsch Electric, LLC	\$ 8,000,000.00
Insituform Technologies, LLC	\$485,055,000.00
Metra Industries, Inc.	\$ 50,589,000.00
SWERP, Inc.	\$ 8,000,000.00
The Poole And Kent Corporation	\$325,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Carroll Engineering, Inc.	Engineer Landscape Architect
CH2M Hill Engineers, Inc.	Engineer
Frederick Ward Associates, Inc.	Architect Engineer Land Survey
Jacobs Engineering Group, Inc.	Architect Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**BOARDS AND COMMISSIONS** - cont'd

Parsons Brinckerhoff, Inc.

Architect  
Landscape Architect  
Engineer



**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Circuit Court for Baltimore - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Grant Agreement with Behavioral Health System Baltimore, Inc. The period of the Grant Agreement is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$468,867.00 - 4000-400615-1100-119600-404001

**BACKGROUND/EXPLANATION:**

The grant will provide funding for personnel cost and other operating cost associated with the Addictions Assessment Unit. The program provides substance abuse assessment ordered by the court for released defendants to determine their substance abuse and educational needs.

The Grant Agreement is late because it was received recently from the grantor.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 19** favorable reports by the Planning Commission on February 5, 2015 on Transfers of Funds approved by the Board of Estimates at its meetings on January 21<sup>st</sup>, 28<sup>th</sup> and February 4, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Law Department - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of the claim of Mr. Edward Eugene Rush II, Plaintiff, against the Mayor and City Council of Baltimore.

**AMOUNT OF MONEY AND SOURCE:**

\$70,000.00 - 2036-000000-1752-175200-603070

**BACKGROUND/EXPLANATION:**

The Plaintiff, Mr. Edward Eugene Rush II, pulled into the Quarantine Road Landfill and followed the road to the dumping area where he was met by two City employees. As Mr. Rush discarded the items from his vehicle for the Landfill, a City bulldozer struck his vehicle causing his right leg to become pinned between his vehicle and the bulldozer. As a result of this accident Mr. Rush suffered objective injuries with medical bills totaling \$23,999.00.

In order to resolve this claim economically and to avoid the expense, time, and uncertainties of protracted litigation, the parties have agreed to a complete settlement of the matter for \$70,000.00.

Based on a review of the legal and factual issues presented by this claim, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the proposed settlement of this claim.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Law Department - Settlement Agreement and General Release  
of all Claims

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**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and General Release of all Claims to settle a lawsuit filed by Raina Garcia Romero, Plaintiff, on behalf of her son, S.G. against the Baltimore City Board of School Commissioners.

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 2044-000000-1450-164978-603070

**BACKGROUND/EXPLANATION:**

On April 7, 2011, Plaintiff's minor son, S. G., was at recess in the back play yard of Highlandtown Elementary. A group of children saw a toy in a hole which is covered by a large grate. The children lifted the grate as one student went in to retrieve the toy. When the children dropped the grate down, it landed on the minor Plaintiff's big toe. He was taken to the nurse's suite and ultimately driven to the hospital by his mother. The minor Plaintiff remained in the hospital overnight. On June 24, 2011, the minor Plaintiff's big toe was amputated as a result of the injury on April 7, 2011.

As a result of the incident, suit was filed against the Board for pain and suffering and permanent injuries seeking \$10,000,000.00. Pursuant to the proposed settlement, Plaintiff would dismiss all claims against the Board for \$60,000.00.

Based on a review of the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Law Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and General Release of all Claims have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1224 N. Charles Street	VS Queen Anne, LLC	Outdoor seating 18' x 6'
Annual Charge: \$337.50		
2. 211 N. Liberty Street	Park Charles Apartments Associates, LLC	Two 4" conduits @ 39 linear ft.
Annual Charge: \$273.00		
3. 2319 E. Fairmount Avenue	Fairmount II Development, LLC	One set of steps 3' x 5'
2321 E. Fairmount Avenue	Fairmount II Development, LLC	One set of steps 3' x 5'
Flat Charge: \$ 70.40		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Department of General Services - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement with Baltimore County, Maryland, a body corporate and politic, grantee.

**AMOUNT OF MONEY AND SOURCE:**

This right-of-entry is being granted at no cost to the City.

**BACKGROUND/EXPLANATION:**

Baltimore County, Maryland, a body corporate and politic needs to enter the property of the Mayor and City Council of Baltimore as part of the Kelly Branch Stream Restoration Project for the purpose of reinforcing and reconfiguring the existing stream within the Loch Raven Watershed to guard against further erosion.

**MBE/WBE PARTICIPATION:**

N/A

(The Right-of-Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following page

24

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.



AGENDA

BOARD OF ESTIMATES

02/25/2015

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Convention Center</u>		
1. <b>\$200,000.00</b> Other Funds	9953-912015-9535 Baltimore Conven- tion Center - Maryland Stadium Authority - Unallo- cated	9953-911024-9534 Portable Wall Replacement
This transfer will provide funds from the Convention Center Reserve Fund to the Portable Wall Replacement Project.		
2. <b>\$300,000.00</b> General Funds	9953-912015-9535 Baltimore Conven tion Center - Maryland Stadium - Authority - Unallo- cated	9953-907023-9534 Audio System Upgrade

This transfer will provide funds from the Convention Center Reserve Fund to the Audio System Upgrade Project.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Mayor's Office of Human - Agreements and Ratification of  
Services (MOHS) Agreements

The Board is requested to approve and authorize execution of the Continuum of Care Agreements and Housing Opportunities for Persons with Aids (HOPWA) Program Agreement, and an Agreement. The Board is also requested to Ratify two Continuum of Care Agreements.

CONTINUUM OF CARE AGREEMENTS

1. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$398,131.50**

Account: 4000-496214-3573-267829-603051

Under the terms of this Agreement, the organization will provide housing assistance and case management support services to 32 individuals. The period of the Agreement is October 1, 2014 through September 30, 2015.

The Agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

2. **HOMELESS PERSONS REPRESENTATION PROJECT, INC.** **\$111,840.50**

Account: 4000-496214-3571-591445-603051

Under the terms of this Agreement, the organization will provide legal assistance to 75 homeless families and individuals (clients) when the legal relief will alleviate the client's homelessness. The period of the Agreement is January 1, 2015 through December 31, 2015.

The Agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

MOHS - cont'd

3. **HEALTH CARE FOR THE HOMELESS, INC.** **\$138,965.50**

Account: 4000-496214-3573-591459-603051

Health Care for the Homeless, Inc. will provide case management and transportation support services to 47 individuals. The period of the Agreement is October 1, 2014 through September 30, 2015.

The Agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

4. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 49,307.50**

Account: 4000-496214-3573-591447-603051

Under the terms of this Agreement, the organization will provide housing assistance and support services to seven households. The period of the Agreement is August 1, 2014 through July 31, 2015.

The Agreement is late because of delays at the administrative level.

**MBE/WBE PARTICIPATION:**

N/A

5. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 72,025.50**

Account: 4000-496214-3573-591447-603051

Under the terms of this Agreement, the organization will provide Case Management support services to 12 homeless families. The period of the Agreement is August 1, 2014 through July 31, 2015.

The Agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

MOHS - cont'd

HOPWA PROGRAM AGREEMENTS

6. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 25,000.00**

Account: 4000-490915-3573-333634-603051

Health Care for the Homeless, Inc. will provide supportive services to individuals or to families who have a family member with AIDS. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

**MBE/WBE PARTICIPATION:**

N/A

7. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$326,125.00**

Account: 4000-490915-3573-333657-603051

Under the terms of this Agreement, the University of Maryland, Baltimore will provide housing assistance when available, and case management support services to 495 HIV positive clients. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays in negotiating the contract terms with the University of Maryland, Baltimore.

**MWBOO GRANTED A WAIVER.**

8. **HOWARD COUNTY HOUSING COMMISSION** **\$228,337.00**

Account: 4000-490915-3573-333675-603051

Under the terms of this Agreement, the Howard County Housing Commission will provide comprehensive diagnostic and treatment services, education and intensive case management services to approximately 15 HIV/AIDS clients.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

MOHS - cont'd

In addition, the organization will provide short-term rent, security deposits, food vouchers, funds for transportation, and nutritional supplements. The period of the Agreement is July 1, 2014 through June 30, 2017.

The Agreement is late because of delays at the administrative level and in the signatory process.

**MWBOO GRANTED A WAIVER.**

AGREEMENT

9. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$398,944.00**

Account: 1001-000000-3572-333229-603051

Under the terms of this Agreement, the organization will provide services and shelter for 75 homeless women and children in Baltimore City. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

RATIFICATION OF AGREEMENTS

10. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 22,634.35**

Account: 4000-496214-3573-591447-603051

Under the terms of this Agreement, the organization provided housing assistance and support services to seven homeless households. The period of the Continuum of Care Agreement was February 9, 2014 through July 31, 2014.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

MOHS - cont'd

11. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 27,808.60**

Account: 4000-496213-3573-591447-603051

Under the terms of this Agreement, the organization provided housing assistance and support services to 12 homeless households. The period of the Continuum of Care Agreement was February 9, 2014 through July 31, 2014.

The Continuum of Care Agreements are late because of delays in determining the final budgeted amounts.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Mayor's Office Of Criminal Justice - Grant Adjustment Notice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention. The GAN changes the period of the award to July 1, 2013 through February 28, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 4000-473414-2252-690500-600000

**BACKGROUND/EXPLANATION:**

On September 25, 2013, the Board authorized acceptance of the Grant Award for Baltimore City's Juvenile Diversion Program. On August 13, 2014, the Board authorized a GAN extending the grant through September 30, 2014. This GAN will extend the grant through February 28, 2015.

The grant funds the salary of a part-time Juvenile Diversion Assessor and aids in the effort to reduce juvenile offender re-entry by offering diversion services for youth arrested for nonviolent offenses in Baltimore City.

The item is late because the Grant Adjustment Notice was recently received by Mayor's Office on Criminal Justice.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Enterprise Housing Corporation. The period of the agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$8,920.06 - 9950-917089-9512-900000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for the Mulberry at Park Apartments at 211 West Mulberry Street constructing a new 7 story 68-unit affordable housing building with a gross floor area of 71,870 square feet. The Developer agrees to make a one-time contribution in the amount of \$8,920.06 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Department of Transportation - Ratification of Contract

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and ratify the contract term and extension with Veolia Transportation, Inc. d/b/a Transdev. The original term of the Agreement was January 11, 2010 through January 11, 2015. The ratification is for 18 months from January 12, 2015 through July 11, 2016. In addition, the Board is requested to ratify the 1.6% increase to the hourly payment.

**AMOUNT OF MONEY AND SOURCE:**

\$ 4,200,000.00 - 6000-617415-2303-248700-603026  
8,200,000.00 - 6000-617416-2303-248700-603026  
**\$12,400,000.00**

**BACKGROUND/EXPLANATION:**

On February 11, 2009, the Board approved a five-year agreement with Veolia Transportation, Inc. for the operation of the Downtown Circulator.

This ratification is necessary for the extension of contract and the 1.6% increase in hourly rate which was provided because of an increase in the vendor's labor costs. The extension through July 2016 will allow the Department time to prepare and execute a new Request for Proposal for competitive bids.

This request is late because of a transition in staff and analysis of services.

**MBE/WBE PARTICIPATION:**

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 2421 E. Preston Street from Mr. Noel Collins, III, owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Mr. Collins, III agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

**BACKGROUND/EXPLANATION:**

Mr. Collins, III is donating the subject vacant lot to the City. The property is in an area scheduled for redevelopment, and accepting the donation will save acquisition expense and time.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and subject to the prior approval of the Board of Estimates, the DHCD may acquire, for and on behalf of the City, by gift any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. This property will be redeveloped.

In addition, approval is requested to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through February 22, 2015, other than water bills, follows:

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
" "	2014/2015	\$ 25.44
" "	2013/2014	30.96
" "	2012/2013	36.68
" "	2011/2012	53.46
" "	2010/2011	47.72
" "	2009/2010	104.84

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

DHCD - cont'd

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
" "	2008/2009	58.76
" "	2007/2008	116.61
" "	2006/2007	71.00
" "	2005/2006	<u>77.04</u>
Total Real Property Taxes		<b>\$ 622.51</b>

Tax Sale	Tax sale date 10/24/2012	\$26,551.54
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Rental Registration:	No. 204353	\$ 382.00
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<u>Miscellaneous Bill</u>	<u>Bill No.</u>	<u>Date</u>	
" "	3258035	03/25/04	\$ 5,511.46
" "	4077103	04/11/06	31.36
" "	5373345	08/11/08	257.17
" "	5457528	10/14/08	251.37
" "	5793930	07/20/09	338.42
" "	5992524	12/21/09	241.99
" "	6021596	03/01/10	188.67
" "	6118756	07/19/10	507.96
" "	6125900	07/29/10	375.51
" "	6417646	08/29/11	333.94
" "	6460679	10/31/11	654.10
" "	6641344	05/21/12	290.16
" "	6680748	07/02/12	289.34
" "	6791990	11/05/12	274.08
" "	7042724	08/05/13	287.54
" "	7119266	10/28/13	223.66
" "	7359128	05/19/14	237.50
" "	7383987	06/23/14	234.87
" "	7446867	09/08/14	209.06
" "	7472731	10/06/14	221.83
" "	7482847	10/14/14	<u>221.83</u>
Total Miscellaneous Bills			<b>\$11,181.82</b>

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Adopt-A-Block, Inc., Developer, for the sale of the City-owned property located at 1660 Darley Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000.00

**BACKGROUND/EXPLANATION:**

The project will involve the rehabilitation of the vacant property located at 1660 Darley Avenue into a single family home which the developer plans to donate to a family in need. Adopt-A-Block, Inc. through its outreach program, Compassion Commission, has past experience in purchasing property from the Mayor and City Council, rehabbing it, and donating the home to an owner-occupant family in need. Collectively, the outreach program has been in place for over 11 years. Once transferred and redeveloped, the property will be eliminating blight as well as returning to the active tax rolls of the City of Baltimore.

The City is authorized to dispose of the properties by virtue of Article 13, § 2-7 (h) (2) (ii) (c).

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 1660 Darley Avenue is \$6,975.00 and the purchase price is \$1,000.00.

DHCD - cont'd

The property is being sold to Adopt-A-Block, Inc. below the price determined by the Waiver Valuation Process because of the following reasons:

- the renovations will be to the specific benefit to the immediate community,
- this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
- this sale and rehabilitation will return vacant buildings to the tax rolls, and
- the property is being sold less than the waiver valuation price because of its conditions, which will require extensive and immediate remediation.

**MBE/WBE PARTICIPATION:**

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Department of Housing and - Amendatory Agreement No. 1 to the  
Community Development Community Block Grant-39 Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendatory Agreement No. 1 to Agreement with Morgan State University (MSU). The Amendatory Agreement No. 1 extends the period of the agreement through June 30, 2015.

**BACKGROUND/EXPLANATION:**

The purpose of this Amendatory Agreement No. 1 is to implement a no-cost time extension to allow additional time for the MSU's Institute for Urban Research to complete the data collection, analysis, and presentation of findings to the Cherry Hill community.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Amendatory Agreement No. 1 to the Community Block Grant-39 Agreement to has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Baltimore Development - Land Disposition Agreement  
Corporation (BDC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Engine Company No. 7 LLC, for sale of the City-owned property located at 700 N. Eutaw Street (Ward 11. Section 08, Block 500, Lot 009).

**AMOUNT OF MONEY AND SOURCE:**

\$75,990.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The City-owned property formally known as the Engine Company No. 7 Fire Station is located at 700 North Eutaw Street (the Property), in the Seton Hill Historic District, that is within the Orchard-Biddle Urban Renewal Area. The two-story brick building is approximately 4,329 square feet, zoned B-4-1, with a total land area of approximately 2,396 square feet. In 2011, the BDC issued a Request for Proposals (RFP) for redevelopment of the property. The developer was the sole respondent to the RFP and was awarded an Exclusive Negotiating Privilege (ENP) for redevelopment of the property. The developer proposes a mixed-use development, which may include artists' studios on the second floor and café/retail on the first floor.

**MBE/WBE PARTICIPATION:**

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Baltimore Development Corporation - Termination of Declaration

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Termination of Declaration with 414 Light Street Associates LLC, Developer.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City recorded a Declaration in 1979 (amended in 1988) imposing standards and controls on property owned by McCormick, located at the address collectively known today as 414 Light Street, (the property). 414 Light Street Associates, LLC the Developer, seeks to improve the property with a mixed-use high-rise apartment tower. The Termination of Declaration will release standards, controls, restrictions, and covenants that are inconsistent with the Final Design Approval granted by the Planning Commission on December 18, 2014 for the project.

**MBE/WBE PARTICIPATION:**

The Developer will comply with the MBE/WBE Law.

(The Termination of Declaration has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Expenditure of Funds to subsidize transportation funds for various Senior Centers in Baltimore City. The period of the Expenditure of Funds is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$226,916.00 - 1001-000000-3254-316400-603041

**BACKGROUND/EXPLANATION:**

This Expenditure of Funds will allow the Department to support Senior Centers in Baltimore City by subsidizing the transportation program services which enables the Department to transport its senior participants to and from the Centers, to special events, and activities throughout the City.

The Department will subsidize transportation funding for the following Senior Centers: Action-in-Maturity, the Allen Senior Center, the Greenmount Senior Center, Inc., Govans Ecumenical Development Corporation, and the Department of Recreation and Parks.

This request is late because the Department recently received the funding.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - Agreements and Amendment to Agreement

The Board is requested to approve and authorize execution of the various agreements and an Amendment to Agreement. The period of the agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

AGREEMENTS

1. **THE FAMILY LEAGUE OF BALTIMORE CITY, INC.       \$810,908.00**

Account: 6000-626315-3080-513200-603051

B'More for Healthy Babies (BHB) is a ten year plus citywide strategy launched in 2009, and co-led by The Family League of Baltimore City, Inc. and the Baltimore City Health Department. The BHB brings together City agencies, health care institutions, community-based organizations, and academic partners to ensure that all of Baltimore's babies are born healthy weight, full-term, and ready to thrive in healthy families.

The Family League of Baltimore City, Inc. will utilize the funds to provide continued oversight of the work for the B'More for Healthy Babies and support of the overall BHB initiative. The BHB's communication partner performs marketing and communication activities with priority content areas of infant safe sleep, smoking cessation and home visiting.

The Agreement is late because of a delay in the completion of the required documentation.

**MWBOO GRANTED A WAIVER.**

2. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.       \$ 50,000.00**

Account: 5000-520115-3030-702900-603051

The organization will utilize the funds to provide access to reproductive health services to the uninsured and underinsured citizens of Baltimore City. Services include

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - cont'd

but are not limited to education, contraception, screening and referral of reproductive-related cancers, and education and screening of sexually transmitted infection.

The Agreement is late because of a delay in receiving an acceptable budget and scope of work from the organization.

**MWBOO GRANTED A WAIVER.**

**3. THE JOHNS HOPKINS UNIVERSITY \$ 26,248.00**

Account: 1001-000000-3100-295900-603051

The Johns Hopkins University, School of Medicine will utilize the funds to hire a consultant for the Bureau of School Health's Vision Screening Program. The consultant will be responsible for providing services at a minimum of one day per week. The consultant will assist the Bureau of School Health in updating current protocols for screening students enrolled in Pre-K to first grade with possible vision problems so that they may be referred for appropriate diagnosis and treatment. The period of the Agreement is January 1, 2015 through December 31, 2015.

The Agreement is late because budget information delayed processing.

**4. WAKEFERN FOOD CORPORATION \$ 7,000.00**

Account: 6000-623615-3001-268400-603051

The Virtual Supermarket Program is an innovative approach to food desert elimination that uses online grocery ordering and delivery to bring food to neighborhoods with low vehicle ownership and inadequate access to healthy foods. It enables residents to order groceries at their local library, senior/disabled housing, public housing, or from any computer and pick up their order at their community site for no delivery cost.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - cont'd

ShopRite is a grocery store working with the Virtual Supermarket Program to provide groceries to residents of Baltimore City at the following locations: Wayland Village Senior Apartments and P.O.W.E.R. House in Perkins Homes. The period of the Agreement is January 1, 2015 through June 30, 2015.

The Agreement is late because it was recently completed.

5. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC.           \$ 95,340.00**  
**(BHSB)**

Account: 1001-000000-3023-274000-603051

The BHSB is responsible for implementing, administering and monitoring substance abuse treatment services for Baltimore City residents who want treatment from the Needle Exchange Program. The BHSB will subcontract with providers to develop specialized and effective treatment as needed. The funds will be used to provide a wide range of treatment services, including out-patient detoxification, physical examination and medical care, focusing on HIV, STD's and tuberculosis, counseling and other supportive services, and continuum of care ranging from intensive out-patient treatment to admission for standard treatment for opiate dependence.

The Agreement is late because of a delay in receiving the required documentation.

**MWBOO GRANTED A WAIVER.**

6. **CHASE BREXTON HEALTH SERVICES, INC.           \$150,042.00**

Account: 5000-569715-3023-274400-603051

The organization will provide ongoing medical case management services to meet the psychosocial need of

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - cont'd

HIV-positive patients receiving medical services at the Baltimore City office. Case management includes health-psychosocial assessment, care planning, procurement of services, linkage with services, and delivery of services, advocacy, and on-going monitoring. The provision of these is designed to maximize adherence to appointments, medication regimens, and agreed-upon care plans.

The agreement is late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B services. The IDEHA selects the providers through a competitive Request for Proposal process. The providers submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

**MWBOO GRANTED A WAIVER.**

7. **THE HEARING AND SPEECH AGENCY OF METROPOLITAN BALTIMORE, INC.** **\$ 80,557.00**

Account: 4000-427115-3080-294311-603051

The Hearing and Speech Agency of Metropolitan Baltimore, Inc. will provide a speech-language pathologist to staff the Baltimore Infants and Toddlers program's eligibility center to provide occupational therapy evaluations, speech/language evaluations, audio logical evaluations, and speech/language or occupational therapy, as needed. The period of the agreement is July 1, 2014 through June 30, 2015. The Agreement is late because the request to process payment was recently received.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

AGENDA

BOARD OF ESTIMATES

02/25/2015

Health Department - cont'd

GRANT AGREEMENT

8. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS, BALTIMORE CITY PUBLIC SCHOOL SYSTEM (BCPSS)** **\$ 258,080.00**

Account: 1001-000000-3100-295900-603051

This Grant Agreement covers the implementation of a school health electronic health record (EHR) system. The Department in collaboration with the BCPSS will customize an established EHR called Pearson Chancery SMS and employ it at the BCPSS' 182 school health suites as part of the health services provided to the BCPSS' 83,800 students. Under this Grant Agreement, the funds will be utilized to support the conversion of the current EHR system to a .NET application version. The Department will partially fund the modification of the EHR suite to be compatible with the .NET application. This modification will improve the way students' medical information is collected, tracked, maintained, retrieved, and shared in the service of providing and managing students' health care. The period of the Grant Agreement is September 1, 2014 through August 31, 2015.

The Grant Agreement is late because it was delayed during the administrative review process at BCPSS and the Health Department.

AMENDMENT TO AGREEMENT

9. **THE JOHNS HOPKINS UNIVERSITY, BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$ 26,829.00**

Account: 1001-000000-3001-262800-603051

On February 12, 2014, the Board approved the initial agreement for a Chief Assistant Scientist/Epidemiologist in the amount of \$101,354.00 for the period January 1, 2014 through December 31, 2014. This Amendment to Agreement will extend the period of the agreement through March 31, 2015 and increase the agreement amount by \$26,829.00 making the agreement amount \$128,183.00.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - cont'd

The Amendment to Agreement is late because the budget review and approval delayed the processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED EXCEPT FOR ITEM NO. 8 AND HAD NO OBJECTION.**

(The Agreements and Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - Case Monitor Services Agreement

The Board is requested to approve and authorize execution of a Case Monitor Services Agreement with Shirley L. Cross, R.N. The period of the Case Monitor Services Agreement is January 1, 2015 through June 30, 2015.

<u>Rate of Pay</u>	<u>Amount</u>
\$45.00 per case/Month 75 cases/month	<b>\$ 40,250.00</b>
\$37.00 per hr. for CFC Program	
\$50.00 per completed Inter-RAI Comprehensive Evaluation	
Account: 4000-426215-3110-306800-603018	\$ 30,250.00
4000-425515-3110-306700-603018	\$ 10,000.00

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Medical Assistance Personal Care (MAPC) Case Monitors who will supervise personal care services to eligible recipients.

Ms. Cross will exercise independent professional judgment and carry professional liability insurance. She will be an independent contractor and not an employee of the City. Ms. Cross will be responsible for establishing a plan of personal care for each eligible recipient assigned to her, unless otherwise indicated. She will make home visits at least once every 90 days, maintain clinical records, and consult with each client's personal physician and other providers in order to develop a care plan.

In addition, Ms. Cross will conduct an InterRAI comprehensive evaluation on each MAPC recipient and inform them about participation in the Community First Choice (CFC) Program, which allows states to offer the option of certain community-based services as a state plan benefit to individuals who meet an institutional level of care. The Case Monitor must offer the CFC option of community services to older adults and people with disabilities to enable them to live in their own homes.



**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - cont'd

The Case Monitor Services Agreement is late because the Department was waiting for execution of the agreement by the case monitor.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Case Monitor Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Armyr Gazdar, Consultant. The period of the Agreement is February 1, 2015 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$36,225.00 - 4000-428215-3080-294312-603051

**BACKGROUND/EXPLANATION:**

As a Special Educator, Armyr Gazdar will provide the following services for the Baltimore Infants and Toddlers Program: educational assessments of assigned children, completion of standardized testing and interpretation of the results, direct special instruction services of assigned children, and completion and submission of written eligibility and progress reports, as required. In addition, the Consultant will identify children at risk for developmental delays as well as children that present with a high probability for a delay, and assist in developing goals, outcomes and completion of the Individualized Family Services Plan.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - Acceptance Notice of Grant Award

The Board is requested to approve acceptance of the Notice of Grant Awards (NGA) from the various grantors.

1. **MARYLAND STATE DEPARTMENT OF EDUCATION, \$1,407,337.00**  
**DIVISION OF SPECIAL EDUCATION/**  
**EARLY INTERVENTION SERVICES**

Accounts: 4000-427115-3080-294300-4040001 \$1,086,541.00  
          4000-428215-3080-294300-4040001 \$ 320,796.00

This grant is funded under the Individuals with Disabilities Education Act (IDEA) Part C, Part B, and Part B 619 and State General funds to support the provision of early intervention services to infants and toddlers with disabilities and their families. The period of the grant is July 1, 2014 through September 30, 2015.

The Department was notified of the award on September 18, 2014. However, due to an oversight the NGA was not timely processed for the Board of Estimates approval. The Department apologizes for the lateness.

2. **MARYLAND STATE DEPARTMENT OF EDUCATION \$ 132,125.00**

Account: 4000-499815-3080-284000-404001

The grant is titled "Assistance to the State for Educating Students with Disabilities."

This grant is awarded under the Individuals with Disabilities Education Act Part B 611 Discretionary funds to support early intervention services to infants and toddlers with disabilities and their families. The period of the grant is May 15, 2014 through August 31, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - cont'd

The Department was notified of the award on April 28, 2014. However, due to an oversight the NGA was not timely processed for the Board of Estimates approval.

**3. MARYLAND STATE DEPARTMENT OF EDUCATION \$505,021.00**

Account: 5000-525715-3100-295900-405001

This grant provides funding for medical, mental health, dental, and other services to children and adolescents on-site in schools, with parental consent. The period of the award is July 1, 2014 through June 30, 2015.

The Grant Award is late because it was recently received.

**4. MARYLAND DEPARTMENT OF AGING \$709,515.00**

Accounts: 4000-433515-3024-268400-404001	\$206,816.00
4000-432915-3024-268400-404001	\$266,139.00
4000-434315-3254-316200-404001	\$131,487.00
4000-436215-3252-715700-404001	\$ 8,687.00
4000-436115-3255-316200-404001	\$ 85,267.00
4000-433915-3023-273300-404001	\$ 11,119.00

The total NGA amount is for \$3,661,843.00. Since this is an interim NGA for approximately 19% of the FY15 Title III allocation, the Department is only receiving \$709,515.00. The grant is contingent upon approval of the FY15 Federal Appropriation of funds for the Administration of the Older Americans Act. The period of the grant is October 1, 2014 through September 30, 2015.

The grant award is late because the Baltimore City Health Department recently received it from the State of Maryland Department of Aging.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Health Department - cont'd

5. **THE CENTERS FOR DISEASE CONTROL AND PREVENTION, NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDs AND TB PREVENTION** **\$1,005,014.00**

Account: 4000-499015-3023-513200-404001

The funds will be used to providing funding for HIV testing activities that increase identification of undiagnosed HIV infections and/or improve the cost effectiveness of HIV testing activities. The grant funds will also be used to enhance linkage to and retention in care for persons with new and prior diagnosis of HIV infection. The period of the grant is January 1, 2015 through December 31, 2015.

The grant is late because it was received on Department 23, 2014.

6. **THE CENTERS FOR DISEASE CONTROL AND PREVENTION, NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDs AND TB PREVENTION** **\$ 39,431.00**

Account: 4000-422115-3030-271400-404001

The Department's TB Prevention Program will use funds to support the City's TB control efforts, provide medical care and treatment for active and latent TB patients, and to conduct contact investigations. In addition, funds will be used for staff, radiology services, and clinician salaries. The period of the grant is January 1, 2015 through December 31, 2015.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/25/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Marie Grampp	4735 Park Heights Avenue	G/R \$90.00	\$ 825.00
2. Toba W. Grant	4739 Park Heights Avenue	G/R \$96.00	\$ 880.00
3. Patricia Ndepnou Njiomegni	4739 Park Heights Avenue	L/H	\$25,200.00
4. Jody Michael Roesler	4743 Park Heights Avenue	G/R \$90.00	\$ 600.00

Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

5. First John Tabernacle Baptist Church of Baltimore, Maryland, Inc.	1300 & 1302 N. Gay St. and 1758 E. Preston Street	F/S	\$13,000.00
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Funds are available in account 9910-906409-9588-900000-704040, EBDI Phase II Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

Department of Law - Payment of Settlement

6. Marcellus Boles (prior owner)	1408 N. Gay St.	F/S	\$ 22,000.00
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On June 18, 2014, the Board approved the acquisition by condemnation of the fee simple interest in 1408 N. Gay Street. The Board previously approved a fair market value of \$21,000.00 based upon an independent appraisal report, to acquire the subject property interest.

AGENDA

BOARD OF ESTIMATES

02/25/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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Dept. of Law - cont'd

The owner offered an appraisal report that valued the property at \$65,000.00. After negotiations, the parties agreed to settle the condemnation suit for \$43,000.00. Therefore, the Board is requested to approve the additional \$22,000.00.

7.	Heather Boles	1430 N. Gay St.	F/S	\$ 29,000.00
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On July 16, 2014, the Board approved the acquisition by condemnation of the fee simple interest in 1430 N. Gay Street. The Board previously approved the fair market value of \$16,000.00 based upon an independent appraisal report to acquire the subject property interest. The owner offered an appraisal report that valued the property at \$70,000.00. After negotiations the parties agreed to settle the condemnation suit for \$45,000.00. Therefore, the Board is requested to approve an additional \$29,000.00.

8.	Marcellus Boles	1432 N. Gay St.	F/S	\$23,000.00
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On June 25, 2014, the Board approved the acquisition by condemnation of the fee simple interest in 1432 N. Gay Street. The Board previously approved the fair market value of \$20,000.00 based upon an independent appraisal report to acquire the subject property interest. The owner offered an appraisal report that valued the property at \$73,000.00. After negotiations, the parties agreed to settle the condemnation suit for \$43,000.00. Therefore, the Board is requested to approve an additional \$23,000.00.

Funds are available in account 9910-910634-9588-900000-704040.

AGENDA

BOARD OF ESTIMATES

02/25/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Law - cont'd</u>			
9. Park Heights Purchase, LLC	4822 Park Heights Ave.	F/S	\$ 2,650.00

On August 27, 2014, the Board approved the acquisition of the fee simple interest in 4822 Park Heights Avenue. The Board previously approved a fair market value of \$26,500.00 based upon an independent appraisal report, to acquire the subject property interest. After negotiations, the parties agreed to settle the condemnation suit for an additional \$2,650.00, ten percent more than the approved fair market value. Therefore, the Board is requested to approve an additional \$2,650.00.

Funds are available in account 9910-903180-9588-900000-704040.



**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Mayor's Office on Criminal Justice - Ratification of Grant  
Adjustment Notices

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the acceptance of Grant Adjustment Notice (GAN) No. 1 and Grant Adjustment Notice No. 2 from the Governor's Office of Crime Control and Prevention for the "HYPE Coalition" grant award. GAN No. 2 extended the period of the award through December 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

(\$14,458.01) - 5000-598714-2252-690700-600000

**BACKGROUND/EXPLANATION:**

On September 25, 2013, the Board authorized acceptance of the Grant Award for the "HYPE Coalition" grant in the amount of \$300,284.00 for the period July 1, 2013 through June 30, 2014.

The grant tracked juvenile offenders by utilizing a security integration model of multi-agency collaboration with State and local law enforcement agencies. The program included holding high-risk juveniles accountable and incorporates preventive measures, including diversion programs.

GAN No. 1 decreased the award amount by \$14,458.01, making the new grant award amount \$285,825.99. GAN No. 2 extended the period of the award through December 31, 2014.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION AND THE DECREASE IN THE GRANT AMOUNT.**

(The terms of the Grant Adjustment Notices have been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve  
all of the Personnel matters  
listed on the following pages:

58 - 66

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved  
by the Law Department as to form and legal sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Finance</u>		
1. <b>PRINCE GREEN</b>	\$14.55	<b>\$17,014.61</b>

Account: 1001-000000-1480-166400-601009

Mr. Green will continue to work as a Contract Services Specialist I (Licensed Inspector). He will be conducting city-wide on-site inspections of gas stations, pawnbrokers, open-air garages, massage parlors, theaters, skating rinks, bars, club restaurants, movie houses, amusement arcades and other establishments for a variety of business occupational and amusement type licenses required by Article 15 of the Baltimore City Code. The Department is requesting a waiver of the Administrative Manual, Section 212-1, Part I, on the hourly rate portion of the contract. The period of the Agreement is effective upon Board approval for one year.

Department of Transportation (DOT)

2. <b>RICHARD CHEN</b>	\$48.00	<b>\$32,942.08</b>
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Account: 1001-000000-5033-384400-601009

Mr. Chen will continue to work as a Contract Services Specialist I (Special Bridge Engineer). He will be responsible for reviewing, commenting and approving the Developer's Agreements distributed by Department of Public Works; reviewing, commenting on and approving of the DOT and DPW's contracts, working with the Law Department on issues pertaining, to ownership of City bridges and other contested matters, and reviewing, commenting on and approving the consultant's cost proposals and invoices. The Department is requesting a waiver of the Administrative Manual, Section 212-1, Part I, on the hourly rate portion of the contract. The period of the Agreement is effective upon Board approval for one year.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>DOT</u> - cont'd		
3. <b>JEANNE ROBINSON</b>	\$43.52	<b>\$52,220.00</b>

Account: 1001-000000-2391-251900-601009

Ms. Robinson will continue to work as a Contract Services Specialist I (Special Transportation Engineer Analyst). She is responsible for accurate and timely intelligence recommendations for rapid deployment of resources, effective tactics and strategies, and relentless follow-up and assessment to advance the goals of the City's Transportation Department developing performance metrics, data collection systems, and data reporting requirements. Additionally, she will perform quality assurance/quality control checks of data accuracy, analyze aggregated and individualized data sets, and prepare written reports. The period of the Agreement is effective upon Board approval for one year.

4. Reclassify the following Positions:

a. Position Nos.: 2391-50481, 2391-50482 & 2391-50483

From: New Position  
 Job Code: 90000  
 Grade: 900 (\$1.00 - \$204,000.00)

To: Transportation Enforcement Officer I  
 Job Code: 41626  
 Grade: 081 (\$31,758.00 - \$37,625.00)

b. Position No.: 2391-50484

From: New Position  
 Job Code: 90000  
 Grade: 900 (\$1.00 - \$204,000.00)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**PERSONNEL**

DOT - cont'd

To: Transportation Enforcement Supervisor I  
Job Code: 41628  
Grade: 087 (\$39,308.00 - \$47,515.00)

Cost: \$17,394.00 - 2026-000000-2391-733700-601001

These positions are considered to be Positions of Trust in accordance the policy outlined in the Administrative Manual, Section AM 237-1.

Department of Law

	<u>Hourly Rate</u>	<u>Amount</u>
5. <b>JOHN T. WILLIS</b>	\$60.00	<b>\$39,120.00</b>

Account: 1001-000000-8620-175200-601009

Mr. Willis will work as a Contract Services Specialist II (Special Assistant City Solicitor). He will be responsible for advising and assisting the City Council Land Use and Transportation Committee in its review of the proposed new Zoning Code and any amendments to the Code and provide legal assistance. The period of the Agreement is effective upon Board approval for one year.

Department of Human Resources

6. <b>JOHN WOODS</b>	\$230.00 for the first session, \$192.50 for each succeeding session	<b>\$ 7,000.00</b>
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**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**PERSONNEL**

DHR - cont'd

lasting no more  
than 3 hours and  
\$330.00 for each  
written report

Account: 1001-000000-1603-172500-60326

Mr. Woods will continue to work as a Hearing Officer. The Baltimore City Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after the completion of the probationary period. The Hearing Officer presides over these investigations and submits a recommendation to the Civil Service Commissioners for approval. The cost incurred for each hearing is charged to the appellant's agency. The period of the agreement is effective upon Board approval for one year.

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
7. <b>NANCY JARVIS</b>	\$32.00	<b>\$ 6,400.00</b>
8. <b>PHYLLIS FIELLO</b>	\$32.00	<b>\$ 6,400.00</b>
9. <b>JULIE PITTET</b>	\$32.00	<b>\$ 6,400.00</b>
10. <b>MARGARET GOLDSBOROUGH</b>	\$32.00	<b>\$ 6,400.00</b>

Account: 6000-680514-4792-369900-601009

The above listed individuals will continue to work as a Contract Service Specialist II. Their duties will include, but will not be limited to providing instruction in figure skating skills for

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**PERSONNEL**

Dept. of Recreation and Parks - cont'd

participants in the "Learn to Skate" and summer camp programs. The program will include skills that are the basis for the U.S. Figure Skating National Proficiency Tests and evaluation of student performance to determine mastery of specific skills and advancement to the next level. These individuals will also assist students in planning an individual presentation program set to music, provide skating instructions to members of the Youth and Adult Performance Troupe, and provide skating instructions to all levels of the Adult Skating Seminar. The period of the agreement is effective upon Board approval for one year.

Department of General Services

	<u>Hourly Rate</u>	<u>Amount</u>
11. <b>MARTIN COURTNEY</b>	\$17.44	<b>\$33,136.00</b>

Account: 2030-000000-1890-189300-601002

Mr. Courtney will continue to work as a Contract Services Specialist II (Public Information Officer). His duties will include but will not be limited to answering inquiries and providing information regarding the activities and programs of the Department by telephone, written or oral presentations, preparing news releases, internal and external newsletters, and advising administrators and other departmental employees of appropriate responses to media inquiries. He will also write public statements for the Director and Mayor regarding Department programs or initiatives, monitor and maintain the Department's website by submitting website change requests, and compiling, collating and writing the Department's Annual Report. Mr. Courtney serve as the primary liaison for the Department by ensuring accessibility to the community, other public and private agencies, the media or other governmental units in order to convey timely and requisite information. The period of the Agreement is March 6, 2015 through March 5, 2016.

AGENDA

BOARD OF ESTIMATES

02/25/2015

PERSONNEL

Dept. of General Services - cont'd

12. Reclassify the following Position:

Position No.: 7340-35633

From: Contract Administrator II  
Job Code: 72412  
Grade: 089 (\$42,600.00 - \$51,722.00)

To: Construction Contract Administrator  
Job Code: 72494  
Grade: 927 (\$59,600.00 - \$95,400.00)

Cost: \$21,989.50 - 1001-000000-7340-721700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of Public Works

	<u>Hourly Rate</u>	<u>Amount</u>
13. <b>YULIK FOOKSMAN</b>	\$39.80	<b>\$47,760.00</b>

Account: 2070-000000-5501-630001-601009

Mr. Fooksman, retiree, will work as a Contract Services Specialist I (Engineer II). His duties will include but will not be limited to developing the Standard Operating Procedures for the start-up and operation of Sanitary Contract 8526, setting operational parameters (flow rates, temperature, etc.) for the new two-phase digestion process, and analyzing laboratory data and adjusting parameters to optimize the process. He will also act as the liaison with the Design Consultant in matters concerning the operation and optimization of the process and training Operations staff in the two-phase digestion process. The period of the Agreement is effective upon Board approval for one year.



**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**PERSONNEL**

Dept. of Public Works - cont'd

14. Reclassify the following seven vacant positions:

Position Nos.: 5152-36049, 5152-36054, 5152-36059,  
5152-36104, 5152-36141, 5152-36153, &  
5152-49020

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From: Laborer (Hourly)  
Job Code: 52931  
Grade: 482 (\$13.88 - \$14.34)

To: Pest Control Worker  
Job Code: 52961  
Grade: 425 (\$29,283.00 - \$31,286.00)

Cost: \$3,738.00 - 1001-000000-5153-701600-601001

Health Department

15. Reclassify the following Positions:

a. Position Nos.: 3170-48068, 3170-48069 & 3170-48070

From: Grant Services Specialist III  
Job Code: 10217  
Grade: 941 (\$51,400.00 - \$88,200.00)

To: Grant Services Specialist I  
Job Code: 10215  
Grade: 913 (\$27,177.00 - \$33,972.00)

b. Position Nos.: 3170-48071, 3170-48073, 3170-418074,  
& 3001-48072

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From: Grant Services Specialist III  
Job Code: 10217  
Grade: 941 (\$51,400.00 - \$88,200.00)

AGENDA

BOARD OF ESTIMATES

02/25/2015

PERSONNEL

Health Dept. - cont'd

To: Grant Services Specialist II  
Job Code: 10216  
Grade: 919 (\$33,972.00 - \$53,888.00)

There are no costs associated with this action.

These positions are to be considered Positions of Trust in accordance the policy outlined in the Administrative Manual, Section 237-1.

Fire Department

16. Reclassify the following positions:

a. Position No. 2132-13922:

From: Fire Prevention Inspector I  
Job Code: 41224  
Grade: 337 (\$41,315.00 - \$66,387.00)

To: Fire Prevention Inspector I, ALS  
Job Code: 41225  
Grade: 365 (\$42,895.00 - \$64,794.00)

b. Position No. 2121-12629:

From: Fire Captain Suppression  
Job Code: 41213  
Grade: 341 (\$67,143.00 - \$82,817.00)

To: Fire Captain Suppression, ALS  
Job Code: 41279  
Grade: 378 (\$68,881.00 - \$84,599.00)

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**PERSONNEL**

Fire Dept. - cont'd

c. Position No. 2121-12814:

From: Fire Lieutenant Suppression  
Job Code: 41212  
Grade: 338 (\$59,901.00 - \$73,090.00)

To: Fire Lieutenant Suppression, ALS  
Job Code: 41278  
Grade: 374 (\$61,639.00 - \$74,873.00)

d. Position No. 2101-13580:

From: Fire Operations Aide  
Job Code: 41217  
Grade: 322 (\$38,178.00 - \$61,403.00)

To: Fire Operations Aide, ALS  
Job Code: 41231  
Grade: 358 (\$39,758.00 - \$62,982.00)

There are no costs associated with these actions.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

17. Create the following new classifications:

a. Classification: Fire Lieutenant Safety and Health  
Job Code: 41285  
Grade: 340 (\$54,408.00 - \$66,387.00)  
Position No.: To be assigned by BBMR

b. Classification: Fire Captain Safety and Health  
Job Code: 41287  
Grade: 342 (\$60,986.00 - \$75,222.00)  
Position No.: To be assigned by BBMR

There are no costs associated with this action.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Mayor's Office of Information - Ratification of First Amendment  
Technology (MOIT) to Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the First Amendment to the Memorandum of Understanding (MOU) between members of the Inter-County Broadband Network (ICBN) Consortium. The period of the 1<sup>st</sup> Amendment was the earlier of: November 16, 2012 (a) through December 31, 2014, or (b) the final acceptance and approval by the relevant federal authority of compliance with all terms and conditions of the grant to One Maryland Broadband Network (OMBN).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The original ICBN MOU was approved by the Board on June 29, 2011. The First Amendment to the MOU was submitted to MOIT in 2012; however, it was not approved by the Law Department or by the Board. Therefore ratification of the First Amendment is requested.

The First Amendment to the MOU added the State of Maryland as an intended third party beneficiary for the limited purpose of extending to the State, provisions of the original MOU, including providing to networkMaryland upon request, at least 12 strands of fiber on all fiber built with ICBN grant funds for non-commercial use and only pursuant to an agreement between each party and the State.

**APPROVED FOR FUNDS BY FINANCE**

(The First Amendment to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

69 - 73

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfers of Funds,  
reports have been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

02/25/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

- 1. GS 14807, Benton Building Exterior Wall Repair                      Bob Andrews Construction, Inc.                      \$1,373,800.00

**MWBOO SET MBE GOALS OF 27% AND WBE GOAL OF 5%.**

<b>MBE:</b>	BMW Construction Specialists, Inc.	\$27,095.00	2%
	Stokit Supply Co., Inc.	<u>41,214.00</u>	<u>3%</u>
		<b>\$68,309.00</b>	<b>5%</b>

<b>WBE:</b>	Acorn Supply & Distributing, Inc.	\$17,173.00	1.25%
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**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

The bidder requested a waiver from the balance of the MBE goal. Per contracting agency, the masonry work on this contract is highly specialized work that cannot be performed by regular masonry firms.

\*Bidder did not achieve the WBE goal and named Acorn Supply & Distributing for \$68,690.00. However, not more than 25% of each goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed (\$17,173.00) has been applied.

Award is recommended subject to the contractor coming into compliance with MBE/WBE Program within 14 days of the award.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of General Services

2. GS 14813, Carroll J. Vinton Schafer & \$ 384,000.00  
Mansion HVAC Upgrade Sons, Inc.

**MWBOO SET GOALS OF 27% MBE AND 0% WBE.**

**MBE:** Spears Mechanical Con- \$115,200.00 30%  
tractors, Inc.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

Department of Transportation

3. TR 11005, Replacement Concrete General, \$1,461,557.50  
of Bridge No. BC 6523 Inc.  
Spooks Hill Road over  
Cooper's Run

**MBE:** Interlock Steelworkers, Inc. \$ 25,050.53 2%  
Machado Construction Co., Inc. 16,700.00 1%  
Pioneer Contracting Co., Inc. 351,250.00 24%  
**\$393,000.53 27%**

**WBE:** Guardrails, Etc., Inc. \$ 27,245.00 2%  
William T. King, Inc. 8,658.00 1%  
Sunrise Safety Services, Inc. 4,691.50 .3%  
Priceless Industries, Inc. 5,160.00 .3%  
Charles Tillman Paving, Inc. 49,875.00 3%  
Fallsway Construction, Inc. 49,926.25 3%  
**\$145,555.75 10%**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,137,543.36	9960-902070-9558	
Revenue Bonds	Watershed Road &	
	Bridge Repairs	
791,712.64	" "	
Counties		
<b>\$1,929,256.00</b>		

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 146,155.75	-----	9960-909633-9557-2 Extra Work
146,155.75	-----	9960-909633-9557-3 Engineering
87,693.50	-----	9960-909633-9557-5 Inspection
1,461,557.50	-----	9960-909633-9557-6 Construction
87,693.50	-----	9960-909633-9557-9 Administration
<b><u>\$1,929,256.00</u></b>		

The funds are required to cover the costs for Award of TR 11005, Replacement of Spooks Hill Bridge over Cooper's Run.

5. TR 15004, Recon- struction of Alleys Citywide	Santos Construction Co., Inc.	\$938,715.00
<b>MBE:</b> Machado Construction Co., Inc.	\$215,904.45	23%
<b>WBE:</b> S&L Trucking, LLC	\$ 46,935.75	5%
Rowen Concrete, Inc.	46,935.75	5%
	<b><u>\$ 93,871.50</u></b>	<b>10%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**



**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation

**6. TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 149,300.09 GF (HUR)	9950-904100-9504 Constr. Reserve - Alleys & Footways	
500,000.00 GF (HUR)	9950-909200-9504 Constr. Reserve - Alleys & Footways	
477,157.91 Others	" "	
<b><u>\$1,126,458.00</u></b>		
 \$ 938,715.00	 -----	9950-907463-9504-6 Structure & Improve- ments
93,871.50	-----	9950-907463-9504-5 Inspections
93,871.50 Other	-----	9950-907463-9504-2 Contingencies - Reconstruction of Alleys & Footways
<b><u>\$1,126,458.00</u></b>		

This transfer will fund the cost associated with award of TR 15004, Reconstruction of Alleys & Footways, by Santos Construction Co.

AGENDA

BOARD OF ESTIMATES

02/25/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- |    |  |                           |              |
|----|--|---------------------------|--------------|
| 7. | B50003850, Gas Chromatography & Gas Chromatography/Mass Spectrometry Instruments for the Forensic Chemistry Laboratory | Agilent Technologies Inc. | \$429,328.50 |
|----|--|---------------------------|--------------|

(Police Dept., Crime Lab)

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

- |    |  |                         |              |
|----|--|-------------------------|--------------|
| 8. | B50003901, Maintenance Services for Clarifiers and Related Equipment | EMH Environmental, Inc. | \$125,000.00 |
|----|--|-------------------------|--------------|

(Dept. of Public Works,  
Bur. of Water & Wastewater)

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

Mayor's Office on Criminal Justice - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention. The period is December 1, 2014 through May 31, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$340,000.00 - 4000-477515-2252-688000-600000

**BACKGROUND/EXPLANATION:**

The "Citywide Child Protection Review" program will work in collaboration with the Baltimore Child Abuse Center to develop a system for data collection and information sharing among various child maltreatment review teams, partner agencies, and statewide stake holders to identify issues and trends that all partner agencies can use in their child protection activities, The program will provide support and expansion of child abuse and child witness to violence services throughout Baltimore City. Grant funds will provide personnel support and contractual services.

The Grant Award Agreement is delayed because of the late receipt of the award documents.

**MBE/WBE REQUIREMENT:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award terms and conditions have been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve  
all of the Personnel matters  
listed on the following pages:

76 - 77

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved by the  
Law Department as to form and legal sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Public Works</u>		
1. <b>LINDA ALLEN</b>	\$30.39	<b>\$36,471.00</b>

Account: 2051-000000-1981-718200-601009

Ms. Allen, retiree, will continue to work as a Contract Services Specialist I (Budget Analyst). Her duties will include, but are not limited to assisting the Energy Office in preparing the annual Budget proposals, appropriation, and capital requests; allocating costs to the appropriate account, tracking revenues, and expenses, and preparing monthly invoices and profit and loss statement. She will make recommendations regarding budgetary and fiscal structure with an emphasis on improvements and interact with Bureau of Budget and Management Research, Bureau of Accounting and Payroll Services, Audits, Treasury Management, CitiStat, and the Board of Estimates in carrying out these duties.

She will also assist the Energy Office staff and any outside consultants in preparing financial analyses of potential energy performance contracts and power generation plants. Her salary is in compliance with AM 212-1 Part I. The period of the agreement is effective upon Board approval for one year.

Department of Transportation

2. <b>CARMINA PEREZ-FOWLER</b>	\$43.27	<b>\$90,001.60</b>
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Account: 2024-000000-5480-395700-601009

Ms. Perez-Fowler will work as a Contract Services Specialist II (Special Senior Policy Advisor). Her duties will include, but will not be limited to assisting in providing general policy and regulatory advice to the Department regarding matters of conduit installation, maintenance, oversight, procurement, capital development, and related street restoration.

PERSONNEL

Department of Transportation - cont'd

In collaboration with departmental leadership, she will develop and modify priorities, goals, objectives and policies in light of regulatory, legislation and administrative needs and changes, as well as assist in negotiating, drafting, and managing compliance with City Council ordinances and agreements pertaining to franchise, minor privileges, and use of the public right-of-way as it relates to the conduit system. She will also assist in providing general policy and regulatory advice to the Department regarding matters of real estate, use of the public right-of-way, and permitting. The period of the Agreement is effective upon Board approval for one year.

**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**TRAVEL REQUEST**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Health Department</u>			
1. Jennifer Thompson* Benika Dixon	2015 Preparedness Summit Atlanta, GA Apr. 13 - 17, 2015 (Reg. Fee \$575.00)* (Reg. Fee \$175.00)	Federal Funds	\$2,732.44

The airfare in the amount of \$240.12 and registration fee for \$575.00 for Ms. Thompson were prepaid on City procurement card assigned to Ms. Jacquelyn Duval-Harvey. The amount of funds to be disbursed to Ms. Thompson is \$901.12.

The registration fee in the amount of \$175.00 for Ms. Dixon was prepaid on City procurement card assigned to Ms. Jacquelyn Duval-Harvey. No airfare or limo or airport parking will be paid for Ms. Dixon because she will already be in Atlanta, GA for a conference. The amount of funds to be disbursed to Ms. Dixon is \$841.12.

Department of Public Works/Bur. of Water and Wastewater

2. Velda Smith	2015 Pittcon Conference & Expo New Orleans, LA Mar. 8 - 12, 2015 (Reg. Fee \$175.00)	Waste Water Fund	\$1,740.20
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The subsistence rate for this location is \$222.00 per night. The hotel cost is \$229.00, plus hotel cost of \$16.75 per night. The Department is requesting additional subsistence of \$7.00 per night for the hotel balance and \$40.00 per day for meals and incidentals. The airfare in the amount of \$362.20 and registration fee of \$175.00 were prepaid on a City procurement card issued to Ms. Lyque O'Connor. The amount to be disbursed to Ms. Smith is \$1,203.00.

AGENDA

BOARD OF ESTIMATES

02/25/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>City Council President's Office</u>			
3. Bernard C. "Jack" Young*	Int'l Council of Shopping Centers	Elected Official Expense Account*	\$5,938.40
Carolyn Blakeney**	RECON Convention Las Vegas, NV May 16-21, 2015* May 15-21, 2015** (Reg. Fee \$530.00 each)	General Funds**	

The subsistence rate for this location is \$167.00 per night. The cost of the hotel is \$295.00 per night. The hotel taxes are \$38.40 per night plus a resort fee of \$25.00 per night. The airfare for Mr. Young is \$454.20 and \$320.20 for Ms. Blakeney. The registration fee for each attendee is \$530.00. The airfare and registration for each attendee were pre-paid on a City-issued credit card assigned to Hosea Chew.

The Department is requesting additional subsistence of \$40.00 per day for meals and incidentals and \$128.00 per day to cover the cost of the hotel for each attendee. The RECON Convention is May 17 - 20, 2015. Mr. Young is arriving one day early and leaving one day after the event due to the meeting times and travel distance.

Ms. Blakeney is arriving one day earlier, at her own expense, and leaving one day later due to the time of the last event and the time difference.

The total to be disbursed to each attendee is \$2,052.00.



**AGENDA**

**BOARD OF ESTIMATES**

**02/25/2015**

**TRAVEL APPROVAL**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Minority Business Development Agency</u>			
<u>Retroactive Travel Approval</u>			
4. a. Vernon Marrow	Nat'l Business De- velopment Agency Training Conference Detroit, MI Sept. 15-19, 2014	General	\$1,302.11

On September 15 - 19, 2014, Mr. Marrow, Director of the Minority Business Development Agency (MBDA) Business Center, Baltimore, traveled to Detroit, Michigan for a mandatory training conference held by the U.S. Department of Commerce MBDA for all MBDA Business Centers nationwide. Attendance at the conference is a condition of the MBDA grant award. As there was insufficient time to process the travel request and obtain the Board's approval prior to travel, Ms. Sharon Pinder purchased airfare for Mr. Marrow on her personal credit card on September 13, 2014, in the amount of \$356.20.

The subsistence rate for this location is \$165.00 per night. The cost of the hotel was \$228.85 per night, including taxes, for a total of \$915.40. The MBDA requests approval of additional subsistence of \$34.00 per night for the hotel and \$30.51 for food and incidentals. These costs were prepaid on a City-issued credit card assigned to Ms. Sharon Pinder.

Ms. Pinder is requesting reimbursement for Mr. Marrow's airfare charged to her personal credit card in the amount of \$356.20.

b. **TRAVEL REIMBURSEMENT** - Sharon Pinder

\$ 356.20 - Airfare (Total reimbursement to Ms. Pinder)

AGENDA

BOARD OF ESTIMATES

02/25/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of Public Works/Office of Legislative Affairs</u>			
5. Krislyn Oldendorf	The Solid Waste Association of North America New Orleans, LA Mar. 16 - 18, 2015 (Reg. Fee \$399.00)	General Fund	\$1,232.86

The subsistence rate for this location is \$222.00 per night. The hotel cost is \$209.00 plus taxes of \$33.83 per night. The Department is requesting additional subsistence of \$27.00 per day for meals and incidentals. The airfare in the amount of \$208.20 and registration fee of \$399.00 were prepaid on a City procurement card issued to Ms. Lyque O'Connor. The amount to be disbursed to Ms. Oldendorf is \$625.66.

Fire and Police Employees' Retirement System

6. N. Anthony Calhoun	Ninth Annual Investors' Forum Monterey, CA Feb. 28 - Mar. 7, 2015	Special Funds Fire & Police	\$1,416.82
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The conference ends on March 3, 2015. The attendee will extend his stay an additional three days after the conference at his own expense.

AGENDA

BOARD OF ESTIMATES

02/25/2015

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 14021R, Utility Location Test Holes & Boring for Engineering Projects Citywide  
**BIDS TO BE RECV'D: 03/25/2015**  
**BIDS TO BE OPENED: 03/25/2015**
  
2. Department of General Services - GS 14800, 3<sup>rd</sup> and 4<sup>th</sup> Floor Courtrooms at Mitchell Courthouse  
**BIDS TO BE RECV'D: 03/25/2015**  
**BIDS TO BE OPENED: 03/25/2015**
  
3. Department of Public Works/  
Department of Recreation & Parks - RP 14832, Stony Run Pedestrian Bridges  
**BIDS TO BE RECV'D: 04/08/2015**  
**BIDS TO BE OPENED: 04/08/2015**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED