

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn:
Clerk, Room 204 City Hall, 100 N. Holliday Street,
Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - JANUARY 16, 2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Advanced Fire Protection Systems, LLC	\$ 5,310,000.00
Community Bridge, Inc.	\$ 5,436,000.00
Concrete Services, Inc.	\$ 8,000,000.00
Contracting Specialists, Inc.-DC	\$ 1,500,000.00
DRM Associates, Inc.	\$ 1,500,000.00
Daily's Landscaping & Turf Service, Inc.	\$ 1,500,000.00
Genesis Steel Service, Inc.	\$ 8,000,000.00
Inland Waters Pollution Control, Inc.	\$ 60,000,000.00
Work Capacity Rating Underwritten by Blanket Guarantee of \$60,000,000.00 from the Parent Corporation Inland Pipe Rehabilitation, LLC	
Kayden Premier Enterprises, Inc.	\$ 1,500,000.00
McNew Excavating, Inc.	\$ 1,500,000.00
Tutor Perini Corporation	\$501,048,000.00

AGENDA

BOARD OF ESTIMATES

01/16/2013

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CH2M Hill Engineers, Inc.	Engineer
David H. Gleason Associates, Inc.	Architect
Dewberry Consultants, LLC	Architect Landscape Architect Engineer Land Survey
KCE Engineering, Inc.	Engineer Landscape Architect Land Survey
Mahan Rykiel Associates, Inc.	Landscape Architect
McCormick Taylor, Inc.	Landscape Architect Engineer

AGENDA

BOARD OF ESTIMATES

01/16/2013

Mayor's Office of Employment - Agreements
Development (MOED)

The Board is requested to approve and authorize execution of the following agreements:

1. **BALTIMORE CITY COMMUNITY COLLEGE (BCCC)** **\$ 2,940.00**

Account: 1001-000000-6331-497415-603051

The BCCC will manage and administer computer-aided instruction, leading to a high school diploma, using the APEX instructional program. This program will be provided to youth enrolled in the City's initiative known as Youth Opportunity System (YOS). The period of the agreement is January 2, 2013 through June 30, 2013.

2. **TOWSON UNIVERSITY-DIVISION OF ECONOMIC AND COMMUNITY OUTREACH** **\$21,000.00**

Account: 4000-807513-6312-467253-603051
4000-806713-6312-467253-603051
4000-803112-6312-467253-603051

The organization will provide training in those areas specified on the Maryland Higher Education Commission list. The training will consist of the programs in the course or certificate curriculum outline and will include any participant attendance policies, academic benchmarks and means of measuring achievements, completion standards, and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year. The accounts and amounts drawn cannot

AGENDA

BOARD OF ESTIMATES

01/16/2013

MOED - cont'd

be determined until the participants are registered. The period of the agreement is October 1, 2012 through June 30, 2013.

This agreement is late because additional time was required in the negotiation process.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Mayor's Office of Employment - Grant Award
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant award from the Maryland Department of Labor, Licensing and Regulation. The period of the grant award is October 12, 2012 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$2,490,955.00 - 4000-807513-6312 (Adult)
1,022,634.00 - 4000-806713-6312 (Dislocated Worker)
\$3,513,589.00

BACKGROUND/EXPLANATION:

The funds will be used by MOED for specific program costs. The costs are associated with providing eligible youth, adults, and employers with coordinated employment and training activities. The activities include, but are not limited to labor marketing information, career assessment, specific skills training, job readiness training, prevocational training, other intensive services and workforce development supportive services. These services are designed to prepare eligible City residents for long-term, gainful employment opportunities in the labor market mainstream and to promote self-sufficiency and economic independence.

The grant award is late because MOED recently received notification of award from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

MOHS - cont'd

3. **DAYSPRING PROGRAMS, INC.** **\$ 284,310.00**

Account: 4000-496212-3573-591436-603051

The organization will utilize the funds to offset costs of its Permanent Housing Program. The program targets homeless families with a parent in recovery from substance abuse. The funds will offset the salaries of staff providing supportive services as a part of this housing program, as well as some minimal supply costs. The period of the agreement is January 1, 2013 through December 31, 2013.

MWBOO GRANTED A WAIVER.

4. **ST. VINCENT DEPAUL SOCIETY OF BALTIMORE (SVDP)** **\$ 61,507.00**

Account: 4000-480013-3572-333629-603051

The SVDP of Baltimore will utilize the funds to offset the costs of staffing its Beans and Bread Center. The funds will be used in tandem with their Supportive Housing Grant contract. The staff at the Beans and Bread Center provide an array of services to the homeless population of Baltimore City, which include but are not limited to meals, day respite and supportive services such as case management, client advocacy and counseling.

MWBOO GRANTED A WAIVER.

5. **ST VINCENT DEPAUL SOCIETY OF BALTIMORE, INC. (SVDP)** **\$ 37,220.00**

Account: 4000-496212-3571-591429-603051

The SVDP will utilize the funds to offset the costs of staffing its Beans and Bread Center. The staff at the Beans and Bread Center provides an array of services to the homeless population of Baltimore City which include but are not limited to meals, day respite and supportive services such as case management, client advocacy, and counseling. The period of the agreement is December 1, 2012 through November 30, 2013.

AGENDA

BOARD OF ESTIMATES

01/16/2013

MOHS - cont'd

6. **ST. VINCENT DEPAUL SOCIETY OF BALTIMORE** **\$334,562.00**
INC. (SVDP)

Accounts: 5000-525613-3572-333729-603051 \$ 85,090.00
5000-529113-3572-333729-603051 \$249,472.00

The SVDP will utilize the funds to staff its Sarah's Hope project. The Sarah's Hope Project provides 24-hour services for homeless women and children in Baltimore City. The staff provide on-site services which include case management and service linkage, life skills training, parenting classes, employment readiness, health screenings, public school enrollment, and child and youth activities.

MWBOO GRANTED A WAIVER.

The agreements (4, 5 and 6) are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Mayor's Office - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for donations for various educational, cultural and community oriented activities. The period of the campaign will be January 1, 2013 through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

Funds collected will be deposited and expenditure paid through Baltimore City "G" account no. 1001-000000-0000-000000-270091

BACKGROUND/EXPLANATION:

The Sister City Committee (Committee) is one of the volunteer committees formed or to be formed under the auspices of the Office of the Mayor and Sister Cities International for the purpose of strengthening partnerships between the City and international communities. The Committee strives to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Through volunteers the Committee motivates and empowers private citizens, municipal officials and business leaders to conduct long-term sister city programs.

The Baltimore-Xiamen Sister City Committee strives to maintain various cultural activities through the support of corporate and academic institutional donations. In the past years, funding for the Xiamen Sister City Committee was used for student exchanges between Carver Vocational-Technical High School and Xiamen, Chinese cultural activities during Noontime New Year's at Port Discovery, and hosting various business delegations. After approval by the Board of Ethics the Xiamen Sister City Committee will distribute letters to prospective corporate donors. With the interest of keeping a strong Baltimore-based sister city committee, many corporations and academic institutions are based in Baltimore or Maryland.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Mayor's Office - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

AGENDA

BOARD OF ESTIMATES

01/16/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Dolores Medin	2026 E. Eager St.	G/R \$36.00	\$ 300.00
2. Dolores Medin	2028 E. Eager St.	G/R \$36.00	\$ 300.00
3. Dolores Medin	2030 E. Eager St.	G/R \$36.00	\$ 300.00
4. Dolores Medin	2038 E. Eager St.	G/R \$36.00	\$ 300.00
5. Dolores Medin	2040 E. Eager St.	G/R \$36.00	\$ 300.00
6. Dolores Medin	948 N. Chester St.	G/R \$60.00	\$ 500.00
7. Daniel Donnelly Moore, Jr.	924 N. Chester St.	G/R \$36.00	\$ 300.00
8. Ruth Shpritz	914 N. Collington Avenue	G/R \$120.00	\$1,100.00

Funds are available in account 9910-906416-9588-900000-704040, East Baltimore Development Initiative, Phase II Project.

In the event that the option agreement/s fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount.

AGENDA

BOARD OF ESTIMATES

01/16/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Prior</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Court Settlement</u>			
9. Glenn H. Goldberg, the Jared Goldberg Trust, the Cameron Goldberg Trust, the Tyler Goldberg Trust, Ronnie Marc Goldberg, the Rachel Goldberg Trust, and the Lance Goldberg Trust	2204 Ashland Ave.	G/R \$42.00	\$ 350.00

On September 12, 2012, the Board approved the acquisition by condemnation of the \$42.00 ground rent interest within 2204 Ashland Avenue in the amount of \$280.00. This price was determined by the higher of two appraisals. The prior owners agreed to settle the condemnation suit for \$350.00, a value of \$70.00 above the initially approved amount.

Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Bureau of Water - Freshwater Fisheries
& Wastewater (BW&WW) Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Freshwater Fisheries Management Agreement with the Maryland Department of Natural Resources (MD-DNR), Fisheries Service. The period of the agreement is August 1, 2012 through July 31, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This agreement is for the continued support of the MD-DNR's services in managing the freshwater fisheries resources within the Loch Raven, Prettyboy and Liberty Reservoirs. The agreement grants the MD-DNR, Fisheries Service permission to use the City's reservoir watershed properties for the recreational purposes of fisheries management and provides for access to all properly licensed anglers to fish on the Loch Raven, Prettyboy and Liberty reservoirs each day of the week during all legal fishing seasons.

The MD-DNR, Fisheries Service has had a strong cooperative relationship with the City and has worked with the City to manage the fisheries resources within the Loch Raven, Prettyboy and Liberty reservoirs.

(The freshwater fisheries management agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

15 - 17

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

01/16/2013

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 20,000.00 Federal	9938-902740-9475 Jones Falls Green- way Phase V - Reserve	9938-901758-9474 Major Park Improvements FY09 - Active

This transfer will provide funds to cover the costs associated with the furnishing and installation of the interpretive signage for Jones Falls Trail.

2. \$ 30,000.00 State	9938-908808-9475 Community Park and Playgrounds FY 11 - Reserve	9938-907808-9474 Community Park and Playgrounds FY 11 - Active
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This transfer will provide funds to cover the costs associated with the purchasing of park benches for Federal Hill Park.

Department of Transportation

3. \$ 20,000.00 General Fund (HUR Eligible)	9950-911202-9528 Constr. Reserve - Westside Strategic Infrastructure	9950-913202-9527 Westside Strategic Infrastructure
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This transfer will fund the cost associated with the preliminary expenses related to the project "Westside Strategic Infrastructure".

Fire Department

4. \$ 85,000.00 3rd Public Bldg. Loan	9920-903006-9209 Fire Academy Mode - Reserve	9920-907203-9208 Engine 53 Renova- tion - Active
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During a station inspection, it was discovered that the kitchen and lounge area needed major renovations to bring them into code compliance.

AGENDA

BOARD OF ESTIMATES

01/16/2013

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
5. \$572,000.00 3 rd Public Bldg. Loan	9920-903006-9209 Fire Academy Mode - Reserve	9920-904209-9208 Oldtown Engine 6 Roof Replacement & Kitchen Renova- tion - Active

The roof at Oldtown Engine 6 has surpassed its useful life and is showing signs of leaking, and the kitchen is in very poor shape and in need of updating. Replacing the roof and renovating the kitchen now will eliminate both any future expenses, and the potential of the roof falling below required safety codes.

Mayoralty-Related/Department of Planning

6. \$120,000.00 General Funds	9904-904794-9129 Westside Strategy Implementation	
\$ 95,000.00	-----	9904-903796-9127 Westside Strategy Implementation
<u>25,000.00</u> \$120,000.00	-----	9904-903796-9127 Westside Dog Park

The first transfer will provide funding to cover the costs to implement various short and long-term revitalization efforts on the Westside of Downtown, as part of the UniverCity Partnership initiative.

The second transfer will provide funds to cover the design cost for renovation of Howard's Park adjacent to Centre Street Light Rail Station, including a new dog park, located at North Howard and Centre Streets. The design will determine the amount of space dedicated for separate sections for large and small dogs. The design of the dog park is recommended in the Seton Hill and Mount Vernon Master Plans and will support the Department of Recreation

AGENDA

BOARD OF ESTIMATES

01/16/2013

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
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and Parks efforts in construction of the dog park.

Bureau of Water & Wastewater

7. \$46,788,775.00	9960-9558-906-133	
Water Revenue	Constr. Reserve	
Bonds	Meter Replacement	
46,788,775.00	" "	
<u>Counties</u>		
\$93,577,550.00		
\$85,070,500.00	-----	9960-905647-9557-6
		Construction
8,507,050.00		9960-905647-9557-9
<u>\$93,577,550.00</u>		Administration

The funds are required to cover the costs of the installation of water meters under WC 1223.

Fire Department

8. \$ 220,458.87	9920-908207-9208	9920-908205-9208
3 rd Public	Squad II Reno-	Engine 50 Reno-
Building Loan	vation - Active	ventions - Active
19,303.53	" "	" "
General Funds		
37,767.60	" "	" "
<u>M&CC Revenue</u>		
\$ 277,530.00		

On December 5, 2012, the Board approved the original transfer of funds in the amount of \$277,530.00. This transfer will move the funds to the correct account.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of General Services - Developer's Agreement No. 1267

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1267 with Gunther Main South, LLC developer.

AMOUNT OF MONEY AND SOURCE:

\$150,840.00

BACKGROUND/EXPLANATION:

Gunther Main South, LLC is renovating the historic Gunther Brewery building primarily for apartments and needs upgraded fire-suppression and domestic water services, conduit and paving. This agreement will allow the developer to perform the needed improvements.

An Irrevocable Letter of Credit in the amount of \$150,840.00 has been issued on behalf of Gunther Main South, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 710 S. Central Ave. k/a 1066 Lancaster St.	Harbor East- Office, LLC	Awning 23' x 4'2"
Annual charge: \$200.93		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Housing and - Intergovernmental Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an intergovernmental agreement with the Maryland State Department of Human Resources, Family Investment Administration, Office of Energy Programs, through the United States Department of Health & Human Services. The period of the intergovernmental agreement is February 1, 2013 through January 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$350,000.00

BACKGROUND/EXPLANATION:

The intergovernmental agreement is for funding under the Residential Energy Assistance Challenge (REACH). The grant funds will be implemented jointly by the DHCD and the Mayor's Office of Human Services (MOHS). The program will deliver comprehensive benefits coordination and energy efficiency services to recipients of Energy Assistance funding with excessive energy usage in the City.

The REACH grant is a two-year grant awarded to select States and tribal areas to implement innovations towards traditional energy assistance services. The Maryland Department of Human Resources, Office of Home Energy Programs elected to apply for the grant, using Baltimore City as its sub-grantee to implement the program.

The REACH grant will target recipients of energy assistance, at or below 175% of the federal poverty level, that are considered

AGENDA

BOARD OF ESTIMATES

01/16/2013

DHCD - cont'd

"super users" of energy, meaning they have extremely high energy costs. These customers have unsustainable energy usage that is a burden on their own budgets as well as on public assistance dollars. Through REACH, the Community Action Partnership (CAP), located within the MOHS, will offer intensive benefits coordination and energy efficiency upgrades as these "super users" come in to the Centers to apply for an Energy Assistance grant. When enrolled, these customers will receive a screening through CAP for additional state and federal benefits they may qualify for and receive assistance applying for any eligible programs. A referral will then be made to the DHCD, which will coordinate further local housing, health and human services, with a priority to enrolling the customers in weatherization programs.

At the conclusion of the grant award, an independent evaluation will be conducted to study if through the REACH grant, the City is able to reduce overall energy usage for the customer, improve energy affordability (less turn-offs and arrearages) and improve financial wellness, health and safety of the household.

REACH funding will support one staff person at the DHCD and two staff at CAP to aid in program implementation. Funds will also be used to hire the Jacob France Institute at the University of Baltimore to conduct an independent evaluation of the program.

MBE/WBE PARTICIPATION:

Funds will not be used to pay any contractors, besides the independent evaluation consultant written into the grant agreement, so MBE/WBE participation is not applicable.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The intergovernmental agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve the
Extra Work Orders
as listed on the following page:

23

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

01/16/2013

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO # 003 \$40,500.00 - TR 10019, Hopkins Plaza Renovations

\$1,340,840.00	\$170,170.00	Bensky Construc-	16	-
		tion Co., LLC	days	

2. EWO # 004, \$87,598.00 - TR 10019, Hopkins Plaza Renovations

\$1,340,840.00	\$210,670.00	Bensky Construc-	68	-
		tion Co., LLC	days	

3. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$330,000.00	9950-903550-9509	9950-909826-9508
Gen'l. Funds	Neighborhood	Hopkins Plaza
(Highway User	Street Reconstruct-	Pedestrian Bridge
Revenue)	tion	

This transfer will cover the deficit in the account and fund the costs associated with TR 10019, Change Order Nos. 3 & 4, Hopkins Plaza Renovations by Bensky Construction Co., LLC.

4. EWO # 013, \$24,609.54 - TR 10005, Uplands Redevelopment:
Mass Grading & Infrastructure

\$18,279,447.78	\$1,143,407.03	Monumental Paving	302	-
		& Excavating,	days	
		Inc.		

5. EWO # 002, \$0.00 - TR 11311, Harbor Connector Water Taxi
Dock Improvements

\$ 904,970.00	\$ 69,380.00	McLean Contract-	90	-
		ing Company	days	

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Transportation - Utility Relocation Estimate

ACTION REQUESTED OF B/E:

The Board is requested to approve the Utility Relocation Estimate from Verizon Business.

AMOUNT OF MONEY AND SOURCE:

\$25,133.00 - 9950-901363-9508-900020-707072

BACKGROUND/EXPLANATION:

Verizon will relocate its facilities associated with the Department's construction contract TR 03333, Replacement of the Sinclair Lane Bridge over CSXT Railroad. During the construction associated with the contract, the existing stacked stone foundations began to lean excessively towards CSX Railroad's mainline tracks towards Philadelphia. It was determined that these foundations could be removed and replaced with reinforced concrete. However, while preparing to excavate for the new footing an underground fiber optic line was discovered along the CSX Railroad tracks. The CSX agreed to allow Verizon to relocate the line. In order to avoid conflict with the footing, the two 1½" conduits and a single fiber optic cable will need to be relocated by trenching and "lift-and-lay" for approximately 350 ft. from the existing location to an area closer to the railroad tracks.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award with Maryland Department of Transportation (MDOT). The period of the grant agreement is effective upon Board approval until all payments of the grant agreement have been made or 24 months, whichever is sooner.

AMOUNT OF MONEY AND SOURCE:

\$320,000.00 - 9950-904180-9527-000000-490358

BACKGROUND/EXPLANATION:

The MDOT has programmed into its 2012 - 2017 Consolidated Transportation Program - 2012 State Report on Transportation a total of \$10,000,000.00 for the Maryland Bikeways Program. The MDOT has budgeted within the program \$320,000.00 for traffic engineering, design, and construction of the Downtown Baltimore Bicycle Network in Baltimore City. The City has committed \$1,580,000.00 in matching funds to support this project, which may include federal transportation and other grant funds.

Pursuant to Section 2-602 of the Transportation Article of the Annotated Code of Maryland, it is in the public interest for the State of Maryland to include enhanced transportation facilities to pedestrians and bicycle riders as an essential component of the State's transportation system. The Maryland Bikeways Program was established and approved by the General Assembly to provide State transportation funding to support and expedite projects that improve bicycle transportation in the State. Because this project will enhance bicycle safety and access in the City, and will improve bicycle circulation, and increase access to employment, schools and universities, shopping, and transit in the Remington, Mt. Vernon, downtown and East Baltimore neighborhoods of the City, it is a priority of the

AGENDA

BOARD OF ESTIMATES

01/16/2013

DOT - cont'd

City. The Project is consistent with the City's Bike Plan and its ongoing efforts to present the project at public meetings to confirm public support and address public comments.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the American Concrete Institute, Maryland Chapter for training.

AMOUNT OF MONEY AND SOURCE:

\$8,520.00 - 1001-000000-5011-382800-603020
(24 employees @ \$355.00 per employee)

BACKGROUND/EXPLANATION:

The payment is for a federally mandated concrete certification training course required for the Public Works Inspections and Construction Project Supervisors in the Department's Transportation Engineering & Construction Division.

This payment is for the Completion of Field Grade 1 Concrete Training course given by the Maryland Ready Mix Concrete Association. A total of 24 employees will complete the course at \$355.00 per person.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Maryland Department of Transportation (MDOT).

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 9950-902179-9527-000000-490358

BACKGROUND/EXPLANATION:

The MDOT has programmed into its 2012-2017 Consolidated Transportation Program - 2012 State Report on Transportation, a total of \$10,000,000.00 for the Maryland Bikeways Program. The MDOT has budgeted within the program \$50,000.00 for a feasibility assessment to improve bicycle access along the Baltimore Waterfront Promenade in Baltimore City. The City has committed \$25,000.00 in matching funds to support this project, which includes contributions from the Baltimore Waterfront Partnership.

This project is designed to address a trail gap identified in the Maryland Strategic Trails Plan. Pursuant to Section 2-602 of the Transportation Article of the Annotated Code of Maryland, it is in the public interest for the State of Maryland to include enhanced transportation facilities to pedestrians and bicycle riders as an essential component of the State's transportation system.

The Maryland Bikeways Program was established and approved by the General Assembly to provide State transportation funding to support and expedite projects that improve bicycle transportation in the State. Because this project will enhance bicycle safety and access in the Waterfront Promenade in the City and

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Transportation - cont'd

will improve bicycle circulation in downtown Baltimore, it is a priority of the City.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with 521 St. Paul Street, LLC.

AMOUNT OF MONEY AND SOURCE:

\$3,589.30 - 9950-906082-9512-000000-490375 (Revenue)

BACKGROUND/EXPLANATION:

521 St. Paul Street, LLC proposes to perform the scope of work at 521 St. Paul Place (521 St. Paul Street) to construct 69 apartment units.

Under the terms of this agreement, 521 St. Paul Street, LLC will pay a one-time contribution in the amount of \$3,589.30 to fund the City's multimodal transportation improvements in the project's vicinity.

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2012 through June 30, 2013 unless otherwise indicated.

1. MEDSTAR HEALTH INC. \$ 25,000.00

Account: 6000-629013-3100-295900-406001

The organization will donate pediatrician/family practice physician services and also fund a part-time Nurse Practitioner as part of its community service. The Medstar physician will provide on-site consultation and patient evaluation at the school-based health centers at a minimum of one-half day per week and be accessible by telephone for consultation with the nurse practitioner in the Carter G. Woodson School-Based Health Center during the hours of operation, Monday through Friday, 8:30 a.m. to 4:30 p.m. If the Medstar Pediatrician is not available, a designated substitute Medstar Pediatrician will be readily accessible. The period of the agreement is September 1, 2012 through August 31, 2013.

The agreement is late because of revisions to the template.

2. PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC. \$ 46,124.00

Accounts: 4000-427113-3080-294300-603051 \$ 24,130.00
4000-427213-3080-294300-603051 \$ 21,994.00

The organization will provide service coordinators to assist children from birth to age three who are suspected of having developmental delays and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions.

The agreement is late because of a delay in the completion of the required documentation.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Dept. - cont'd

3. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 75,000.00**

Account: 4000-494413-3030-279200-603051

The University of Maryland School of Social Work will provide a process and outcome evaluation for the Baltimore City Teen Pregnancy Prevention Initiative: Out of Home Youth Project. In order to conduct this evaluation, the School of Social Work will serve as a member of the Project Work Group Team; refine process data collection procedures and instruments to document the formative work that will inform the development of a pregnancy prevention curriculum targeting child welfare workers and foster care providers including document review, interviews, focus groups and surveys.

The agreement is late because of revisions to the template.

MWBOO GRANTED A WAIVER.

4. **CHESAPEAKE SQUARES, INC.** **\$ 3,307.00**

Account: 6000-633013-3034-268400-406001

This license agreement will allow the Chesapeake Squares, Inc., a social club to use the Mason F. Lord room of the Waxter Senior Center on Tuesday and Thursday evenings from 6:30 p.m. to 10.30 p.m. The Mason F. Lord room will be used for square dances and organizational meetings. The period of the agreement is September 1, 2012 through August 31, 2013.

The agreement is late because the Department was waiting on signatures from the provider.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Dept. - cont'd

5. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 60,000.00**
(CBHS)

Account: 4000-424513-3023-599627-603051

Under this agreement, the CBHS will provide quality dental health care to HIV positive residents of Baltimore, especially dentures to 60 unduplicated patients, including four new patients.

The agreement is late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B services. The providers submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

MWBOO GRANTED A WAIVER.

6. **BALTIMORE MEDICAL SYSTEM, INC.** **\$ 82,490.00**
(BMS)

Account: 4000-498813-3080-284000-603051

The BMS will partner with the Health Department's Office of Maternal and Infant Care (M&I) to implement the Nurse Family Partnership (NFP) Home Visiting Model. The BMS will employ one full-time bilingual nurse to work with three full-time M&I nurses. The BMS nurse will conduct home visits and maintain a caseload of 25 Spanish-speaking clients according to the NFP model and complete all required Nurse Family Partnership training. The M&I Care NFP nurse supervisor will provide clinical oversight for the BMS nurse. The Health Department's Director of Maternal and Infant Care and the BMS Director of Maternal & Child Health will provide administrative oversight of the BMS nurse.

The agreement is late because of a delay in the completion of the required documentation.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Dept. - cont'd

7. IFEYINWA E. UDO, MS **\$ 4,000.00**

Account: 4000-432013-3080-294900-603020 (\$20.00 per
hr. @ 200
hrs.)

The purpose of the agreement is to improve coordination of care between select obstetric and pediatric medical practices, the Baltimore Infants and Toddlers Program, and the Home Visiting programs associated with B'More for Healthy Babies. The consultant will provide a literature review of effective collaborators between obstetric and pediatric providers and community home visiting/support services as well as background information on the development and implementation of Patient Centered Medical Homes in the United States.

A consultant was used because this is a one-time grant related project with a short time period, and required full time attention from a graduate level, public health professional to complete the literature review which while outside the scope of the Medical Homes project was integral to its advancement. The period of the agreement is January 1, 2013 through May 31, 2013.

Amendment to Agreement

8. THE ANNIE B. CASEY FOUNDATION **\$ 30,000.00**

Account: 6000-622513-3080-293601-406001

On October 31, 2012, the Board approved the original grant agreement for the Reading for Health Initiative in the amount of \$12,500.00, for the period July 1, 2012 through June 30, 2013. This amendment will provide additional funds in the amount of \$30,000.00 and extends the period of the agreement through November 30, 2013, making the total award \$42,500.00.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Dept. - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT NO. 4) AND HAD NO OBJECTION.

(The agreements and amendment to agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - Notification of Award and Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of notification of award (NoA) and execution of a grant agreement with the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA). The period of the grant agreement is March 1, 2012 through February 28, 2013.

AMOUNT OF MONEY AND SOURCE:

\$46,400.00 - 4000-498712-3023-606100-404001

BACKGROUND/EXPLANATION:

This grant award and agreement is for the HIV Emergency Relief Project Grants - Part A.

On March 28, 2012, the Board approved the original NoA and grant agreement in the amount of \$21,020,290.00

On March 13, 2012, the Department received a revised NoA to correct the original NoA that was issued on February 28, 2012 to state that the Department was not required to adhere to reporting requirements Specific Term no. 1 and to remove Grant Specific Term no. 1. This Federal Funding Accountability and Transparency Act (FFATA) requirement does not apply to this grant. Neither the award amount or the period of the agreement were affected by the revision. Consequently the revised NoA was not submitted to the Board.

On November 26, 2012 the Department received the NoA and grant agreement authorizing carry over of an unobligated balance of \$46,400.00 from the period March 1, 2011 through February 29, 2012 into the current budget period of March 12, 2012 through

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - cont'd

February 28, 2013. The total award for this period is \$21,066,690.00.

The NoA is being presented at this time because of delays in the Department's routing and review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - Ratification of Agreements

The Board is requested to ratify the agreements and approve and authorize payment for services rendered.

1. **UNIVERSITY OF MARYLAND, BALTIMORE COUNTY (UMBC)** **\$23,664.00**

Account: 6000-628412-3031-579200-603051

The Hilltop Institute at the UMBC created and provided the Health Department with two de-identified person-level datasets, provided documentation for these datasets, conducted an analysis of the data, and presented the results in a written report. The agreement was for the period July 1, 2012 through December 31, 2012.

The agreement is late because revisions to the template and budget revisions delayed processing.

AUDITS REVIEWED AND HAD NO OBJECTION.

Intergovernmental Agreement (IGA)

2. **BALTIMORE COUNTY, MARYLAND** **\$ 0.00**

On March 18, 2009, the Board approved this intergovernmental agreement for the period March 1, 2009 through February 28, 2010, with an option to extend the term for three successive one year periods, under the same terms and conditions. However, due to Ryan White Program staff changes, the IGA was not renewed on time.

This request will ratify the past extensions and approve the extension for the period of March 1, 2012 through February 28, 2013. The ratification of the extension of the term will allow the U.S. Department of Health and Mental Hygiene, Health Resources and Services Administration (HRSA) to release the 2013 Ryan White Part A grant funds. A fully executed IGA must be submitted to HRSA prior to grant award for FY 2013.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - Ratification of Invoices

The Board is requested to ratify the outstanding invoices and authorize and approve payment to the vendors for services rendered.

1. **AAA MANAGEMENT, LLC T/A RAVEN'S** **\$ 781.88**
MEDICAL ADULT DAY CARE CENTER

Account: 5000-535412-3044-273300-607001

May 2012 (balance due for May)	\$ 284.32
June 2012 (7 days @ 71.08/day)	\$ 497.56

On June 20, 2012, the Board approved the original agreement in the amount of \$2,985.26 for the period January 1, 2012 through June 30, 2012. The necessity for additional adult day care services did not allow enough time for the Department to process an amendment.

2. **BIDDLE STREET CATERING** **\$2,381.25**

Account: 1001-000000-3100-295900-604014

On August 22, 2012, an employee incorrectly ordered catering from this vendor. The vendor is a Citibuy vendor; therefore, the purchase of catering services should have been processed on a purchase requisition.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the Urban Coalition for HIV/AIDS Prevention Services (UCHAPS) for membership dues. The period of the membership is January 1, 2012 through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 4000-499012-3030-513200-604051

BACKGROUND/EXPLANATION:

UCHAPS is a partnership of community members that primarily work on HIV prevention issues. The Bureau of HIV/STD collaborated with the UCHAPS Service for the period January 1, 2012 through December 31, 2012.

The invoice was not paid due to a misunderstanding regarding the proper payment mechanism to use i.e. Purchase Requisition or Contractual Agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department- Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Thomas Clemons for mileage for the month of August 2012.

AMOUNT OF MONEY AND SOURCE:

\$112.44 - 1001-000000-3023-274000-603002 - Mileage

BACKGROUND/EXPLANATION:

Mr. Clemons submitted his expense but the form had errors that needed correction. Once the corrections were made and the correct budget account number was added to the form, it was outside of the guidelines set forth by AM-240-11.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness of this request.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Notification of Grant Award (NGA) for FY 12. The period of the award is July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$ 600,090.00 - 5000-533612-3024-268400-405001
Senior Nutrition

1,364,790.00 - 5000-535412-3044-273300-405001
Senior Care

307,070.00 - 5000-533112-3044-273300-405001
Guardianship

168,874.00 - 5000-534012-3044-273300-405001
Subsidized Assistive Housing

193,920.00 - 5000-534112-3044-273300-405001
Senior Information & Assistance

159,810.00 - 5000-535512-3044-273300-405001
Vulnerable Elderly Program Initiative

143,313.00 - 5000-533512-3044-273300-405001
State Ombudsman

\$2,937,867.00

BACKGROUND/EXPLANATION:

The Department will accept and utilize the funds received for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Dept. - cont'd

The NGA is late because of a delay in completing the required paperwork.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the final FY12 Notification of grant award from Maryland Department of Aging (MDoA). The grant is for the period October 1, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$1,898,543.00 - 4000-433512-3023-273300-404001
Title III B/Access to Senior Services

1,296,525.00 - 4000-432912-3252-514300-404001
Title III C-1/Congregate Meals

887,905.00 - 4000-434312-3254-316200-404001
Title III C-2/Home Delivered Meals

55,134.00 - 4000-436112-3255-316200-404001
Title III D/Health Promotion & Education

608,222.00 - 4000-436112-3255-316200-404001
Title III E/National Family Caregivers Program

65,974.00 - 4000-433912-3023-273300-404001
Title VII Ombudsman/Elder Abuse

\$4,812,303.00

BACKGROUND/EXPLANATION:

This is the final NGA FY 12 Title III allocation. This grant is contingent upon approval of the FY12 Area Plan and also contingent upon the enactment of the FY12 Federal Appropriation of funds for the Administration of the Older Americans Act.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - cont'd

The acceptance of NGA will allow the Health Department to provide coordinated and accessible services for seniors in Baltimore City.

This NGA is being presented at this time because of the delays in completion of required documentation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Notification of Grant Award (NGA) for FY 13. The period of the award is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 600,090.00 - 5000-533613-3024-268400-404001
Senior Nutrition

1,380,431.00 - 5000-535413-3044-273300-404001
Senior Care

307,070.00 - 5000-533113-3044-273300-404001
Guardianship

191,917.00 - 5000-534013-3044-273300-404001
Subsidized Assistive Housing

193,920.00 - 5000-534113-3044-273300-404001
Senior Information & Assistance

96,324.00 - 5000-535513-3044-273300-404001
Vulnerable Elderly Program Initiative

133,710.00 - 5000-533512-3044-273300-404001
State Ombudsman

\$2,903,462.00

BACKGROUND/EXPLANATION:

The Department will accept and utilize the funds received for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Health Dept. - cont'd

The NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

AGENDA

BOARD OF ESTIMATES

01/16/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|--------------|-----------------|
| 1. <u>BALTIMORE READS, INC. (BRI)</u>
Solicitation No. 06000 - Adult and Family Literacy Program -
Health Department - Req. No. R617052 | \$ 30,534.00 | Selected Source |
|---|--------------|-----------------|

Baltimore Reads, Inc. was identified in the grant proposal submitted to the Barbara Bush Foundation for family literacy. The funders approved the program based on the involvement of BRI as the literacy experts. The period of the award is January 16, 2013 through June 30, 2013.

- | | | |
|---|--------------|----------|
| 2. <u>ALBAN TRACTOR</u>
Solicitation No. 08000 - O.E.M. Parts and Service for
Caterpillar Equipment - Department of General Services, Fleet
Management Division - P.O. No. P510078 | \$400,000.00 | Increase |
|---|--------------|----------|

On September 2, 2009, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase is necessary due to an increased usage of parts and service under this contract. This increase in the amount of \$400,000.00 will make the total amount \$860,000.00. The contract expires on August 31, 2013 with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

01/16/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|--------------|-----------------|
| 3. ALL RECREATION OF | \$ 57,567.00 | Selected Source |
| VIRGINIA, INC.
Solicitation No. 06000 - Benches for Various Parks -
Department of Recreation and Parks - P.O. To be determined | | |

The Department of Recreation and Parks is requesting to purchase park benches for five City parks. All Recreation of Virginia, Inc. is able to provide benches that match the existing benches in the parks and have been approved by CHAP and the Maryland Historical Trust Societies.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Circuit Court for Baltimore City - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Amanda Abney.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Bradley Bailey	5
James Casey	5
Tonia Johnson	3
Brenda Murphy	2
Darlene Chavez	2
Pamela Bell	1
Brenda Graham	1
Mary Lou Hennigan	1
Samara Scott	1
Kathleen Wissman	<u>1</u>
	22

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Office of the City Council - Employee Expense Statement
President

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Robert Curran for the months of August, September, and October 2012 for cellular billing.

AMOUNT OF MONEY AND SOURCE:

\$ 82.96 - August 2012
82.96 - September 2012
82.96 - October 2012
\$248.88 - 1001-000000-1000-106600-603025

BACKGROUND/EXPLANATION:

The employee expense statement is late because during this time Mr. Curran's office was understaffed due to the sudden departure of his secretary. Mr. Curran uses his personal cell phone, billed to his wife for City business.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Law - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Robert D. Anbinder for the month June 2012.

AMOUNT OF MONEY AND SOURCE:

\$122.10 - Mileage
109.40 - Hotel Accommodations
190.00 - Registration Fee
\$421.50 - 1001-000000-8620-175200-603020

BACKGROUND/EXPLANATION:

This reimbursement is for Mr. Anbinder's attendance at the annual meeting of the Maryland State Bar Association (MSBA) in Ocean City, MD at which he represented the Law Department. The MSBA's Annual Meeting included meetings with judges and judicial officials from Baltimore City and elsewhere in the State as well as Continuing Legal Education. To reduce expenses, Mr. Anbinder shared lodging at a special MSBA rate. Expenses cover his portion of lodging and travel expenses.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following page:

54

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

01/16/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- | | | | |
|----|---|-------------------------------|--------------|
| 1. | B50002733, Charter
Bus Transportation
Services Citywide | Woodlawn Motor
Coach, Inc. | \$ 49,000.00 |
|----|---|-------------------------------|--------------|

(Agencies: Citywide)

- | | | | |
|----|---|---|--------------|
| 2. | B50002701, Relocation
Services (Hotels/Motels)
Lead Hazard Reduction
Program | Baltimore Inter-
national College,
Inc. | \$ 75,000.00 |
|----|---|---|--------------|

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

(Department of Housing and Community Development)

AGENDA

BOARD OF ESTIMATES

01/16/2013

TRAVEL REQUESTS

Health Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Evelyn Bradley	Health & Wellness Innovation 2013 New Media Medicine -MIT Boston, MA Jan. 21 - Feb. 2, 2013 (Reg. Fee \$0.00)	Federal Funds	\$2,506.86

TRAVEL NOTATION

Employees' Retirement System (ERS)

The Board is requested to approve the following education and due diligence related travel of the ERS Trustees to the following Client Conference where a variety of speakers will cover topics regarding the Systems' private equity funds.

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
2. Roselyn H. Spencer	Abbott Capital Advisory Board Meeting Jan. 31 - Feb. 1, 2013 Palm Beach, FL (Reg. Fee \$0.00)	Special Funds - ERS	\$1,393.30

No general funds are required - Special Funds from the ERS will be used to cover the expenses.

The subsistence rate for this location is \$189.00 per day. The hotel rate is \$425.00 per night not including occupancy taxes in the amount of \$46.75 per night. The ERS is requesting additional subsistence of \$236.00 per day to cover the hotel cost and \$40.00 per day to cover meals and incidental expenses. Airfare in the amount of \$309.80 and ground transportation in the amount of \$60.00 are included in the total.

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of Human Resources - Personnel Matter

The Board is requested to approve the Personnel matter below:

Department of Finance

Create the following position:

10183 - Senior Program Assessment Analyst
Grade 119 (\$61,900.00 - \$75,500.00)
Job No.: To be assigned by BBMR

Cost: \$109,975.00 - 1001-000000-1423-160800-601001

**THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE
CONTROL COMMITTEE.**

AGENDA

BOARD OF ESTIMATES

01/16/2013

Department of General Services - Developer's Agreement No. 1259

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1259 with GBAHC/MICHAELS JV, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$1,246,993.47

BACKGROUND/EXPLANATION:

The developer would like to install various new utilities to service its new construction, for the redevelopment of the O'Donnell Heights Housing Project, Phase 1, located in the vicinity of 6349 Boston Street. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$1,246,993.47 has been issued to GBAHC/MICHAELS JV, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

Bureau of Water and Wastewater - Extension/Relocation Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an extension/relocation contract with BGE for Storm Water Contract No. 7762 (S.W.C. No. 7762), Rehabilitation and Replacement of the Highlandtown Storm Water Pump Station.

AMOUNT OF MONEY AND SOURCE:

\$40,036.00 - 9958-905708-9520-900020-706063

BACKGROUND/EXPLANATION:

The S.W.C No. 7762, is a project that will upgrade, modify, and replace the storm water pump station's existing electrical, mechanical, and power distribution system. The existing transformers, located inside the pumping station, are a hazard and need to be removed from the service entrance. The BGE, which originally installed the transformers, will remove, relocate, and the transformer under this extension/relocation contract. Approving this extension/relocation contract will allow the BGE to perform the work and hold the price.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The extension/relocation contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

BW&WW - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 50,000.00	9958-903708-9522	
MVR	Constr. Res.	
	Stormwater PS	
	Improvements	
50,000.00	" "	
<u>MDOT</u>		
\$100,000.00	-----	9958-905708-9520-3
		Design

The funds are required to pay the BGE to relocate an electrical transformer for SWC No. 7762, Highlandtown PS.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

01/16/2013

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 12017RR, Material Testing
2013 Various Projects City-
Wide
BIDS TO BE RECV'D: 02/06/2013
BIDS TO BE OPENED: 02/06/2013

2. Department of General
General Services - GS 12810, Enoch Pratt Free
Library, Library #22 Roof
Replacement
BIDS TO BE RECV'D: 03/06/2013
BIDS TO BE OPENED: 03/06/2013

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED